GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
THURSDAY, NOVEMBER 20, 2025, AT 6:30 P.M.

A regular meeting of the Great Neck Library Board of Trustees was held on Thursday, November 20, 2025, at the Main Library, 159 Bayview Avenue, Great Neck, New York 11023. The agenda is attached.

The following Trustees were present constituting a quorum:

Aliza Reicher – President
Brachah Goykadosh – Vice President
Chayim Mahgerefteh, CPA – Treasurer
Mimi Hu – Assistant Treasurer
Neal Hakimi, MD – Assistant Treasurer

Also Present: Denise Corcoran – Director
Kathryn Baumgartner – Assistant Director
Steven Kashkin – Business Manager

Also Absent: Rory Lancman – Secretary

CALL TO ORDER

President Reicher called the meeting to order at 7:05 p.m.

MINUTES

Board Minutes

Upon motion by Trustee Reicher, seconded by Trustee Mahgerefteh, it was,

MOVED, that the Great Neck Library Board of Trustees approve the minutes of the October 21, 2025, board meeting, as presented.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

TREASURER/BUSINESS MANAGER REPORT

Upon motion by Trustee Mahgerefteh, seconded by Trustee Goykadosh, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the following financial reports**:**

a. November 18, 2025, Treasurer's Report;
b. Warrant dated November 4, 2025, through November 9, 2025, which has been reviewed by the Treasurer, the sums set against their respective names, amounting in the aggregate to $1,422,248.00.
c. Payroll Warrants for pay dates October 2, October 16, and October 30, 2025 (in the amounts of $197,724.61, $185,511.21, and $200,908.41, respectively) for a total of $584,144.23.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

PAYROLL CHANGES

Upon motion by Trustee Mahgerefteh, seconded by Trustee Hu, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the Payroll Changes report of October 17, 2025, through November 13, 2025, as presented, which has been reviewed by the Treasurer.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

REPORTS

Director's Report

Director Denise Corcoran summarized her report.

NEW BUSINESS

1. Presentation & Acceptance of June 2025 Audited Financial Statements by Cullen and Danowski, LLP

Upon motion by Trustee Mahgerefteh, seconded by Trustee Goykadosh, it was,

RESOLVED, that the Board of Trustees accept the audited financial statements and the Auditor's Report for the fiscal year ending June 30, 2025.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

2. Proposed Policy Changes – 1st Read

a) Add Section 200-15: Remote Board Participation Policy
b) Revise Section 1500-20: Nominating Committee Procedures

Trustee Reicher explained the revisions to the policies.

3. Renew D & O Insurance

Upon motion by Trustee Hakimi, seconded by Trustee Mahgerefteh, it was,

RESOLVED, that the Board of Trustees renew its Directors & Officers & Employment Practices Liability policy for the period November 28, 2025, through November 27, 2026, with Bridgeway Insurance Co. (Munich RE), in the amount of $31,547.19 to be charged to the Property/Liability Insurance line of the Operating Budget (General Fund).

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

4. Lighting Control Panel at Main

Upon motion by Trustee Hu, seconded by Trustee Mahgerefteh, it was,

RESOLVED, that the Board of Trustees approve accept the proposal with Gexpro to troubleshoot and resolve issues with the Main Library's lighting control panel, in the amount of $2,750.00, to be charged to the Main Building and Special Services Fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

5. Carbon and Smoke Detectors at Main

Upon motion by Trustee Goykadosh, seconded by Trustee Hu, it was,

RESOLVED, that the Board of Trustees accept the proposal with Star Fire Protection Co., to replace 16 Carbon/Smoke detectors at the Main Library, in the amount of $6,460.68, to be charged to the Main Building and Special Services Fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

6. Ratify Memorandum of Agreement (MOA) for Successor CBA

Upon motion by Trustee Reicher, seconded by Trustee Hakimi, it was,

RESOLVED, that the Board of Trustees approve hereby resolves that the Memorandum of Agreement made on November 7, 2025, by and between the Great Neck Library and the Great Neck Library Staff Association is hereby ratified and approved in all respects, and authorize the Director to execute any necessary documents in accordance herewith.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

7. Personnel

Upon motion by Trustee Hu, seconded by Trustee Goykadosh, it was,

RESOLVED, that the Board of Trustees approve personnel items 1a and 2a-b, on the attached Personnel Report.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

8. Excess Computer Equipment

Upon motion by Trustee Reicher, seconded by Trustee Hakimi, it was,

RESOLVED, that the Board of Trustees approve the proposal to excess and sell or dispose of out-of-date computer equipment listed on the Equipment to be Excessed November 2025 List.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

8. Discussion: NLS Member Support Fee – 2026 and 2027

The board discussed the member support fee and services provided by NLS to the library.

DATE OF NEXT MEETING

December 23, 2025 – Board Meeting (Main Library)

ADJOURNMENT

The meeting was adjourned at 8:57 p.m. on a motion by Trustee Reicher and seconded by Trustee Hakimi.

Respectfully submitted,

Aliza Reicher
President, Board of Trustees

Great Neck Library
Board of Trustees Meeting
December 23, 2025

TREASURER'S REPORT

During the month of November, 2025, revenue received was $1,343,451. Total expenses were $1,489,620.

At the close of business, November 30, 2025, total General Fund cash holdings were $956,542. Of these funds $480,391 was on deposit at HSBC, $474,181 was on deposit at US Bank (as Trustee) and $1,970 was on hand in Petty Cash funds at all locations. This compares to a November 30, 2024 balance of $1,523,966.

Additionally, the cash balance of the Restricted Gift fund was $256,121; the Automated Library fund was $75,225; the Branch and Special Services fund was $91,618; the Landscaping fund was $44,854; the Main Building and Special Services fund was $915,369; and the Bond Retirement fund was $4,601,379. These funds totaled $5,984,566 on November 30, 2025. The November 30, 2024 total was $7,811,005.

At the close of business, November 30, 2025, total holdings in the Construction Fund at US Bank as bond trustee was $480,141.

I move that the Board of Trustees accept the December 23, 2025 Treasurer's Report.

I move that the Board of Trustees accept the Warrant dated December 2nd, 2025 through December 7th, 2025 which has been reviewed by the Treasurer, the sums set against their respective names, amounting in the aggregate to $653,595.03.

I move that the Board of Trustees accept the Payroll Warrants for pay dates November 13th, and November 26th, 2025 (in the amounts of $201,356.64, and $187,551.00 respectively) for a total of $388,907.64.

Respectfully submitted,

Chayim Mahgerefteh
Treasurer

MEMORANDUM

TO: Board of Trustees

FROM: Steven Kashkin, Business Manager

DATE: December 23, 2025

RE: Agenda

1. Action items from previous meetings - none
2. Review of Business Manager's report
    a. Overtime analysis
    b. Payroll changes report
3. Review of monthly financial reports
4. Review of A/P Weekly checks
5. Review of Warrant
6. New Business
    a. Postage machine/meter lease renewal
    b. Any remaining requests or discussion items
7. Open time
8. Signing of A/P checks

cc: Denise Corcoran, Director

MEMORANDUM

TO: Board of Trustees

FROM: Steven Kashkin

DATE: December 23, 2025

RE: Business Manager's Report

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1. 2025/2026 BUDGET VARIANCE:

   a. Through November 30th we are at 41.67% through the year;

   b. Total Revenues: Through November 30, 2025, we have collected:
      i. $1,415,765 (12.84%) of our total 2025/2026 budget of $11,027,041;
      ii. $1,309,429 (12.50%) of budgeted Library Tax revenues. There are 7 installments remaining between December 2025 and June 2026;
      iii. $46,863 (54.49%) of budgeted PILOT revenues;
      iv. $59,473 (12.77%) of budgeted Other Revenues.

   c. Total Expenditures: Through November 30, 2025, we have expended (including transfers) $4,737,828 (42.97%) of our total 2025/2026 budget of $11,027,041 (41.67% through the budget year).

   d. Salary Expense:
      i. This reporting period includes 11 of 26 payrolls, or 42.31% of the fiscal year;
      ii. The Budget Variance report indicates $1,929,125 (37.56%) of annual salaries expended (41.67% through the budget year).

   e. Employee Benefits:
      i. Through November 30, 2025, we have expended $1,483,938 (58.82%) of the employee benefits & taxes budget (41.67% through the budget year);
      ii. Group and retiree health insurance, dental, vision and life insurance include the prepayment of December 2025 expenses.

f. Library Materials & Programs:
    i. Through November 30, 2025, we have expended $391,755 (40.47%) of the library materials and programs budget (41.67% through the budget year).

g. Administrative Expense:
    i. Through November 30, 2025, we have expended $241,438 (56.40%) of the administrative expense budget (41.67% through the budget year).

h. Building Occupancy:
    i. Through November 30, 2025, we have expended $593,457 (48.73%) of the building occupancy budget (41.67% through the budget year);
    ii. Branch Rentals (all branches) include prepayments for December 2025 rent expense.

i. Furniture and Equipment:
    i. Through November 30, 2025, we have expended $70 (1.05%) of the furniture and equipment budget (41.67% through the budget year);

j. Debt Service:
    i. Through November 30, 2025, we have expended $98,044 (13.11%) of the debt service budget (41.67% through the budget year). The next bond payment (principal and interest) will take place in May 2026.

k. Budgeted Transfers:
    i. There are no transfers budgeted for the 2025/2026 budget year.

2. Use of Library Credit Card: November 2025 invoice: $5,303.40
    a. Annual credit card fee dues, staff development day expenses, permit fees, SHRM membership dues, hotel charges for NYLA conference, annual subscription for reference, HR background check, Adult and children's Jewish books, programming supplies for adult and children's', custodial supplies for maintenance, filtering software subscription for children's computers, GPS monthly subscription fee, and mail chimp fee for programming.

3. Attachments:
    a. Overtime analysis (1 page)
    b. Payroll changes report (1 page)

Great Neck Library
Overtime Analysis
12/23/2025

Pay Date	11/13/2025		11/26/2025		NOV 2025 TOTALS		NOVEMBER 2024 TOTALS		YTD 2025-26 TOTALS		YTD 2024-25 TOTALS		2025-26 BUDGET		%
Title	Hrs	$	Hrs	$	Hrs	$	Hrs	$	Hrs	$	Hrs	$	Hrs	$	Expended
DH-Circulation	1.00	72.63	0.00	0.00	1.00	72.63	-	-	2.00	145.26	-	-	$	500	29.05%
DH-Children's	1.00	72.63	0.00	0.00	1.00	72.63	-	-	3.00	217.89	1.00	67.25	$	500	43.58%
DH-Programming	0.00	0.00	0.00	0.00	-	-	-	-	3.00	217.89	1.00	67.25	$	500	43.58%
DH-TS	0.00	0.00	0.00	0.00	-	-	-	-	1.00	72.63	-	-	$	500	14.53%
DH-Reference	0.00	0.00	0.00	0.00	-	-	-	-	-	-	-	-	$	500	0.00%
DH-Emerging Tech.	0.00	0.00	0.00	0.00	-	-	1.00	67.25	3.00	217.89	6.00	403.51	$	500	43.58%
Hd Custodian									1.50	108.95	-	-	$	500	21.79%
Sr Custodian	0.75	34.62	0.00	0.00	0.75	34.62	1.50	67.88	0.75	34.62	2.25	101.82	$	500	6.92%
FT Custodian	0.00	0.00	0.00	0.00	-	-	1.00	33.98	4.00	129.89	2.25	74.85	$	500	25.98%
Levels - FT							-	-	2.00	115.38	-	-	$	-	
Double Time							-	-	-	-	-	-			
									-	-	-	-			
Total OT	2.75	179.88	0.00	0.00	2.75	179.88	3.50	$ 169.11	20.25	$ 1,260.40	12.50	$ 714.68	$	4,500	28.01%
On-Call	44.75	1,101.30	45.00	1,169.04	89.75	2,270.34	359.25	$ 10,244.64	974.75	$ 27,841.78	1,892.50	$ 55,377.19	$	64,500	43.17%
Sunday Pay	336.25	20,060.35	274.50	16,365.98	610.75	36,426.33	320.00	$ 19,460.34	1,777.00	$ 106,315.27	1,091.75	$ 65,076.29	$	329,823	32.23%
Employee count	*102*		*102*												
F/T P/T	*54*	*48*	*54*	*48*											
Check count	*95*		*92*												
F/T P/T	*54*	*41*	*54*	*38*											
July '25 Longevity		0.00							-	22,495			0 $	22,494	100.00%
		0.00							-	-			0	0	#DIV/0!

Legend
2024/25 information
2025/26 information

GREAT NECK LIBRARY
TREASURER'S REPORT
December 23, 2025
Payroll Changes Report
For the period 11/14/2025 - 12/11/2025

Action	Name	Dept	Title	Current Hourly Rate/Salary	Change in Hours per Week	Change in Annual Salary	New Weekly Hours	New Annual Salary	Effective Date	Comments
Additions	Phoebe Gordon	Circulation	Clerk - PT	$ 18.00	17.00	$ 15,912	-	$ -	12/1/2025	Replacing K. Melecio hours
					-	$ -	-	$ -		
					-	$ -	-	$ -		
					-	$ -	-	$ -		
					-	$ -	-	$ -		
					-	$ -	-	$ -		
					-	$ -				
					-	$ -		$ -		
					17.00	$ 15,912				
Reductions	Zarabeth Senft	Circulation	Clerk	$ 18.00	-	$ -	-	$ -	11/20/2025	Separation
	Alana Mutum	Station	Branch Head Librarian	$ 44.90	(35.00)	$ (81,713)	-	$ -	12/22/2025	Separation
						$ -	-	$ -		
						$ -	-	$ -		
					-	$ -	-	$ -		
					(35.00)	$ (81,713)				
Foot note				$ -	-	$ -	-	$ -		
				$ -	-	$ -	-	$ -		
				$ -	-	$ -	-	$ -		
				$ -	-	$ -	-	$ -		
				$ -	-	$ -		$ -		
Totals					(18.00)	(65,801)	-			

Note: The following hours are unfilled at this time:

							Budget date	Date Open	
	Main (childrens)	Clerk - PT	$ 18.00	5.00	$ 4,680		7/1/2025	11/15/2024	J. Fuentes/R.Huang hours to be replaced
	Parkville	Clerk - PT	$ 18.00	18.00	$ 16,848		7/1/2025	7/2/2021	K. Tuitt position to be replaced (Page)
	TS	Clerk - PT	$ 18.00	19.00	$ 17,784		7/1/2025	8/15/2023	H. London and A. Cheng position (page) to be replaced
	Station	Branch Head Librarian	$ 41.21	35.00	$ 75,000		7/1/2025	12/22/2025	A. Mutum position to be replaced
	Childrens	Librarian - PT	$ 30.00	18.00	$ 28,080		7/1/2025	6/25/2025	S. Gardos prior position to be replaced
	Sta(child)/Main/Lake	Librarian - PT	$ 30.00	21.00	$ 32,760		7/1/2025	10/11/2022	R. Giminiani /E Bley former PT position to be replaced
Totals				116.00	$ 175,152				

GREAT NECK LIBRARY
Treasurer's Report

Statement of General Operating Fund Revenues, Expenditures and Budget Variance
For the Five Months Ending November 30, 2025

	Annual Budget	Current Month	2025-26 Y-T-D	2025-26 Balance	% YTD / Bgt
REVENUES					
Tax Appropriations					
Tax Revenue - Operating Budget	9,743,095.50	851,128.93	851,128.93	8,891,966.57	8.74
Tax Revenue - Debt Service	732,337.50	458,300.20	458,300.20	274,037.30	62.58
Total Library Tax Receipts	**10,475,433.00**	**1,309,429.13**	**1,309,429.13**	**9,166,003.87**	**12.50**
PILOT Revenues	86,000.00	30,074.81	46,862.97	39,137.03	54.49
Total Tax Receipts	**10,561,433.00**	**1,339,503.94**	**1,356,292.10**	**9,205,140.90**	**12.84**
Other:					
Registration Fees	2,025.00	0.00	1,245.00	780.00	61.48
Fines	1,500.00	22.00	205.00	1,295.00	13.67
Commissions - Vending Machines	3,000.00	248.92	1,648.07	1,351.93	54.94
Revenue-Copy Machines	1,750.00	0.00	6.40	1,743.60	0.37
Computer Printout Fees	10,000.00	790.60	5,313.20	4,686.80	53.13
Collection Agency Fees	50.00	10.00	40.00	10.00	80.00
Lost Book Income	3,500.00	345.02	1,871.32	1,628.68	53.47
Book Sale Income	1,000.00	248.37	1,151.37	(151.37)	115.14
Interest Income - Savings	80,000.00	1,169.64	24,401.19	55,598.81	30.50
Ad Receipts/Levels	500.00	0.00	0.00	500.00	0.00
Programming Income	1,000.00	57.50	253.00	747.00	25.30
Refunds of Prior Year Expenses	0.00	0.00	202.55	(202.55)	0.00
Expense Recovery - Dbl / WC	11,000.00	476.00	3,876.00	7,124.00	35.24
Expense Recovery-Retirees Ins	0.00	579.39	5,560.98	(5,560.98)	0.00
Local Library Service Aid	14,250.00	0.00	13,698.90	551.10	96.13
Appropriated Fund Balance	336,033.00	0.00	0.00	336,033.00	0.00
Total Other Revenues	**465,608.00**	**3,947.44**	**59,472.98**	**406,135.02**	**12.77**
Total Revenues	**11,027,041.00**	**1,343,451.38**	**1,415,765.08**	**9,611,275.92**	**12.84**

GREAT NECK LIBRARY
Treasurer's Report

Statement of General Operating Fund Revenues, Expenditures and Budget Variance
For the Five Months Ending November 30, 2025

	Annual Budget	Current Month	2025-26 Y-T-D	2025-26 Unspent	% YTD / Bgt
EXPENDITURES					
Salaries - FT					
Salaries-FT-Admin-Dir Ofc	304,400.00	23,238.46	119,992.00	184,408.00	39.42
Salaries-FT-Admin-Youth Svcs	113,900.00	8,639.88	44,999.33	68,900.67	39.51
Salaries-FT-Support-Dir Ofc	163,900.00	12,439.46	64,788.85	99,111.15	39.53
Salaries-FT-Support-Prog/Pub	223,600.00	17,614.06	85,805.15	137,794.85	38.37
Salaries-FT-Support-Bus Ofc	216,100.00	16,395.63	85,393.94	130,706.06	39.52
Salaries-FT-Librarians-Ref	436,600.00	33,049.35	165,168.74	271,431.26	37.83
Salaries-FT-Librarians-AV	86,200.00	6,731.17	32,934.16	53,265.84	38.21
Salaries-FT-Librarians-Youth	317,300.00	23,876.28	120,068.11	197,231.89	37.84
Salaries-FT-Librarians-TS	256,300.00	19,018.22	97,996.81	158,303.19	38.24
Salaries-FT-Librarians-BrnchHd	268,100.00	22,858.28	106,907.94	161,192.06	39.88
Salaries-FT-Librarians-Pkvl	137,700.00	10,422.54	52,721.45	84,978.55	38.29
Salaries-FT-Librarians-Sta	118,600.00	7,887.91	39,856.21	78,743.79	33.61
Salaries-FT-Clerical-Circ	369,800.00	26,620.53	136,740.61	233,059.39	36.98
Salaries-FT-Clerical-AV	51,100.00	3,493.83	18,396.66	32,703.34	36.00
Salaries-FT-Clerical-Youth	87,200.00	6,276.92	33,589.03	53,610.97	38.52
Salaries-FT-Clerical-TS	132,000.00	9,885.06	49,343.88	82,656.12	37.38
Salaries-FT-Clerical-Lkvl	120,800.00	10,097.58	49,650.76	71,149.24	41.10
Salaries-FT-Clerical-Pkvl	53,200.00	3,883.96	20,241.12	32,958.88	38.05
Salaries-FT-Clerical-Sta	98,300.00	6,184.57	36,449.39	61,850.61	37.08
Salaries-FT-Network Techs-IT	75,400.00	5,665.56	29,359.89	46,040.11	38.94
Salaries-FT-Levels-Prof's	159,200.00	12,452.96	59,886.03	99,313.97	37.62
Salaries-FT-Maint-Custodians	288,900.00	22,208.22	110,327.43	178,572.57	38.19
Total FT Salaries	**4,078,600.00**	**308,940.43**	**1,560,617.49**	**2,517,982.51**	**38.26**

GREAT NECK LIBRARY
Treasurer's Report

Statement of General Operating Fund Revenues, Expenditures and Budget Variance
For the Five Months Ending November 30, 2025

	Annual Budget	Current Month	2025-26 Y-T-D	2025-26 Unspent	% YTD / Bgt
Salaries - PT					
Salaries-PT-Librarians-Ref	220,400.00	22,369.00	104,939.11	115,460.89	47.61
Salaries-PT-Librarians-Youth	122,700.00	6,766.09	26,967.62	95,732.38	21.98
Salaries-PT-Librarians-Pkvl	68,000.00	4,883.03	25,059.04	42,940.96	36.85
Salaries-PT-Librarians-Sta	28,600.00	0.00	0.00	28,600.00	0.00
Salaries-PT-Clerical-Ref	37,600.00	1,905.47	9,811.46	27,788.54	26.09
Salaries-PT-Clerical-Circ	172,600.00	11,408.78	56,910.88	115,689.12	32.97
Salaries-PT-Clerical-AV	2,000.00	0.00	0.00	2,000.00	0.00
Salaries-PT-Clerical-Youth	50,700.00	2,666.27	13,598.95	37,101.05	26.82
Salaries-PT-Clerical-Lkvl	46,000.00	3,405.40	16,417.01	29,582.99	35.69
Salaries-PT-Clerical-Pkvl	121,700.00	8,717.58	39,645.18	82,054.82	32.58
Salaries-PT-Clerical-Sta	62,900.00	5,151.89	24,992.14	37,907.86	39.73
Salaries-PT-Pages-Circ	18,600.00	1,445.85	7,491.81	11,108.19	40.28
Salaries-PT-Levels-Prof'ls	85,200.00	8,060.77	34,667.46	50,532.54	40.69
Salaries-PT-Business Office	20,000.00	1,568.25	8,007.00	11,993.00	40.04
Total PT Salaries	**1,057,000.00**	**78,348.38**	**368,507.66**	**688,492.34**	**34.86**
Total Salary Expense	**5,135,600.00**	**387,288.81**	**1,929,125.15**	**3,206,474.85**	**37.56**
Employee Benefits & Taxes					
NYS ERS 44# F/T Pension Exp	573,197.00	570,429.35	570,429.35	2,767.65	99.52
NYS ERS 37# P/T Pension Exp	84,725.00	85,875.00	85,875.00	(1,150.00)	101.36
Social Security/Medicare	389,477.00	28,336.14	141,923.86	247,553.14	36.44
Workers' Compensation	28,587.00	0.00	11,986.50	16,600.50	41.93
Disability Insurance	7,236.00	0.00	2,474.20	4,761.80	34.19
Group Health 39# Insurance	1,022,388.00	76,731.23	469,446.03	552,941.97	45.92
Retiree Health 37# Insurance	277,191.00	22,049.35	132,296.10	144,894.90	47.73
Group Dental 43# Insurance	16,221.00	1,040.73	9,676.86	6,544.14	59.66
Group Vision Insurance	0.00	6.08	305.74	(305.74)	0.00
Group Vol. Life / Legal	0.00	(4.00)	113.95	(113.95)	0.00
Medicare 32# Reimbursements	123,874.00	29,860.50	59,410.80	64,463.20	47.96
Total Benefits & Taxes	**2,522,896.00**	**814,324.38**	**1,483,938.39**	**1,038,957.61**	**58.82**
Total Personnel Expenses	**7,658,496.00**	**1,201,613.19**	**3,413,063.54**	**4,245,432.46**	**44.57**

(c)

