

MEMORANDUM

TO: Great Neck Library Board of Trustees
Aliza Reicher, President
Chayim Mahgerefteh, Treasurer
Denise Corcoran, Director

FROM: Steven Kashkin, Business Manager

DATE: March 16, 2026

RE: First draft 2027 budget proposal

Attached to this letter is a copy of the first draft of the 2027 budget for your review. This draft is comprised of the following documents:

- Operating Budget Proposal
- Other Supplemental Schedules

The budget was created with the mission of the Great Neck Library in mind, which is to provide the highest quality library service to the residents of the Great Neck School District in a fiscally responsible manner. The budget is presented as a “first pass” and I am looking forward to your comments and feedback during the workshop.

We are presenting this budget in which we are aware that the Collective Bargaining Agreement for covered staff association members expires on December 31, 2026. As there is no realistic way to predict the results of the negotiations at this point in time, no provision is made for salary adjustments for this group in the attached worksheets. Employee benefits in particular retirement contributions to NYSLRS and medical insurance premiums have increased significantly in 2026/2027.

This first proposal includes a tax increase of 3.62% for the 2027 library portion of the tax bill (the percentage last year was 3.54%). The 3.62% is the maximum percentage allowed without piercing the tax CAP. We cannot lower taxes as our Aaa bond rating at Moody's and favorable interest rates were based in large part on assurances that our tax receipts were guaranteed not to drop below 2014 levels. The tax cap submission to NYS has not been submitted as of yet so any potential increase is subject to change.

I am looking forward to a productive workshop. Thank you

Tax Cap Form

Great Neck Library (284859702800)
Fiscal Year Ending: 06/30/2027

Summary

Tax Levy Limit, Before Adjustments and Exclusions		
✓	Real Property Tax Levy FYE 2026	\$10,475,433
✓	Tax Cap Reserve Offset from FYE 2025 Used to Reduce FYE 2026 Levy	\$0
✓	Total Tax Cap Reserve Amount (Including Interest Earned) from FYE 2026	---
✓	Tax Base Growth Factor	1.0015
✓	PILOTs Receivable FYE 2026	\$198,804
✓	Tort Exclusion Amount Claimed in FYE 2026	\$0
✓	Allowable Levy Growth Factor	1.0200
✓	PILOTs Receivable FYE 2027	\$93,456
✓	Available Carryover from FYE 2026	\$44,614
	Tax Levy Limit Before Adjustments/Exclusions	\$10,854,907
Adjustments for Transfer of Local Government Functions		
✓	Costs Incurred from Transfer of Local Government Functions	\$0
✓	Savings Realized from Transfer of Local Government Functions	\$0
	Total Adjustments	\$0
	Tax Levy Limit, Adjusted for Transfer of Local Government Functions	\$10,854,907
Exclusions		
✓	Tort Exclusion	\$0
✓	Teachers' Retirement System Exclusion	\$0
✓	Employees' Retirement System Exclusion	\$0
✓	Police and Fire Retirement System Exclusion	\$0
	Total Exclusions	\$0
	Your FYE 2027 Tax Levy Limit, Adjusted for Transfers plus Exclusions	\$10,854,907
✓	Total Tax Cap Reserve Amount Used to Reduce FYE 2027 Levy	---
✓	FYE 2027 Proposed Levy, Net of Reserve	\$10,854,907
	Difference Between Tax Levy Limit and Proposed Levy	\$0
✓	Do you plan to override the Tax Cap for FYE 2027 ?	No

History

Date and Time	Status Changed To	User
04/08/2025 10:21:14 AM	Form was created (Form Status set to: Unsubmitted)	Steven Kashkin

