

MEMORANDUM

TO: Great Neck Library Board of Trustees
Aliza Reicher, President
Chayim Mahgerefteh, Treasurer
Denise Corcoran, Director

FROM: Steven Kashkin, Business Manager

DATE: March 30, 2026

RE: Second draft 2027 budget proposal

Attached to this letter is a copy of the second draft of the 2027 budget for your review.
This draft is comprised of the following documents:

- Operating Budget Proposal
- Other Supplemental Schedules

The budget was created with the mission of the Great Neck Library in mind, which is to provide the highest quality library service to the residents of the Great Neck School District in a fiscally responsible manner. The budget is presented as an update from the first workshop and I am looking forward to continuing to work on a plan that works for everyone.

As mentioned in the first meeting, we are presenting this budget aware that the Collective Bargaining Agreement for covered staff association members expires on December 31, 2026. As there is no realistic way to predict the results of the negotiations at this point in time, no provision is made for salary adjustments for this group in the attached worksheets. Employee benefits (in particular retirement contributions to NYSLRS and medical insurance premiums) have increased significantly for the 2026/2027 budget year.

This proposal includes a tax increase of 3.62% for the 2027 library portion of the tax bill (no change from the first workshop). The 3.62% is the maximum percentage allowed without piercing the tax CAP. We cannot lower taxes as our Aaa bond rating at Moody's and favorable interest rates were based in large part on assurances that our tax receipts were guaranteed not to drop below 2014 levels. The tax cap submission to NYS has not been submitted as of yet so any potential increase is subject to change.

I am looking forward to a productive workshop. Thank you

Tax Cap Form

Great Neck Library (284859702800)
Fiscal Year Ending: 06/30/2027

Summary

Tax Levy Limit, Before Adjustments and Exclusions		
✓	Real Property Tax Levy FYE 2026	\$10,475,433
✓	Tax Cap Reserve Offset from FYE 2025 Used to Reduce FYE 2026 Levy	\$0
✓	Total Tax Cap Reserve Amount (Including Interest Earned) from FYE 2026	---
✓	Tax Base Growth Factor	1.0015
✓	PILOTs Receivable FYE 2026	\$198,804
✓	Tort Exclusion Amount Claimed in FYE 2026	\$0
✓	Allowable Levy Growth Factor	1.0200
✓	PILOTs Receivable FYE 2027	\$93,456
✓	Available Carryover from FYE 2026	\$44,614
	Tax Levy Limit Before Adjustments/Exclusions	\$10,854,907
Adjustments for Transfer of Local Government Functions		
✓	Costs Incurred from Transfer of Local Government Functions	\$0
✓	Savings Realized from Transfer of Local Government Functions	\$0
	Total Adjustments	\$0
	Tax Levy Limit, Adjusted for Transfer of Local Government Functions	\$10,854,907
Exclusions		
✓	Tort Exclusion	\$0
✓	Teachers' Retirement System Exclusion	\$0
✓	Employees' Retirement System Exclusion	\$0
✓	Police and Fire Retirement System Exclusion	\$0
	Total Exclusions	\$0
	Your FYE 2027 Tax Levy Limit, Adjusted for Transfers plus Exclusions	\$10,854,907
✓	Total Tax Cap Reserve Amount Used to Reduce FYE 2027 Levy	---
✓	FYE 2027 Proposed Levy, Net of Reserve	\$10,854,907
	Difference Between Tax Levy Limit and Proposed Levy	\$0
✓	Do you plan to override the Tax Cap for FYE 2027 ?	No

History

Date and Time	Status Changed To	User
04/08/2025 10:21:14 AM	Form was created (Form Status set to: Unsubmitted)	Steven Kashkin