GREAT NECK LIBRARY
Treasurer's Report

Statement of General Operating Fund Revenues, Expenditures and Budget Variance
For the Five Months Ending November 30, 2025

	Annual Budget	Current Month	2025-26 Y-T-D	2025-26 Unspent	% YTD / Bgt
Library Materials & Programs					
Books - Reference	5,000.00	0.00	882.21	4,117.79	17.64
Books - Children's	105,000.00	7,401.35	28,650.83	76,349.17	27.29
Books - Legacy	750.00	27.50	27.50	722.50	3.67
Books - Adult	140,000.00	14,497.74	49,045.62	90,954.38	35.03
Databases - Reference	91,000.00	0.00	30,418.92	60,581.08	33.43
Recordings, Audio - A/V	15,000.00	592.83	2,285.84	12,714.16	15.24
Recordings, Video - A/V	25,000.00	1,689.16	5,419.53	19,580.47	21.68
eBooks/eAudiobooks - A/V	120,000.00	4,962.88	49,908.30	70,091.70	41.59
Periodicals - Reference	25,000.00	0.00	23,065.47	1,934.53	92.26
Newspapers - Reference	31,000.00	0.00	6,829.88	24,170.12	22.03
Newspapers/Microfilm-Referenc	1,200.00	0.00	0.00	1,200.00	0.00
Database Services - Tech Svcs	25,000.00	0.00	23,574.77	1,425.23	94.30
Internet Service Provider	17,700.00	1,471.60	6,891.36	10,808.64	38.93
Computer Software	53,276.00	2,652.00	38,494.53	14,781.47	72.25
Bookbinding - Reference	2,200.00	0.00	0.00	2,200.00	0.00
A/V Rentals - A/V	2,500.00	0.00	0.00	2,500.00	0.00
Library Supplies	18,000.00	1,032.66	5,961.14	12,038.86	33.12
NLS Delivery Service Fee	49,215.00	0.00	24,215.00	25,000.00	49.20
Programming, Adult - Pub/Prog	80,000.00	8,675.00	34,510.43	45,489.57	43.14
Programming - Children's	106,600.00	7,026.91	45,108.26	61,491.74	42.32
Programming, Levels	20,000.00	2,047.72	7,668.59	12,331.41	38.34
Programming, Jr. Levels	8,000.00	45.00	1,585.22	6,414.78	19.82
Programming, Lakeville	1,500.00	169.79	289.15	1,210.85	19.28
Programming, Parkville	1,500.00	76.13	327.41	1,172.59	21.83
Programming, Station	1,500.00	0.00	453.12	1,046.88	30.21
Programming, STEM Lab	8,000.00	1,075.57	2,245.65	5,754.35	28.07
Programming, YA	5,000.00	1,274.90	2,536.63	2,463.37	50.73
Programming, SAT/ACT Prep (	5,000.00	300.00	300.00	4,700.00	6.00
Programming, Library of Things	4,000.00	252.12	1,059.80	2,940.20	26.50
Total Materials & Programs	**967,941.00**	**55,270.86**	**391,755.16**	**576,185.84**	**40.47**

GREAT NECK LIBRARY
Treasurer's Report

Statement of General Operating Fund Revenues, Expenditures and Budget Variance
For the Five Months Ending November 30, 2025

	Annual Budget	Current Month	2025-26 Y-T-D	2025-26 Unspent	% YTD / Bgt
Administrative Expense					
Office Supplies	10,500.00	1,492.38	3,368.63	7,131.37	32.08
Computer Supplies - PCs	21,250.00	419.73	11,296.34	9,953.66	53.16
eCommerce Fees	5,500.00	550.12	2,582.50	2,917.50	46.95
Misc Cash Under/(Over)	0.00	0.00	1.05	(1.05)	0.00
Miscellaneous Expense	100.00	0.00	0.00	100.00	0.00
Telephone	20,040.00	1,668.05	7,815.48	12,224.52	39.00
Postage	16,000.00	2,000.00	6,740.00	9,260.00	42.13
Freight & Delivery	300.00	0.00	52.50	247.50	17.50
Recruiting & Training Expense	15,500.00	15.00	1,765.00	13,735.00	11.39
Newsletter & Printing-Pub/Pro	24,470.00	3,074.02	8,090.25	16,379.75	33.06
Conference Fees & Expenses	15,550.00	188.58	771.85	14,778.15	4.96
Local Travel & Meetings	4,400.00	967.94	1,240.94	3,159.06	28.20
Collection Agency Fees	3,100.00	285.65	975.15	2,124.85	31.46
Audit Fees	18,650.00	0.00	500.00	18,150.00	2.68
Legal Fees - General Matters	22,500.00	1,308.82	3,738.44	18,761.56	16.62
Legal Fees - Negot'ns & Prsnnl	7,500.00	5,325.85	6,702.63	797.37	89.37
Computer/Network Consultant	14,160.00	995.00	2,985.00	11,175.00	21.08
Payroll Processing	18,427.00	1,432.12	7,528.64	10,898.36	40.86
HR Consulting Fees	4,860.00	123.50	2,083.65	2,776.35	42.87
GASB75 Admin Fees	1,800.00	0.00	0.00	1,800.00	0.00
Board Election Expenses	12,660.00	5,208.18	5,672.18	6,987.82	44.80
Trustee Development	1,700.00	0.00	0.00	1,700.00	0.00
Membership Dues	5,550.00	297.00	872.50	4,677.50	15.72
Audio-Visual Maintenance	2,500.00	0.00	0.00	2,500.00	0.00
Office Equipmnt Rent & Repair	18,012.00	1,308.34	7,588.30	10,423.70	42.13
Computer Eqpmt Maint - PCs	1,600.00	0.00	0.00	1,600.00	0.00
Computer Eqpmt Maint - OPAC	158,475.00	0.00	158,475.25	(0.25)	100.00
Van, Gas & Oil	1,500.00	113.00	592.10	907.90	39.47
Van Maintenance	1,500.00	0.00	0.00	1,500.00	0.00
Total Administrative Expense	**428,104.00**	**26,773.28**	**241,438.38**	**186,665.62**	**56.40**

GREAT NECK LIBRARY
Treasurer's Report

Statement of General Operating Fund Revenues, Expenditures and Budget Variance
For the Five Months Ending November 30, 2025

	Annual Budget	Current Month	2025-26 Y-T-D	2025-26 Unspent	% YTD / Bgt
Building Occupancy					
Electricity - Main	132,300.00	9,940.45	58,948.24	73,351.76	44.56
Electricity - Lkvl	11,150.00	540.50	2,654.36	8,495.64	23.81
Electricity - Pkvl	17,500.00	1,413.28	6,830.41	10,669.59	39.03
Electricity - Station	24,500.00	1,915.38	10,173.89	14,326.11	41.53
Gas - Main	19,500.00	262.43	650.66	18,849.34	3.34
Gas - Parkville	8,300.00	141.46	535.37	7,764.63	6.45
Gas - Station	10,600.00	46.73	188.44	10,411.56	1.78
Water	9,100.00	951.12	6,316.72	2,783.28	69.41
Sewer Tax	18,200.00	0.00	8,855.37	9,344.63	48.66
Custodial Supplies	21,000.00	2,368.59	8,489.75	12,510.25	40.43
Repairs & Maintenance	19,000.00	2,942.87	11,578.70	7,421.30	60.94
Cleaning Service - Lakeville	13,224.00	1,101.05	5,470.25	7,753.75	41.37
Cleaning Service - Parkville	20,856.00	1,737.55	8,582.75	12,273.25	41.15
Cleaning Service - Station	17,664.00	1,451.25	7,301.25	10,362.75	41.33
Cleaning Service - Main	64,380.00	5,363.05	25,048.25	39,331.75	38.91
Landscaping	11,075.00	1,135.00	5,015.00	6,060.00	45.28
Snow Removal	13,460.00	4,999.00	4,999.00	8,461.00	37.14
Service Contracts	128,165.00	9,379.06	50,402.38	77,762.62	39.33
Branch Rentals - Lakeville	100,553.00	9,980.38	49,217.58	51,335.42	48.95
Branch Rentals - Parkville	164,791.00	13,910.87	81,325.22	83,465.78	49.35
Branch Rentals - Station	266,853.00	19,866.49	119,198.94	147,654.06	44.67
Insurance, Prop/Liab	125,584.00	18,402.52	121,674.47	3,909.53	96.89
Total Building Occupancy	**1,217,755.00**	**107,849.03**	**593,457.00**	**624,298.00**	**48.73**

GREAT NECK LIBRARY
Treasurer's Report

Statement of General Operating Fund Revenues, Expenditures and Budget Variance
For the Five Months Ending November 30, 2025

	Annual Budget	Current Month	2025-26 Y-T-D	2025-26 Unspent	% YTD / Bgt
Furniture and Equipment					
Equipment, Furniture & Fixture	3,200.00	0.00	0.00	3,200.00	0.00
Computer Hardware - PCs	3,450.00	69.99	69.99	3,380.01	2.03
Total Furniture and Eqpmt	**6,650.00**	**69.99**	**69.99**	**6,580.01**	**1.05**
Debt Service					
Debt Service Int and Principal	746,088.00	98,043.75	98,043.75	648,044.25	13.14
Debt Service Admin Fees	2,007.00	0.00	0.00	2,007.00	0.00
Total Debt Service	**748,095.00**	**98,043.75**	**98,043.75**	**650,051.25**	**13.11**
Total General Operating Fund Appropriations	**11,027,041.00**	**1,489,620.10**	**4,737,827.82**	**6,289,213.18**	**42.97**
Budgeted Capital Transfers					
Total Tranfers Out	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Excess of Revenues over (under) Expenditures	**0.00**	**(146,168.72)**	**(3,322,062.74)**	**3,322,062.74**	**0.00**
OTHER FINANCING SOURCES AND (USES)					
Total Tranfers Out	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Revenues over Expenditures and Transfers					
Net Surplus (Deficit)	**0.00**	**(146,168.72)**	**(3,322,062.74)**	**3,322,062.74**	**0.00**

GREAT NECK LIBRARY
Treasurer's Report

Balance Sheet
November 30, 2025

GENERAL FUND

ASSETS

Cash			
HSBC Payroll Acct *7319	$	26,093.52	
HSBC Operating Chk *7606		50,841.31	
HSBC Operating MMA *0566		403,456.19	
US Bank as Trustee - Debt Svc		474,181.33	
Petty Cash Fund - Operating		610.00	
Petty Cash Fund - Circulation		240.00	
Petty Cash Fund - Children		120.00	
Petty Cash Fund - Lkvl		50.00	
Petty Cash Fund - Pkvl		100.00	
Petty Cash Fund - Station		150.00	
Petty Cash Fund - Levels		250.00	
Petty Cash Fund - Bus Off		450.00	
Total Cash			**956,542.35**
Other Current Assets			
Prepaid Insurance		29,079.33	
Due To/From Restricted Gift Fd		2,431.00	
Due To/From Auto Library Fund		145,825.16	
Due To/From Landscaping Fund		19,852.31	
Due To/From Main Bldg & SS Fd		458,453.95	
Due to/From Branch & SS		2,180.00	
Total Other Current Assets			**657,821.75**
Total Current Assets			**1,614,364.10**
Other Assets			
Total Other Assets			**0.00**
Total Assets			**$ 1,614,364.10**

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GREAT NECK LIBRARY
Treasurer's Report

Balance Sheet
November 30, 2025

GENERAL FUND

LIABILITIES AND FUND BALANCES

Current Liabilities		
Accrued Payroll Payable	$ 876.75	
Accrued NYS Retirement	163,311.00	
NYS ERS Deductions Payable	62.79	
PFL payable	504.85	
Accounts Payable - Auditor	17,800.00	
Total Current Liabilities		**182,555.39**
Long-Term Liabilities		
Total Long-Term Liabilities		**0.00**
Total Liabilities		**182,555.39**
Fund Balance		
Fund Balance - Operating Fund	4,512,716.91	
Nonspendable: Prepaids	203,144.58	
Assigned: Open Encumbrances	38,009.96	
Net Income	(3,322,062.74)	
Total Fund Balance		**1,431,808.71**
Total Liabilities & Fund Balance		**$ 1,614,364.10**

GNL: AUTOMATED LIBRARY FD
Income Statement
For the Five Months Ending November 30, 2025

		Authorized		Current Month		Year to Date	%
Revenues							
Total Revenues		**0.00**		**0.00**		**0.00**	**0.00**
Expenses							
Printing Kiosk/Scanners (TBS)	$	0.00	$	0.00	$	17,897.80	0.00
Computer Expense		0.00		145,043.77		145,825.16	0.00
Security camera expense		0.00		0.00		66,187.95	0.00
Total Expenses		**0.00**		**145,043.77**		**229,910.91**	**0.00**
Net Revenue (Expense)	**$**	**0.00**	**$**	**(145,043.77)**	**$**	**(229,910.91)**	**0.00**

Automated Library Fund
Balance Sheet
November 30, 2025

ASSETS

Current Assets			
HSBC -ALF- MMA *6091	221,050.64		
Due To/From Operating Fund	(145,825.16)		
Future Cash Commitments (below)	(50,754.95)		
Total Current Assets			**24,470.53**
Total Assets		**$**	**24,470.53**

LIABILITIES AND FUND BALANCE

Fund Balance			
Opening Fund Balance	$	305,136.39	
Future Commitments (Encumbrances):			
Dell Technologies (new computers/monitors/laptops)	$	0.00	
GovConnection (replacement MAC and office software)	($	14,959.35)	
TBS - mobile printing / Kiosks	($	21,171.60)	
TBS - scanners	($	14,624.00)	
Ending Fund Balance		254,381.44	
Net Income (loss)		(229,910.91)	
AVAILABLE FUND BALANCE			**24,470.53**
Total Liabilities & Fund Balance		**$**	**24,470.53**

Unaudited - For Management Purposes Only

(K)

GNL: LANDSCAPING FUND
Income Statement
For the Five Months Ending November 30, 2025

		Current Month		Year to Date
Revenues				
Total Revenues		**0.00**		**0.00**
Expenses				
Landscape Contractors	$	11,298.20	$	19,852.31
Total Expenses		**11,298.20**		**19,852.31**
Net Income	**$**	**(11,298.20)**	**$**	**(19,852.31)**

(2)

Landscaping Fund
Balance Sheet
November 30, 2025

ASSETS

Current Assets			
HSBC -LF- MMA *6091	$ 64,706.14		
Due To/From General Fund	(19,852.31)		
Future Cash Commitments (below)	0.00		
Total Current Assets			**44,853.83**
Total Assets		**$**	**44,853.83**

LIABILITIES AND FUND BALANCE

Fund Balance			
Fund Bal-Unrestr Hyde Bequest	$ 655,259.40		
Opening Fund Balance	(590,553.26)		
Future Commitments (Encumbrances):			
Fiorini Landscaping (Main gardening)	-		
Ending Fund Balance	64,706.14		
Net Income (loss)	(19,852.31)		
AVAILABLE FUND BALANCE			**44,853.83**
Total Liabilities & Fund Balance		**$**	**44,853.83**

Unaudited - For Management Purposes Only

GNL: BRANCH & SPCL SVCS FD
Income Statement
For the Five Months Ending November 30, 2025

	Authorized	Current Month	Year to Date	%
Revenues				
Total Revenues	**0.00**	**0.00**	**0.00**	**0.00**
Lakeville Branch Expenses				
Parkville Branch Expenses				
Station Branch Expenses				
Moving/Shelving - Station	$ 0.00	$ 2,180.00	$ 2,180.00	0.00
Total Expenses	**0.00**	**2,180.00**	**2,180.00**	**0.00**
Net Revenue (Expense)	**$ 0.00**	**$ (2,180.00)**	**$ (2,180.00)**	**0.00**

Branch and Special Services Fund
Balance Sheet
November 30, 2025

ASSETS

Current Assets			
HSBC - BSSF - MMA *6091	93,797.60		
Due To/From Operating Fund	(2,180.00)		
Future Cash Commitments (below)	(4,250.00)		
Total Current Assets			**87,367.60**
Total Assets		**$**	**87,367.60**

LIABILITIES AND FUND BALANCE

Fund Balance			
Opening Fund Balance	$	93,797.60	
Future Commitments (Encumbrances):			
Station			
Lucia Group (move shelving at Station - childrens)	$	0.00	
Station and Parkville			
JanPro (carpet cleaning at Station and Parkville)	$	(4,250.00)	
Ending Fund Balance		89,547.60	
Net Income (loss)		(2,180.00)	
AVAILABLE FUND BALANCE			**87,367.60**
Total Liabilities & Fund Balance		**$**	**87,367.60**

Unaudited - For Management Purposes Only

GNL: MAIN BUILDING & SPCL SVCS FUND
Income Statement
For the Five Months Ending November 30, 2025

		Current Month		Year to Date
Revenues				
Total Revenues		**0.00**		**0.00**
Expenses				
Contractor Fees - Steps/Wall	$	0.00	$	203,153.49
Contractor fees - HVAC project		207,298.96		915,324.29
Contractor Fees - Roof project		66,310.00		66,310.00
Engineering Fees		5,476.31		24,409.00
Legal Fees		4,325.98		9,110.15
Underground sprinkler		0.00		20,900.00
Total Expenses		**283,411.25**		**1,239,206.93**
Net Income	$	**(283,411.25)**	$	**(1,239,206.93)**

(P)

Main Building and Special Services Fund
Balance Sheet
November 30, 2025

ASSETS

Current Assets				
HSBC -MBSSF- MMA *6091	$	1,373,822.80		
Due To/From General Fund		(458,453.95)		
Future Cash Commitments (below)		(816,644.12)		
Total Current Assets				**98,724.73**
Total Assets			**$**	**98,724.73**

LIABILITIES AND FUND BALANCE

Accounts Payable	$	-		
Fund Balance				
Opening Fund Balance	$	2,154,575.78		
Future Commitments (Encumbrances):				
Gexpro (lighting control panel)	($	2,750.00)		
Starfire protection (carbon smoke detectors)	($	6,460.68)		
Barrett Roofs Inc. (roof replacement)	($	678,690.00)		
Municipal Testing Laboratory Inc. (test & inspect soil, concrete)	($	10,730.00)		
SIBA (MEP/HVAC work at Main)	($	70,675.71)		
Pav-Lak (stair and retaining wall replacement)	$	0.00		
H2M Architects and Engineers (emergency light design)	$	(3,000.00)		
H2M Architects and Engineers (site evaluation)	($	4,395.00)		
H2M Architects and Engineers (Retaining wall/lower level stairs)	($	0.00)		
H2M Architects and Engineers (alternate)	$	(385.30)		
H2M Architects and Engineers(1)	$	(39,557.43)		
Ending Fund Balance		1,337,931.66		
Net Income (loss)		(1,239,206.93)		
AVAILABLE FUND BALANCE				**98,724.73**
Total Liabilities & Fund Balance			**$**	**98,724.73**

Unaudited - For Management Purposes Only

Q

GNL: RESTRICTED GIFT FD
Income Statement
For the Five Months Ending November 30, 2025

		Current Month		Year to Date
Revenues				
Int Income-Carter Fund-Restr.	$	2,481.81	$	20,569.16
Total Revenues		**2,481.81**		**20,569.16**
Expenses - Carter Restr Fund		1,256.00		6,941.00
Total Expenses		**1,256.00**		**6,941.00**
Net Income	**$**	**1,225.81**	**$**	**13,628.16**

R

GNL: RESTRICTED GIFT FD
Balance Sheet
November 30, 2025

ASSETS

Current Assets				
HSBC -RGF- MMA *6091	$	258,552.15		
Due To/From Operating Fund		(2,431.00)		
Total Current Assets				**256,121.15**
Total Assets			**$**	**256,121.15**

LIABILITIES AND FUND BALANCE

Fund Balance				
Fund Balance - Amrhein Fund	$	2,375.20		
Fund Balance - Carter Restr Fd		212,589.48		
Fund Balance - Local History		7,528.31		
Fund Balance - Sylvia Antonier		10,000.00		
Fund Balance - Halpert Family		10,000.00		
Net Income		13,628.16		
AVAILABLE FUND BALANCE				**256,121.15**
Total Liabilities & Fund Balance			**$**	**256,121.15**

GNL: CONSTRUCTION (DASNY BOND) FUND
Income Statement
For the Five Months Ending November 30, 2025

		Current Month		Year to Date
Revenues				
Investment Income	$	1,425.60	$	8,128.98
Total Revenues		**1,425.60**		**8,128.98**
Expenses				
Total Expenses		**0.00**		**0.00**
Net Income	**$**	**1,425.60**	**$**	**8,128.98**

GNL: CONSTRUCTION (DASNY BOND) FUND
Balance Sheet
November 30, 2025

ASSETS

Current Assets				
Construction - US Bank *4001	$	480,141.39		
Total Current Assets				**480,141.39**
Total Assets			**$**	**480,141.39**

LIABILITIES AND FUND BALANCE

Current Liabilities				
5% Retainage Payable	$	273,908.50		
Total Current Liabilities				**273,908.50**
Total Liabilities				**273,908.50**
Fund Balance				
Opening Fund Balance		198,103.91		
Net Income		8,128.98		
Current Fund Balance				**206,232.89**
Total Liabilities & Fund Balance			**$**	**480,141.39**

GNL: BOND RETIREMENT FUND
Income Statement
For the Five Months Ending November 30, 2025

		Current Month		Year to Date
Revenues				
Interest Income - CD	$	13,936.20	$	57,217.53
Total Revenues		**13,936.20**		**57,217.53**
Expenses				
Total Expenses		**0.00**		**0.00**
Net Income	**$**	**13,936.20**	**$**	**57,217.53**

V

GNL: BOND RETIREMENT FUND
Balance Sheet
November 30, 2025

ASSETS

Current Assets			
HSBC - BRF - CD *3411	$ 4,601,379.45		
Total Current Assets			**4,601,379.45**
Total Assets		**$**	**4,601,379.45**

LIABILITIES AND FUND BALANCE

Fund Balance			
Opening Fund Balance	$ 4,544,161.92		
Net Income	57,217.53		
Current Fund Balance			**4,601,379.45**
Total Liabilities & Fund Balance		**$**	**4,601,379.45**

GREAT NECK LIBRARY

Check Register

For the Period From Nov 10, 2025 to Dec 1, 2025

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
65975	11/17/25	Cornell Cooperative Extension of Nassa	1221-000	225.00
65976	11/17/25	Guardian	1221-000	3,977.53
65977	11/17/25	Water Authority of Great Neck North	1221-000	951.12
490287-251122	11/17/25	OPTIMUM	1221-000	239.45
251115	11/17/25	OPTIMUM	1221-000	1,161.13
095008-251122	11/17/25	OPTIMUM	1221-000	233.73
9/26-10/28/25	11/17/25	PSEGLI	1221-000	9,940.45
10/25-11/24/25	11/17/25	VERIZON	1221-000	135.20
11/5-12/4/25	11/17/25	VERIZON - 354-781-338-0001-82	1221-000	169.99
11/2-12/1/25	11/17/25	VERIZON - 554-774-410-0001-94	1221-000	169.99
491210-251130	12/1/25	OPTIMUM	1221-000	249.45
9-069-01979	12/1/25	FEDEX	1221-000	42.75
10/20-11/18/25	12/1/25	PSEGLI	1221-000	1,015.65
10/16-11/15/2025	12/1/25	PSEGLI	1221-000	773.00
10/17-11/17/25	12/1/25	PSEGLI	1221-000	1,654.00
10/10-11/7/25	12/1/25	National Grid	1221-000	335.41
10/10-11/7/2025	12/1/25	National Grid	1221-000	877.09
11/16-12/15/25	12/1/25	Verizon	1221-000	299.00
11/10-12/9/25	12/1/25	Verizon	1221-000	57.42
1929-2512	12/1/25	Verizon	1221-000	90.07
4917-2512	12/1/25	Verizon	1221-000	135.52
7863-2512	12/1/25	Verizon	1221-000	85.57
11/22-12/21/25	12/1/25	VERIZON - 955617959000155	1221-000	109.99
Total				**22,928.51**