	A	B	V	W	X	Y	Z	AC	AD	AE	AF
1			2024	2025	2026	2026	2027 v1.0	2027 v 1.0			1
2					July'25-Feb.'26	July'25-June'26	Jul'26-Jun'27	Incr (Decr) vs.2026			2
3			Actual	Actual	Actual	Budget	Proposal - 3/16/26	\$	%	Comments	3
4		REVENUES									4
5	88.2%	Tax Revenue for Operating Bgt	\$ 9,042,132	\$ 9,412,775	\$ 4,536,079	\$ 9,743,096	\$ 10,119,945	\$ 376,849	3.87%		5
6	6.4%	Tax Revenue for Debt Service	734,838	704,213	701,638	732,338	734,963	\$ 2,625	0.36%		6
7	94.6%	Total Library Tax subject to Cap	9,776,969	10,116,987	5,237,717	10,475,433	10,854,907	\$ 379,474	3.62%	3.62% library tax increase (3.54% for 2025/2026)	7
8											8
9	0.8%	PILOT Revenue	145,183	149,728	131,514	86,000	93,456	7,456	8.67%	Used 25/26 actual results plus feedback from the school district	9
10	95.4%	Total Tax Revenues	\$ 9,922,152	\$ 10,266,715	\$ 5,369,230	\$ 10,561,433	\$ 10,948,363	386,930	3.66%		10
11											11
12		Operating Revenue:									12
13	0.0%	Registration Fees	1,755	2,170	1,660	2,025	-	(2,025)	-100.00%	new policy regarding registration for non-residents	13
14	0.0%	Fines	795	1,588	395	1,500	1,000	(500)	-33.33%	used current year actuals to estimate next year	14
15	0.0%	Commissions - Vending Machines	4,107	2,873	2,570	3,000	3,000	-	0.00%	Average around \$250/month	15
16	0.0%	Revenue - Copy Machines	1,614	1,290	1,286	1,750	1,900	150	8.57%	used current year actuals to estimate next year	16
17	0.1%	Computer Printout Fees	7,095	10,579	8,412	10,000	11,000	1,000	10.00%	used current year actuals to estimate next year	17
18	0.0%	Collection Agency Fees	90	28	40	50	50	-	0.00%	used current year actuals to estimate next year	18
19	0.0%	Lost Book Income	3,027	3,776	2,821	3,500	4,000	500	14.29%	used current year actuals to estimate next year	19
20	0.0%	Book Sale Income	1,006	1,058	1,987	1,000	2,000	1,000	100.00%	used current year actuals to estimate next year	20
21	0.4%	Interest/Investment Income - Savings	110,265	86,578	34,919	80,000	50,000	(30,000)	-37.50%	due to fed rate cuts, lower interest income budgeted	21
22	0.0%	Levels Income	722	80	-	500	-	(500)	-100.00%	used current year actuals to estimate next year	22
23	0.0%	Gift Income	-	100	-	-	-	-	0.00%		23
24	0.0%	Refunds of Prior Year Expense	10,835	2,585	203	-	-	-	0.00%		24
25	0.1%	Expense Recovery DBL/WC, retiree insurance	25,547	20,485	15,465	11,000	11,500	500	4.55%	Insurance reimbursement from surviving spouses/COBRA/disability	25
26	0.1%	Local Library Service Aid	14,306	14,867	13,699	14,250	15,000	750	5.26%	assumed a slight increase consistent with prior years	26
27	0.0%	Programming Income	2,121	1,118	682	1,000	1,000	-	0.00%	STEM lab program revenue	27
28	0.0%	Other Grants (NYS Special Legislative Grant-Bullet Aid)	100	-	-	-	-	-	0.00%		28
29	3.7%	Appropriated Fund Balance	-	-	-	336,033	422,782	86,749	0.00%	Appropriated Fund Balance	29
30	4.6%	Total Operating Revenue	183,383	149,173	84,137	465,608	523,232	57,624	12.38%		30
31											31
32	100.0%	Total Revenues	\$ 10,105,535	\$ 10,415,888	\$ 5,453,368	\$ 11,027,041	\$ 11,471,595	444,554	4.03%		32
33											33
34		APPROPRIATIONS									34
35	45.1%	Total Salaries	\$ 4,228,169	\$ 4,523,872	\$ 3,071,502	\$ 5,135,600	\$ 5,172,100	36,500	0.71%	More detail listed in the sections below	35
36	24.9%	Total Employee Benefits & Taxes	1,991,809	2,224,482	1,961,993	2,522,896	2,852,919	330,023	13.08%	More detail listed in the sections below	36
37	8.8%	Total Materials and Programs	901,773	917,562	644,380	967,941	1,009,166	41,225	4.26%	More detail listed in the sections below	37
38	3.7%	Total Administrative Expense	429,414	479,145	300,540	428,104	427,910	(194)	-0.05%	More detail listed in the sections below	38
39	10.9%	Total Building & Occupancy	1,143,220	1,171,753	857,354	1,217,755	1,255,672	37,917	3.11%	More detail listed in the sections below	39
40	0.1%	Total Furniture & Equipment	7,662	6,279	969	6,650	8,400	1,750	26.32%	More detail listed in the sections below	40
41	6.5%	Total Debt Service	749,652	749,502	99,197	748,095	745,430	(2,666)	-0.36%	More detail listed in the sections below	41
42								-	0.00%		42
44	0.0%	Transfer to MBSS Fund	300,000	100,000	-	-	-	-	0.00%		44
47	0.0%	Transfer to Branch & SS Fund	150,000	-	-	-	-	-	0.00%		47
48	0.0%	Transfer to Auto Library Fund	100,000	100,000	-	-	-	-	0.00%		48
49	0.0%	Transfer to Bond Retirement Fund	-	-	-	-	-	-	0.00%		49
51	0.0%	Transfer from Landscaping Fund	-	-	-	-	-	-	0.00%		51
52											52
53											53
54	100.0%	Total Appropriations	\$ 10,001,698	\$ 10,272,595	\$ 6,935,936	\$ 11,027,041	\$ 11,471,595	444,554	4.03%		54
55											55
56		Budget Surplus / (Deficit)	\$ 103,837	\$ 143,293	\$ (1,482,568)	\$ -	\$ (0)	\$ (0)			56
57											57
58											58
59											59
60		Salaries - FT									60
61		Administration - (7)	\$ 341,734	\$ 407,508	\$ 498,777	\$ 798,300	\$ 815,400	17,100	2.14%	Personnel Budget v 1.0 Salary Detail	61
62		Support Staff - (3)	508,336	535,812	135,554	223,600	\$ 225,100	1,500	0.67%	Personnel Budget v 1.0 Salary Detail	62
63		Librarians - (20)	1,328,408	1,424,399	973,953	1,620,800	\$ 1,639,200	18,400	1.14%	Personnel Budget v 1.0 Salary Detail	63