	A	B	V	W	X	Y	Z	AA	AC	AD	AE	AF
1			2024	2025	2026	2026	2027 v1.0	2027 v2.0	2027 v 2.0			1
2					July'25-Mar.'26	July'25-June'26	Jul'26-Jun'27	Jul'26-Jun'27	Incr (Decr) vs.2026			2
3			Actual	Actual	Preliminary	Budget	Proposal - 3/16/26	Proposal - 3/30/26	\$	%	Comments	3
4		REVENUES										4
5	87.7%	Tax Revenue for Operating Bgt	\$ 9,042,132	\$ 9,412,775	\$ 5,848,034	\$ 9,743,096	\$ 10,119,945	\$ 10,119,945	\$ 376,849	3.87%		5
6	6.4%	Tax Revenue for Debt Service	734,838	704,213	701,638	732,338	734,963	734,963	\$ 2,625	0.36%		6
7	94.1%	Total Library Tax subject to Cap	9,776,969	10,116,987	6,549,672	10,475,433	10,854,907	10,854,907	\$ 379,474	3.62%	3.62% library tax increase (3.54% in 2025/2026)	7
8												8
9	0.8%	PILOT Revenue	145,183	149,728	131,514	86,000	93,456	93,456	7,456	8.67%	Used 25/26 actual results plus feedback from the school district	9
10	94.9%	Total Tax Revenues	\$ 9,922,152	\$ 10,266,715	\$ 6,681,186	\$ 10,561,433	\$ 10,948,363	\$ 10,948,363	386,930	3.66%		10
11												11
12		Operating Revenue:										12
13	0.0%	Registration Fees	1,755	2,170	1,660	2,025	-	-	(2,025)	-100.00%	new policy regarding registration for non-residents	13
14	0.0%	Fines	795	1,588	395	1,500	1,000	1,000	(500)	-33.33%	used current year actuals to estimate next year	14
15	0.0%	Commissions - Vending Machines	4,107	2,873	2,570	3,000	3,000	3,000	-	0.00%	Average around \$250/month	15
16	0.0%	Revenue - Copy Machines	1,614	1,290	1,286	1,750	1,900	1,900	150	8.57%	used current year actuals to estimate next year	16
17	0.1%	Computer Printout Fees	7,095	10,579	8,412	10,000	11,000	11,000	1,000	10.00%	used current year actuals to estimate next year	17
18	0.0%	Collection Agency Fees	90	28	40	50	50	50	-	0.00%	used current year actuals to estimate next year	18
19	0.0%	Lost Book Income	3,027	3,776	2,779	3,500	4,000	4,000	500	14.29%	used current year actuals to estimate next year	19
20	0.0%	Book Sale Income	1,006	1,058	1,987	1,000	2,000	2,000	1,000	100.00%	used current year actuals to estimate next year	20
21	0.4%	Interest/Investment Income - Savings	110,265	86,578	34,919	80,000	50,000	50,000	(30,000)	-37.50%	due to fed rate cuts, lower interest income budgeted	21
22	0.0%	Levels Income	722	80	-	500	-	-	(500)	-100.00%	used current year actuals to estimate next year	22
23	0.0%	Gift Income	-	100	-	-	-	-	-	0.00%		23
24	0.0%	Refunds of Prior Year Expense	10,835	2,585	203	-	-	-	-	0.00%		24
25	0.1%	Expense Recovery DBL/WC, retiree insurance	25,547	20,485	15,465	11,000	11,500	11,500	500	4.55%	Insurance reimbursement from surviving spouses/COBRA/disability	25
26	0.1%	Local Library Service Aid	14,306	14,867	13,699	14,250	15,000	15,000	750	5.26%	assumed a slight increase consistent with prior years	26
27	0.0%	Programming Income	2,121	1,118	682	1,000	1,000	1,000	-	0.00%	STEM lab program revenue	27
28	0.0%	Other Grants (NYS Special Legislative Grant-Bullet Aid)	100	-	-	-	-	-	-	0.00%		28
29	4.2%	Appropriated Fund Balance	-	-	-	336,033	422,782	487,943	151,910	0.00%	Appropriated Fund Balance	29
30	5.1%	Total Operating Revenue	183,383	149,173	84,095	465,608	523,232	588,393	122,785	26.37%		30
31												31
32	100.0%	Total Revenues	\$ 10,105,535	\$ 10,415,888	\$ 6,765,281	\$ 11,027,041	\$ 11,471,595	\$ 11,536,756	509,715	4.62%		32
33												33
34		APPROPRIATIONS										34
35	45.3%	Total Salaries	\$ 4,228,169	\$ 4,523,872	\$ 3,460,044	\$ 5,135,600	\$ 5,172,100	\$ 5,225,900	90,300	1.76%	More detail listed in the sections below	35
36	25.0%	Total Employee Benefits & Taxes	1,991,809	2,224,482	2,101,621	2,522,896	2,852,919	2,879,765	356,869	14.15%	More detail listed in the sections below	36
37	8.7%	Total Materials and Programs	901,773	917,562	718,664	967,941	1,009,166	1,003,666	35,725	3.69%	More detail listed in the sections below	37
38	3.6%	Total Administrative Expense	429,414	479,145	339,707	428,104	427,910	416,060	(12,044)	-2.81%	More detail listed in the sections below	38
39	10.9%	Total Building & Occupancy	1,143,220	1,171,753	937,670	1,217,755	1,255,672	1,257,536	39,781	3.27%	More detail listed in the sections below	39
40	0.1%	Total Furniture & Equipment	7,662	6,279	969	6,650	8,400	8,400	1,750	26.32%	More detail listed in the sections below	40
41	6.5%	Total Debt Service	749,652	749,502	99,197	748,095	745,430	745,430	(2,666)	-0.36%	More detail listed in the sections below	41
42									-	0.00%		42
44	0.0%	Transfer to MBSS Fund	300,000	100,000	-	-	-	-	-	0.00%		44
47	0.0%	Transfer to Branch & SS Fund	150,000	-	-	-	-	-	-	0.00%		47
48	0.0%	Transfer to Auto Library Fund	100,000	100,000	-	-	-	-	-	0.00%		48
49	0.0%	Transfer to Bond Retirement Fund	-	-	-	-	-	-	-	0.00%		49
51	0.0%	Transfer from Landscaping Fund	-	-	-	-	-	-	-	0.00%		51
52												52
53												53
54	100.0%	Total Appropriations	\$ 10,001,698	\$ 10,272,595	\$ 7,657,873	\$ 11,027,041	\$ 11,471,595	\$ 11,536,756	509,715	4.62%		54
55												55
56		Budget Surplus / (Deficit)	\$ 103,837	\$ 143,293	\$ (892,591)	\$ -	\$ (0)	\$ 0	\$ 0			56
57												57
58												58
59												59
60		Salaries - FT										60
61		Administration - (7)	\$ 341,734	\$ 407,508	\$ 560,405	\$ 798,300	\$ 815,400	\$ 815,400	17,100	2.14%	Personnel Budget v 2.0 Salary Detail	61
62		Support Staff - (3)	508,336	535,812	152,465	223,600	\$ 225,100	\$ 225,100	1,500	0.67%	Personnel Budget v 2.0 Salary Detail	62
63		Librarians - (21)	1,328,408	1,424,399	1,095,020	1,620,800	\$ 1,639,200	\$ 1,701,200	80,400	4.96%	Personnel Budget v 2.0 Salary Detail	63
64		Clerks - (17)	792,942	833,538	609,951	912,400	\$ 912,800	\$ 912,800	400	0.04%	Personnel Budget v 2.0 Salary Detail	64
65		Info Technicians - (1)	72,597	73,984	52,154	75,400	\$ 76,100	\$ 76,100	700	0.93%	Personnel Budget v 2.0 Salary Detail	65
66		Levels Professionals - (2)	152,294	119,601	107,852	159,200	\$ 159,700	\$ 159,700	500	0.31%	Personnel Budget v 2.0 Salary Detail	66
67		Custodians - (4)	247,884	262,143	204,588	288,900	\$ 289,800	\$ 289,800	900	0.31%	Personnel Budget v 2.0 Salary Detail	67