GREAT NECK LIBRARY

Cash Disbursements Journal

For the Period From Nov 10, 2025 to Dec 1, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
11/17/25	095008-25112	4140-000	Internet Service Provider	998591941	233.73	
		1221-000	HSBC Operating Chk *7606	OPTIMUM		233.73
11/17/25	10/25-11/24/2	4310-000	Telephone	v877751	135.20	
		1221-000	HSBC Operating Chk *7606	VERIZON		135.20
11/17/25	11/2-12/1/25	4140-000	Internet Service Provider	v877871	169.99	
		1221-000	HSBC Operating Chk *7606	VERIZON - 554-774-410-0001-94		169.99
11/17/25	11/5-12/4/25	4140-000	Internet Service Provider	v877985	169.99	
		1221-000	HSBC Operating Chk *7606	VERIZON - 354-781-338-0001-82		169.99
11/17/25	251115	4310-000	Telephone	998591651	1,161.13	
		1221-000	HSBC Operating Chk *7606	OPTIMUM		1,161.13
11/17/25	490287-25112	4140-000	Internet Service Provider	998591795	239.45	
		1221-000	HSBC Operating Chk *7606	OPTIMUM		239.45
11/17/25	65975	4346-102	Programming, YA	Invoice: PGM 11/26/25	225.00	
		1221-000	HSBC Operating Chk *7606	Cornell Cooperative Extension of Nassau		225.00
11/17/25	65976	9065-000	Group Dental 43# Insurance	Invoice: 12/1-12/31/25	3,576.24	
		9066-000	Group Vision Insurance	Invoice: 12/1-12/31/25	275.34	
		9067-000	Group Vol. Life / Legal	Invoice: 12/1-12/31/25	125.95	
		1221-000	HSBC Operating Chk *7606	Guardian		3,977.53
11/17/25	65977	4503-000	Water	Invoice: 10/1-11/5/25-0163	341.84	
		4503-000	Water	Invoice: 10/1-11/5/25-0288	609.28	
		1221-000	HSBC Operating Chk *7606	Water Authority of Great Neck North		951.12
11/17/25	9/26-10/28/25	4501-000	Electricity - Main	873442	9,940.45	
		1221-000	HSBC Operating Chk *7606	PSEGLI		9,940.45
12/1/25	10/10-11/7/20	4502-000	Gas - Main	985127	877.09	
		1221-000	HSBC Operating Chk *7606	National Grid		877.09
12/1/25	10/10-11/7/25	4502-113	Gas - Station	543661	335.41	
		1221-000	HSBC Operating Chk *7606	National Grid		335.41
12/1/25	10/16-11/15/2	4501-111	Electricity - Lkvl	527677	773.00	
		1221-000	HSBC Operating Chk *7606	PSEGLI		773.00
12/1/25	10/17-11/17/2	4501-113	Electricity - Station	716502	1,654.00	
		1221-000	HSBC Operating Chk *7606	PSEGLI		1,654.00
12/1/25	10/20-11/18/2	4501-112	Electricity - Pkvl	143968	1,015.65	
		1221-000	HSBC Operating Chk *7606	PSEGLI		1,015.65
12/1/25	11/10-12/9/25	4310-000	Telephone	v056567	57.42	
		1221-000	HSBC Operating Chk *7606	Verizon		57.42
12/1/25	11/16-12/15/2	4140-000	Internet Service Provider	v056921	299.00	
		1221-000	HSBC Operating Chk *7606	Verizon		299.00
12/1/25	11/22-12/21/2	4140-000	Internet Service Provider	v057127	109.99	
		1221-000	HSBC Operating Chk *7606	VERIZON - 955617959000155		109.99
12/1/25	1929-2512	4310-000	Telephone	v056703	90.07	
		1221-000	HSBC Operating Chk *7606	Verizon		90.07
12/1/25	491210-25113	4140-000	Internet Service Provider	999715808	249.45	
		1221-000	HSBC Operating Chk *7606	OPTIMUM		249.45

GREAT NECK LIBRARY

Cash Disbursements Journal

For the Period From Nov 10, 2025 to Dec 1, 2025

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
12/1/25	4917-2512	4310-000	Telephone	v057041	135.52	
		1221-000	HSBC Operating Chk *7606	Verizon		135.52
12/1/25	7863-2512	4310-000	Telephone	v056799	85.57	
		1221-000	HSBC Operating Chk *7606	Verizon		85.57
12/1/25	9-069-01979	4331-000	Freight & Delivery	33463971	42.75	
		1221-000	HSBC Operating Chk *7606	FEDEX		42.75
	Total				22,928.51	22,928.51

GREAT NECK LIBRARY

Warrant

For the Period From Dec 2, 2025 to Dec 7, 2025

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
251204	12/5/25	HSBC	1221-000	5,303.40
65550V	12/3/25	Tanya Thurman	1221-000	-225.00
65978	12/5/25	Amazon Capital Services Inc	1221-000	2,535.46
65979	12/5/25	VOID	1221-000	
65980	12/5/25	VOID	1221-000	
65981	12/5/25	VOID	1221-000	
65982	12/5/25	VOID	1221-000	
65983	12/5/25	Lisa Ammon D/B/A Ammon Arts	1221-000	1,200.00
65984	12/5/25	A Time For Kids, Inc.	1221-000	1,800.00
65985	12/5/25	Bamboo Music Society Inc	1221-000	600.00
65986	12/5/25	Olga Binyaminov	1221-000	300.00
65987	12/5/25	William Bleyer	1221-000	275.00
65988	12/5/25	Body Dynamics, Inc.	1221-000	840.00
65989	12/5/25	Barrett Roofs, Inc	1221-000	367,412.50
65990	12/5/25	Brodart Co.	1221-000	1,194.09
65991	12/5/25	Bound To Stay Bound Books, Inc	1221-000	171.34
65992	12/5/25	Carolyn Carpentiere	1221-000	720.00
65993	12/5/25	Accounting Research & Analytics LLC	1221-000	480.00
65994	12/5/25	Cleaning Systems	1221-000	1,332.08
65995	12/5/25	Create Programs	1221-000	325.00
65996	12/5/25	Create Programs	1221-000	325.00
65997	12/5/25	Cullen & Danowski, LLP	1221-000	17,800.00
65998	12/5/25	Curiously Creative Candles	1221-000	570.00
65999	12/5/25	DASNY	1221-000	853.50
66000	12/5/25	Ed Ferry Mechanical Corp.	1221-000	587.10
66001	12/5/25	Filterbuy	1221-000	499.36
66002	12/5/25	First Step Athletics	1221-000	210.00
66003	12/5/25	FUN EXPRESS, LLC	1221-000	248.14

GREAT NECK LIBRARY

Warrant

For the Period From Dec 2, 2025 to Dec 7, 2025

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
66004	12/5/25	Sarah Gardos	1221-000	48.50
66005	12/5/25	Gebhardt, Inc.	1221-000	500.00
66006	12/5/25	Green Earth Craft, Inc	1221-000	250.00
66007	12/5/25	Brittany R Georgalas	1221-000	250.00
66008	12/5/25	Vivian Gong	1221-000	153.19
66009	12/5/25	GovConnection, Inc.	1221-000	6,305.26
66010	12/5/25	Great South Bay Dance LLC	1221-000	825.00
66011	12/5/25	Solomon R. Guggenheim Foundation	1221-000	1,000.00
66012	12/5/25	H2M architects+engineers	1221-000	7,160.00
66013	12/5/25	Rebecca Hirschhorn	1221-000	93.75
66014	12/5/25	Home Depot Credit Services	1221-000	170.50
66015	12/5/25	Huntington Window Cleaning	1221-000	589.00
66016	12/5/25	Innovative Users Group	1221-000	475.00
66017	12/5/25	Island Elevator Services	1221-000	406.00
66018	12/5/25	118 Solutions LLC	1221-000	12,488.90
66019	12/5/25	The Jewish Museum	1221-000	500.00
66020	12/5/25	Kanopy, Inc	1221-000	1,313.00
66021	12/5/25	Jessica Kiaei	1221-000	45.99
66022	12/5/25	Adam King	1221-000	870.00
66023	12/5/25	Lakeshore Learning Materials	1221-000	233.25
66024	12/5/25	Mira M Levinson	1221-000	13.53
66025	12/5/25	The Library Store	1221-000	148.57
66026	12/5/25	Long Island Library Resources Council	1221-000	2,043.00
66027	12/5/25	Graciela Martinez	1221-000	1.28
66028	12/5/25	Marla Siegel d/b/a Marla Matthews	1221-000	175.00
66029	12/5/25	The Metro Group, Inc.	1221-000	2,285.00
66030	12/5/25	Micro Center A/R	1221-000	1,981.95
66031	12/5/25	Midwest Tape, LLC	1221-000	3,095.35

GREAT NECK LIBRARY

Warrant

For the Period From Dec 2, 2025 to Dec 7, 2025

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
66032	12/5/25	Motion Picture Licensing Corporation	1221-000	599.68
66033	12/5/25	Nassau County Board of Elections	1221-000	75.00
66034	12/5/25	Nassau Library System	1221-000	1,214.10
66035	12/5/25	Nassau Mid-Island Chapter	1221-000	600.00
66036	12/5/25	OSI Technologies, Inc	1221-000	995.00
66037	12/5/25	Old Westbury Gardens	1221-000	250.00
66038	12/5/25	Pacific Lawn Sprinklers	1221-000	265.00
66039	12/5/25	Ari Pelovitz	1221-000	70.00
66040	12/5/25	Perma-Bound	1221-000	456.42
66041	12/5/25	Ronald I Pinkus	1221-000	300.00
66042	12/5/25	Queens Botanical Garden Society Inc.	1221-000	400.00
66043	12/5/25	Culligan Quench	1221-000	210.26
66044	12/5/25	Roco Films Intl LLC	1221-000	381.60
66045	12/5/25	Roma Horticulture Inc.	1221-000	1,135.00
66046	12/5/25	SECURITY USA, INC	1221-000	2,423.17
66047	12/5/25	Sweetbriar Nature Center	1221-000	730.00
66048	12/5/25	Judy Snow	1221-000	1.99
66049	12/5/25	Staples Contract & Commercial LLC	1221-000	89.71
66050	12/5/25	T-MOBILE	1221-000	172.20
66051	12/5/25	Uline	1221-000	150.64
66052	12/5/25	WageWorks, Inc.	1221-000	123.50
66053	12/5/25	Alice Wang dba Amazing Mandarin LL	1221-000	360.00
66054	12/5/25	Barry Weil	1221-000	131.67
66055	12/5/25	Winters Bros. Hauling of LI, LLC	1221-000	1,033.03
66056	12/5/25	Nicole Winzelberg	1221-000	400.00
66057	12/5/25	Ingram Library Services	1221-000	11,914.71
66058	12/5/25	VOID	1221-000	
66059	12/5/25	VOID	1221-000	

GREAT NECK LIBRARY

Warrant

For the Period From Dec 2, 2025 to Dec 7, 2025

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
66060	12/5/25	VOID	1221-000	
66061	12/5/25	VOID	1221-000	
66062	12/5/25	VOID	1221-000	
66063	12/5/25	Midwest Tape	1221-000	1,964.11
66064	12/5/25	VOID	1221-000	
66065	12/5/25	OverDrive, Inc	1221-000	1,537.61
66066	12/5/25	Ryan M Badke	1221-000	79.65
66067	12/5/25	BP	1221-000	166.29
66068	12/5/25	Brodart Co.	1221-000	182.71
66069	12/5/25	FUN EXPRESS, LLC	1221-000	122.92
66070	12/5/25	Great Neck Union Free School District	1221-000	137.76
66071	12/5/25	Hicksville Window Cleaning Co Inc	1221-000	215.00
66072	12/5/25	Global Telecom Supply	1221-000	308.00
66073	12/5/25	HF Group LLC	1221-000	231.12
66074	12/5/25	Huntington Window Cleaning	1221-000	589.00
66075	12/5/25	Konica Minolta Premier Finance	1221-000	628.90
66076	12/5/25	Lakeshore Learning Materials	1221-000	77.94
66077	12/5/25	National Learning Corporation	1221-000	52.95
66078	12/5/25	Nassau Library System	1221-000	1,125.00
66079	12/5/25	NYS Employees' Health Ins. Pending A	1221-000	120,977.09
66080	12/5/25	Oriental Culture Enterprises Co., Inc.	1221-000	413.29
66081	12/5/25	Perma-Bound	1221-000	18.55
66082	12/5/25	Star Fire Protection Co	1221-000	6,460.68
66083	12/5/25	Swank Movie Licensing USA	1221-000	1,467.00
66084	12/5/25	Unique Management Services, Inc.	1221-000	108.35
66085	12/5/25	U.S. Bank	1221-000	300.00
66086	12/5/25	Water Authority of Great Neck North	1221-000	1,130.64
66087	12/5/25	Xerox Financial Services	1221-000	469.00

GREAT NECK LIBRARY

Warrant

For the Period From Dec 2, 2025 to Dec 7, 2025

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Cash Account	Amount
66088	12/5/25	Great Neck UFSD	1221-000	13,910.87
66089	12/5/25	KK GREAT NECK 2470, LLC	1221-000	19,866.49
66090	12/5/25	Plymouth Realty LLC	1221-000	7,793.44
Total				**653,595.03**

GREAT NECK LIBRARY

GNL WARRANT w/GL Description

For the Period From Dec 2, 2025 to Dec 7, 2025

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
12/5/25	251204	4380-000	Membership Dues		380.00	
		4353-000	Local Travel & Meetings		45.00	
		4353-000	Local Travel & Meetings		145.10	
		1607-000	Due To/From Main Bldg & SS		772.13	
		4340-109	Newsletter & Printing-Pub/Pro		112.20	
		4150-114	Computer Software		57.50	
		4380-000	Membership Dues		299.00	
		4525-115	Service Contracts		13.94	
		4101-108	Books - Adult		196.75	
		4510-115	Custodial Supplies		234.71	
		4350-000	Conference Fees & Expenses		539.01	
		4101-106	Books - Children's		29.98	
		4353-000	Local Travel & Meetings		1,006.70	
		4375-500	HR Consulting Fees		19.95	
		4101-106	Books - Children's		38.48	
		4101-106	Books - Children's		146.58	
		4101-106	Books - Children's		100.75	
		4101-108	Books - Adult		179.58	
		4341-109	Programming, Adult - Pub/Prog		827.04	
		4133-102	Newspapers - Reference		159.00	
		1221-000	HSBC Operating Chk *7606	HSBC		5,303.40
12/3/25	65550V	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 9/15/25		225.00
		1221-000	HSBC Operating Chk *7606	Tanya Thurman	225.00	
12/5/25	65978	4345-114	Programming, STEM Lab	Invoice: 12/01/25-63JM	15.19	
		4101-108	Books - Adult	Invoice: 12/01/25-6WKX	61.48	
		4101-106	Books - Children's	Invoice: 11/30/25-G3DR	34.94	
		4345-114	Programming, STEM Lab	Invoice: 11/29/25-XRQ3	321.02	
		4101-108	Books - Adult	Invoice: 11/25/25-GNHL	17.05	
		4344-116	Programming, Jr. Levels	Invoice: 11/25/25-7F4M	23.78	
		4302-000	Office Supplies	Invoice: 11/24/25-L779	137.84	
		4344-116	Programming, Jr. Levels	Invoice: 11/24/25-7KNQ	125.80	
		4343-116	Programming, Levels	Invoice: 11/21/25-TMD3	84.18	
		4343-116	Programming, Levels	Invoice: 11/20/25-6RHR	80.60	
		4343-116	Programming, Levels	Invoice: 11/19/25-RP3F		56.70
		4101-108	Books - Adult	Invoice: 11/18/25-6MD4	34.32	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	31.86	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	29.94	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	36.82	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	17.42	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	12.99	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	6.99	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	6.89	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	3.27	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	29.99	
		4342-106	Programming - Children's	Invoice: 11/17/25-9RWT	12.99	
		4353-000	Local Travel & Meetings	Invoice: 11/17/25-9RWT	32.99	
		4345-114	Programming, STEM Lab	Invoice: 11/15/25-XGP6	102.86	
		4101-108	Books - Adult	Invoice: 11/13/25-6M9G	34.24	
		4101-108	Books - Adult	Invoice: 11/11/25-PG6N	43.25	
		4342-106	Programming - Children's	Invoice: 11/10/25-D4GD	2.50	
		4342-106	Programming - Children's	Invoice: 11/10/25-D4GD	3.79	
		4342-106	Programming - Children's	Invoice: 11/10/25-D4GD	5.89	
		4342-106	Programming - Children's	Invoice: 11/10/25-D4GD	5.66	
		4342-106	Programming - Children's	Invoice: 11/10/25-D4GD	6.64	
		4353-000	Local Travel & Meetings	Invoice: 11/10/25-D4GD	35.99	
		4353-000	Local Travel & Meetings	Invoice: 11/10/25-D4GD	12.34	
		4342-106	Programming - Children's	Invoice: 11/10/25-D4GD		1.78
		4101-108	Books - Adult	Invoice: 11/09/25-6XWF	41.80	
		4344-116	Programming, Jr. Levels	Invoice: 11/06/25-66LR	23.28	
		4101-108	Books - Adult	Invoice: 11/06/25-4JD6	33.55	
		4342-106	Programming - Children's	Invoice: 11/05/25-CHKG	30.75	
		4101-108	Books - Adult	Invoice: 11/05/25-9HQ7	28.71	
		4344-116	Programming, Jr. Levels	Invoice: 11/05/25-697F	123.86	
		4101-108	Books - Adult	Invoice: 11/05/25-9V6D	17.60	
		4342-106	Programming - Children's	Invoice: 11/06/25-1GHT		22.75
		4101-106	Books - Children's	Invoice: 11/06/25-3Y6L	23.74	
		4353-000	Local Travel & Meetings	Invoice: 11/07/25-KKK3	35.99	

GREAT NECK LIBRARY

GNL WARRANT w/GL Description

For the Period From Dec 2, 2025 to Dec 7, 2025

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
		4345-114	Programming, STEM Lab	Invoice: 11/07/25-KKK3	24.68	
		4345-114	Programming, STEM Lab	Invoice: 11/07/25-KKK3		2.47
		4344-116	Programming, Jr. Levels	Invoice: 11/10/25-CTKH	27.05	
		4342-106	Programming - Children's	Invoice: 11/10/25-FD36	43.05	
		4101-108	Books - Adult	Invoice: 11/12/25-7PLV	11.99	
		4101-108	Books - Adult	Invoice: 11/15/25-XDPR	92.62	
		4348-000	Programming, Library of Thing	Invoice: 11/17/25-9HVD	56.11	
		4101-108	Books - Adult	Invoice: 11/17/25-97F3	23.69	
		4344-116	Programming, Jr. Levels	Invoice: 11/19/25-LHH4	29.88	
		4345-114	Programming, STEM Lab	Invoice: 11/19/25-XC71	13.19	
		4342-106	Programming - Children's	Invoice: 11/20/25-99C6	4.65	
		4101-108	Books - Adult	Invoice: 11/23/25-PGK4	21.89	
		4342-106	Programming - Children's	Invoice: 11/24/25-L3MR	14.99	
		4302-000	Office Supplies	Invoice: 11/24/25-L3MR	29.46	
		4101-108	Books - Adult	Invoice: 11/24/25-LHRJ	58.61	
		4101-106	Books - Children's	Invoice: 11/25/25-F7DX	24.99	
		4343-116	Programming, Levels	Invoice: 11/26/25-YT6X	131.22	
		4101-108	Books - Adult	Invoice: 11/29/25-3DLW	18.81	
		4121-105	Recordings, Video - A/V	Invoice: 11/30/25-HC47	123.77	
		4101-108	Books - Adult	Invoice: 12/01/25-D4MP	21.01	
		4101-106	Books - Children's	Invoice: 12/01/25-F36V	6.80	
		4341-109	Programming, Adult - Pub/Prog	Invoice: 12/02/25-G3WX	69.91	
		1221-000	HSBC Operating Chk *7606	Amazon Capital Services Inc		2,535.46
12/5/25	65979	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	65980	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	65981	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	65982	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	65983	4342-106	Programming - Children's	Invoice: PGM 12/4-12/18 '25	1,200.00	
		1221-000	HSBC Operating Chk *7606	Lisa Ammon D/B/A Ammon Arts		1,200.00
12/5/25	65984	4342-106	Programming - Children's	Invoice: PGM 12/1-12/22 '25	800.00	
		4342-106	Programming - Children's	Invoice: PGM 12/1-12/22 '25	800.00	
		4342-106	Programming - Children's	Invoice: PGM 12/1-12/22 '25	200.00	
		1221-000	HSBC Operating Chk *7606	A Time For Kids, Inc.		1,800.00
12/5/25	65985	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 11/16/25	600.00	
		1221-000	HSBC Operating Chk *7606	Bamboo Music Society Inc		600.00
12/5/25	65986	4346-102	Programming, YA	Invoice: PGM 12/3/25	300.00	
		1221-000	HSBC Operating Chk *7606	Olga Binyaminov		300.00
12/5/25	65987	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 12/15/25	275.00	
		1221-000	HSBC Operating Chk *7606	William Bleyer		275.00
12/5/25	65988	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 12/1-12/23 '25	480.00	
		4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 12/1-12/23 '25	360.00	
		1221-000	HSBC Operating Chk *7606	Body Dynamics, Inc.		840.00
12/5/25	65989	1607-000	Due To/From Main Bldg & SS	Invoice: GNLB2201-11/14/25	367,412.50	
		1221-000	HSBC Operating Chk *7606	Barrett Roofs, Inc		367,412.50
12/5/25	65990	4101-106	Books - Children's	Invoice: B7097778	558.10	
		4101-102	Books - Reference	Invoice: B7102123	553.05	
		4101-108	Books - Adult	Invoice: B7102123	82.94	