	A	B	V	W	X	Y	Z	AC	AD	AE	AF
1			2024	2025	2026	2026	2027 v1.0	2027 v 1.0			1
2					July'25-Feb.'26	July'25-June'26	Jul'26-Jun'27	Incr (Decr) vs.2026			2
3			Actual	Actual	Actual	Budget	Proposal - 3/16/26	\$	%	Comments	3
64		Clerks - (17)	792,942	833,538	540,287	912,400	\$ 912,800	400	0.04%	Personnel Budget v 1.0 Salary Detail	64
65		Info Technicians - (1)	72,597	73,984	46,416	75,400	\$ 76,100	700	0.93%	Personnel Budget v 1.0 Salary Detail	65
66		Levels Professionals - (2)	152,294	119,601	95,777	159,200	\$ 159,700	500	0.31%	Personnel Budget v 1.0 Salary Detail	66
67		Custodians - (4)	247,884	262,143	181,282	288,900	\$ 289,800	900	0.31%	Personnel Budget v 1.0 Salary Detail	67
68											68
69		Subtotal - FT (54)	3,444,194	3,656,984	2,472,045	4,078,600	4,118,100	39,500	0.97%	Personnel Budget v 1.0 Salary Detail	69
70											70
71		Salaries - PT									71
72		Librarians - (12) plus (7-on call)	305,298	394,660	260,358	439,700	\$ 448,600	8,900	2.02%	Personnel Budget v 1.0 Salary Detail	72
73		Clerks - (24) plus (2-on call)	357,913	336,599	263,865	493,500	\$ 466,600	(26,900)	-5.45%	Personnel Budget v 1.0 Salary Detail	73
74		Pages	21,157	19,327	8,295	18,600	\$ -	(18,600)	-100.00%	Personnel Budget v 1.0 Salary Detail	74
75		Custodians - (1)	-	-	-	-	\$ 26,100	26,100	0.00%	Personnel Budget v 1.0 Salary Detail	
76		Levels Professionals - (4)	81,291	96,536	53,685	85,200	\$ 92,300	7,100	8.33%	Personnel Budget v 1.0 Salary Detail	75
77		Administration - (1)	18,314	19,766	13,255	20,000	\$ 20,400	400	2.00%	Personnel Budget v 1.0 Salary Detail	76
78											77
79		Subtotal - PT (42) (51 with on call)	783,974	866,889	599,457	1,057,000	1,054,000	(3,000)	-0.28%	Personnel Budget v 1.0 Salary Detail	78
80											79
81		Total Salaries Expense	4,228,169	4,523,872	3,071,502	5,135,600	5,172,100	36,500	0.71%	Personnel Budget v 1.0 Salary Detail	80
82											81
83											82
84		Employee Benefits + Taxes									83
85		Current Employees									84
86	9010-000	NYS Retirement - FT	408,545	505,552	570,429	573,197	660,481	87,284	15.23%	Personnel Budget v 1.0 Employee Benefits (per NYSLRS rate table)	85
87	9010-999	NYS Retirement - PT	57,643	72,169	85,875	84,725	94,776	10,051	11.86%	Personnel Budget v 1.0 Employee Benefits (per NYSLRS rate table)	86
88	9030	Social Security	308,010	329,911	224,050	389,477	394,487	5,010	1.29%	Personnel Budget v 1.0 Payroll Taxes	87
89	9040	Workers' Compensation	32,798	27,343	33,697	28,587	28,735	148	0.52%	Personnel Budget v 1.0 Payroll Tax (per WC rate sched. through Hartford)	88
90	9050	Unemployment Insurance	1,777	-	-	-	-	-	0.00%		89
91	9055	Disability Insurance	6,150	7,944	4,940	7,236	11,448	4,212	58.21%	Personnel Budget v 1.0 Payroll Tax (per NYS disability)	90
92	9060-000	Employee Health Insurance	817,178	888,556	731,731	1,022,388	1,204,307	181,919	17.79%	Personnel Budget v 1.0 Employee Benefits (per NYS Empire plan rates)	91
93	9065	Dental/Vision/Life Insurance	14,449	14,527	13,842	16,221	16,764	543	3.35%	Personnel Budget v 1.0 Employee Benefits (Per CBA)	92
94		Total Current Employees	1,646,549	1,846,003	1,664,563	2,121,831	2,410,998	289,167	6372.89%		93
95											94
96		Retirees									95
97	9060-999	Retiree Health Insurance	240,236	263,663	204,663	277,191	302,493	25,302	8.36%	Personnel Budget v 1.0 Retiree Benefits (per NYS Empire plan rates)	96
98	9070	Retiree Medicare Reimbursement	105,024	114,816	92,767	123,874	139,427	15,553	12.56%	Personnel Budget v 1.0 Retiree Benefits (per SS retiree statements)	97
101		Total Retirees	345,260	378,479	297,430	401,065	441,921	40,856	10.19%		100
102											101
103		Total Employee Benefits + Taxes	1,991,809	2,224,482	1,961,993	2,522,896	2,852,919	330,023	13.08%		102
104											103
105		Total Personnel Services	\$ 6,219,977	\$ 6,748,354	\$ 5,033,495	\$ 7,658,496	\$ 8,025,019	366,523	4.79%		104
106	::										105
107											106
108											107
109		Library Materials & Programs									108
110	4101-102	Books - Reference	\$ 3,029	\$ 5,117	\$ 5,336	\$ 5,000	\$ 3,000	(2,000)	-40.00%	reclassifying 2K to database services	109
111	4101-106	Books - Children's	81,559	81,490	55,915	105,000	113,000	8,000	7.62%	Rising costs, more world language, increased circulation for all locations	110
112	4101-107	Books - Legacy	564	567	28	750	500	(250)	-33.33%	Specialized collection - not as many items are readily available	111
113	4101-108	Books - Adult	152,042	135,785	75,376	140,000	140,000	-	0.00%	Per dept response - leave same as last year	112
114	4102-102	Databases - Reference	97,521	90,067	80,984	91,000	85,260	(5,740)	-6.31%	Used current and prior year actuals to estimate	113
115	4103-102	E-Books - Reference	27,950	20,840	-	-	-	-	0.00%	Patrons no longer use this, cancelled in fiscal year 24/25	114
116	4120-105	Recordings Audio - AV	11,946	11,887	4,016	15,000	7,000	(8,000)	-53.33%	Per dept response - reduce from last year and move to E-books	115
117	4121-105	Recordings Video - AV	17,004	17,176	8,462	25,000	17,000	(8,000)	-32.00%	Per dept response - reduce from last year and move to E-books	116
118	4122-105	E-books/E-audiobooks - AV (digital media)	103,756	115,236	96,379	120,000	137,074	17,074	14.23%	Increasing checkout demand and growing community user base	117
119	4131-102	Periodicals - Reference	25,615	24,306	20,925	25,000	24,000	(1,000)	-4.00%	EBSCO slightly lower	118
120	4133-102	Newspapers - Reference	28,038	30,459	20,249	31,000	32,500	1,500	4.84%	Slight increase in newspaper delivery rates, NY Times all access bundle	119