	A	B	V	W	X	Y	Z	AA	AC	AD	AE	AF
1			2024	2025	2026	2026	2027 v1.0	2027 v2.0	2027 v 2.0			1
2					July'25-Mar.'26	July'25-June'26	Jul'26-Jun'27	Jul'26-Jun'27	Incr (Decr) vs.2026			2
3			Actual	Actual	Preliminary	Budget	Proposal - 3/16/26	Proposal - 3/30/26	\$	%	Comments	3
68												68
69		Subtotal - FT (55)	3,444,194	3,656,984	2,782,434	4,078,600	4,118,100	4,180,100	101,500	2.49%	Personnel Budget v 2.0 Salary Detail	69
70												70
71		Salaries - PT										71
72		Librarians - (15) plus (7-on call)	305,298	394,660	296,374	439,700	\$ 448,600	\$ 438,400	(1,300)	-0.30%	Personnel Budget v 2.0 Salary Detail	72
73		Clerks - (23) plus (2-on call)	357,913	336,599	297,917	493,500	\$ 466,600	\$ 468,600	(24,900)	-5.05%	Personnel Budget v 2.0 Salary Detail	73
74		Pages (0)	21,157	19,327	8,295	18,600	\$ -	\$ -	(18,600)	-100.00%	Personnel Budget v 2.0 Salary Detail	74
75		Custodians - (1)	-	-	-	-	\$ 26,100	\$ 26,100	26,100	0.00%	Personnel Budget v 2.0 Salary Detail	75
76		Levels Professionals - (3)	81,291	96,536	60,208	85,200	\$ 92,300	\$ 92,300	7,100	8.33%	Personnel Budget v 2.0 Salary Detail	76
77		Administration - (1)	18,314	19,766	14,816	20,000	\$ 20,400	\$ 20,400	400	2.00%	Personnel Budget v 2.0 Salary Detail	77
78												78
79		Subtotal - PT (43) (52 with on call)	783,974	866,889	677,610	1,057,000	1,054,000	1,045,800	(11,200)	-1.06%	Personnel Budget v 2.0 Salary Detail	79
80												80
81		Total Salaries Expense	4,228,169	4,523,872	3,460,044	5,135,600	5,172,100	5,225,900	90,300	1.76%	Personnel Budget v 2.0 Salary Detail	81
82												82
83												83
84		Employee Benefits + Taxes										84
85		Current Employees										85
86	9010-000	NYS Retirement - FT	408,545	505,552	570,429	573,197	660,481	668,975	95,778	16.71%	Personnel Budget v 2.0 Employee Benefits (per NYSLRS rate table)	86
87	9010-999	NYS Retirement - PT	57,643	72,169	85,875	84,725	94,776	94,735	10,010	11.81%	Personnel Budget v 2.0 Employee Benefits (per NYSLRS rate table)	87
88	9030	Social Security	308,010	329,911	252,189	389,477	394,487	392,307	2,830	0.73%	Personnel Budget v 2.0 Payroll Taxes	88
89	9040	Workers' Compensation	32,798	27,343	33,697	28,587	28,735	28,930	343	1.20%	Personnel Budget v 2.0 Payroll Tax (per WC rate sched. through Hartford)	89
90	9050	Unemployment Insurance	1,777	-	-	-	-	-	-	0.00%		90
91	9055	Disability Insurance	6,150	7,944	4,940	7,236	11,448	11,556	4,320	59.70%	Personnel Budget v 2.0 Payroll Tax (per NYS disability)	91
92	9060-000	Employee Health Insurance	817,178	888,556	821,614	1,022,388	1,204,307	1,221,673	199,285	19.49%	Personnel Budget v 2.0 Employee Benefits (per NYS Empire plan rates)	92
93	9065	Dental/Vision/Life Insurance	14,449	14,527	11,325	16,221	16,764	17,124	903	5.56%	Personnel Budget v 2.0 Employee Benefits (Per CBA)	93
94		Total Current Employees	1,646,549	1,846,003	1,780,069	2,121,831	2,410,998	2,435,300	313,469	14.77%		94
95												95
96		Retirees										96
97	9060-999	Retiree Health Insurance	240,236	263,663	228,785	277,191	302,493	302,493	25,302	9.13%	Personnel Budget v 2.0 Retiree Benefits (per NYS Empire plan rates)	97
98	9070	Retiree Medicare Reimbursement	105,024	114,816	92,767	123,874	139,427	141,972	18,098	14.61%	Personnel Budget v 2.0 Retiree Benefits (per SS retiree statements)	98
101		Total Retirees	345,260	378,479	321,552	401,065	441,921	444,465	43,400	10.82%		101
102												102
103		Total Employee Benefits + Taxes	1,991,809	2,224,482	2,101,621	2,522,896	2,852,919	2,879,765	356,869	14.15%		103
104												104
105		Total Personnel Services	\$ 6,219,977	\$ 6,748,354	\$ 5,561,665	\$ 7,658,496	\$ 8,025,019	\$ 8,105,665	447,169	5.84%		105
106	::											106
107												107
108												108
109		Library Materials & Programs										109
110	4101-102	Books - Reference	\$ 3,029	\$ 5,117	\$ 5,404	\$ 5,000	\$ 3,000	\$ 3,000	(2,000)	-40.00%	reclassifying 2K to database services	110
111	4101-106	Books - Children's	81,559	81,490	66,969	105,000	113,000	113,000	8,000	7.62%	Rising costs, more world language, increased circulation for all locations	111
112	4101-107	Books - Legacy	564	567	348	750	500	500	(250)	-33.33%	Specialized collection - not as many items are readily available	112
113	4101-108	Books - Adult	152,042	135,785	81,805	140,000	140,000	140,000	-	0.00%	Per dept response - leave same as last year	113
114	4102-102	Databases - Reference	97,521	90,067	80,984	91,000	85,260	85,260	(5,740)	-6.31%	Used current and prior year actuals to estimate	114
115	4103-102	E-Books - Reference	27,950	20,840	-	-	-	-	-	0.00%	Patrons no longer use this, cancelled in fiscal year 24/25	115
116	4120-105	Recordings Audio - AV	11,946	11,887	4,625	15,000	7,000	5,500	(9,500)	-63.33%	Per dept response - reduce from last year and move most of it to E-books	116
117	4121-105	Recordings Video - AV	17,004	17,176	11,703	25,000	17,000	13,000	(12,000)	-48.00%	Per dept response - reduce from last year and move most of it to E-books	117
118	4122-105	E-books/E-audiobooks - AV (digital media)	103,756	115,236	101,112	120,000	137,074	137,074	17,074	14.23%	Increasing checkout demand and growing community user base	118
119	4131-102	Periodicals - Reference	25,615	24,306	20,925	25,000	24,000	24,000	(1,000)	-4.00%	EBSCO slightly lower	119
120	4133-102	Newspapers - Reference	28,038	30,459	20,249	31,000	32,500	32,500	1,500	4.84%	Slight increase in newspaper delivery rates, NY Times all access bundle	120
121	4134-102	Newspapers/Microfilm - Ref	979	857	468	1,200	1,000	1,000	(200)	-16.67%	Quarterly conversion of newspaper to microfiche	121
122	4137-107	Database Services - Tech Services	22,886	23,830	24,074	25,000	28,054	28,054	3,054	12.21%	O.C.L.C. / Interactive Sciences (Wowbrary)/B&T,OCLC First Search	122
123	4140-000	Internet Service Provider	17,103	17,247	12,778	17,700	17,900	17,900	200	1.13%	See Schedule "K"	123
124	4150-114	Computer Software	46,545	54,626	49,885	53,276	77,352	77,352	24,076	45.19%	See Schedule "K"	124
125	4160-102	Bookbinding	1,194	813	468	2,200	1,300	1,300	(900)	-40.91%	Per dept response - reduce from last year to become part of processing costs	125
126	4170-109	Audio / Visual Rentals & Licenses	1,963	2,272	2,067	2,500	2,500	2,500	-	0.00%	Per dept response - leave same as last year	126
127	4301-000	Library Supplies	16,182	9,117	7,173	18,000	16,000	16,000	(2,000)	-11.11%	Used prior year actuals - Demco, Brodart, Staples, Uline, Bibliotheca	127
128	4360-000	NLS Member Support Fee	47,335	48,065	50,029	49,215	53,226	53,226	4,011	8.15%	NLS member fee	128