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Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
		1221-000	HSBC Operating Chk *7606	Brodart Co.		1,194.09
12/5/25	65991	4101-106	Books - Children's	Invoice: 248976	19.58	
		4101-106	Books - Children's	Invoice: 248532	151.76	
		1221-000	HSBC Operating Chk *7606	Bound To Stay Bound Books, Inc		171.34
12/5/25	65992	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 12/3-12/17 '25	360.00	
		4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 12/3-12/17 '25	360.00	
		1221-000	HSBC Operating Chk *7606	Carolyn Carpentiere		720.00
12/5/25	65993	4101-102	Books - Reference	Invoice: INV149307	480.00	
		1221-000	HSBC Operating Chk *7606	Accounting Research & Analytics LLC		480.00
12/5/25	65994	4510-115	Custodial Supplies	Invoice: 625019	1,332.08	
		1221-000	HSBC Operating Chk *7606	Cleaning Systems		1,332.08
12/5/25	65995	4346-102	Programming, YA	Invoice: PGM 12/23/25	325.00	
		1221-000	HSBC Operating Chk *7606	Create Programs		325.00
12/5/25	65996	4342-106	Programming - Children's	Invoice: PGM 12/29/25	325.00	
		1221-000	HSBC Operating Chk *7606	Create Programs		325.00
12/5/25	65997	3112-500	Accounts Payable - Auditor	Invoice: 103296	17,800.00	
		1221-000	HSBC Operating Chk *7606	Cullen & Danowski, LLP		17,800.00
12/5/25	65998	4342-106	Programming - Children's	Invoice: PGM 12/30/25	570.00	
		1221-000	HSBC Operating Chk *7606	Curiously Creative Candles		570.00
12/5/25	65999	9605-000	Debt Service Admin Fees	Invoice: 12/10/2025	853.50	
		1221-000	HSBC Operating Chk *7606	DASNY		853.50
12/5/25	66000	4520-115	Repairs & Maintenance	Invoice: 22027	587.10	
		1221-000	HSBC Operating Chk *7606	Ed Ferry Mechanical Corp.		587.10
12/5/25	66001	4520-115	Repairs & Maintenance	Invoice: 5CCAD783-0005	30.92	
		4520-115	Repairs & Maintenance	Invoice: 5CCAD783-0005	109.32	
		4520-115	Repairs & Maintenance	Invoice: 5CCAD783-0005	170.52	
		4520-115	Repairs & Maintenance	Invoice: 5CCAD783-0005	168.42	
		4520-115	Repairs & Maintenance	Invoice: 5CCAD783-0005	20.18	
		1221-000	HSBC Operating Chk *7606	Filterbuy		499.36
12/5/25	66002	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 12/5-12/19 '25	210.00	
		1221-000	HSBC Operating Chk *7606	First Step Athletics		210.00
12/5/25	66003	4342-106	Programming - Children's	Invoice: 73815599901	14.98	
		4342-106	Programming - Children's	Invoice: 73815599901	13.96	
		4342-106	Programming - Children's	Invoice: 73815599901	7.46	
		4342-106	Programming - Children's	Invoice: 73815599901	7.91	
		4342-106	Programming - Children's	Invoice: 73815599901	10.98	
		4342-106	Programming - Children's	Invoice: 73815599901	12.98	
		4342-106	Programming - Children's	Invoice: 73815599901	9.89	
		4342-106	Programming - Children's	Invoice: 73815599901	169.98	
		1221-000	HSBC Operating Chk *7606	FUN EXPRESS, LLC		248.14
12/5/25	66004	4350-000	Conference Fees & Expenses	Invoice: 10/9/25	48.50	
		1221-000	HSBC Operating Chk *7606	Sarah Gardos		48.50
12/5/25	66005	4520-115	Repairs & Maintenance	Invoice: 26094	390.00	
		4520-115	Repairs & Maintenance	Invoice: 26095	110.00	
		1221-000	HSBC Operating Chk *7606	Gebhardt, Inc.		500.00
12/5/25	66006	4346-102	Programming, YA	Invoice: PGM 12/8/25	250.00	

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		1221-000	HSBC Operating Chk *7606	Green Earth Craft, Inc		250.00
12/5/25	66007	4342-106	Programming - Children's	Invoice: PGM 12/15/25	250.00	
		1221-000	HSBC Operating Chk *7606	Brittany R Georgalas		250.00
12/5/25	66008	4350-000	Conference Fees & Expenses	Invoice: 11/5-11/8/25	153.19	
		1221-000	HSBC Operating Chk *7606	Vivian Gong		153.19
12/5/25	66009	4303-114	Computer Supplies - PCs	Invoice: 77108971	230.82	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	343.90	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	171.95	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	331.98	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	1,185.04	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	1,036.91	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	740.65	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	365.76	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	166.56	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	499.68	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	166.56	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	283.70	
		4303-114	Computer Supplies - PCs	Invoice: 77108971	781.75	
		1221-000	HSBC Operating Chk *7606	GovConnection, Inc.		6,305.26
12/5/25	66010	4342-106	Programming - Children's	Invoice: PGM 12/3-12/17 '25	825.00	
		1221-000	HSBC Operating Chk *7606	Great South Bay Dance LLC		825.00
12/5/25	66011	1602-000	Due To/From Restricted Gift F	Invoice: MuseumPass 2026	1,000.00	
		1221-000	HSBC Operating Chk *7606	Solomon R. Guggenheim Foundation		1,000.00
12/5/25	66012	1607-000	Due To/From Main Bldg & SS	Invoice: 286716	7,160.00	
		1221-000	HSBC Operating Chk *7606	H2M architects+engineers		7,160.00
12/5/25	66013	4343-116	Programming, Levels	Invoice: 11/21/25	93.75	
		1221-000	HSBC Operating Chk *7606	Rebecca Hirschhorn		93.75
12/5/25	66014	4520-115	Repairs & Maintenance	Invoice: 371437	65.24	
		4520-115	Repairs & Maintenance	Invoice: 396156	74.17	
		4520-115	Repairs & Maintenance	Invoice: 1905146	6.98	
		4520-115	Repairs & Maintenance	Invoice: 574614	11.95	
		4520-115	Repairs & Maintenance	Invoice: 9570066	19.14	
		4520-115	Repairs & Maintenance	Invoice: 1905168		6.98
		1221-000	HSBC Operating Chk *7606	Home Depot Credit Services		170.50
12/5/25	66015	4522-115	Cleaning Service - Main	Invoice: 350671	589.00	
		1221-000	HSBC Operating Chk *7606	Huntington Window Cleaning		589.00
12/5/25	66016	4350-000	Conference Fees & Expenses	Invoice: E1602	475.00	
		1221-000	HSBC Operating Chk *7606	Innovative Users Group		475.00
12/5/25	66017	4525-115	Service Contracts	Invoice: 81316490580	406.00	
		1221-000	HSBC Operating Chk *7606	Island Elevator Services		406.00
12/5/25	66018	1608-000	Due to/From Branch & SS	Invoice: 9567	1,600.00	
		1608-000	Due to/From Branch & SS	Invoice: 9566	2,000.00	
		4522-111	Cleaning Service - Lakeville	Invoice: 9563	1,066.05	
		4522-112	Cleaning Service - Parkville	Invoice: 9563	1,632.55	
		4522-113	Cleaning Service - Station	Invoice: 9563	1,416.25	
		4522-115	Cleaning Service - Main	Invoice: 9563	4,774.05	
		1221-000	HSBC Operating Chk *7606	118 Solutions LLC		12,488.90
12/5/25	66019	1602-000	Due To/From Restricted Gift F	Invoice: MuseumPass 2026	500.00	
		1221-000	HSBC Operating Chk *7606	The Jewish Museum		500.00

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12/5/25	66020	4122-105	eBooks/eAudiobooks - A/V	Invoice: 465536-PPU	708.00	
		4122-105	eBooks/eAudiobooks - A/V	Invoice: 479266-PPU	605.00	
		1221-000	HSBC Operating Chk *7606	Kanopy, Inc		1,313.00
12/5/25	66021	2110-000	NYS ERS Deductions Payable	Invoice: 12/1/25	45.99	
		1221-000	HSBC Operating Chk *7606	Jessica Kiaei		45.99
12/5/25	66022	4342-106	Programming - Children's	Invoice: PGM 12/1-12/30 '25	440.00	
		4342-106	Programming - Children's	Invoice: PGM 12/1-12/30 '25	430.00	
		1221-000	HSBC Operating Chk *7606	Adam King		870.00
12/5/25	66023	4342-106	Programming - Children's	Invoice: 92498757	12.99	
		4342-106	Programming - Children's	Invoice: 92498757	29.99	
		4342-106	Programming - Children's	Invoice: 92498757	119.99	
		4342-106	Programming - Children's	Invoice: 92498757	19.99	
		4342-106	Programming - Children's	Invoice: 92498757	39.99	
		4342-106	Programming - Children's	Invoice: 92498757	5.96	
		4342-106	Programming - Children's	Invoice: 92498757	34.34	
		4342-106	Programming - Children's	Invoice: 92498757		30.00
		1221-000	HSBC Operating Chk *7606	Lakeshore Learning Materials		233.25
12/5/25	66024	2110-000	NYS ERS Deductions Payable	Invoice: 12/1/25	13.53	
		1221-000	HSBC Operating Chk *7606	Mira M Levinson		13.53
12/5/25	66025	4101-108	Books - Adult	Invoice: 766559	131.19	
		4101-108	Books - Adult	Invoice: 766559	17.38	
		1221-000	HSBC Operating Chk *7606	The Library Store		148.57
12/5/25	66026	4101-102	Books - Reference	Invoice: 16035	2,043.00	
		1221-000	HSBC Operating Chk *7606	Long Island Library Resources Council		2,043.00
12/5/25	66027	2110-000	NYS ERS Deductions Payable	Invoice: 12/1/25	1.28	
		1221-000	HSBC Operating Chk *7606	Graciela Martinez		1.28
12/5/25	66028	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 12/17/25	175.00	
		1221-000	HSBC Operating Chk *7606	Marla Siegel d/b/a Marla Matthews		175.00
12/5/25	66029	4525-115	Service Contracts	Invoice: PI1076710	2,285.00	
		1221-000	HSBC Operating Chk *7606	The Metro Group, Inc.		2,285.00
12/5/25	66030	4345-114	Programming, STEM Lab	Invoice: 10233073	360.06	
		4345-114	Programming, STEM Lab	Invoice: 10233073	139.93	
		4345-114	Programming, STEM Lab	Invoice: 10233073	250.00	
		4345-114	Programming, STEM Lab	Invoice: 10233073	729.99	
		4345-114	Programming, STEM Lab	Invoice: 10233073	189.99	
		4345-114	Programming, STEM Lab	Invoice: 10233073	209.99	
		4345-114	Programming, STEM Lab	Invoice: 10233073	101.99	
		1221-000	HSBC Operating Chk *7606	Micro Center A/R		1,981.95
12/5/25	66031	4122-105	eBooks/eAudiobooks - A/V	Invoice: 508109506	3,095.35	
		1221-000	HSBC Operating Chk *7606	Midwest Tape, LLC		3,095.35
12/5/25	66032	4170-105	A/V Rentals - A/V	Invoice: 504468273	599.68	
		1221-000	HSBC Operating Chk *7606	Motion Picture Licensing Corporation		599.68
12/5/25	66033	4378-000	Board Election Expenses	Invoice: OCT 27 '25 ELECTION	75.00	
		1221-000	HSBC Operating Chk *7606	Nassau County Board of Elections		75.00
12/5/25	66034	4101-106	Books - Children's	Invoice: 20787	1,214.10	
		1221-000	HSBC Operating Chk *7606	Nassau Library System		1,214.10

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12/5/25	66035	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 12/13/25	600.00	
		1221-000	HSBC Operating Chk *7606	Nassau Mid-Island Chapter		600.00
12/5/25	66036	4374-114	Computer/Network Consultant	Invoice: 17205	995.00	
		1221-000	HSBC Operating Chk *7606	OSI Technologies, Inc		995.00
12/5/25	66037	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 12/11/25	250.00	
		1221-000	HSBC Operating Chk *7606	Old Westbury Gardens		250.00
12/5/25	66038	4523-115	Landscaping	Invoice: 1645437	265.00	
		1221-000	HSBC Operating Chk *7606	Pacific Lawn Sprinklers		265.00
12/5/25	66039	3470	Lost Book Income	Invoice: P11944018	70.00	
		1221-000	HSBC Operating Chk *7606	Ari Pelovitz		70.00
12/5/25	66040	4101-106	Books - Children's	Invoice: 2026630-01	64.38	
		4101-108	Books - Adult	Invoice: 2027550-00	74.80	
		4101-106	Books - Children's	Invoice: 2024681-01	201.42	
		4101-106	Books - Children's	Invoice: 2026630-00	37.10	
		4101-106	Books - Children's	Invoice: 2027972-00	78.72	
		1221-000	HSBC Operating Chk *7606	Perma-Bound		456.42
12/5/25	66041	4341-109	Programming, Adult - Pub/Prog	Invoice: PGM 11/25-12/16 '25	300.00	
		1221-000	HSBC Operating Chk *7606	Ronald I Pinkus		300.00
12/5/25	66042	4342-106	Programming - Children's	Invoice: PGM 12/16/25	400.00	
		1221-000	HSBC Operating Chk *7606	Queens Botanical Garden Society Inc.		400.00
12/5/25	66043	4393-000	Office Equipmnt Rent & Repai	Invoice: INV09925255L	50.00	
		4393-000	Office Equipmnt Rent & Repai	Invoice: INV09926102S	50.00	
		4393-000	Office Equipmnt Rent & Repai	Invoice: INV09946898MP	110.26	
		1221-000	HSBC Operating Chk *7606	Culligan Quench		210.26
12/5/25	66044	4341-109	Programming, Adult - Pub/Prog	Invoice: 51977	381.60	
		1221-000	HSBC Operating Chk *7606	Roco Films Intl LLC		381.60
12/5/25	66045	4523-115	Landscaping	Invoice: 28999	1,135.00	
		1221-000	HSBC Operating Chk *7606	Roma Horticulture Inc.		1,135.00
12/5/25	66046	4525-115	Service Contracts	Invoice: 53582	812.56	
		4525-115	Service Contracts	Invoice: 53809	812.56	
		4525-115	Service Contracts	Invoice: 54115	798.05	
		1221-000	HSBC Operating Chk *7606	SECURITY USA, INC		2,423.17
12/5/25	66047	4342-106	Programming - Children's	Invoice: PGM 12/29/25	730.00	
		1221-000	HSBC Operating Chk *7606	Sweetbriar Nature Center		730.00
12/5/25	66048	2110-000	NYS ERS Deductions Payable	Invoice: 12/1/25	1.99	
		1221-000	HSBC Operating Chk *7606	Judy Snow		1.99
12/5/25	66049	4302-000	Office Supplies	Invoice: 6048278739	2.93	
		4302-000	Office Supplies	Invoice: 6048278739	51.09	
		4302-000	Office Supplies	Invoice: 6048278739	16.49	
		4302-000	Office Supplies	Invoice: 6048278739	19.20	
		1221-000	HSBC Operating Chk *7606	Staples Contract & Commercial LLC		89.71
12/5/25	66050	4348-000	Programming, Library of Thing	Invoice: 11/23/25	172.20	
		1221-000	HSBC Operating Chk *7606	T-MOBILE		172.20
12/5/25	66051	4510-115	Custodial Supplies	Invoice: 200239087	150.64	
		1221-000	HSBC Operating Chk *7606	Uline		150.64
12/5/25	66052	4375-500	HR Consulting Fees	Invoice: INV8450179	123.50	
		1221-000	HSBC Operating Chk *7606	WageWorks, Inc.		123.50

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12/5/25	66053	4342-106	Programming - Children's	Invoice: PGM 12/4-12/18 '25	360.00	
		1221-000	HSBC Operating Chk *7606	Alice Wang dba Amazing Mandarin LLC		360.00
12/5/25	66054	4343-116	Programming, Levels	Invoice: 11/1/25	131.67	
		1221-000	HSBC Operating Chk *7606	Barry Weil		131.67
12/5/25	66055	4525-115	Service Contracts	Invoice: 16806-4604-7	543.70	
		4525-115	Service Contracts	Invoice: 4386076-C		26.87
		4525-115	Service Contracts	Invoice: 4386076-C		27.50
		4525-115	Service Contracts	Invoice: 37807-4604-0	543.70	
		1221-000	HSBC Operating Chk *7606	Winters Bros. Hauling of LI, LLC		1,033.03
12/5/25	66056	4342-106	Programming - Children's	Invoice: PGM 12/9,12/16 '25	400.00	
		1221-000	HSBC Operating Chk *7606	Nicole Winzelberg		400.00
12/5/25	66057	4101-108	Books - Adult	Invoice: 92317107	17.97	
		4101-108	Books - Adult	Invoice: 92280794	34.78	
		4101-108	Books - Adult	Invoice: 92280795	10.79	
		4101-108	Books - Adult	Invoice: 92317106	45.58	
		4101-106	Books - Children's	Invoice: 92276203	13.31	
		4101-108	Books - Adult	Invoice: 92244666	14.39	
		4101-106	Books - Children's	Invoice: 92145004	197.33	
		4101-106	Books - Children's	Invoice: 92093433	423.37	
		4101-108	Books - Adult	Invoice: 92020045	145.79	
		4101-108	Books - Adult	Invoice: 91992935	18.00	
		4101-108	Books - Adult	Invoice: 92014434	491.22	
		4101-106	Books - Children's	Invoice: 92014435	211.50	
		4101-108	Books - Adult	Invoice: 92020046	14.40	
		4101-108	Books - Adult	Invoice: 92020047	103.17	
		4101-108	Books - Adult	Invoice: 92093432	51.71	
		4101-106	Books - Children's	Invoice: 92120468	444.46	
		4101-108	Books - Adult	Invoice: 92142280	25.77	
		4101-108	Books - Adult	Invoice: 92145003	365.42	
		4101-108	Books - Adult	Invoice: 92171818	57.60	
		4101-108	Books - Adult	Invoice: 92171819	877.09	
		4101-106	Books - Children's	Invoice: 92191167	200.21	
		4101-108	Books - Adult	Invoice: 92244667	20.40	
		4101-108	Books - Adult	Invoice: 92269632	40.16	
		4101-108	Books - Adult	Invoice: 92276202	129.67	
		4101-106	Books - Children's	Invoice: 91975022	250.62	
		4101-106	Books - Children's	Invoice: 91946590	291.81	
		4101-106	Books - Children's	Invoice: 91919947	417.29	
		4101-108	Books - Adult	Invoice: 91898593	11.40	
		4101-108	Books - Adult	Invoice: 91847601	153.37	
		4101-106	Books - Children's	Invoice: 91841997	378.79	
		4101-108	Books - Adult	Invoice: 91824071	275.28	
		4101-108	Books - Adult	Invoice: 91807909	15.60	
		4101-108	Books - Adult	Invoice: 91778875	244.32	
		4101-108	Books - Adult	Invoice: 91778873	573.58	
		4101-108	Books - Adult	Invoice: 91774720	36.72	
		4101-106	Books - Children's	Invoice: 91760874	439.82	
		4101-108	Books - Adult	Invoice: 91742747	219.67	
		4101-108	Books - Adult	Invoice: 91724552	14.40	
		4101-108	Books - Adult	Invoice: 91697123	584.11	
		4101-108	Books - Adult	Invoice: 91678392	355.68	
		4101-108	Books - Adult	Invoice: 91664565	175.57	
		4101-108	Books - Adult	Invoice: 91488140	173.15	
		4101-108	Books - Adult	Invoice: 91676821	19.20	
		4101-106	Books - Children's	Invoice: 91678393	616.54	
		4101-108	Books - Adult	Invoice: 91697124	51.57	
		4101-106	Books - Children's	Invoice: 91733789	58.08	
		4101-108	Books - Adult	Invoice: 91753840	34.55	
		4101-108	Books - Adult	Invoice: 91770689	13.77	
		4101-106	Books - Children's	Invoice: 91774721	482.09	

GREAT NECK LIBRARY

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Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
		4101-108	Books - Adult	Invoice: 91778874	89.98	
		4101-108	Books - Adult	Invoice: 91800676	11.99	
		4101-108	Books - Adult	Invoice: 91815935	256.52	
		4101-102	Books - Reference	Invoice: 91815935	49.49	
		4101-108	Books - Adult	Invoice: 91841996	423.21	
		4101-106	Books - Children's	Invoice: 91841998	39.93	
		4101-108	Books - Adult	Invoice: 91898592	378.56	
		4101-108	Books - Adult	Invoice: 91919946	416.00	
		4101-108	Books - Adult	Invoice: 91946589	153.63	
		4101-106	Books - Children's	Invoice: 91960853	147.07	
		4101-106	Books - Children's	Invoice: 92334446	107.26	
		1221-000	HSBC Operating Chk *7606	Ingram Library Services		11,914.71
12/5/25	66058	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	66059	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	66060	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	66061	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	66062	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	66063	4120-105	Recordings, Audio - A/V	Invoice: 508067389	38.58	
		4121-105	Recordings, Video - A/V	Invoice: 508061594	101.48	
		4120-105	Recordings, Audio - A/V	Invoice: 508061593	48.58	
		4121-105	Recordings, Video - A/V	Invoice: 508061595	23.63	
		4121-105	Recordings, Video - A/V	Invoice: 508088890	239.35	
		4121-105	Recordings, Video - A/V	Invoice: 508061592	94.48	
		4120-105	Recordings, Audio - A/V	Invoice: 508024803	200.32	
		4120-105	Recordings, Audio - A/V	Invoice: 508024800	43.58	
		4120-105	Recordings, Audio - A/V	Invoice: 507992220	38.58	
		4121-105	Recordings, Video - A/V	Invoice: 507992208	334.62	
		4120-105	Recordings, Audio - A/V	Invoice: 507992205	158.68	
		4121-105	Recordings, Video - A/V	Invoice: 507992207	94.48	
		4120-105	Recordings, Audio - A/V	Invoice: 507992209	119.16	
		4120-105	Recordings, Audio - A/V	Invoice: 508024729	92.07	
		4121-105	Recordings, Video - A/V	Invoice: 508024802	293.86	
		4120-105	Recordings, Audio - A/V	Invoice: 508061590	14.22	
		4120-105	Recordings, Audio - A/V	Invoice: 508088891	28.44	
		1221-000	HSBC Operating Chk *7606	Midwest Tape		1,964.11
12/5/25	66064	1221-000	HSBC Operating Chk *7606	VOID		
12/5/25	66065	4122-105	eBooks/eAudiobooks - A/V	Invoice: 1386CO25288799	249.99	
		4122-105	eBooks/eAudiobooks - A/V	Invoice: 1386CO25370034	316.98	
		4122-105	eBooks/eAudiobooks - A/V	Invoice: 1386CO25353064	245.00	
		4122-105	eBooks/eAudiobooks - A/V	Invoice: 1386SV25344165	2.99	
		4122-105	eBooks/eAudiobooks - A/V	Invoice: 1386SV25343811	17.94	
		4122-105	eBooks/eAudiobooks - A/V	Invoice: 1386CP25343042	308.75	
		4122-105	eBooks/eAudiobooks - A/V	Invoice: 1386CP25343727	389.98	
		4122-105	eBooks/eAudiobooks - A/V	Invoice: 1386SV25344176	5.98	
		1221-000	HSBC Operating Chk *7606	OverDrive, Inc		1,537.61
12/5/25	66066	4520-115	Repairs & Maintenance	Invoice: 12/4/25	58.93	
		4353-000	Local Travel & Meetings	Invoice: 12/3-12/4/25	20.72	
		1221-000	HSBC Operating Chk *7606	Ryan M Badke		79.65
12/5/25	66067	4715-115	Van, Gas & Oil	Invoice: 69608737	166.29	
		1221-000	HSBC Operating Chk *7606	BP		166.29