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1			2024	2025	2026	2026	2027 v1.0	2027 v 1.0			1
2					July'25-Feb.'26	July'25-June'26	Jul'26-Jun'27	Incr (Decr) vs.2026			2
3			Actual	Actual	Actual	Budget	Proposal - 3/16/26	\$	%	Comments	3
121	4134-102	Newspapers/Microfilm - Ref	979	857	468	1,200	1,000	(200)	-16.67%	Quarterly conversion of newspaper to microfiche	120
122	4137-107	Database Services - Tech Services	22,886	23,830	24,074	25,000	28,054	3,054	12.21%	O.C.L.C. / Interactive Sciences (Wowbrary)/B&T,OCLC First Search	121
123	4140-000	Internet Service Provider	17,103	17,247	11,306	17,700	17,900	200	1.13%	See Schedule "K"	122
124	4150-114	Computer Software	46,545	54,626	49,812	53,276	77,352	24,076	45.19%	See Schedule "K"	123
125	4160-102	Bookbinding	1,194	813	231	2,200	1,300	(900)	-40.91%	Per dept response - reduce from last year to become part of processing costs	124
126	4170-109	Audio / Visual Rentals & Licenses	1,963	2,272	2,067	2,500	2,500	-	0.00%	Per dept response - leave same as last year	125
127	4301-000	Library Supplies	16,182	9,117	6,985	18,000	16,000	(2,000)	-11.11%	Used prior year actuals - Demco, Brodart, Staples, Uline, Bibliotheca	126
128	4360-000	NLS Member Support Fee	47,335	48,065	24,215	49,215	53,226	4,011	8.15%	NLS member fee	127
129	4341-109	Adult Programming	56,109	82,734	54,632	80,000	80,000	-	0.00%	Includes all 4 locations for adult, includes AV, collaborative community events	128
130	4342-106	Children's Programming	93,740	95,649	75,682	106,600	116,000	9,400	8.82%	Per dept response - increase requested	129
131	4343-116	Levels Programming	18,733	17,526	10,451	20,000	20,000	-	0.00%	Per dept response - budget is sufficient YOY	130
132	4344-116	Jr. Levels Programming	7,496	8,245	2,543	8,000	8,000	-	0.00%	Per dept response - budget is sufficient YOY	131
133	4345-111	Lakeville Programming	1,245	1,451	562	1,500	1,500	-	0.00%	Per dept response - budget is sufficient YOY	132
134	4345-112	Parkville Programming	1,742	1,518	611	1,500	1,500	-	0.00%	Per dept response - budget is sufficient YOY	133
135	4345-113	Station Programming	1,560	1,388	626	1,500	1,500	-	0.00%	Per dept response - budget is sufficient YOY	134
136	4345-114	STEM Lab	5,698	6,810	5,168	8,000	10,000	2,000	25.00%	Per dept response - budget increase requested	135
137	4346-102	YA Programming	4,370	6,701	5,178	5,000	5,500	500	10.00%	Per dept response - budget increase requested	136
138	4347-102	YA Test Prep Program	2,250	2,350	300	5,000	5,000	-	0.00%	Per dept response - budget is sufficient YOY	137
139	4348-000	Library of Things Program	5,620	3,433	1,800	4,000	3,500	(500)	-12.50%	Per dept response - budget can be reduced	138
140											139
141		Total Library Materials & Programs	\$ 901,773	\$ 917,562	\$ 644,380	\$ 967,941	\$ 1,009,166	41,225	4.26%		140
142											141
143											142
144		Administrative Expense									143
145											144
146	4302	Office Supplies	\$ 9,582	\$ 7,551	\$ 5,206	\$ 10,500	\$ 10,250	(250)	-2.38%	Used prior year actuals - Staples, Office Depot, Amazon, Uline	145