	A	B	V	W	X	Y	Z	AA	AC	AD	AE	AF
1			2024	2025	2026	2026	2027 v1.0	2027 v2.0	2027 v 2.0			1
2					July'25-Mar.'26	July'25-June'26	Jul'26-Jun'27	Jul'26-Jun'27	Incr (Decr) vs.2026			2
3			Actual	Actual	Preliminary	Budget	Proposal - 3/16/26	Proposal - 3/30/26	\$	%	Comments	3
129	4341-109	Adult Programming	56,109	82,734	62,615	80,000	80,000	80,000	-	0.00%	Includes all 4 locations for adult, includes AV, collaborative community events	129
130	4342-106	Children's Programming	93,740	95,649	83,835	106,600	116,000	116,000	9,400	8.82%	Per dept response - increase requested	130
131	4343-116	Levels Programming	18,733	17,526	10,913	20,000	20,000	20,000	-	0.00%	Per dept response - budget is sufficient YOY	131
132	4344-116	Jr. Levels Programming	7,496	8,245	2,814	8,000	8,000	8,000	-	0.00%	Per dept response - budget is sufficient YOY	132
133	4345-111	Lakeville Programming	1,245	1,451	907	1,500	1,500	1,500	-	0.00%	Per dept response - budget is sufficient YOY	133
134	4345-112	Parkville Programming	1,742	1,518	1,156	1,500	1,500	1,500	-	0.00%	Per dept response - budget is sufficient YOY	134
135	4345-113	Station Programming	1,560	1,388	626	1,500	1,500	1,500	-	0.00%	Per dept response - budget is sufficient YOY	135
136	4345-114	STEM Lab	5,698	6,810	5,559	8,000	10,000	10,000	2,000	25.00%	Per dept response - budget increase requested	136
137	4346-102	YA Programming	4,370	6,701	6,328	5,000	5,500	5,500	500	10.00%	Per dept response - budget increase requested	137
138	4347-102	YA Test Prep Program	2,250	2,350	450	5,000	5,000	5,000	-	0.00%	Per dept response - budget is sufficient YOY	138
139	4348-000	Library of Things Program	5,620	3,433	2,397	4,000	3,500	3,500	(500)	-12.50%	Per dept response - budget can be reduced	139
140												140
141		Total Library Materials & Programs	\$ 901,773	\$ 917,562	\$ 718,664	\$ 967,941	\$ 1,009,166	\$ 1,003,666	35,725	3.69%		141
142												142
143												143
144		Administrative Expense										144
145												145
146	4302	Office Supplies	\$ 9,582	\$ 7,551	\$ 5,333	\$ 10,500	\$ 10,250	\$ 10,250	(250)	-2.38%	Used prior year actuals - Staples, Office Depot, Amazon, Uline	146
147	4303-114	Computer Supplies	13,419	20,084	17,974	21,250	23,000	23,000	1,750	8.24%	See Schedule "K"	147
148	4305	eCommerce Fees	5,391	5,935	4,902	5,500	2,450	2,450	(3,050)	-55.45%	Bank/Online payments (all locations), credit card fees - Main only	148
149	4309	Miscellaneous	3	436	2	100	100	100	-	0.00%	Leave the same	149
150	4310	Telephone	19,097	19,273	14,472	20,040	20,136	20,136	96	0.48%	See Schedule "D"	150
151	4330	Postage	36,128	12,700	10,741	16,000	14,650	14,650	(1,350)	-8.44%	newsletters requires less postage	151
152	4331	Freight & Delivery	233	126	169	300	250	250	(50)	-16.67%	Used current and prior year actuals to estimate	152
153	4340-117	Recruitment & Training	4,893	3,037	3,065	15,500	15,500	5,500	(10,000)	-64.52%	See Schedule "E"	153
154	4340-109	Newsletter & Printing	25,681	22,197	15,297	24,470	24,790	26,890	2,420	9.89%	Newsletters, annual report, bookpage, Buffer, Screencloud, promotional matls.	154
155	4350	Conference Fees and Expenses	15,133	7,324	4,776	15,550	14,705	11,855	(3,695)	-23.76%	See Schedule "E"	155
156	4353-000	Local Travel and Meetings	1,678	3,125	2,988	4,400	4,900	4,900	500	11.36%	See Schedule "E"	156