GREAT NECK LIBRARY

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12/5/25	66068	4101-106	Books - Children's	Invoice: B7108746	182.71	
		1221-000	HSBC Operating Chk *7606	Brodart Co.		182.71
12/5/25	66069	4342-106	Programming - Children's	Invoice: 74018145801	19.78	
		4342-106	Programming - Children's	Invoice: 74018145801	19.79	
		4342-106	Programming - Children's	Invoice: 74018145801	8.09	
		4342-106	Programming - Children's	Invoice: 74018145801	37.50	
		4342-106	Programming - Children's	Invoice: 74018145801	9.89	
		4342-106	Programming - Children's	Invoice: 74018145801	9.89	
		4342-106	Programming - Children's	Invoice: 74018145801	9.89	
		4342-106	Programming - Children's	Invoice: 74018145801	8.09	
		1221-000	HSBC Operating Chk *7606	FUN EXPRESS, LLC		122.92
12/5/25	66070	4502-112	Gas - Parkville	Invoice: 26306	137.76	
		1221-000	HSBC Operating Chk *7606	Great Neck Union Free School District		137.76
12/5/25	66071	4522-111	Cleaning Service - Lakeville	Invoice: 11487	35.00	
		4522-112	Cleaning Service - Parkville	Invoice: 11486	105.00	
		4522-113	Cleaning Service - Station	Invoice: 11488	75.00	
		1221-000	HSBC Operating Chk *7606	Hicksville Window Cleaning Co Inc		215.00
12/5/25	66072	4525-115	Service Contracts	Invoice: 89788	308.00	
		1221-000	HSBC Operating Chk *7606	Global Telecom Supply		308.00
12/5/25	66073	4160-102	Bookbinding - Reference	Invoice: 130345	231.12	
		1221-000	HSBC Operating Chk *7606	HF Group LLC		231.12
12/5/25	66074	4522-115	Cleaning Service - Main	Invoice: 351647	589.00	
		1221-000	HSBC Operating Chk *7606	Huntington Window Cleaning		589.00
12/5/25	66075	4393-000	Office Equipmnt Rent & Repai	Invoice: 5036799578	628.90	
		1221-000	HSBC Operating Chk *7606	Konica Minolta Premier Finance		628.90
12/5/25	66076	4342-106	Programming - Children's	Invoice: 92745133	39.99	
		4342-106	Programming - Children's	Invoice: 92745133	2.98	
		4342-106	Programming - Children's	Invoice: 92745133	29.99	
		4342-106	Programming - Children's	Invoice: 92745133	19.99	
		4342-106	Programming - Children's	Invoice: 92745133	14.99	
		4342-106	Programming - Children's	Invoice: 92745133		30.00
		1221-000	HSBC Operating Chk *7606	Lakeshore Learning Materials		77.94
12/5/25	66077	4101-108	Books - Adult	Invoice: M-11182025-2	52.95	
		1221-000	HSBC Operating Chk *7606	National Learning Corporation		52.95
12/5/25	66078	1602-000	Due To/From Restricted Gift F	Invoice: 20838	225.00	
		1602-000	Due To/From Restricted Gift F	Invoice: 20805	675.00	
		1602-000	Due To/From Restricted Gift F	Invoice: 20854	225.00	
		1221-000	HSBC Operating Chk *7606	Nassau Library System		1,125.00
12/5/25	66079	9060-000	Group Health 39# Insurance	Invoice: 625-2601	96,854.81	
		9060-999	Retiree Health 37# Insurance	Invoice: 625-2601	24,122.28	
		1221-000	HSBC Operating Chk *7606	NYS Employees' Health Ins. Pending Acct		120,977.09
12/5/25	66080	4101-108	Books - Adult	Invoice: 211018084	413.29	
		1221-000	HSBC Operating Chk *7606	Oriental Culture Enterprises Co., Inc.		413.29
12/5/25	66081	4101-106	Books - Children's	Invoice: 2028300-00	18.55	
		1221-000	HSBC Operating Chk *7606	Perma-Bound		18.55
12/5/25	66082	1607-000	Due To/From Main Bldg & SS	Invoice: 208977	5,997.60	
		1607-000	Due To/From Main Bldg & SS	Invoice: 208977	1,962.48	

GREAT NECK LIBRARY

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		1607-000	Due To/From Main Bldg & SS	Invoice: 208977		1,499.40
		1221-000	HSBC Operating Chk *7606	Star Fire Protection Co		6,460.68
12/5/25	66083	4170-105	A/V Rentals - A/V	Invoice: INV10076003	1,467.00	
		1221-000	HSBC Operating Chk *7606	Swank Movie Licensing USA		1,467.00
12/5/25	66084	4355-000	Collection Agency Fees	Invoice: 6147141	108.35	
		1221-000	HSBC Operating Chk *7606	Unique Management Services, Inc.		108.35
12/5/25	66085	9605-000	Debt Service Admin Fees	Invoice: 7976291	200.00	
		9605-000	Debt Service Admin Fees	Invoice: 7976295	100.00	
		1221-000	HSBC Operating Chk *7606	U.S. Bank		300.00
12/5/25	66086	4503-000	Water	Invoice: 11/5-12/1/25-0163	233.04	
		4503-000	Water	Invoice: 11/5-12/1/25-0288	897.60	
		1221-000	HSBC Operating Chk *7606	Water Authority of Great Neck North		1,130.64
12/5/25	66087	4393-000	Office Equipmnt Rent & Repai	Invoice: 41295559	469.00	
		1221-000	HSBC Operating Chk *7606	Xerox Financial Services		469.00
12/5/25	66088	4530-112	Branch Rentals - Parkville	Invoice: 26297	13,910.87	
		1221-000	HSBC Operating Chk *7606	Great Neck UFSD		13,910.87
12/5/25	66089	4530-113	Branch Rentals - Station	Invoice: 250717	22,783.16	
		4530-113	Branch Rentals - Station	Invoice: 250717		2,916.67
		1221-000	HSBC Operating Chk *7606	KK GREAT NECK 2470, LLC		19,866.49
12/5/25	66090	4530-111	Branch Rentals - Lakeville	Invoice: 250741	7,793.44	
		1221-000	HSBC Operating Chk *7606	Plymouth Realty LLC		7,793.44
	Total				658,666.15	658,666.15

Assistant Director

November 2025 Board Report

DEPARTMENT HIGHLIGHTS:

- I continued to meet weekly with the Branch Heads and Head of Media. Denise and I were able to meet with all three of our Branch Heads, which we try to do every so often to maintain communication and consistency across locations.
- I attended weekly round robins with Department and Branch Heads, as well as members of Administration.
- I attended regular construction meetings regarding the Library's ongoing projects.
- We hosted a successful Staff Development Day, which included training for professional staff by librarians from Northwell, team building activities and clerical training, recognition of milestones and life events, and department meetings. We also had David Hymowitz, a professor of social work at Hofstra, speak on the topic of stress management. A big thank you to Adam and Steve for their aid in helping to plan the day and provide delicious breakfast and lunch options for staff.
- Denise and I received a demo of Hoopla Flex as we continue to explore options for digital purchasing.
- I have been working with Andrew and several Department Heads to fill our remaining open positions.
- I continue to work with Andrew and Denise to finalize an Employee Handbook.

STAFF TRAINING:

- I attended a meeting of the NDD User Group at NLS. We discussed weeded digital titles, marketing, what consortium ratio libraries should look at buying at, monitoring the Notify Me list, and caps on CPC book costs. Grace mentioned that OverDrive has been very responsive to removing AI titles from their catalog when it is brought to their attention.
- I attended a check-in with Innovative. Ashley was able to ask any questions she had regarding how to make our site meet the needs of our community, including questions regarding translation for our language-specific collection pages on Vega.
- I attended a webinar hosted by Ingram and Kirkus, titled Beyond the Stacks: Reimagining the Future of Libraries. There were four panelists and a moderator, discussing ways libraries can by necessity adapt to the changing nature of the field. This involves engaging with the community to ensure we are responsive to their needs, making the library a truly welcoming place for people of all ages and backgrounds, and meeting all literacy needs (health, financial, digital, etc.). Many participants had questions regarding AI, so Ingram shared what they are doing to help librarians identify whether a work has been created by a human.

- I viewed a recording of a recent webinar on the records retention policy for local governments, which we as an association library should adhere to as best practice.
- I met with the Northwell librarians to de-brief after our staff training. Overall, the feedback they and we received has been very positive and we are working on our next steps in the collaboration.
- I viewed a recording on how SkyRiver, a cataloging product, works as we are continuing to reconsider our processes in the wake of Baker & Taylor's closure.

Respectfully Submitted,

Kat Baumgartner
Assistant Director

ADULT PROGRAMMING, PUBLICITY & OUTREACH

November 2025 Board Report

DEPARTMENT HIGHLIGHTS:

- There were many outreach events and initiatives this month. On November 1st, adult and teen patrons made to-go bags and kits for the first responders at Vigilant Fire Company for this year's The Great Give Back. https://www.instagram.com/p/DQiZxWcjvAo/?igsh=cHBsd2puMnduN203

- The library also hosted screenings as part of this year's Gold Coast International Film Festival (GCIFF), with a second screening of films on November 3rd.

- Nassau Vet Center held an outreach table on November 5th to provide information on community resources to veterans.

- ToNH's Tax Exemption Workshop, and Cognitive Screenings with Stony Brook Medicine & Willing Hearts, Helpful Hands (Parker Jewish Institute), were both on November 7th.

- Games Day was a huge hit on November 9th. The department did a great job collaborating with library admin and staff on decorations and publicity.

    - Preparations for a special celebration day for America 250 are under way with a tentative celebration date of early June 2026. There will also be various lectures and programs scattered throughout the year however.

- The library is participating in two toy drives this year with local officials. Senator Jack M. Martins' is held at the Parkville Branch from November 10th to December 10th, and Assemblyman Dan Norber's is held at the Main Library from November 14th to December 15th.

- The department participated in the library's annual Staff Development Day on November 11th. We also met internally to discuss new publicity strategies and other avenues of outreach programming with other community groups.

- The traveling LILRC exhibit "Becoming the United States" is in the gallery from November 13th to December 12th.

- November 17th's Marlon Brando lecture was referenced in an Indonesian editorial: https://kbanews.com/english-edition/the-psychological-realism-of-the-godfather/

- Wanda continues to prepare and send press releases to the local Great Neck papers and digital/online news websites, and assists with program coverage as needed. She also continues to update and manage our collection of Museum Passes.

- Joseph continues to update and maintain the library's website, social media, and email newsletter. He also continues to prepare any other internal and external publicity and announcements for the departments and administration (flyers and other signage), and coordinates with Technical Services and Reference for updating the Vega catalog and digital databases for patron use. He also assists with program coverage as needed.

    - Our social media posts that did well this month:

        - Games Day recap: https://www.tiktok.com/@greatnecklibrary/photo/7572245111631777038

        - New landscaping at Main: https://www.instagram.com/p/DQzN_Eijx2I/

        - Children's Department's Diaper Drive: https://facebook.com/1452248448140007_1256204143207543

        - Michael Luo author event: https://twitter.com/GreatNeckLib/status/1987943777462268166

- Adult programs that did well this month:

    - Arts and crafts: Jewelry Making, Painted Wine Glass

    - Wellness classes: Yoga (Daytime, Evening, Chair), Tai Chi, Israeli Folk Dancing

    - Clubs and conversation circles: Socrates Salon, Knitting & Crochet Circle at Parkville, Defensive Driving

    - Lectures and Workshops: English learning at Main and Parkville, Jan Vermeer and Netherlandish Realism, Birding Tour, Local History series (Legends of Broadway, USSMA), Publishing for Writers

- Performances: Bamboo Music presented by Wang Wei, Songs of Thankfulness from The Beatles to Judy Garland performed by Sheri Miller

Respectfully Submitted,

Cindy Wolfe,
Head of Adult Programming, Publicity and Outreach

Total Programs Report

November 2025

Totals

Date	Group Programs	Group Program Attendance	Appointments / Take-and-Makes	Appointments / Take-and-Makes Attendance
January 2025	216	5,134	181	269
February 2025	190	5,479	186	389
March 2025	252	4,245	79	108
April 2025	258	4,070	95	157
May 2025	282	4,946	132	225
June-August 2025	878	13,954	270	576
September 2025	287	5,457	103	195
October 2025	311	4,143	146	252
November 2025	258	4,650	95	272

Adults

Date	Group Programs	Group Program Attendance
January 2025	81	1,174
February 2025	69	826
March 2025	83	1,687
April 2025	66	925
May 2025	88	1,209
June-August 2025	216	2,992
September 2025	84	1,876
October 2025	79	1,146
November 2025	78	1,326

Children's

Date	Group Programs	Group Program Attendance
January 2025	82	1,481
February 2025	63	1,500
March 2025	106	1,986
April 2025	109	1,878
May 2025	100	2,141
June-August 2025	322	6,738
September 2025	91	1,749
October 2025	90	1,829
November 2025	99	2,035

Outreach

Date	Programs	Program Attendance
January 2025	12	345
February 2025	8	466
March 2025	16	610
April 2025	6	79
May 2025	23	1,135
June-August 2025	34	925
September 2025	23	1,573
October 2025	27	640
November 2025	18	854

STEM Lab

Date	Group Programs	Group Program Attendance	Appointments / Take-and-Makes	Appointments / Take-and-Makes Attendance
January 2025	14	325	106	196
February 2025	9	46	105	175
March 2025	6	43	57	78
April 2025	9	72	78	134
May 2025	16	110	123	176
June-August 2025	41	998	244	459
September 2025	9	52	99	171
October 2025	9	166	130	224
November 2025	12	140	85	141

Young Adults

Date	Group Programs	Group Program Attendance
January 2025	2	18
February 2025	3	17
March 2025	3	67
April 2025	3	79
May 2025	2	57
June-August 2025	6	66
September 2025	3	27
October 2025	3	40
November 2025	5	25

Levels

Date	Group Programs	Group Program Attendance
January 2025	50	433
February 2025	43	335
March 2025	56	429
April 2025	64	541
May 2025	64	541
June-August 2025	269	2,332
September 2025	91	1,444
October 2025	112	860
November 2025	65	658

Jr. Levels

Date	Group Programs	Group Program Attendance
January 2025	18	94
February 2025	3	41
March 2025	27	121
April 2025	28	126
May 2025	80	1,413
June-August 2025	31	210
September 2025	13	81
October 2025	16	79
November 2025	13	32

All Ages

Date	Group Programs	Group Program Attendance
January 2025	36	145
February 2025	9	623
March 2025	4	76
April 2025	16	687
May 2025	11	262
June-August 2025	72	2,351
September 2025	6	580
October 2025	13	187
November 2025	11	606

Respectfully submitted,
Joseph Weisbecker
Webmaster / Social Media Coordinator

Social Media

November 2025

Facebook

Date	Posts	Stories	Likes	Comments	Reach	Shares	Total Followers
January 2025	38	4	84	4	1,998	10	1,627
February 2025	36	0	99	1	2,199	9	1,639
March 2025	25	0	69	2	2,370	3	1,656
April 2025	38	1	178	3	4,077	20	1,666
May 2025	37	1	179	2	5,135	11	1,668
June 2025	32	4	165	4	5,264	14	1,676
July 2025	43	1	128	6	5,603	9	1,681
August 2025	31	1	104	0	5,651	8	1,687
September 2025	28	4	90	0	3,398	11	1,695
October 2025	26	4	129	2	5,244	9	1,708
November 2025	30	9	138	1	5,464	6	1,721

Instagram

Date	Posts	Stories	Likes	Comments	Reach	Shares	Total Followers
January 2025	34	4	209	7	1,882	22	1,498
February 2025	34	3	248	10	1,295	21	1,521
March 2025	23	2	126	3	1,059	15	1,541
April 2025	34	9	318	7	1,951	39	1,572
May 2025	32	6	349	8	1,610	28	1,599
June 2025	34	7	248	1	3,230	21	1,625
July 2025	39	8	263	4	1,842	29	1,642
August 2025	30	4	253	6	2,494	22	1,661
September 2025	28	8	181	4	1,725	14	1,689
October 2025	26	4	133	2	1,231	18	1,701
November 2025	28	9	203	16	1,855	20	1,718

Twitter (X)

Date	Tweets	Likes	Replies	Total Followers
January 2025	39	33	0	1,077
February 2025	38	18	0	1,077
March 2025	27	7	1	1,073
April 2025	39	10	0	1,074
May 2025	37	2	0	1,067
June 2025	37	8	0	1,075
July 2025	42	12	0	1,076
August 2025	34	11	0	1,078
September 2025	29	8	0	1,078
October 2025	29	1	0	1,078
November 2025	35	2	0	1,078

TikTok

Date	Posts	Views	Likes	Comments	Shares	Total Followers
January 2025	5	15,389	81	0	3	141
February 2025	5	13,957	60	6	7	144
March 2025	5	13,168	40	2	7	144
April 2025	6	18,960	92	19	16	146
May 2025	5	18,820	128	12	8	156
June 2025	5	13,188	49	5	6	162
July 2025	5	11,633	40	2	1	169
August 2025	5	8,133	30	2	2	169
September 2025	4	9,732	34	4	2	175
October 2025	5	10,489	48	2	4	181
November 2025	5	8,273	43	7	2	185

YouTube

Date	Subscribers	Unique Viewers	Impressions	Views	Watch Hours
January 2025	897	2,629	29,812	3,197	144.8
February 2025	912	2,523	30,488	3,020	157.2
March 2025	928	2,084	24,906	2,606	115.3
April 2025	949	2,117	28,920	3,005	141.6
May 2025	954	2,313	26,194	2,961	119.7
June 2025	979	2,836	49,829	3,782	166.4
July 2025	1,005	3,032	51,485	4,080	161.3
August 2025	1,027	2,949	47,574	3,723	157.1
September 2025	1,052	3,784	54,299	5,461	186.9
October 2025	1,061	3,491	33,045	3.491	166.0
November 2025	1,068	2,575	37,383	3,264	137.5

Respectfully submitted,
Joseph Weisbecker
Webmaster / Social Media Coordinator

Computer Services

November 2025

Library Website with Google Analytics

Date	Sessions	Pageviews	New Visitors	Returning Visitors	Unique Users
January 2025	23,122	43,013	8,574	1,756	10,041
February 2025	21,492	33,817	7,798	1,654	9,167
March 2025	22,866	35,424	8,239	1,683	9,683
April 2025	24,416	36,753	8,816	1,846	10,478
May 2025	24,146	39,078	8,791	1,815	10,427
June 2025	26,072	44,497	9,725	2,030	11,487
July 2025	25,543	40,644	9,060	1,920	10,704
August 2025	24,495	40,547	8,622	1,846	10,228
September 2025	24,806	37,806	8,897	1,783	10,564
October 2025	25,419	40,755	9,537	1,922	11,271
November 2025	24,066	36,979	9,507	1,748	11,097

Top 4 Page Views on Library Website

Date	#1	#2	#3	#4
January 2025	Digital Archives (1,108)	Museum Passes (1,000)	Main Building (916)	Research Resources (593)
February 2025	Digital Archives (1,058)	Museum Passes (982)	Main Building (750)	Parkville Branch (545)
March 2025	Digital Archives (1,138)	Museum Passes (1,077)	Main Building (708)	Our Locations (566)
April 2025	Digital Archives (1,216)	Museum Passes (1,088)	Main Building (630)	Research Resources (566)
May 2025	Digital Archives (1,593)	Museum Passes (880)	Main Building (647)	Research Resources (581)
June 2025	Summer Reading (1,408)	Digital Archives (1,012)	Main Building (944)	Our Locations (844)
July 2025	Digital Archives (1,125)	Museum Passes (942)	Main Building (936)	Our Locations (788)
August 2025	Digital Archives (1,507)	Museum Passes (995)	Main Building (843)	Our Locations (682)
September 2025	Digital Archives (1,089)	Main Building (900)	Library Cards (862)	Museum Passes (731)
October 2025	Digital Archives (1,792)	Main Building (913)	Museum Passes (731)	Our Locations (669)
November 2025	Digital Archvies (1,514)	Main Building (891)	Museum Passes (628)	Our Locations (583)

e-Newsletter with MailChimp

Date	New Signups	Cancellations	Total Signups
January 2025	35	25	5,110
February 2025	53	26	5,137
March 2025	55	24	5,168
April 2025	48	30	5,186
May 2025	49	15	5,220
June 2025	35	20	5,235
July 2025	87	23	5,299
August 2025	152	55	5,396
September 2025	59	36	5,419
October 2025	61	44	5,436
November 2025	45	42	5,439

Public Computer Usage Sessions

Date	Main	Lakeville	Station	Parkville	Total
January 2025	564	175	680	263	1,682
February 2025	598	169	628	249	1,644
March 2025	689	171	707	301	1,868
April 2025	655	183	694	269	1,801
May 2025	697	215	665	244	1,821
June 2025	746	191	676	240	1,853
July 2025	768	186	683	299	1,936
August 2025	647	215	614	320	1,796
September 2025	689	182	509	266	1,646
October 2025	685	194	584	330	1,793
November 2025	575	182	559	285	1,601

Pages Printed from Public Computers

Date	Main	Lakeville	Station	Parkville	Total
January 2025	3,924	357	3,837	643	8,761
February 2025	3,048	575	3,850	1,762	9,235
March 2025	3,625	667	3,562	939	8,793
April 2025	5,366	614	3,569	1,103	10,652
May 2025	4,129	1,692	2,641	570	9,032
June 2025	4,351	2,228	2,411	644	9,634
July 2025	4,033	1,131	2,844	1,100	9,108
August 2025	3,304	627	1,747	1,087	6,765
September 2025	4,207	2,377	2,216	935	9,735
October 2025	3,856	2,828	1,503	1,950	10,137
November 2025	3,490	1,696	1,427	1,286	7,899

Cash Deposited into Mobile Printing

Date	Main	Lakeville	Station	Parkville	Total
January 2025	$454.80	$39.60	$483.45	$101.50	$1,079.35
February 2025	$372.75	$66.20	$461.80	$211.15	$1,111.90
March 2025	$490.15	$74.95	$420.10	$130.35	$1,115.55
April 2025	$609.95	$72.50	$452.30	$130.55	$1,265.30
May 2025	$560.65	$191.55	$357.70	$103.05	$1,212.95
June 2025	$538.30	$267.95	$301.50	$84.50	$1,191.80
July 2025	$485.80	$160.50	$338.70	$157.40	$1,142.40
August 2025	$380.65	$76.20	$183.25	$154.00	$794.10
September 2025	$544.60	$281.50	$330.50	$137.60	$1,294.20
October 2025	$494.80	$351.05	$163.05	$260.85	$1,269.75
November 2025	$469.75	$230.35	$186.95	$189.50	$1,103.55

Books and Documents Scanned

Date	Main	Lakeville	Station	Parkville	Total
January 2025	744	100	825	187	1,856
February 2025	1,840	148	389	309	2,686
March 2025	1,097	212	1,747	666	3,722
April 2025	1,319	200	1,305	477	3,301
May 2025	1,064	371	747	225	2,407
June 2025	1,255	440	790	420	2,905
July 2025	1,969	950	1,350	897	5,166
August 2025	950	628	1,579	308	3,465
September 2025	1,424	362	737	174	2,697
October 2025	1,216	810	845	668	3,539
November 2025	920	379	563	421	2,283

Wowbrary

Date	Signups	Canceled	Total Active Signups	Borrows (Clickthroughs – Click 'Borrow Button' to Catalog)	Commission Earned
January 2025	0	1	191	111	$0.32
February 2025	0	0	191	159	$0.00
March 2025	1	2	190	212	$0.00
April 2025	0	0	190	113	$0.00
May 2025	1	0	191	157	$0.00
June 2025	0	0	191	123	$0.04
July 2025	1	0	192	62	$0.00
August 2025	1	3	190	66	$0.00
September 2025	0	3	187	52	$0.00
October 2025	1	2	188	185	$0.00
November 2025	3	2	189	82	$0.00

Innovative Mobile App

Date	Devices	Launches
January 2025	445	2,508
February 2025	426	2,291
March 2025	481	2,774
April 2025	517	2,997
May 2025	482	2,569
June 2025	333	2,294
July 2025	387	2,756
August 2025	411	2,581
September 2025	459	2,633
October 2025	487	2,999
November 2025	489	2,819

Respectfully Submitted,
Joseph Weisbecker
Webmaster / Social Media Coordinator

LEVELS

November 2025 Board Report

DEPARTMENT HIGHLIGHTS:

- Our Winter Play, Euripides' *The Bacchae,* now has a full cast. We have officially set the show dates as January 8, 9, and 10, 2026. Staff member Rebecca Hirschhorn and Levels Manager Barry Weil continue to mentor the project. Set, costume, and prop building are now in full swing, and the show's songs (written by teen director/adaptor Peter Pitt Stoller) are being refined and taught to our new Greek Chorus with the help of Levels Assistant Manager and Music Coordinator Rock Abrahamson.
- We continued our November "Family Feast" tradition, a potluck dinner where teens made and shared their favorite Thanksgiving-style foods, and we all got the chance to sit down, "break bread" together, and talk about the things we're grateful for.
- Staff member Michaela Marans ran a 60-Second Film Competition, where teens were challenged to create one-minute-long films that told a full story. The films were interesting and entertaining, and the winners received AMC movie tickets. We plan to have other moviemaking events and workshops throughout the year, and use the resulting short films to bring back our yearly Levels Film Festival.
- As an experiment, staff member Jessica Kiaei held a larger version of her usual Video Game Tournament, opening it to both Levels and Jr. Levels kids. It was well-attended, and everyone had fun. Other notable events this month included Squid Game, based on the Netflix series, which has been popular enough with teens that we're trying to bring it back every two months.
- Jr. Levels for 5th and 6th graders, under Rock's supervision, continued into November with several popular workshops, most notably Michaela's Filmmaking 101.
- With the invaluable help of Chris, Aimeng, and Trudy from the STEM Lab Staff, we completed our built-from-scratch Levels Arcade Cabinet project and debuted it at the Library's Games Day event. Teens now play on it every day, which is great to see.
- We did two days of outreach at South High, promoting programs to students from all grades coming and going from the cafeteria.