147	4303-114	Computer Supplies	13,419	20,084	17,974	21,250	23,000	1,750	8.24%	See Schedule "K"	146
148	4305	eCommerce Fees	5,391	5,935	4,902	5,500	2,450	(3,050)	-55.45%	Bank/Online payments (all locations), credit card fees - Main only	147
149	4309	Miscellaneous	3	436	2	100	100	-	0.00%	Leave the same	148
150	4310	Telephone	19,097	19,273	12,809	20,040	20,136	96	0.48%	See Schedule "D"	149
151	4330	Postage	36,128	12,700	8,740	16,000	14,650	(1,350)	-8.44%	newsletters requires less postage	150
152	4331	Freight & Delivery	233	126	95	300	250	(50)	-16.67%	Used current and prior year actuals to estimate	151
153	4340-117	Recruitment & Training	4,893	3,037	3,065	15,500	15,500	-	0.00%	See Schedule "E"	152
154	4340-109	Newsletter & Printing	25,681	22,197	11,933	24,470	24,790	320	1.31%	Newsletters, annual report, bookpage, Buffer, Screencloud, promotional matls.	153
155	4350	Conference Fees and Expenses	15,133	7,324	2,839	15,550	14,705	(845)	-5.43%	See Schedule "E"	154
156	4353-000	Local Travel and Meetings	1,678	3,125	2,988	4,400	4,900	500	11.36%	See Schedule "E"	155
157	4355-000	Collection Agency Fees	1,576	1,911	1,665	3,100	2,880	(220)	-7.10%	24 new accounts placed on average per month @ \$10 per	156
158	4371	Audit/Accounting Fees	17,635	17,985	500	18,650	18,700	50	0.27%	slight increase from current year actuals	157
159	4372-000	Legal Fees - General	50,969	107,083	12,318	22,500	22,500	-	0.00%	Assumes no open lawsuits, general matters only, Green card support	158
160	4372-999	Legal Fees - Negotiations & Personnel	1,856	23,787	7,754	7,500	7,500	-	0.00%	Union negotiations this year later in 2026	159
161	4374.	Computer/Network Consultant	14,650	12,299	6,329	14,160	12,960	(1,200)	-8.47%	See Schedule "K"	160
162	4375	Payroll Processing Fees	17,670	18,496	13,725	18,427	20,052	1,625	8.82%	See Schedule "F"	161
163	4375-500	HR Consulting Fees	3,808	4,045	2,555	4,860	4,734	(126)	-2.59%	Section 125 plan, background checks, mandatory training, employee handbook	162
164	4376	GASB75 Admin Fees	1,800	200	-	1,800	200	(1,600)	-88.89%	Rollover valuation year	163
165	4378	Election Expense	17,739	13,663	9,622	12,660	11,415	(1,245)	-9.83%	See Schedule "G"	164
166	4379	Trustee Development	-	-	-	1,700	1,700	-	0.00%	External training for BOT members	165
167	4380	Membership Dues	4,849	6,316	3,025	5,550	6,889	1,339	24.13%	See Schedule "H"	166
168	4390-105	Audio / Visual Maintenance	3,115	1,147	340	2,500	2,000	(500)	-20.00%	AV maintenance (community room) including piano tuning	167
169	4393	Office Equipment Maintenance	16,778	18,747	12,581	18,012	17,952	(60)	-0.34%	See Schedule "I"	168
170		Computer Equip Maint						-			169
171	4394-114	PCs	3,336	1,729	-	1,600	1,600	-	0.00%	See Schedule "K"	170
172	4395-114	OPAC	140,386	147,155	158,475	158,475	163,847	5,372	3.39%	See Schedule "K"	171
173	4715-115	Gas & Oil	1,539	1,477	1,098	1,500	1,500	-	0.00%	Gas, 3 oil changes per year	172
174	4730-115	Van Maintenance	471	1,317	-	1,500	750	(750)	-50.00%	Registration, Inspection, minor maintenance	173
175											174
176		Total Administrative Expense	\$ 429,414	\$ 479,145	\$ 300,540	\$ 428,104	\$ 427,910	(194)	-0.05%		175