157	4355-000	Collection Agency Fees	1,576	1,911	1,911	3,100	2,880	2,880	(220)	-7.10%	24 new accounts placed on average per month @ \$10 per	157
158	4371	Audit/Accounting Fees	17,635	17,985	18,750	18,650	18,700	19,200	550	2.95%	slight increase from current year actuals	158
159	4372-000	Legal Fees - General	50,969	107,083	17,656	22,500	22,500	22,500	-	0.00%	Assumes no open lawsuits, general matters only, Green card support	159
160	4372-999	Legal Fees - Negotiations & Personnel	1,856	23,787	7,932	7,500	7,500	7,500	-	0.00%	Union negotiations this year later in 2026	160
161	4374.	Computer/Network Consultant	14,650	12,299	7,324	14,160	12,960	12,960	(1,200)	-8.47%	See Schedule "K"	161
162	4375	Payroll Processing Fees	17,670	18,496	15,204	18,427	20,052	20,052	1,625	8.82%	See Schedule "F"	162
163	4375-500	HR Consulting Fees	3,808	4,045	2,719	4,860	4,734	4,734	(126)	-2.59%	Section 125 plan, background checks, mandatory training, employee handbook	163
164	4376	GASB75 Admin Fees	1,800	200	2,000	1,800	200	300	(1,500)	-83.33%	Rollover valuation year, slight increase	164
165	4378	Election Expense	17,739	13,663	9,622	12,660	11,415	11,415	(1,245)	-9.83%	See Schedule "G"	165
166	4379	Trustee Development	-	-	-	1,700	1,700	-	(1,700)	-100.00%	removed for 2027	166
167	4380	Membership Dues	4,849	6,316	3,025	5,550	6,889	6,889	1,339	24.13%	See Schedule "H"	167
168	4390-105	Audio / Visual Maintenance	3,115	1,147	340	2,500	2,000	2,000	(500)	-20.00%	AV maintenance (community room) including piano tuning	168
169	4393	Office Equipment Maintenance	16,778	18,747	13,889	18,012	17,952	17,952	(60)	-0.34%	See Schedule "I"	169
170		Computer Equip Maint							-			170
171	4394-114	PCs	3,336	1,729	-	1,600	1,600	1,600	-	0.00%	See Schedule "K"	171
172	4395-114	OPAC	140,386	147,155	158,475	158,475	163,847	163,847	5,372	3.39%	See Schedule "K"	172
173	4715-115	Gas & Oil	1,539	1,477	1,139	1,500	1,500	1,500	-	0.00%	Gas, 3 oil changes per year	173
174	4730-115	Van Maintenance	471	1,317	-	1,500	750	750	(750)	-50.00%	Registration, Inspection, minor maintenance	174
175												175
176		Total Administrative Expense	\$ 429,414	\$ 479,145	\$ 339,707	\$ 428,104	\$ 427,910	\$ 416,060	(12,044)	-2.81%		176
177	::											177
178												178
179		Building & Occupancy										179
180												180
181	4501-000	Electric - Main	\$ 117,777	\$ 132,199	\$ 95,113	\$ 132,300	\$ 144,435	\$ 144,700	12,400	9.37%	last 12 months plus 5%	181
182	4501-111	Electric - Lakeville	8,844	10,844	7,631	11,150	11,550	11,800	650	5.83%	last 12 months plus 5%	182
183	4501-112	Electric - Parkville	12,188	14,289	10,719	17,500	16,000	16,000	(1,500)	-8.57%	last 12 months plus 5%	183
184	4501-113	Electric - Station	18,670	24,009	16,819	24,500	24,950	25,200	700	2.86%	last 12 months plus 5%	184
185	4502-000	Gas - Main	16,927	18,499	12,316	19,500	20,400	21,200	1,700	8.72%	last 12 months plus 5%	185
186	4502-112	Gas - Parkville	1,598	1,523	1,001	8,300	2,000	2,000	(6,300)	-75.90%	last 12 months plus 5%	186
187	4502-113	Gas - Station	9,140	11,115	7,138	10,600	11,800	11,900	1,300	12.26%	last 12 months plus 5%	187
188	4503	Water	12,229	8,032	8,870	9,100	13,675	13,675	4,575	50.27%	Qtrly read for fire line and monthly read for regular water and sprinkler	188