STAFF TRAINING:

- All Levels Staff have completed the Sexual Harassment Training Module.
- We held a two-hour internal staff meeting near the beginning of the month, where we discussed organization of the space, issues involving individual teens, social media and publicity, long-range plans, and updates on our many current projects.

Respectfully Submitted,

Barry Weil
Levels Manager

ABOVE, LEFT: Teens help themselves to our potluck "Family Feast". ***ABOVE, RIGHT:*** Trying out our newly-finished Arcade Cabinet at Games Day. ***BELOW, LEFT:*** Levels and Jr. Levels students compete at our November "Big Tournament". ***BELOW, RIGHT:*** Teen prop designer Ava Whitehorn crafted this ancient Greek "thyrsus" staff for our Winter Play, *The Bacchae.*

STEM LAB

November 2025 Board Report

DEPARTMENT HIGHLIGHTS:

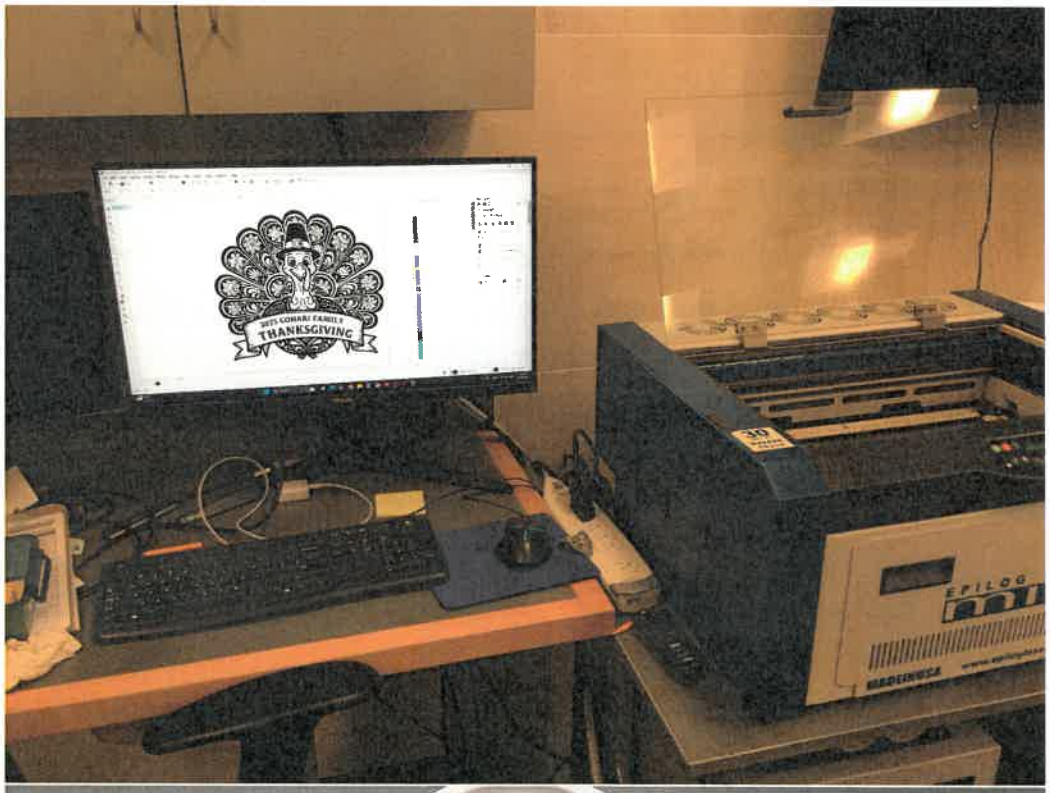
- The STEM Lab team Helped organize and run our annual Games Day Event on 11/9. This year the lab featured not only retro gaming, computer gaming and VR but also completed both and displayed 2 arcade cabinets.
- The STEM Lab continued its DIY Time for adults on Thursday mornings with consistent attendance of about 5 patrons, thus providing easier access to the lab for patrons familiar with the machines.
- Christopher Van Wickler ran 2 introductory survey classes on Google Workspace and Microsoft Office Suite for patrons in need of basic tech classes.
- Aimeng Li ran 2 sessions of her macramé Tassel Earring class for adult patrons interested in jewelry work.
- Trudy Delaney hosted a very successful DIY laser but a candle tower appointment-based program on November 8th.
- The STEM Lab hosted Troop 642 from the Girl Scouts on the 15th of the month in which we taught them about graphic design and laser engraving while they created there own custom wooden spoons.

STAFF TRAINING:

- STEM Lab staff attended the staff development day and completed required HR training.
- Aimeng Li and Christopher Van Wickler did a self-learning dives into new 2D game engines like Game Maker, and began to look into new AI-driven 3D modeling tools like those on Makerworld.
- Trudy Delaney conducted further research into circuitry projects

Respectfully Submitted,

Christopher Van Wickler
Head of Emerging Technologies (STEM Lab)



Patron used AI to create a family Thanksgiving log and then engraved the top of a pumpkin pie
for Thanksgiving.

Candle Tower

STEM Lab Upcycled Arcade Cabinet

LEVELS Upright Arcade Cabinet

CHILDREN'S SERVICES DEPARTMENT

December 2025 Board Report

DEPARTMENT HIGHLIGHTS:

- In November, we held 86 programs across our four branches.
- We conducted school visits with MESA, NSHA and Shalom ECC.
- We have upcoming visits scheduled with E.M. Baker, JFK, Kol Yaakov and MESA.
- We have continued weeding and ordering in all of our locations.
- We had displays on Native American Heritage Month, Thanksgiving, Picture Book Month , Dewey Know Where To Go (Nonfiction), Jewish Book Month, Take a Hike Day, Fairytales, Hanukkah, E.M. Baker author visit, best illustrated books of the year, Veteran's Day, and Election Day,
- We received components from ALSC to run Pokemon Clubs, which will begin next month.
- We received materials from Sesame Workshop to run our upcoming Raising Kids in a Digital World program.
- Main completed our yearly Family Place Parent-Child workshop with an average of 50 participants per class.

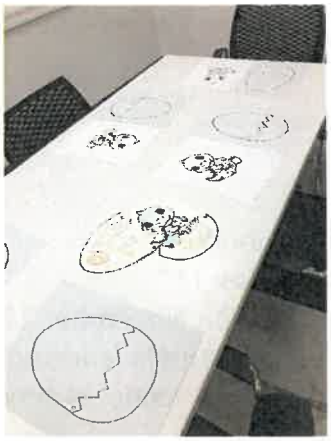
STAFF TRAINING:.

- I held 1:1s with children's staff members.
- A department meeting was held on Nov 11.
- Staff attended Staff Development Day on November 11.
- Judy is working on Super-Charged Storytimes learning module.
- Kori completed a 10-week training to code subject headings for the Diverse BookFinder database.
- Sarah attended a workshop on running Pokemon Clubs.
- Vivian attended NYLA Annual Conference. Her notes are attached below.

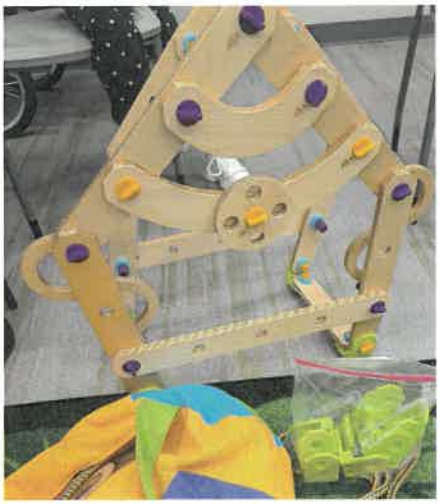
Respectfully Submitted,

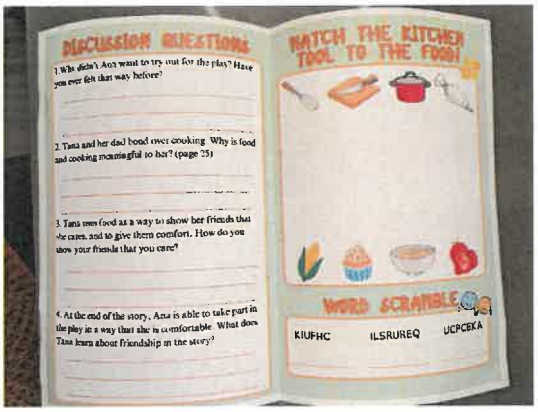
Sarah Clarke
Head of Children's Services

In the
Middle
Fall



BOB!!
Look at
BOB





DISCUSSION QUESTIONS

1. Why didn't Ana want to try out for the play? Have you ever felt that way before?

2. Tana and her dad bond over cooking. Why is food and cooking meaningful to her? (page 25)

3. Tana uses food as a way to show her friends that she cares, and to give them comfort. How do you show your friends that you care?

4. At the end of the story, Ana is able to take part in the play in a way that she is comfortable. What does Tana learn about friendship in the story?

MATCH THE KITCHEN TOOL TO THE FOOD!

WORD SCRAMBLE

KIUFHC ILSRUREQ UCPCEKA

REFERENCE DEPARTMENT

December 2025 Board Report

DEPARTMENT HIGHLIGHTS:

- We have purchased the 2026 edition of Great Decisions video programming and discussion booklets and will begin monthly discussions again in January for the calendar year.
- Matt Flesig has been delivering historic topic presentations at the library, most recently "The History of Aviation" and also "Ed Wynn" (December); George M. Cohan (November).
- Daniel Gionvanniello is managing the new Jewish Traditional collections for adults and young adults.
- Yin Li is managing the ordering of the Chinese collection.
- There is a new resource binder that is at the reference desk for veterans. It includes local events, resources, services, organizational information and other helpful information for veterans and their dependents.
- The pop-up book sale at Parkville went as well as can be expected for it being a holiday weekend in November. More than 50 patrons stopped by over the course of the two days to check out the selection.
- We have a sharp increase in local history appointments and phone requests for information. More in-person appointments have been made available in PickTime for patrons and researchers to schedule a visit for specific history requests like microfilm and yearbook viewings.
- We received our first copy of the North Shore Hebrew Academy yearbook for our collection. These have never been donated to the library in the past.

STAFF TRAINING:

- Ingram training and self-published identification training for all reference desk librarians

Respectfully Submitted,

Christy Orquera, MLS
Head of Reference and local history

MEDIA DEPARTMENT

December 2025 Media Board Report

DEPARTMENT HIGHLIGHTS:

- Weeding is still planned for December/January in the Comedy and Juvenile [Children's & Family] sections of our DVD collection.
- The console video games for both Main and Parkville have been circulating relatively well. Assessment to take place at the end of the year with circulation stats analysis.
- We will be working with the Gold Coast Arts Center and inviting Prof. Foster Hirsch to the library to lead a discussion (film analysis) on Gentleman's Agreement in March 2026.
  We will screen the Librarians (2025) on Wednesday, January 28th.
- Libby/Overdrive vs' Hoopla total circulations [e-book & e-audiobook]

  November 2025 statistics:* (estimated/averaged stats)

Overdrive Libby	**E-books (5581; E-audiobooks (2388)**
Hoopla	**E-books (599); E-audiobooks (846)**

- We are considerably under budget in our physical [VIDEO] allocation at approximately 13% below average ½ year of spending. This surplus will likely be needed for the digital portion of our media budget later in the FY 2025-26 cycle.

Respectfully Submitted,

David Wang
Media Librarian

CIRCULATION DEPARTMENT
November 2025

DEPARTMENT HIGHLIGHTS:

- Staff continue to work diligently, providing positive service and fulfilling patron inquiries.
- Main Circulation is collaborating with the Branches, Children's Circulation, and Media departments to ensure adequate coverage at all circulation desks.
- Circulation Staff patiently assisted patrons with Universal Program registration via phone on October 30th.
- The staff distributed the tickets and information for the Author Event and Book Signing with Michael Luo ("Strangers in the Land"), which was held on November 15th.
- The library card application forms have been successfully updated. We completed this project in collaboration with the webmaster coordinator.
- The library recently added a variety of new video games to Library of Things. This initiative appears to be highly popular, and we are receiving very positive feedback from our patrons.
- Most Circulation clerks have now submitted their sign-up forms for the 2026 Sunday schedule.
- Staff Evaluation is ongoing.

STAFF TRAINING:

- We continue sharing and updating about the circulation procedure and tasks with clerks.
- On November 11th (Veterans' Day), the Circulation Clerks participated in a Staff Development Day. The day included meetings, training sessions, and team-building games focused on enhancing teamwork and collaboration within the department.
- I participate online training of LILRC:
    - **Anticipating and Resolving Workplace Complaints** - This helpful workshop addresses the process of investigating and responding to employee complaints to prevent them from spiraling out of control. The workshop also focuses on conflict resolution and problem-solving skill sets needed to address day to day employee complaints.

Respectfully Submitted,

Eleen Chook
Circulation Manager

Circulation Statistic 2025

Checkouts	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
MAIN														
Checkouts	7,669	7,128	7,670	8,175	7,613	8,283	8,459	7,900	9,091	9,218	7,825		**89,031**	**95,931**
Online Renewals	18,445	15,864	17,886	16,740	17,703	16,080	17,252	16,348	16,189	18,515	18,211		**189,233**	**203,395**
Circ. Self-Check Station	1,552	1,539	1,508	1,510	1,497	1,478	1,464	946	1,659	1,755	1,186		**16,094**	**10,861**
Children's Self-Check Station	4,363	4,575	4,927	4,664	3,868	4,611	4,452	4,091	4,211	3,494	3,286		**46,542**	**62,645**
LAKEVILLE														
Checkouts	695	668	764	681	621	624	772	914	742	877	715		**8,073**	**9,875**
Self-Check Station	444	422	371	388	490	478	376	436	422	217	258		**4,302**	**4,716**
PARKVILLE														
Checkouts	1,070	1,036	1,064	1,151	1,028	1,311	1,207	1,130	1,365	1,424	1,068		**12,854**	**12,993**
Self-Check Station	1,248	1,040	1,382	1,224	1,497	1,403	1,497	1,463	1,159	977	1,101		**13,991**	**13,208**
STATION														
Checkouts	1,467	1,250	1,597	1,522	1,445	1,739	3,181	2,853	1,307	1,436	1,239		**19,036**	**20,390**
Self-Check Station	1,790	1,694	2,046	2,084	1,770	1,858	419	405	1,131	1,425	1,221		**15,843**	**20,124**
E-Book download	7,957	6,762	7,586	7,042	8,019	6,908	6,155	6,263	6,131	3,187	3,345		**69,355**	**80,322**
E-Audiobook downloads	2,351	2,399	2,555	2,491	2,649	2,643	2,524	2,516	2,214	1,921	2,005		**26,268**	**26,707**
Streaming	3,825	3,620	3,956	3,853	3,815	3,708	3,864	4,162	3,694	3,611	3,525		**41,633**	**40,189**
Totals	**52,876**	**47,997**	**53,312**	**51,525**	**52,015**	**51,124**	**51,622**	**49,427**	**49,315**	**48,057**	**44,985**		**552,255**	**601,356**

Sorter	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
RFID Self Returning Station	943	733	758	1,029	815	830	829	708	727	738	581		**8,691**	**7,171**

** Successful items returned (checked-in only). Not included in the Checkouts Totals*

Museum Key & Lending Key	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
Museum Passes Checkouts	303	306	329	502	507	441	546	577	367	359	364		**4,601**	**4,456**
Library of Things Checkouts	37	41	36	43	56	65	60	58	57	56	73		**582**	**545**

** Included in the the MAIN Checkouts*

Reserves & Interloans	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
Webpac-Online (Placed only)	3,951	4,455	4,060	3,993	3,913	3,947	4,158	3,417	3,944	4,017	3,756		**43,611**	**42,725**
Main														
Filled	2,830	2,748	2,934	3,460	3,237	3,031	3,098	2,918	3,409	3,462	2,871		**33,998**	**36,042**
Placed	1,622	1,422	1,625	2,477	1,487	1,921	2,042	1,644	1,513	1,679	1,376		**18,808**	**19,776**
LAKEVILLE														
Filled	339	342	457	247	318	296	231	435	462	330	359		**3,816**	**4,461**
Placed	100	72	122	67	54	60	77	106	63	83	76		**880**	**626**
PARKVILLE														
Filled	476	506	700	621	576	693	503	501	568	655	527		**6,326**	**5,876**
Placed	75	78	138	81	52	111	85	86	113	66	71		**956**	**1,101**
STATION														
Filled	890	758	842	883	860	872	1,012	490	215	558	687		**8,067**	**11,388**
Placed	140	100	102	96	123	166	150	139	104	113	153		**1,386**	**1,731**
Totals	**10,423**	**10,481**	**10,980**	**11,925**	**10,620**	**11,097**	**11,356**	**9,736**	**10,391**	**10,963**	**9,876**		**117,848**	**123,726**

LILINK & OCLC	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
Filled	674	712	664	691	676	640	710	728	635	636	592		**7,358**	**8,175**
Placed	893	792	716	743	806	806	963	893	719	815	797		**8,943**	**9,879**
Sent to Other Libraries	160	167	177	191	178	159	124	61	100	138	103		**1,558**	**1,871**

** Included in the MAIN Reserves & Interloans FILLED and PLACED.*

In House Use	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
MAIN	3,424	3,586	3,413	3,529	3,793	3,621	4,635	4,595	4,432	4,300	4,390		**43,718**	**41,906**
LAKEVILLE	146	98	108	137	131	135	104	73	110	44	60		**1,146**	**1,257**
PARKVILLE	205	408	263	613	344	551	551	521	286	264	318		**4,324**	**4,156**
STATION	866	1,274	1,069	1,181	1,088	1,169	1,430	1,096	861	1,207	1,316		**12,557**	**10,069**
Totals	**4,641**	**5,366**	**4,853**	**5,460**	**5,356**	**5,476**	**6,720**	**6,285**	**5,689**	**5,815**	**6,084**		**61,745**	**57,388**

Homebound Services	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
Deliveries	26	25	29	30	26	24	35	23	32	56	30		**336**	**331**
Items Delivered	74	66	70	76	81	72	82	71	97	73	75		**837**	**983**

Library Cards *(Processed at Main)*	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
MAIN														
Adult & Under 18 Residents	113	127	109	109	102	132	150	118	256	124	118		**1,458**	**1,523**
Juvenile Residents	55	30	33	19	13	33	29	27	50	48	73		**410**	**480**
Non-Resident	17	9	12	8	5	9	11	7	14	10	7		**109**	**134**
LAKEVILLE														
Adult & Under 18 Residents	3	7	5	5	7	5	11	10	10	14	4		**81**	**87**
Juvenile Residents	2	0	1	0	1	0	1	2	1	3	0		**11**	**24**
Non-Resident	3	6	1	0	3	1	1	1	0	0	0		**16**	**4**
PARKVILLE														
Adult & Under 18 Residents	13	9	6	4	5	44	26	13	13	7	11		**151**	**175**
Juvenile Residents	1	5	5	4	0	0	6	4	10	1	2		**38**	**57**
Non-Resident	8	9	4	1	1	0	8	8	5	3	6		**53**	**51**
STATION														
Adult & Under 18 Residents	24	30	14	23	37	31	45	32	14	22	16		**288**	**359**
Juvenile Residents	2	1	3	6	9	4	9	10	3	10	3		**60**	**118**
Non-Resident	0	7	1	0	2	0	1	6	2	0	3		**22**	**16**
Totals	**241**	**240**	**194**	**179**	**185**	**259**	**298**	**238**	**378**	**242**	**243**		**2,697**	**3,028**

Library Card Renewals	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
MAIN														
Residents	128	146	113	164	134	340	215	212	246	145	106		**1,949**	**1,834**
Non-Residents	0	1	2	2	0	15	5	3	4	3	1		**36**	**30**
LAKEVILLE														
Residents	7	4	5	24	22	40	11	19	15	10	10		**167**	**170**
Non-Residents	0	0	0	0	2	0	0	0	1	0	0		**3**	**3**
PARKVILLE														
Residents	20	30	23	19	36	42	35	46	45	21	20		**337**	**385**
Non-Residents	0	0	3	1	0	0	4	2	1	0	0		**11**	**10**
STATION														
Residents	19	22	40	29	30	42	45	63	38	43	30		**401**	**489**
Non-Residents	0	0	0	0	0	2	1	0	5	1	0		**9**	**0**
Totals	**174**	**203**	**186**	**239**	**224**	**481**	**316**	**345**	**355**	**223**	**167**		**2,913**	**2,921**

Patron Count	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	YTD 2025	YTD 2024
MAIN	12,075	10,516	13,718	14,406	14,328	14,647	13,568	13,582	13,582	14,810	15,044		**150,276**	**179,188**
LAKEVILLE	2,589	2,559	2,798	2,774	2,795	2,593	2,419	2,895	2,560	2,651	2,290		**28,923**	**32,411**
PARKVILLE	4,475	4,346	4,719	4,906	4,870	4,933	4,980	5,211	4,878	5,397	5,000		**53,715**	**44,252**
STATION	4,947	4,674	5,498	5,087	4,803	6,228	6,274	5,892	5,182	4,885	4,770		**58,240**	**58,115**
Totals	**24,086**	**22,095**	**26,733**	**27,173**	**26,796**	**28,401**	**27,241**	**27,580**	**26,202**	**27,743**	**27,104**		**291,154**	**313,966**

TECHNICAL SERVICES

December 2025 Board Report

DEPARTMENT HIGHLIGHTS:

- In November, the staff cataloged 777 new titles and processed 1149 new items.
- 1788 new Hoopla titles were uploaded in September
    - 1089 titles were removed
- All items in the AAPI collection were cataloged and processed.

STAFF TRAINING:

- Ashley had one on one meetings with all TS Staff.

Respectfully Submitted,

Ashley Gonzalez
Technical Services Manager

Great Neck Library - Technical Services Department
Fiscal Year Summary Report

12/18/25

July 2025-June 2026	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Totals
New Titles	567	903	645	756	777								3648
Processing	897	1599	991	1293	1149								5929
Periodicals	229	275	222	236	224								1186
Donations	47	2	2	21	204								276
Deletes	1108	2121	3595	2,196	1441								10461
Deleted Magazine	681	41	341	359	344								1766

July 2024-June 2025	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Totals
New Titles	620	788	855	1038	540	352	643	558	608	793	1005	903	8703
Processing	1291	1426	1499	1683	840	715	1110	900	938	1230	1739	1,567	14938
Periodicals	266	263	252	266	221	239	259	260	237	263	241	249	3016
Donations	5	55	50	37	19	16	13	4	121	8	17	13	358
Deletes	926	905	1292	74	984	405	902	738	1336	1869	1357	886	11674
Deleted Magazine	141	168	247	48	363	93	240	127	568	225	350	162	2732

LAKEVILLE

November Board Report

DEPARTMENT HIGHLIGHTS:

- For the month of November we had an uptick in Sticks in the Stacks once again. There are more women coming consistently and they have such an enjoyable time. It has become a lovely weekly social gathering space! They work on individual projects and some use our yarn and some use their own.
- Tara, The librarian at Lakeville, hosted a Turkey craft that some of our pre-k patrons enjoyed doing. They got to have some apple juice in honor of National Apple Cider Day too.

- We met to discuss "Stranger in Time" by David Baldacci. It was a nice discussion about the book which most everyone in the group enjoyed reading.

STAFF TRAINING:

- Our staff here at Lakeville have all completed the yearly harassment training.