	A	B	V	W	X	Y	Z	AC	AD	AE	AF
1			2024	2025	2026	2026	2027 v1.0	2027 v 1.0			1
2					July'25-Feb.'26	July'25-June'26	Jul'26-Jun'27	Incr (Decr) vs.2026			2
3			Actual	Actual	Actual	Budget	Proposal - 3/16/26	\$	%	Comments	3
177	::										176
178											177
179		Building & Occupancy									178
180											179
181	4501-000	Electric - Main	\$ 117,777	\$ 132,199	\$ 86,389	\$ 132,300	\$ 144,435	12,135	9.17%	last 12 months plus 5%	180
182	4501-111	Electric - Lakeville	8,844	10,844	5,967	11,150	11,550	400	3.59%	last 12 months plus 5%	181
183	4501-112	Electric - Parkville	12,188	14,289	9,825	17,500	16,000	(1,500)	-8.57%	last 12 months plus 5%	182
184	4501-113	Electric - Station	18,670	24,009	15,196	24,500	24,950	450	1.84%	last 12 months plus 5%	183
185	4502-000	Gas - Main	16,927	18,499	8,059	19,500	20,400	900	4.62%	last 12 months plus 5%	184
186	4502-112	Gas - Parkville	1,598	1,523	1,001	8,300	2,000	(6,300)	-75.90%	last 12 months plus 5%	185
187	4502-113	Gas - Station	9,140	11,115	4,235	10,600	11,800	1,200	11.32%	last 12 months plus 5%	186
188	4503	Water	12,229	8,032	8,870	9,100	13,675	4,575	50.27%	Qtrly read for fire line and monthly read for regular water and sprinkler	187
189	4504	Sewer Tax	14,661	17,329	17,355	18,200	17,450	(750)	-4.12%	6 mos prepaid plus 2nd half estimate with 5% increase	188
190	4510	Custodial Supplies	21,633	23,777	14,142	21,000	22,200	1,200	5.71%	slight increase in rates for supplies, diaper trash cans	189
191	4520	Repairs & Maintenance	18,219	21,190	15,312	19,000	28,000	9,000	47.37%	Inc.for emergency lighting testing, state required elevاتور testing, HVAC maint.	190
192	4522-111	Cleaning Service - Lakeville	12,840	12,964	8,738	13,224	13,596	372	2.82%	Jan Pro (regular cleaning) plus GN Window	191
193	4522-112	Cleaning Service - Parkville	7,677	20,470	13,690	20,856	21,438	582	2.79%	Jan Pro (regular cleaning) plus GN Window	192
194	4522-113	Cleaning Service - Station	17,160	17,325	11,680	17,664	18,165	501	2.84%	Jan Pro (regular cleaning) plus GN Window	193
195	4522-115	Cleaning Service - Main	62,304	63,244	41,726	64,380	66,075	1,695	2.63%	Jan Pro (regular cleaning) plus Huntington Window	194
196	4523-115	Landscaping	10,829	10,844	8,487	11,075	14,326	3,251	29.35%	See Schedule "J"	195
197	4524-115	Snow Removal	10,658	10,878	11,578	13,460	13,900	440	3.27%	See Schedule "J"	196
198	4525	Service Contracts	94,295	113,883	76,632	128,165	122,123	(6,042)	-4.71%	See Schedule "L"	197
199		Branch Rentals									198
200	4530-111	Lakeville	93,920	100,108	74,941	100,553	104,119	3,566	3.55%	Rent with 1.5% annual increase plus taxes and common area maintenance	199
201	4530-112	Parkville	152,358	158,453	123,058	164,791	171,382	6,591	4.00%	Rent with 4% annual increase	200
202	4530-113	Station	307,286	257,545	178,798	266,853	272,052	5,199	1.95%	Rent with 1.0% annual increase, plus RE taxes offset by rent credit	201
203	4541	Property/Liability Insurance	122,008	123,234	121,674	125,584	126,035	451	0.36%	Prior year actuals plus 3% increase	202
204											203
205		Total Building & Occupancy	1,143,220	1,171,753	857,354	1,217,755	1,255,672	37,917	3.11%		204
206											205
207		Furniture & Equipment									206
208											207
209	5004	Furniture & Equipment	2,906	4,463	-	3,200	3,200	-	0.00%	New book carts	208
210	5005	Comp Hardware - PCs	4,756	1,816	969	3,450	5,200	1,750	50.72%	See Schedule "K"	209
211											210
212		Total Furniture & Equipment	7,662	6,279	969	6,650	8,400	1,750	26.32%		211
213											212
214		Debt Service									213
215		Interest and Principal on \$10.4 MM +DASNY Admin Fee	749,652	749,502	99,197	748,095	745,430	(2,666)	-0.36%	Repayment of Series 2014 Bond (year 13 of 20) plus administrative fees	214
216											215
217											216
218											217
219		Other Uses									218
220		Transfer to MBSS Fund	300,000	100,000	-	-	-	-	0.00%		219
221		Transfer from Landscaping	-	-	-	-	-	-	0.00%		220
222		Transfer to Branch & SS Fund	150,000	-	-	-	-	-	0.00%		221
223		Transfer to Auto Library Fund	100,000	100,000	-	-	-	-	0.00%		222
226		Transfer to Bond Retirement Fund	-	-	-	-	-	-	0.00%		225
227											226
228		Total Operating Budget	\$ 10,001,698	\$ 10,272,595	\$ 6,935,936	\$ 11,027,041	\$ 11,471,595	\$ 444,554	4.03%		227
229											228
230		Operating Surplus / (Deficit)	\$ 103,837	\$ 143,293	\$ (1,482,568)	\$ -	\$ (0)	(0)	0.00%		229
231											230
232											231
233											232
256											255