	A	B	V	W	X	Y	Z	AA	AC	AD	AE	AF
1			2024	2025	2026	2026	2027 v1.0	2027 v2.0	2027 v 2.0			1
2					July'25-Mar.'26	July'25-June'26	Jul'26-Jun'27	Jul'26-Jun'27	Incr (Decr) vs.2026			2
3			Actual	Actual	Preliminary	Budget	Proposal - 3/16/26	Proposal - 3/30/26	\$	%	Comments	3
189	4504	Sewer Tax	14,661	17,329	17,355	18,200	17,450	17,450	(750)	-4.12%	6 mos prepaid plus 2nd half estimate with 5% increase	189
190	4510	Custodial Supplies	21,633	23,777	16,560	21,000	22,200	22,200	1,200	5.71%	slight increase in rates for supplies, diaper trash cans	190
191	4520	Repairs & Maintenance	18,219	21,190	15,697	19,000	28,000	28,000	9,000	47.37%	Inc.for emergency lighting testing, state required elevator testing, HVAC maint.	191
192	4522-111	Cleaning Service - Lakeville	12,840	12,964	9,906	13,224	13,596	13,596	372	2.82%	Jan Pro (regular cleaning) plus GN Window	192
193	4522-112	Cleaning Service - Parkville	7,677	20,470	15,582	20,856	21,438	21,438	582	2.79%	Jan Pro (regular cleaning) plus GN Window	193
194	4522-113	Cleaning Service - Station	17,160	17,325	13,249	17,664	18,165	18,165	501	2.84%	Jan Pro (regular cleaning) plus GN Window	194
195	4522-115	Cleaning Service - Main	62,304	63,244	46,644	64,380	66,075	66,075	1,695	2.63%	Jan Pro (regular cleaning) plus Huntington Window	195
196	4523-115	Landscaping	10,829	10,844	8,487	11,075	14,326	14,526	3,451	31.16%	See Schedule "J"	196
197	4524-115	Snow Removal	10,658	10,878	13,053	13,460	13,900	13,900	440	3.27%	See Schedule "J"	197
198	4525	Service Contracts	94,295	113,883	81,397	128,165	122,123	122,123	(6,042)	-4.71%	See Schedule "L"	198
199		Branch Rentals										199
200	4530-111	Lakeville	93,920	100,108	82,829	100,553	104,119	104,119	3,566	3.55%	Rent with 1.5% annual increase plus taxes and common area maintenance	200
201	4530-112	Parkville	152,358	158,453	136,969	164,791	171,382	171,382	6,591	4.00%	Rent with 4% annual increase	201
202	4530-113	Station	307,286	257,545	198,665	266,853	272,052	272,052	5,199	1.95%	Rent with 1.0% annual increase, plus RE taxes offset by rent credit	202
203	4541	Property/Liability Insurance	122,008	123,234	121,674	125,584	126,035	126,035	451	0.36%	Prior year actuals plus 3% increase	203
204												204
205		Total Building & Occupancy	1,143,220	1,171,753	937,670	1,217,755	1,255,672	1,257,536	39,781	3.27%		205
206												206
207		Furniture & Equipment										207
208												208
209	5004	Furniture & Equipment	2,906	4,463	-	3,200	3,200	3,200	-	0.00%	New book carts	209
210	5005	Comp Hardware - PCs	4,756	1,816	969	3,450	5,200	5,200	1,750	50.72%	See Schedule "K"	210
211												211
212		Total Furniture & Equipment	7,662	6,279	969	6,650	8,400	8,400	1,750	26.32%		212
213												213
214		Debt Service										214
215		Interest and Principal on \$10.4 MM +DASNY Admin Fee	749,652	749,502	99,197	748,095	745,430	745,430	(2,666)	-0.36%	Repayment of Series 2014 Bond (year 13 of 20) plus administrative fees	215
216												216
217												217
218												218
219		Other Uses										219
220		Transfer to MBSS Fund	300,000	100,000	-	-	-	-	-	0.00%		220
221		Transfer from Landscaping	-	-	-	-	-	-	-	0.00%		221
222		Transfer to Branch & SS Fund	150,000	-	-	-	-	-	-	0.00%		222
223		Transfer to Auto Library Fund	100,000	100,000	-	-	-	-	-	0.00%		223
226		Transfer to Bond Retirement Fund	-	-	-	-	-	-	-	0.00%		226
227												227
228		Total Operating Budget	\$ 10,001,698	\$ 10,272,595	\$ 7,657,873	\$ 11,027,041	\$ 11,471,595	\$ 11,536,756	\$ 509,715	4.62%		228
229												229
230		Operating Surplus / (Deficit)	\$ 103,837	\$ 143,293	\$ (892,591)	\$ -	\$ (0)	\$ 0	0	0.00%		230
231												231
232												232
233												233
256												256
257		TOTAL Surplus / (Deficit)	\$ 103,837	\$ 143,293	\$ (892,591)	\$ -	\$ (0)	\$ 0	\$ 0	0.00%		257
258												258