Respectfully Submitted,

Tara Ragona
Branch Manager, Lakeville Branch

Parkville Branch
November 2025 Board Report
DEPARTMENT HIGHLIGHTS:

Parkville Children's – Department Highlights:

Parkville Children's Dept. continues to be a vibrant and busy; lively and welcoming space for children of all ages and their parents/caregivers.

- In addition to storytimes, book clubs and Tween Art Club, Parkville Children's Dept. celebrated ***DiNovember*** this month with a special puppet making program for grades Pre-K through 3.

- The Crafty Tweens drop in program saw a solid group of participants in the mid-month session and is set to become a bi-monthly walk-in program for grades 4-6.

- STEM Toy Hour was particularly successful this month offering adults and children the opportunity to build projects together, to play with unique programmable toys and to learn in a highly interactive environment.

- A vendor program of note – ***Ditto Exploration*** – conducted by outside vendor Professor Pokemon Brittany was well received and enjoyed by all. Brittany's programs continue to be a highlight for Pokemon fans of all ages.

- Ending the month with an instructive painting class called, "Autumn Painting" made for a very creative and enjoyable finish to a busy month.

Parkville Adults – Department Highlights:

Parkville's Adult Dept. continues to offer varied and interesting programs to the community. Patrons have the opportunity to join exercise classes, book clubs, jewelry making classes and much, much more.

- In November, *Parkville Pageturners* read *The Heaven and Earth Grocery Store* by James McBride. Discussion centered on the meaning and importance of community. Patrons noted how characters from seemingly disparate backgrounds nonetheless could support and help one another through difficulties perpetuated by outside forces. The group agreed with the underlying messages of good triumphing over evil and the importance of acceptance over prejudice.

- The long-running *Knitting and Crochet Circle* donated crocheted scarves to *Care-to-Knit* (see photos below) and crocheted shawls to *Highfield Gardens Senior Center.*

- *Yoga Flow* started a new group of sessions this month which will continue into December. We are seeing many more in-person participants this time around with an average of 13 patrons per session.

- The English language course sponsored by Farmingdale State College and offered through the Long Island Educational Opportunity Center continued through the month of November. This course will end on December 17, 2025 and then another series of sessions will be offered on Monday evenings from 5-8 pm beginning in January 2026.

- Evening classes offering an opportunity for creativity went very well this month including, the *Balloon Dog Keychain* program and the *Painted Wine Glass* program both of which saw nearly full registrations as well as attendance.

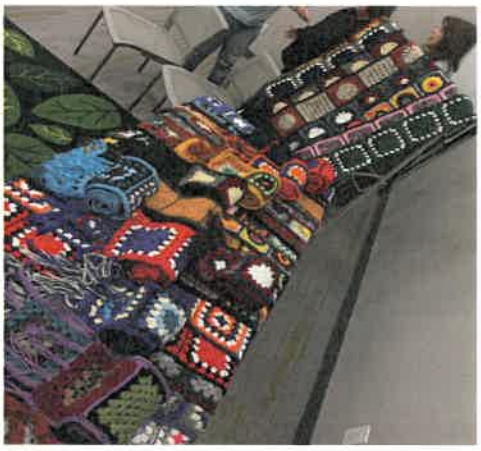
Staff Training/ Professional Development:

- Kori Tuitt has completed the 10 - week Diverse BookFinder Coder Training and will now be able to add titles and reviews to this online resource.

Respectfully Submitted by:
Ida Weiss
Parkville Branch Head
November 26, 2025

Photos:

Knitting & Crochet Circle Scarves



Crafty Tweens Drop In Program

Tween Graphic Novel Book Club

STATION BRANCH

December 2025 Board Report

DEPARTMENT HIGHLIGHTS:

- Children and their caregivers enjoyed sessions with Reprise Music including Music and Math, Music on the Farm, and Music Around the World!
- Families at Station also celebrated Dinovember with Dino STEM, a Dino Dig, Dino Storycraft, and an Egg Surprise!
- In addition, children, caregivers and families enjoyed Open Play, Station Storytime, a Beaded Pumpkin Craft, Color Monster Storycraft, Autumn Wreath Craft and Young Engineers! These sessions were developed and produced by Kristina Lamagna, Children's Librarian Trainee, Station Branch
- Adults at Station got crafty with the return of Naomi Rabinowitz for multiple sessions of Fused Glass and Soapmaking with Alegna Soap.
- Adults also enjoyed presentations on Billy Joel's New York from Clive Young and How To Survive Rising Food Prices, presented by Janice Imbrogno
- West Egg Book Discussion zoomed in to discuss *Careless People* by Sarah Wynn-Williams
- Station Readers Society enjoyed a discussion on *Everyone in My Family Has Killed Someone* by Benjamin Stevenson.

STAFF TRAINING:

- I had the pleasure of attending Staff Development Day on November 11th. Special thanks to Kat Baumgartner, Assistant Director, for organizing the day.

Respectfully Submitted,

Alana J. Mutum *MLS MPA*
Branch Head Librarian, Station Branch

FACILITIES

November 2025 Board Report

DEPARTMENT HIGHLIGHTS:

- Completed Fire Extinguisher inspections at Main and Parkville
- Continued coordination with Roofing contractor to close off areas affected by their scope of work.
- Continued coordination with HVAC contractor to resolve completion of scope.
- Completed Public Assembly License filling and inspection with TONH
- Coordinated with Star Fire Protection to complete the replacement of 16 combination CO/SMK detectors as they were nearing expiration.
- Ed Ferry completed quarterly inspection of fire sprinkler system.
- Pacific Lawn Sprinkler completed winterization of sprinkler system.

STAFF TRAINING:

- Completed live Fire Alarm training with maintenance staff. Reviewed procedure to identify what zone was triggered, who to contact if a false alarm occurred and procedure for restoring system to normal operation.
- Reviewed domestic water shut off locations and procedures for isolating leaks in various mechanical systems.

Respectfully Submitted,

Ryan Badke
Facilities Manager

1st Read: 11.20.25
2nd Read & Vote: 12.23.25

200-15: Remote Board Meeting Participation Policy

A member of the Board of Trustees (or any committee associated with the Great Neck Library which is subject to the provisions of the Open Meeting Law (New York Public Officers Law (PBO) §§ 100–111)) may attend and participate in any executive session or open session of a meeting of the Board of Trustees from a remote location via videoconferencing, provided that such attendance and participation is in compliance with this policy and any other applicable laws.

1. **Prerequisites**. A member of the Board of Trustees shall be provided the opportunity to attend an executive session and/or an open session of a Board Meeting from a remote location if:

    a. The member seeking to participate remotely notifies the President of the Board of Trustees at least 72 hours before the meeting unless advance notice is impractical. If 72 hours' notice is impractical, the Board of Trustees member shall endeavor to inform the President as soon as reasonably practical after they learn that they will be unable to attend the meeting in person.

    b. The location from which the board member is participating remotely must be disclosed in the meeting notice and available for public attendance.

2. **Quorum and Vote Required**. A quorum must be established, including members both physically and virtually present.

3. **Minutes**. Any member participating remotely shall be considered an off-site participant and counted as present by means of videoconference for that meeting. The meeting minutes of the Great Neck Library shall reflect and state specifically whether each member is physically or virtually present.

4. **Rights of Remote Member**. Any member permitted to participate remotely will be able to express their comments and participate during the meeting in the same capacity as those members physically present, subject to all general meeting guidelines and procedures previously adopted and adhered to. The remote member shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any remote member shall be called during any vote taken, and their vote counted and recorded and placed in the minutes for the corresponding meeting. A member participating remotely may leave a meeting and return as in the case of any member physically present at the meeting.

5. **Notice**. If videoconferencing is used at a Board meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, where the public can view and/or participate in such meeting, where required documents and records will be posted or available, and identify the physical locations for the meeting where the public can attend. Public notice regarding video conferencing will be provided as soon as practicable.

6. **Executive Session**. The same quorum and voting requirements apply in executive session.

1st Reading: 11.20.25
2nd Read and Vote: 12.23.23

1500-20: Nominating Committee Procedures

In addition to procedures expressly stated in the Bylaws, the Nomination Committee shall:

A. By February 1st prior to the Annual Meeting, or as soon as a Board seat becomes vacant before the expiration of its term, give notice to the Association of vacancies for the Board of Trustees and Nominating Committee to appear in the Library's newsletter, on the Library Website, and in a local newspaper.

B. If a Board seat becomes vacant due to the resignation, removal, or disqualification of a Trustee, the date of the vacancy is the date the Board of Trustees has accepted the Board member's resignation. If a seat on the Nominating Committee becomes vacant due to the resignation, removal, or disqualification of a Nominating Committee member, the date of the vacancy is the date the member notifies the Board of Trustees in writing.

C. On or before July 1st prior to the Annual Meeting, the Nominating Committee shall submit in writing to the Secretary the name of the nominee for every available seat for the Board of Trustees and the Nominating Committee to be elected at the Annual Meeting.

D. Within sixty (60) days after any vacancy occurs due to the resignation, removal, or disqualification of a Trustee, the Nominating Committee shall submit in writing to the Secretary the names of four nominees for every available seat for the board of Trustees to be selected by the Board of Trustees.

E. The Nominating Committee shall simultaneously provide the Board of Trustees with the reason for the selections and disqualifications, either in writing or in person at a meeting to be recorded. The Board of Trustees shall keep confidential all information provided to it by the Nominating Committee.

F. The Nominating Committee shall seek out and encourage qualified candidates who can complement board strengths or fill a gap in the current board's expertise and should take into consideration that board composition reflects the ethnic, racial, and cultural diversity of the community.

G. In making its selections, the Nominating Committee shall select people with a strong and genuine belief in public libraries and their mission in the community as centers for information, recreation, culture, and lifelong education.

H. If the Nominating Committee is unable to garner four nominees, the Nominating Committee shall provide the Board of Trustees with a description of the efforts it made to seek out nominees. The Board of Trustees shall keep confidential all information provided to it by the Nominating Committee.

1st Reading: 11.20.25
2nd Read and Vote: 12.23.23

I. On or before September 15th, the Secretary shall notify members of the Association in writing of all the nominations selected by the Board and of all independent nominations received, if any, pursuant to subdivision I of the Great Neck Library Bylaws. In the case of filling a board vacancy due to the resignation, removal, or disqualification of a Trustee, a nominee shall become a Trustee effective immediately after the Board's formal resolution to appoint the nominee at a board meeting.

J. Nominating Committee members shall be required to complete a minimum of two (2) hours of training annually that is appropriate for nominating committees.

Rev: 1/23/01; 2/26/02; 10/25/22; 5/14/24

Great Neck Library

Long-Range Plan: 2025–2030

I. Environment, Buildings, and Spaces

Goal: Create a safe, flexible, and future-forward physical environment that meets evolving community and staff needs.

Assessment & Foundational Changes

- Conduct comprehensive space evaluation and upgrades.
    - Build and upgrade spaces:
        - Add quiet study rooms.
        - Pilot a virtual meeting/telehealth room/pod—expand based on use.
        - Install nursing pod in family-friendly areas.
        - Begin planning for STEM lab and expanded local history room.
    - Improve technology infrastructure:
        - Evaluate and increase electrical outlets in public and staff areas.
        - Extend wi-fi coverage to include outdoor spaces and parking lots.
        - Install charging docks/kiosks in key areas.
- Update emergency & disaster plans.

Construction & Pilot Projects

- Develop outdoor space:
    - Add seating, programming areas, shade structures, and wi-fi access.
    - Create signage for outdoor use to ensure ADA compliance and multilingual representation.

- Expand maintenance department.

II. Board and Staff Development

Goal: Equip leadership and staff with skills and knowledge to sustain a high-performing library culture.

Skills & Structure

- Support Board development through training on obligations and best practices.
- Provide leadership training for supervisors, including:
    - Conflict resolution.
    - Customer service.
    - inclusive communication.
- Evaluate compensation & retention:
    - Benchmark salaries and adjust compensation plan where needed.
    - Review benefits and professional development allocations.

Professional Growth

- Increase conference attendance:
    - Budget for additional staff attendance at ALA, PLA, state-level events, and virtual conferences.
- Develop professional development pathways:
    - Increase cross-training within titles.

III. Programs, Services, and Materials

Goal: Provide equitable, modern, and responsive materials and services to reflect the needs of a diverse community.

Foundations & Pilots

- Explore cost and logistics of creating an independent digital library.
- Assess the feasibility and implications of prioritizing sustainability.
- Standardize a welcome package:
    - Include info about programs, online access, and service highlights.
    - Rotate welcome package based on season/usage trends
    - Offer digital and physical versions in multiple languages.
- Expand home delivery.
- Pilot library store:
    - Start online and small in-person sales of library branded items and other supplies.
- Expand equitable access:
    - Increase hotspots and Library of Things materials outside of Main Library branch.
    - Include STEM kits, instruments, home tools, games, and tech.
- Tailor services for specific audiences:
    - Expand the Jewish, multilingual, and neurodiverse book collections.
    - Expand programming for multilingual, neurodiverse, and low-income communities.

MEMORANDUM

TO: Denise Corcoran, Director

FROM: Steven Kashkin, Business Manager

DATE: December 23, 2025

RE: Lease renewal – postage machine/meter

We are requesting to renew the lease of our postage machine and meter as the current lease is expiring on 2/1/26. We expect pricing will be increasing in January but if we finalize an agreement this month then we will be able to renew at our existing rate with a brand-new machine and meter. We are recommending to stay with our current vendor Quadient at a price of $178.06 per month which is the same as what we are paying now and it is a NYS contract price.

We do have an option to purchase the current equipment at a price of $1,507 however the maintenance ($816 for the first year) and monthly meter rental ($38.50 per month) would be more costly to the library with 5-year-old equipment over the long run.

RECOMMENDATION

We recommend that the Board of Trustees of the Great Neck Library approve the renewal of the lease with Quadient for 60 months for a new postage machine and meter at a cost of $178.06/month to be charged to the Office Equipment and Repair line in the General Fund.

BUSINESS CASE

New Lease for IX5AF Mail System

Prepared for:	**Great Neck Public Library**
Proposal date:	**December 2, 2025**
Valid until:	**December 31, 2025**
Submitted by:	**Bob DelGiorno** **Quadient Government Account Manager**

quadient

Date: December 2 2025

To: **Mr. Steve Kashkin – Great Neck Public Library**

From: **Bob DelGiorno** – Government Account Executive Quadient.

RE: Replacement of the IX5AF mail System – Lease Expiration 02/01/2026

Mr. Kashkin

It was great speaking with you today. As requested here is the information regarding the expiring contract that you currently have. My recommendation is to upgrade to a new IX-5AF Mail System. I have provided you with NYS Contract Pricing, this provides the best pricing available for you. Please review and let me know if you have any questions or need any other information. Thank you for considering Quadient and I look forward to assisting you.

Sincerely,

Bob DelGiorno

Quadient Government Account Manager

516-306-3562

r.delgiorno@quadient.com

Financial Considerations

Product Summary

- The IX5AF – Autofeeding Feeding Mail System
- IXWP10 – 10LB Scale
- ICMFP-1- Power Conditioner

Cost Summary- 60 Month Leas Pricing	Valid Until: 12/31/25
IX5AF Mail system with IXWP10, and ICMFP-1 Includes – Maintenance, and Meter Rental cost	**$178.06 Per Month**
Delivery, Installation and Training	**Included**
To Buyout the Existing IX5AF Mail System	**$1,507.00**
Annual Maintenance	**$816.00 first Year**
Monthly Meter Rental	**$38.50 Per Month**

Notes

Equipment Pricing from The NYS OGS Contract PM69832 –Please note that this contract will be expiring on December 31, 2025. If this purchase will be made after December 31, prices are subject to increase with the new NYS OGS Contract.

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quadient

Product Overview

iX-5 SERIES

1. Mail Feeder
Boost productivity with automatic mail feeding.

2. USPS® Based IMI Meter
Prints the Intelligent Mail® Indicia (IMI) in compliance with the latest USPS® requirements.

3. Weighing Platform
Instant weight-to-rate conversion for Letters, Large Envelopes or Packages, including Dimensional Weight.

4. Control Panel
Large display with color screen and intuitive menus. Shortcut keys for one-touch access to frequently used rates, services and jobs.

5. Catch Tray
Expandable for different sizes. Finished mail pieces are neatly stacked as they exit the system.

6. Envelope Sealer
Dependable sealing secures the contents of your envelopes. Easy-access fluid reservoir.

Key Specifications — iX-5 AF

Processing speed: Up to 110 lpm

Weighing platform capacity: 5, 10, 30 or 70 lb.

Envelope thickness: Up to 1/2"

Accounts/departments: 100 standard, up to 500 optional

Online expense reporting (Neostats Basic): Standard

Connectivity: LAN standard, Wireless LAN optional

Postage labels: Self-adhesive with automatic dispenser

Security: 4-digit operator PIN codes

Job presets (imprint memories): Up to 9

Envelope printing: Graphics (10), Text messages (10)

Ink supply: Quick-change cartridge, up to 15,850 imprints

Neoship online shipping software: Available

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quadient

H2M architects + engineers
290 Broad Hollow Road, Ste 400E
Melville, NY 11747 | tel 631.756.8000

Via Email: dcorcoran@greatnecklibrary.com

March 28, 2025
Director Denise Corcoran
Great Neck Library
159 Bayview Avenue
Great Neck, New York

Re: Proposal for Professional Services
Asbestos Abatement Monitoring for Great Neck Library Roof Renovations
159 Bayview Avenue, Great Neck, New York
H2M Job No.: GNLB2201
H2M Proposal No.: LP250402

Dear Ms. Corcoran:

In accordance with your request, H2M architects + engineers (H2M) is pleased to provide herein our proposal for professional services to be performed in conjunction with asbestos abatement monitoring at the above-referenced building.

Project Objective

Our overall objective for this project will be to conduct abatement project monitoring during the abatement of asbestos containing materials located at 159 Bayview Avenue, Great Neck, New York.

Scope of Work
Considering the above, we specifically propose that the scope of our services encompass the following tasks:

Task 1. Asbestos Project Monitoring, and Closeout

A. Asbestos Project Monitoring - H2M will provide a NYSDOL-certified project monitor/air sampling technician to observe all asbestos abatement activities conducted by the asbestos abatement contractor throughout each work shift. This will include pre-abatement inspections, work activity inspections, and visual clearance inspections. The project monitor/air sampling technician will: a) inspect the contractor's work practices and procedures for compliance with all applicable asbestos regulations, project specifications and permit requirements; b) verify that all workers used in the performance of the work are certified by the appropriate regulatory agency, i.e., the NYSDOL; c) monitor the progress of the contractor's work and report any deviations; and d) verify and document all waste load-out operations. The project monitor will also maintain a daily log documenting all project-related activities.

B. Abatement Project Closeout Report - Upon the successful abatement of all asbestos containing materials, H2M will prepare an asbestos closeout report which will include all appropriate documentation including project monitor logs, state notification, contractor certifications and H2M company and H2M personnel certifications.

Cost Proposal

H2M proposes to provide all labor, materials, and equipment necessary to complete the services outlined in Task 1 for a lump sum, per shift fee as per the schedule below:

159 Bayview Avenue, Great Neck, New York	**Per Shift Rate**	**Estimated Total**
Task 1A Asbestos Project Monitoring	$1,200.00*	$ 1,200.00 (Estimated 1 Shift)
Task 1B: Abatement Project Closeout Report	N/A	$750.00 (Lump Sum Fee)
Estimated Total		**$1,950.00**

*$1,200.00 per Shift Rate based on a standard 8-hour workday within normal business hours and mileage.

Please note, the estimated shift counts are based on the contractor work schedule and are subject to change. H2M will only invoice for shifts worked.

If additional samples are required to be collected and analyzed, the following analytical fees pursuant to the rate schedule provided below shall apply.

Unit Rate Schedule:	
PCM Air Sample, 24 Hr TAT	$9.60/per sample
PCM Air Sample, Rush TAT	$16.82/per sample
TEM Air Sample, Rush TAT	$157.50/per sample
Project Manager, per hour	$165.00/hour
NYS DOL Asbestos Air Technician, per hour	$100.00/hour
Mileage, per mile	$0.70/mile

The total project cost is therefore estimated to be $1,950.00. The offer to perform the proposed services shall remain open until June 7, 2025. Extensions of this proposal shall be in writing only.

The scope, price, and other contents offered in this proposal are conditioned upon your acceptance of this proposal. Please indicate such acceptance by signing and dating the proposal and H2M's standard terms and conditions and returning to H2M.

Please remit payment to H2M architects + engineers at 538 Broad Hollow Rd, 4th Fl East, Melville, NY 11747.

The offer to perform the proposed services shall remain open for ninety (90) days from the date of the proposal shown above. Extensions of this proposal shall be in writing only.

If you should have any questions regarding the content of this proposal or the estimated scope of services, please contact Kyle P. Vander Schuyt at (631) 756-8000, extension 1621.

Very Truly Yours,

H2M architects + engineers

Paul R. Lageraaen, P.E., P.G.
Senior Vice President
Director| Environmental Engineering and Sciences

Kyle Vander Schuyt
Assistant Department Manager
Forensics/Industrial Hygiene

PROPOSAL AGREED & ACCEPTED BY:

Signature: _____

Print Name: _____

Title: _____

Client: Great Neck Public Library
Address: 159 Bayview Avenue
Great Neck, New York

Date: _____

H2M architects + engineers
538 Broad Hollow Road, 4th Floor East
Melville, NY 11747 | tel 631.756.8000

December 15, 2025

Mr. Wynne
Barrett Roofs, Inc.
136A Market Street
Kenilworth, NJ 07033

RE: Roof Replacement at Great Neck Library
159 Bayview Avenue, Great Neck
H2M Job No.: GNLB2201

Dear Mr. Wynne:

On behalf of the Great Neck Library, please be advised that your company has been authorized to utilize the General Cash Allowance in the amount of **8,499.00** as per the negotiated proposals dated December 2nd, 2025 and December 5th, 2025

Attached please find the allowance authorization form. Please execute the form where indicated and send back a copy to our attention.

If you have any questions, please feel free to contact me at (631) 756-8000 x1388.

Very truly yours,

H2M architects + engineers

Adriana Concepción, RA, LEED Green Assoc.
Assistant Studio Director | Associate

cc: H2M: EMM
H2M: AV

X:\G\GNLB (Great Neck Library)\GNLB2201 (Remedial Work Con Docs)\04-ConAdmin\Roof Replacement\AllowAutho\AA #3\AA #003 - Contractor.docx

ALLOWANCE AUTHORIZATION 03: Roof Replacement

Date: 15-Dec-25

Project : **GNLB2201 Roof Replacement**
Great Neck Library

H2M No. GNLB2201

Contractor: **Barrett Roofs, Inc.**
136A Market Street
Kenilworth NJ, 07033

Initial allowance amount.....	**$100,000.00**
General Construction Allowance	
Total amount of previous Allowance Authorization to date.....	$25,750.00
Allowance remaining to date.....	$74,250.00
Amount to be added / **deducted** from this Allowance Authorization.....	$8,499.00
Remaining allowance amount.....	$65,751.00

DESCRIPTION OF WORK (see attachments if required):
PCO #2 - Cost of materials and labor to repair existing drain piping, elbows, couplings, and ceiling above the Circulation Desk. Paint to be provided or chosen by the owner. ($3,900.00)

PCO #3 - Cost of materials and labor to remove and dispose of existing ladder leading to cooling tower lower roof and installation of a new ladder. ($4,599.00)

Total Cost **$8,499.00**

Great Neck Library Date

H2M 12/15/2025 Date

Brian W Gnne 12/16/25
Barrett Roofs, Inc. Date

BARRETT ROOFS INC

136A Market Street, Kenilworth NJ 07033
brian@barrettroofsinc.com
631-921-9077

CO

OWNER: Great Neck Library
PROJECT: Roof Replacement at Great Neck Library
ARCHITECT H2M Architects & Engineers

DATE: December 2, 2025
CO No.