	A	B	V	W	X	Y	Z	AC	AD	AE	AF
1			2024	2025	2026	2026	2027 v1.0	2027 v 1.0			1
2			Actual	Actual	July'25-Feb.'26	July'25-June'26	Jul'26-Jun'27	Incr (Decr) vs.2026			2
3					Actual	Budget	Proposal - 3/16/26	\$	%	Comments	3
257		TOTAL Surplus / (Deficit)	\$ 103,837	\$ 143,293	\$ (1,482,568)	\$ -	\$ (0)	\$ (0)	0.00%		256
258											257

Great Neck Library
2026 Budget

Telephone

a/c # 4310

	# pmts	\$/per	Totals
Verizon-1925	12	\$60.00	\$720.00
Verizon-1327	12	\$137.00	\$1,644.00
Verizon-1929	12	92.00	1,104.00
Verizon-4917	12	137.00	1,644.00
Verizon-7863	12	87.00	1,044.00
Optimum - main	12	1,165.00	13,980.00

\$20,136.00

Great Neck Library
2026 Budget

Conference Fees & Expenses

a/c # 4350

	<u># Attendees</u>	<u>Reg. Fee</u>	<u>Travel</u>	<u>Hotel</u>	<u>Meals</u>	<u>Total \$/per</u>	<u>Totals</u>
ALA: conference in New Orleans, LA. - 6/24 - 6/28/27	3	\$ 600	\$500	\$1,500	\$250	\$ 2,850	\$ 8,550
PLA - conference - every other year	0	450	700	800	250	\$ 2,200	\$ -
NYLA conference - Saratoga Springs, NY. 11/4-11/7/26	1	300	250	600	275	\$ 1,425	\$ 1,425
Innovative Users Group -every other year	0	500	600	800	150	\$ 2,050	\$ -
Computers in Libraries - Virginia - 3/16-3/18/27	1	600	500	750	300	\$ 2,150	\$ 2,150
GOV Buy - October 2026 - Albany NY	1	-	400	900	200	\$ 1,500	\$ 1,500
LI Library Conf - Melville NY. - May 2027	8	110	25			\$ 135	\$ 1,080

\$ 14,705**Local Travel& Meetings**

a/c # 4353

	<u># pmts</u>		<u>\$/per</u>	<u>Totals</u>
Quarterly staff meetings	4		\$ 200	\$ 800
Mileage reimbursements	20		30	\$ 600
Staff development day	1		2,000	\$ 2,000
Staff recognition	10		150	\$ 1,500

\$ 4,900**Recruitment and Training**

a/c # 4340-101

	<u>#</u>		<u>\$/per</u>	<u>Totals</u>
Support for continuing education (post graduate)	2		\$ 5,000	\$10,000
Various trainings for minimal fees (one offs)	10		\$ 250	\$ 2,500
Health and safety training (OSHA)	1		\$ 3,000	\$ 3,000

\$ 15,500

Great Neck Library
2026 Budget

Payroll Processing Fees

a/c # 4375

	# pmts	\$/per	Totals
AccuData			
Base charge per payroll	26	70.00	\$ 1,820.00
Active Employee per payroll	26	75.25	1,956.50
Direct deposit service	26	30.00	780.00
Additional reports	26	7.00	182.00
Online Report Access	26	3.50	91.00
Next DayDelivery	26	20.00	520.00
Tax pay and file service	26	14.00	364.00
W-2 service and delivery	1	978.75	978.75
W-2 Base Charge	1	80.00	80.00
ACA reporting	1	863.75	863.75
Full HR Module	26	120.00	3,120.00
Benefits Tracking	26	115.00	2,990.00
HR Support Center Rep	12	45.00	540.00
Year end conversion fee	1	59.00	59.00
TimeVantage time and attendance service			
EasyChoice TimeVantage fee	12	477.36	<u>5,728.32</u>
Total			\$ 20,052.32

Great Neck Library
2026 Budget

Election Expense

a/c # 4378

	# pmts	\$/per	Budget Totals
League of Women Voters	1	\$ 100.00	\$100.00
Printing - Phoenix Graphics	1	2,000.00	2,000.00
Voting Machines	1	4,575.00	4,575.00
All American Van lines	1	1,650.00	1,650.00
Poll Workers	13	200.00	2,600.00
Post Office Permit fee	1	490.00	<u>490.00</u>
			<u>\$11,415.00</u>

Great Neck Library
2026 Budget

Membership Dues

a/c # 4380

	#	\$/per	Totals
ALA	1	\$560.00	\$560.00
Amazon Prime	1	\$349.00	\$349.00
HSBC - CC	4	\$95.00	\$380.00
Paypal	2	220.00	440.00
LILRC	1	880.00	880.00
NCLA - Institutional	1	70.00	70.00
NYLA - Trustees	1	225.00	225.00
NYLA - Institutional	1	3,200.00	3,200.00
Nassau Cty Historical Society	1	40.00	40.00
Innovative Users Group	1	145.00	145.00
SHRM	2	300.00	600.00

\$6,889.00

Great Neck Library
2026 Budget

Office Equipment Rent & Maintenance

a/c # 4393

	# pmts	\$/per	Totals
Xerox Financial Services	12	469.00	5,628.00
Konica Minolta - Copier Lease	12	628.90	7,546.80 (Main-2nd Flr)
Quadient Leasing USA (postage meter)	4	534.18	2,136.72
Quench: water coolers (all locations)	12	220.00	2,640.00
			<u>\$17,951.52</u>

Xerox Financial Services - (all locations) 5 yr lease effective 04/27/22 - expires 04/26/27

Konica - 5 yr lease effective 11/20/23 - expires 11/19/28

Quadient - 60 month lease effective 02/1/26 - expires 01/31/31

Great Neck Library
2026 Budget

Landscaping & Snow Removal

a/c # 4523

	# pmts	\$/per	Totals
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Landscaping

Roma Horticulture Inc.	6	1,169.00	7,014.00
Roma Horticulture Inc.	3	1,204.00	3,612.00
Roma Horticulture (annuals)	2	1,350.00	2,700.00
Pacific Lawn Sprinklers	2	500.00	1,000.00

\$14,326.00**Snow Removal**

Base Contract-Galvin Bros.	2	5,000.00	10,000.00
Major Storms	2	1,400.00	2,800.00
Salt & Sand	5	220.00	1,100.00