Great Neck Library
2026 Budget

Telephone

a/c # 4310

	# pmts	\$/per	Totals
Verizon-1925	12	\$60.00	\$720.00
Verizon-1327	12	\$137.00	\$1,644.00
Verizon-1929	12	92.00	1,104.00
Verizon-4917	12	137.00	1,644.00
Verizon-7863	12	87.00	1,044.00
Optimum - main	12	1,165.00	13,980.00

\$20,136.00

Great Neck Library
2026 Budget

Conference Fees & Expenses

a/c # 4350

	<u># Attendees</u>	<u>Reg. Fee</u>	<u>Travel</u>	<u>Hotel</u>	<u>Meals</u>	<u>Total \$/per</u>	<u>Totals</u>
ALA: conference in New Orleans, LA. - 6/24 - 6/28/27	2	\$ 600	\$500	\$1,500	\$250	\$ 2,850	\$ 5,700
PLA - conference - every other year	0	450	700	800	250	\$ 2,200	\$ -
NYLA conference - Saratoga Springs, NY. 11/4-11/7/26	1	300	250	600	275	\$ 1,425	\$ 1,425
Innovative Users Group -every other year	0	500	600	800	150	\$ 2,050	\$ -
Computers in Libraries - Virginia - 3/16-3/18/27	1	600	500	750	300	\$ 2,150	\$ 2,150
Assoc. of Jewish Libraries conference - virtual-2027	0	700	500	750	300	\$ 2,250	\$ -
GOV Buy - October 2026 - Albany NY	1	-	400	900	200	\$ 1,500	\$ 1,500
LI Library Conf - Melville NY. - May 2027	8	110	25			\$ 135	\$ 1,080

\$ 11,855**Local Travel& Meetings**

a/c # 4353

	<u># pmts</u>	<u>\$/per</u>	<u>Totals</u>
Quarterly staff meetings	4	\$ 200	\$ 800
Mileage reimbursements	20	30	\$ 600
Staff development day	1	2,000	\$ 2,000
Staff recognition	10	150	\$ 1,500

\$ 4,900**Recruitment and Training**

a/c # 4340-101

	<u>#</u>	<u>\$/per</u>	<u>Totals</u>
Support for continuing education (post graduate)	0	\$ 5,000	\$ -
Various trainings for minimal fees (one offs)	10	\$ 250	\$ 2,500
Health and safety training (OSHA)	1	\$ 3,000	\$ 3,000

\$ 5,500

Great Neck Library
2026 Budget

Payroll Processing Fees

a/c # 4375

	# pmts	\$/per	Totals
AccuData			
Base charge per payroll	26	70.00	\$ 1,820.00
Active Employee per payroll	26	75.25	1,956.50
Direct deposit service	26	30.00	780.00
Additional reports	26	7.00	182.00
Online Report Access	26	3.50	91.00
Next DayDelivery	26	20.00	520.00
Tax pay and file service	26	14.00	364.00
W-2 service and delivery	1	978.75	978.75
W-2 Base Charge	1	80.00	80.00
ACA reporting	1	863.75	863.75
Full HR Module	26	120.00	3,120.00
Benefits Tracking	26	115.00	2,990.00
HR Support Center Rep	12	45.00	540.00
Year end conversion fee	1	59.00	59.00
TimeVantage time and attendance service			
EasyChoice TimeVantage fee	12	477.36	<u>5,728.32</u>
Total			\$ 20,052.32

Great Neck Library
2026 Budget

Election Expense

a/c # 4378

	# pmts	\$/per	Budget Totals
League of Women Voters	1	\$ 100.00	\$100.00
Printing - Phoenix Graphics	1	2,000.00	2,000.00
Voting Machines	1	4,575.00	4,575.00
All American Van lines	1	1,650.00	1,650.00
Poll Workers	13	200.00	2,600.00
Post Office Permit fee	1	490.00	<u>490.00</u>
			<u>\$11,415.00</u>

Great Neck Library
2026 Budget

Membership Dues

a/c # 4380

	#	\$/per	Totals
ALA	1	\$560.00	\$560.00
Amazon Prime	1	\$349.00	\$349.00
HSBC - CC	4	\$95.00	\$380.00
Paypal	2	220.00	440.00
LILRC	1	880.00	880.00
NCLA - Institutional	1	70.00	70.00
NYLA - Trustees	1	225.00	225.00
NYLA - Institutional	1	3,200.00	3,200.00
Nassau Cty Historical Society	1	40.00	40.00
Innovative Users Group	1	145.00	145.00
SHRM	2	300.00	600.00

\$6,889.00

Great Neck Library
2026 Budget

Office Equipment Rent & Maintenance

a/c # 4393

	# pmts	\$/per	Totals
Xerox Financial Services	12	469.00	5,628.00
Konica Minolta - Copier Lease	12	628.90	7,546.80 (Main-2nd Flr)
Quadient Leasing USA (postage meter)	4	534.18	2,136.72
Quench: water coolers (all locations)	12	220.00	2,640.00
			<u>\$17,951.52</u>

Xerox Financial Services - (all locations) 5 yr lease effective 04/27/22 - expires 04/26/27