\$13,900.00**\$28,226.00**

Great Neck Library
2026 Budget**Internet Service Provider**

a/c # 4140

	<u>#</u>	<u>\$/per</u>	<u>Totals</u>
Optimum (Branches)	12	\$ 725	\$ 8,700
Verizon (Main)	12	764	\$ 9,168

\$ 17,900**Computer Software**

a/c # 4150

	<u># Copies</u>	<u>\$/per</u>	<u>Totals</u>	
Innovative - Cloud hosting services	1	\$ 19,577	\$ 19,577	
Innovative - Resource Sharing Ret. (INN-reach)	1	14,940	14,940	
Innovative - Volume level holds	1	2,000	2,000	
HP Care Packs (Tech care basic - Main)	1	3,000	3,000	renew 1/2/27
HP Care Packs (Tech care basic - branches)	1	1,300	1,300	renew 5/18/27
Duo.com (2 factor authentication)	1	1,500	1,500	
Springshare (Libcal-Eventkeeper)	1	1,200	1,200	
OCLC (museum passes/library of things)	1	1,850	1,850	
GovConnection - Adobe subscription	1	400	400	
GovConnection - adobe creative cloud (Prog)	1	2,000	2,000	
GovConnection - Acronis true image	1	50	50	
Intelli-admin (remote program)	1	300	300	
Faronics Technologies (Deep freeze)	0	2,500	-	renew 12/14/27
GovConnection, Inc. (Acronis) - server agents	2	700	1,400	renew 12/2026
GovConnection, Inc. (Acronis) - cloud storage	0	1,300	-	renew 01/2029
Aridan (Krayon kiosks)	1	1,000	1,000	
Network solutions (domain name)	0	250	-	renew 8/9/2032
Sage Complete Accounting	1	1,900	1,900	
Aatrix software (1099 forms)	1	250	250	
DialMyCalls (Robocalls)	1	200	200	
DNS filter	12	60	720	
Public Web Browser	1	125	125	
GovConnection, Inc. (Symantec)	1	2,500	2,500	renew 1/30/27
Meraki Licensing (firewalls, switches, access pts)	1	21,139	21,139	renew 10/16/26(5yr)

\$ 77,352**Computer Supplies**

a/c # 4303

	<u>#</u>	<u>\$/per</u>	<u>Totals</u>
UPS batteries (servers and computers)	10	\$ 200	\$ 2,000
Toner, USB flash drives, CD's DVD's, Cables	3	\$ 7,000	\$ 21,000

\$ 23,000**Computer / Network Consultant**

a/c # 4374

	<u># months</u>	<u>\$/per</u>	<u>Totals</u>
OSI Technologies	12	\$ 1,050	\$ 12,600
Renaissance Web Solutions (Web Hosting)	12	\$ 30	\$ 360

\$ 12,960**PC Maintenance**

a/c # 4394

	<u># pmts</u>	<u>\$/per</u>	<u>Totals</u>
Able Business Machines	8	\$ 200	\$ 1,600

\$ 1,600**OPAC Maintenance**

a/c # 4395

	<u>#</u>	<u>\$/per</u>	<u>Totals</u>
Innovative Interfaces - Sierra public success bundle	1	\$ 127,658	\$ 127,658
Innovative Interfaces - Innovative Mobile	1	\$ 9,134	\$ 9,134
Innovative Interfaces - Vega Discovery	1	\$ 22,054	\$ 22,054
Nassau Library Systems-INN Reach service	1	\$ 5,000	\$ 5,000

\$ 163,847**Computer Hardware - PCs**

a/c # 5005

	<u>#</u>	<u>\$/per</u>	<u>Totals</u>
Replacement hardware (Hard drives, memory)	12	\$ 100	\$ 1,200
Snr. Information technician (laptop)	1	\$ 2,000	\$ 2,000
Ipads (staff)	4	\$ 500	\$ 2,000

\$ 5,200

Great Neck Library
2026 Budget

Service Contracts

a/c # 4525

	# pmts	\$/per	Totals
Winter Bros. Waste	12	600.00	7,200.00
Infinity Monitoring	1	420.00	420.00
Orkin	1	4,872.00	4,872.00
MATCO Service Corp	1	1,400.00	1,400.00
The Metro Group (cooling tower)	4	4,015.00	16,060.00
The Metro Group (boilers)	1	2,285.00	2,285.00
Island Elevator Service	12	426.00	5,112.00
Global Telecom Supply	12	315.00	3,780.00
Star Fire Protection	1	4,500.00	4,500.00
A+ Technology	1	5,550.00	5,550.00
Security USA (12 months)	48	420.00	20,159.80
Forward Thinking	12	15.00	180.00
Telstar Security Systems	4	303.00	1,212.00
JHACS Electric	1	625.00	625.00
Ed Ferry (Sprinkler-Main)	1	950.00	950.00
Atlantic Tomorrows Off (Docuware)	1	15,759.00	15,759.00
Bibliotheca	1	18,367.72	18,367.72
Precision Microproducts	1	795.00	795.00
Profound Technologies	1	4,895.00	4,895.00
Imperial Cesspool & Drain	1	1,000.00	1,000.00
Aridan Books	1	1,000.00	1,000.00
Klima New York	1	6,000.00	6,000.00
			\$122,122.52