Konica - 5 yr lease effective 11/20/23 - expires 11/19/28

Quadient - 60 month lease effective 02/1/26 - expires 01/31/31

Great Neck Library
2026 Budget

Landscaping & Snow Removal

a/c # 4523

	# pmts	\$/per	Totals
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Landscaping

Roma Horticulture Inc.	6	1,169.00	7,014.00
Roma Horticulture Inc.	3	1,204.00	3,612.00
Roma Horticulture (annuals)	2	1,350.00	2,700.00
Pacific Lawn Sprinklers	2	600.00	1,200.00

\$14,526.00**Snow Removal**

Base Contract-Galvin Bros.	2	5,000.00	10,000.00
Major Storms	2	1,400.00	2,800.00
Salt & Sand	5	220.00	1,100.00

\$13,900.00**\$28,426.00**

Great Neck Library
2026 Budget

Internet Service Provider

a/c # 4140

	#	\$/per	Totals
Optimum (Branches)	12	\$ 725	\$ 8,700
Verizon (Main)	12	764	\$ 9,168

\$ 17,900

Computer Software

a/c # 4150

	# Copies	\$/per	Totals	
Innovative - Cloud hosting services	1	\$ 19,577	\$ 19,577	
Innovative - Resource Sharing Ret. (INN-reach)	1	14,940	14,940	
Innovative - Volume level holds	1	2,000	2,000	
HP Care Packs (Tech care basic - Main)	1	3,000	3,000	renew 1/2/27
HP Care Packs (Tech care basic - branches)	1	1,300	1,300	renew 5/18/27
Duo.com (2 factor authentication)	1	1,500	1,500	
Springshare (Libcal-Eventkeeper)	1	1,200	1,200	
OCLC (museum passes/library of things)	1	1,850	1,850	
GovConnection - Adobe subscription	1	400	400	
GovConnection - adobe creative cloud (Prog)	1	2,000	2,000	
GovConnection - Acronis true image	1	50	50	
Intelli-admin (remote program)	1	300	300	
Faronics Technologies (Deep freeze)	0	2,500	-	renew 12/14/27
GovConnection, Inc. (Acronis) - server agents	2	700	1,400	renew 12/2026
GovConnection, Inc. (Acronis) - cloud storage	0	1,300	-	renew 01/2029
Aridan (Krayon kiosks)	1	1,000	1,000	
Network solutions (domain name)	0	250	-	renew 8/9/2032
Sage Complete Accounting	1	1,900	1,900	
Aatrix software (1099 forms)	1	250	250	
DialMyCalls (Robocalls)	1	200	200	
DNS filter	12	60	720	
Public Web Browser	1	125	125	
GovConnection, Inc. (Symantec)	1	2,500	2,500	renew 1/30/27
Meraki Licensing (firewalls, switches, access pts)	1	21,139	21,139	renew 10/16/26(5yr)

\$ 77,352

Computer Supplies

a/c # 4303

	#	\$/per	Totals
UPS batteries (servers and computers)	10	\$ 200	\$ 2,000
Toner, USB flash drives, CD's DVD's, Cables	3	\$ 7,000	\$ 21,000

\$ 23,000

Computer / Network Consultant

a/c # 4374

	# months	\$/per	Totals
OSI Technologies	12	\$ 1,050	\$ 12,600
Renaissance Web Solutions (Web Hosting)	12	\$ 30	\$ 360

\$ 12,960

PC Maintenance

a/c # 4394

	# pmts	\$/per	Totals
Able Business Machines	8	\$ 200	\$ 1,600

\$ 1,600

OPAC Maintenance

a/c # 4395

	#	\$/per	Totals
Innovative Interfaces - Sierra public success bundle	1	\$ 127,658	\$ 127,658
Innovative Interfaces - Innovative Mobile	1	\$ 9,134	\$ 9,134
Innovative Interfaces - Vega Discovery	1	\$ 22,054	\$ 22,054
Nassau Library Systems-INN Reach service	1	\$ 5,000	\$ 5,000

\$ 163,847

Computer Hardware - PCs

a/c # 5005

	#	\$/per	Totals
Replacement hardware (Hard drives, memory)	12	\$ 100	\$ 1,200
Sublimation printer & Heat press (STEM lab)	1	\$ 2,000	\$ 2,000
Ipads (staff)	4	\$ 500	\$ 2,000

\$ 5,200

Great Neck Library
2026 Budget

Service Contracts

a/c # 4525

	# pmts	\$/per	Totals
Winter Bros. Waste	12	600.00	7,200.00
Infinity Monitoring	1	420.00	420.00
Orkin	1	4,872.00	4,872.00
MATCO Service Corp	1	1,400.00	1,400.00
The Metro Group (cooling tower)	4	4,015.00	16,060.00
The Metro Group (boilers)	1	2,285.00	2,285.00
Island Elevator Service	12	426.00	5,112.00
Global Telecom Supply	12	315.00	3,780.00
Star Fire Protection	1	4,500.00	4,500.00
A+ Technology	1	5,550.00	5,550.00
Security USA (12 months)	48	420.00	20,159.80
Forward Thinking	12	15.00	180.00
Telstar Security Systems	4	303.00	1,212.00
JHACS Electric	1	625.00	625.00
Ed Ferry (Sprinkler-Main)	1	950.00	950.00
Atlantic Tomorrows Off (Docuware)	1	15,759.00	15,759.00
Bibliotheca	1	18,367.72	18,367.72
Precision Microproducts	1	795.00	795.00
Profound Technologies	1	4,895.00	4,895.00
Imperial Cesspool & Drain	1	1,000.00	1,000.00
Aridan Books	1	1,000.00	1,000.00
Klima New York	1	6,000.00	6,000.00
			\$122,122.52