TYPE:			ACTION TAKEN:	
☐	Owner Generated	☐	☐	Approved
☐	Architect/Engineer	☐	☐	Pending
☑	Field Condition	☐	☐	
☑	Scope Change	☐	☐	Rejected
☐		☐	☐	

NO.	DESCRIPTION	AMOUNT
1	Per the owners request, Barrett to further invesigate leaking drain piping loaated near/above the circulation desk. Make necessary repairs to exsiting drain piping, elbows, couplings, etc. Patch and repair existing ceiling. Paint color to be chosen and/or supplied by owner.	~~$4,574.70~~ $3,900.00

LABOR BREAKDOWN

Type	Classification	Hours	Rate	Cost	OT	OT Rate	OT cost	TOTAL
Investigate & Repair drain piping as	Roofer/Plumber	24	$100.00	$2,400.00				$2,400.00
needed. Patch & Paint Ceiling								
3 guys x 8 hrs x 1 day								
							SUBTOTAL LABOR	$2,400.00

MATERIAL, LABOR & EQUIPMENT LIST

Description	Quantity	UNIT	Price	TOTAL
Misc. Drain Piping, Couplings, Elbows, Pipe Insulation, Etc.	1	1	$ 1,000.00	$ 1,000.00
Misc. Ceiling Patch Materials - Sheet Rock, Tape, Compound, Paint(if not provided)	1	1	$ 500.00	$ 500.00
				$ -
				$ -
			SUBTOTAL MATERIAL & EQUIPMENT	$ 1,500.00

TOTAL LABOR + MATERIAL	$ 3,900.00
OVERHEAD / PROFIT - 15%	~~$585.00~~
SUB TOTAL	~~$4,485.00~~
Bonds - 2%	~~$89.70~~
SUB TOTAL	~~$4,574.70~~
GRAND TOTAL	~~$4,574.70~~

$3,900.00

BARRETT ROOFS INC

136A Market Street, Kenilworth NJ 07033
brian@barrettroofsinc.com
631-921-9077

CO

OWNER: Great Neck Library
PROJECT: Roof Replacement at Great Neck Library
DATE: December 5, 2025
CO No.
ARCHITECT H2M Architects & Engineers

TYPE:			ACTION TAKEN:	
☐	Owner Generated	☐	☐	Approved
☐	Architect/Engineer	☐	☐	Pending
☑	Field Condition	☐	☐	
☑	Scope Change	☐	☐	Rejected
☐		☐	☐	

NO.	DESCRIPTION	AMOUNT
1	Per the owners request, Barrett to completely remove and replace exisitng roof mounted ladder leading to cooling tower lower roof.	~~$5,394.63~~ $4,599.00

LABOR BREAKDOWN

Type	Classification	Hours	Rate	Cost	OT	OT Rate	OT cost	TOTAL
Removal of Exisitng Ladder (Patch	Roofer	24	$100.00	$2,400.00				$2,400.00
Repair any holes in masonry), Delivery								
and install of new roof ladder								
3 guys x 8hrs x 1 day								
							SUBTOTAL LABOR	$2,400.00

MATERIAL, LABOR & EQUIPMENT LIST

Description	Quantity	UNIT	Price	TOTAL
New Ladder	1	1	$ 1,949.00	$ 1,949.00
Misc. Sealant and Masonry Products for Patching	1	1	$ 250.00	$ 250.00
			SUBTOTAL MATERIAL & EQUIPMENT	$ 2,199.00

TOTAL LABOR + MATERIAL	$ 4,599.00
OVERHEAD / PROFIT - 15%	~~$689.85~~
SUB TOTAL	~~$5,288.85~~
Bonds - 2%	~~$105.78~~
SUB TOTAL	~~$5,394.63~~
GRAND TOTAL	~~$5,394.63~~

$4,599.00

Precision Ladders, LLC

Quote #DLS12032025004
12/03/2025
Revised: 12/03/2025

Quote For	Shipping Address	Quoted By
BARRETT ROOFS INC 136A MARKET STREET KENILWORTH NJ 07033 Phone: 908-298-6400 Fax: 908-298-6410 BRIAN WYNNE brian@barrettroofsinc.com	Great Neck Library Kenilworth NJ 07033	Construction Sales Group 301 Oxford Valley Road Suite 104A Yardley, PA 19067 Phone: 215-321-5300 Fax: 215-321-5364 Debbie Sterling debbie@constructionsalesgroup.con

Item # / Description	Weight	Qty	Price	Total
FLH-89 - Fixed Ladder Walk-Thru Tubular Side Rails Vertical Height: 7' 5" Standard Brackets Mill Finish Aluminum	251	1	$1,684.00	$1,684.00
Cooling Tower Ladder				
FLH-120 - Fixed Ladder Walk-Thru Tubular Side Rails Vertical Height: 10' 0" Standard Brackets Mill Finish Aluminum	285	1	$1,949.00	$1,949.00

Freight included to Shipping Address shown above.

QUOTE IS GOOD FOR 30 DAYS. Installation is NOT included.
THE CONVERTED ORDER PRICE IS GOOD FOR 180 DAYS.

Subtotal:	$3,633.00
Tax:	$0.00
Total:	$3,633.00

Notes
Quote is limited to style, size, qty and ship to shown. Please review for accuracy.

A signed copy of this contract may be substituted in lieu of your formal purchase order.

Accepted: _____
By: _____
Date: _____

Make All Purchase Orders out to:
Precision Ladders L.L.C.

All sales are subject to the terms of Precision's Credit Application.
Precision must have a signed copy of this agreement on file.

NASSAU LIBRARY SYSTEM
Strengthening Nassau's Public Libraries

2026 and 2027 Member Library Support

Request for Approval by Member Library Boards by November 21, 2025

NLS is requesting member library board approval of member library support for calendar years 2026 and 2027. Member library support of NLS supports services to member libraries that our State Aid is insufficient to cover. Since 2014, NLS has used a four-factor formula to calculate each library's share that gives equal weight to population, cardholders, materials expenditures, and net circulation. NLS relies on the libraries' Annual Reports to NYS for the data used in the calculations, as well as ILS reports for components of the cardholder and circulation data. With this proposal we seek a modest increase of 1% phased in over two years. The charts that follow show the proposal and your library's calculations. For additional charts with data for each year, see: https://bit.ly/NLScharts.

- **Two-year deal for 2026 and 2027** so libraries have stable and predictable obligations.
- **1% increase, phased in over two years**. We are proposing increasing the total member library support request from $1,075,000 in 2025 to $1,085,750 in 2027.
- **Use of a three-year average for each of the factors in the formula**. We have used an average of 2022, 2023, and 2024 data (the most recent annual reports available) for each of the factors in the formula. (The average is not necessary for the population factor, as the chartered population of each library district is static for 10 years.) This prevents single-year anomalies in libraries' circumstances from causing dramatic shifts in their calculations.
- **A two-year implementation of the new amounts for individual libraries.** This means that the impact of any increase is spread over the course of two years, with half of the increase implemented in 2026 and the full increase in 2027. Likewise, half of any reduction would be implemented in 2026 and the full reduction would be realized in 2027.

Services supported by this funding include: 5-day/week delivery service; administration of the OverDrive consortium and database coordinated orders; cataloging of library materials; E-rate assistance; out-of-system interlibrary loan; marketing and social media initiatives; continuing education and training for staff and trustees; NLS email accounts for member libraries and/or their staff; hosting libraries' websites; and website design, enhancement and problem-solving assistance. Following the attached charts is a document outlining the services withheld from member libraries not in good standing, should they choose not to pay member library support. Currently all member libraries are in good standing.

Voting

Please complete the attached vote form and return it to Gina Staffa via NLS delivery, mail, or email to gstaffa@nassaulibrary.org by November 21, 2025. An affirmative vote by at least 28 member library boards is required for the proposed member library support of NLS to be approved. If this request is approved it is binding on all member libraries.

In the past, NLS' requests for member library support have been approved by an overwhelming supermajority of member libraries. We are sincerely grateful for your support.

If You Have Questions or Comments About This Request

A virtual information session will be held Monday, October 20 at 7 p.m. The link to attend is https://us06web.zoom.us/j/88266615187?pwd=uwiAB2karQENwSYbTNR3FRXWpeNkvI.1.

Zoom Meeting ID: 882 6661 5187
Password: 2928920

You may also contact me with any questions at cashby@nassaulibrary.org or by phone at 516-292-8920 x220.

NASSAU LIBRARY SYSTEM
Strengthening Nassau's Public Libraries

MEMBER LIBRARY BOARD VOTE

NLS' Request for Member Library Support of NLS for 2026 and 2027

Please return the completed form to Gina Staffa (gstaffa@nassaulibrary.org) at NLS by November 21, 2025. Original or scanned forms are acceptable.

The Board of Trustees of the _____ Library voted to

___ approve / ___ disapprove NLS' request for Member Library Support for calendar years 2026

and 2027 at a meeting held on _____, 2025.

The vote was: # For ____ # Against ____ # Abstained _____

Signature of the President of the Board: _____

(or the trustee who presided at the meeting at which the vote was taken)

President's Name: _____

(or the trustee who presided at the meeting at which the vote was taken)

If this request is approved by 28 or more member library boards, the decision will be binding on all member libraries. Member libraries will be billed for the 2026 calendar year support based on their fiscal years.

- Libraries that operate on a calendar year basis will be billed in January 2026;
- Libraries with a June – May fiscal year will be billed in June 2026;
- Libraries with a July – June fiscal year will be billed in July 2026.

Two-Year Implementation of 2026 and 2027 Member Library Support

Based on 3-Year averages of each factor - 2022, 2023, 2024

Library	Member Library Support paid in 2025	Proposed for 2026-2027	Total Increase or (Decrease)	1st Half of Increase or Decrease to be Paid in 2026	2nd Half of Increase or Decrease to be Paid in 2027
Baldwin	$22,267	$21,545	($722)	$21,906	$21,545
Bayville	$4,943	$4,795	($148)	$4,869	$4,795
Bellmore	$10,719	$10,374	($345)	$10,547	$10,374
Bethpage	$16,500	$16,688	$188	$16,594	$16,688
Bryant (Roslyn)	$20,578	$20,002	($576)	$20,290	$20,002
East Meadow	$43,265	$48,568	$5,303	$45,917	$48,568
East Rockaway	$8,071	$7,567	($504)	$7,819	$7,567
East Williston	$2,101	$1,959	($142)	$2,030	$1,959
Elmont	$37,078	$37,269	$191	$37,174	$37,269
Farmingdale	$30,235	$31,240	$1,005	$30,738	$31,240
Floral Park	$11,545	$11,555	$10	$11,550	$11,555
Franklin Square	$18,086	$18,883	$797	$18,485	$18,883
Freeport	$24,448	$23,649	($799)	$24,049	$23,649
Garden City	$25,218	$23,916	($1,302)	$24,567	$23,916
Glen Cove	$16,401	$15,982	($419)	$16,192	$15,982
Gold Coast	$11,321	$11,563	$242	$11,442	$11,563
Great Neck	$48,430	$54,824	$6,394	$51,627	$54,824
Hempstead	$22,232	$22,267	$35	$22,250	$22,267
Henry Waldinger	$19,360	$19,044	($316)	$19,202	$19,044
Hewlett-Woodmere	$31,243	$30,518	($725)	$30,881	$30,518
Hicksville	$26,172	$26,067	($105)	$26,120	$26,067
Hillside	$16,001	$16,141	$140	$16,071	$16,141
Island Park	$6,982	$6,671	($311)	$6,827	$6,671
Island Trees	$10,177	$9,570	($607)	$9,874	$9,570
Jericho	$28,724	$28,380	($344)	$28,552	$28,380
Lakeview	$3,818	$4,019	$201	$3,919	$4,019
Levittown	$40,274	$40,822	$548	$40,548	$40,822
Locust Valley	$5,738	$5,567	($171)	$5,653	$5,567
Long Beach	$31,029	$29,495	($1,534)	$30,262	$29,495
Lynbrook	$14,030	$14,026	($4)	$14,028	$14,026
Malverne	$5,583	$5,755	$172	$5,669	$5,755
Manhasset	$18,036	$18,811	$775	$18,424	$18,811
Massapequa	$36,609	$36,060	($549)	$36,335	$36,060
Merrick	$16,467	$16,590	$123	$16,529	$16,590
Mineola	$13,125	$12,650	($475)	$12,888	$12,650
North Bellmore	$18,374	$19,141	$767	$18,758	$19,141
North Merrick	$13,262	$12,550	($712)	$12,906	$12,550
Oceanside	$30,998	$30,188	($810)	$30,593	$30,188
Oyster Bay	$11,482	$11,073	($409)	$11,278	$11,073
Peninsula	$27,683	$29,279	$1,596	$28,481	$29,279
Plainedge	$13,414	$13,417	$3	$13,416	$13,417
Plainview	$31,615	$32,934	$1,319	$32,275	$32,934
Port Washington	$36,657	$38,293	$1,636	$37,475	$38,293
Rockville Centre	$22,003	$22,233	$230	$22,118	$22,233
Roosevelt	$11,689	$11,534	($155)	$11,612	$11,534
Sea Cliff	$4,282	$4,453	$171	$4,368	$4,453
Seaford	$12,481	$12,184	($297)	$12,333	$12,184
Shelter Rock	$22,813	$23,304	$491	$23,059	$23,304
Syosset	$39,337	$40,142	$805	$39,740	$40,142
Uniondale	$19,832	$21,497	$1,665	$20,665	$21,497
Wantagh	$16,105	$16,092	($13)	$16,099	$16,092
West Hempstead	$20,459	$19,670	($789)	$20,065	$19,670
Westbury	$20,576	$19,822	($754)	$20,199	$19,822
Williston Park	$5,132	$5,116	($16)	$5,124	$5,116

Four-Factor Formula for 26/27
Member Library Support for Each Factor and Total
Factors based on 3-Year Average $1,085,750

Library	Factor 1		Factor 2		Factor 3		Factor 4		TOTAL Member Library Support [5]
	% of Total Population	Population Portion of Support [1]	% of Total Materials Expenditure	Materials Expenditures Portion of Support [2]	% of Total Resident and LFD Cardholders	Cardholders Portion of Support [3]	% of Total Net Circ	Net Circulation Portion of Support [4]	
Baldwin	2.547%	$6,913	1.682%	$4,565	2.090%	$5,674	1.618%	$4,393	**$21,545**
Bayville	0.500%	$1,356	0.320%	$867	0.491%	$1,332	0.457%	$1,240	**$4,795**
Bellmore	0.939%	$2,548	1.077%	$2,924	0.989%	$2,684	0.817%	$2,218	**$10,374**
Bethpage	1.446%	$3,926	1.643%	$4,459	1.807%	$4,905	1.252%	$3,399	**$16,688**
Bryant (Roslyn)	1.347%	$3,655	2.216%	$6,016	1.592%	$4,321	2.214%	$6,009	**$20,002**
East Meadow	3.873%	$10,512	6.451%	$17,512	3.615%	$9,813	3.954%	$10,732	**$48,568**
East Rockaway	0.752%	$2,041	0.526%	$1,429	0.789%	$2,142	0.720%	$1,956	**$7,567**
East Williston	0.196%	$531	0.156%	$424	0.163%	$443	0.207%	$561	**$1,959**
Elmont	3.912%	$10,620	3.388%	$9,197	4.176%	$11,336	2.253%	$6,116	**$37,269**
Farmingdale	3.050%	$8,278	2.415%	$6,556	3.611%	$9,802	2.433%	$6,604	**$31,240**
Floral Park	1.197%	$3,249	0.893%	$2,423	1.194%	$3,240	0.973%	$2,642	**$11,555**
Franklin Square	1.917%	$5,204	1.660%	$4,505	1.245%	$3,379	2.135%	$5,795	**$18,883**
Freeport	3.069%	$8,331	2.394%	$6,498	2.328%	$6,320	0.921%	$2,499	**$23,649**
Garden City	1.723%	$4,676	2.837%	$7,702	1.871%	$5,078	2.380%	$6,460	**$23,916**
Glen Cove	2.100%	$5,699	1.280%	$3,473	1.350%	$3,664	1.159%	$3,145	**$15,982**
Gold Coast	0.857%	$2,326	1.522%	$4,132	0.952%	$2,584	0.929%	$2,521	**$11,563**
Great Neck	3.566%	$9,680	4.620%	$12,540	4.893%	$13,280	7.119%	$19,323	**$54,824**
Hempstead	4.380%	$11,889	1.109%	$3,011	2.228%	$6,048	0.486%	$1,319	**$22,267**
Henry Waldinger (VS)	3.008%	$8,165	1.319%	$3,580	1.735%	$4,710	0.954%	$2,589	**$19,044**
Hewlett	1.640%	$4,453	3.995%	$10,845	1.903%	$5,167	3.704%	$10,053	**$30,518**
Hicksville	3.097%	$8,406	1.780%	$4,831	3.194%	$8,669	1.533%	$4,161	**$26,067**
Hillside	1.768%	$4,798	1.016%	$2,758	1.563%	$4,244	1.599%	$4,341	**$16,141**
Island Park	0.663%	$1,799	0.795%	$2,158	0.658%	$1,785	0.342%	$928	**$6,671**
Island Trees	1.143%	$3,103	0.623%	$1,690	1.007%	$2,734	0.753%	$2,043	**$9,570**
Jericho	1.292%	$3,507	3.768%	$10,227	1.692%	$4,592	3.704%	$10,053	**$28,380**
Lakeview	0.431%	$1,169	0.527%	$1,429	0.413%	$1,122	0.110%	$299	**$4,019**
Levittown	3.431%	$9,312	5.187%	$14,078	3.591%	$9,747	2.831%	$7,684	**$40,822**
Locust Valley	0.510%	$1,385	0.658%	$1,787	0.435%	$1,180	0.447%	$1,214	**$5,567**
Long Beach	3.009%	$8,167	1.959%	$5,318	3.355%	$9,108	2.543%	$6,902	**$29,495**
Lynbrook	1.513%	$4,107	1.029%	$2,793	1.418%	$3,849	1.207%	$3,277	**$14,026**
Malverne	0.634%	$1,720	0.317%	$862	0.534%	$1,449	0.635%	$1,724	**$5,755**
Manhasset	1.218%	$3,306	2.549%	$6,920	1.343%	$3,645	1.820%	$4,940	**$18,811**
Massapequa	3.459%	$9,388	3.886%	$10,549	3.459%	$9,388	2.481%	$6,735	**$36,060**
Merrick	1.339%	$3,634	1.656%	$4,495	1.433%	$3,889	1.684%	$4,572	**$16,590**
Mineola	1.540%	$4,179	1.179%	$3,199	1.002%	$2,720	0.940%	$2,552	**$12,650**
North Bellmore	1.978%	$5,370	1.521%	$4,128	1.793%	$4,868	1.760%	$4,776	**$19,141**
North Merrick	1.015%	$2,754	1.494%	$4,055	0.964%	$2,616	1.151%	$3,125	**$12,550**
Oceanside	2.773%	$7,527	1.653%	$4,486	2.952%	$8,013	3.744%	$10,163	**$30,188**
Oyster Bay	1.008%	$2,736	1.240%	$3,365	0.872%	$2,367	0.960%	$2,605	**$11,073**
Peninsula	2.895%	$7,859	1.339%	$3,635	1.857%	$5,040	4.695%	$12,745	**$29,279**
Plainedge	1.421%	$3,856	1.303%	$3,536	1.316%	$3,573	0.903%	$2,452	**$13,417**
Plainview	2.251%	$6,111	2.514%	$6,825	3.095%	$8,400	4.273%	$11,598	**$32,934**
Port Washington	2.401%	$6,518	3.840%	$10,422	3.836%	$10,413	4.030%	$10,940	**$38,293**
Rockville Centre	1.785%	$4,845	2.004%	$5,441	1.787%	$4,851	2.614%	$7,096	**$22,233**
Roosevelt	1.449%	$3,933	1.709%	$4,640	1.003%	$2,722	0.088%	$239	**$11,534**
Sea Cliff	0.375%	$1,017	0.387%	$1,051	0.404%	$1,097	0.474%	$1,287	**$4,453**
Seaford	1.191%	$3,232	1.192%	$3,237	1.138%	$3,089	0.967%	$2,626	**$12,184**
Shelter Rock	2.067%	$5,612	1.679%	$4,558	1.626%	$4,413	3.213%	$8,722	**$23,304**
Syosset	2.621%	$7,115	2.875%	$7,804	4.078%	$11,071	5.214%	$14,153	**$40,142**
Uniondale	2.485%	$6,745	1.725%	$4,684	3.019%	$8,196	0.690%	$1,872	**$21,497**
Wantagh	1.308%	$3,550	1.885%	$5,116	1.343%	$3,645	1.393%	$3,781	**$16,092**
West Hempstead	1.350%	$3,664	1.823%	$4,947	1.314%	$3,566	2.760%	$7,492	**$19,670**
Westbury	2.002%	$5,435	1.050%	$2,850	2.994%	$8,128	1.256%	$3,409	**$19,822**
Williston Park	0.562%	$1,525	0.334%	$906	0.489%	$1,327	0.500%	$1,357	**$5,116**
Total	**100%**	**$271,437**	**100%**	**$271,437**	**100%**	**$271,437**	**100%**	**$271,437**	**$1,085,754**

Notes:

[1] 2020 Population Chartered to Serve as per DLD.

[2] Materials Expenditures 3-year average from Member Library Reports to State.

[3] Resident & Library Fund District Cardholders 3-year average. Resident cardholders from 2022, 2023, 2024 Reports to State. LFD cardholders from 2022, 2023, 2024 ILS Services reports.

[4] Net circulation = total circ less items loaned via direct access to the cardholders of other member libraries and less items lent via ILL (i.e. items sent to fill the holds/requests of other libraries' cardholders). Source of total circ and items lent via ILL (interlibrary loan) from Member Library Reports to the State. Source of items loaned via direct access = ILS Services statistical reports and statistics from the three non-ILS Services libraries.

[5] Total Member Support requested for 2026-2027 increased to $1,085,750.

Nassau Library System

SUSPENSION OF NLS SERVICES TO MEMBER LIBRARIES NOT IN GOOD STANDING

Libraries that do not pay their share of member library support of NLS that has been approved by at least a majority of member library boards will be considered to be not in good standing.

1. NLS will not **host** the library's **web site**.
2. NLS will not provide **website design** and **maintenance assistance.**
3. NLS will not provide **email accounts** for the library and/or its staff.
4. NLS will not provide **original cataloging** for any items for which adequate copy cataloging records are unavailable.
5. NLS will not provide **E-rate reimbursement assistance.**

   [EXCEPTION: NLS will continue to prepare and submit a joint application for all member libraries participating in NLS' ILS and Associated Services.]
6. NLS will not provide **grant proposal assistance.**

   [EXCEPTION: NLS will provide assistance with library applications for grant programs offered by the State Library / DLD for which all member libraries of public library systems are eligible as well as for State Construction Aid.]
7. The staffs, directors and trustees of a library not in good standing will not be allowed to participate in NLS sponsored or arranged **continuing education (CE) without charge if NLS paid fees for outside presenter. The fee for participation in this will vary based on the cost of the outside presenter.**

   [EXCEPTION: State grant or aid program funded CE or CE provided as part of a state mandate such as coordinated outreach services or in support of state requirements for libraries (such as annual reports to the state and compliance with minimum standards) will continue to be open to all member libraries. These CE opportunities are provided by NLS without charge.]
8. NLS will not provide **onsite training or continuing education** at a library not in good standing.
9. NLS staff will not **facilitate a community-based planning process.**
10. NLS will not provide **staff-mediated interlibrary loan** service.
11. NLS will not provide **delivery service** to a library not in good standing. Such a library must pick up from and return items to the NLS Service Center. This includes items borrowed or loaned via LILink.
12. Libraries not in good standing may not participate in the **Premium group subscription to online homework assistance**.
13. Libraries not in good standing may not participate in the **NLS NDD Consortium for access to downloadable ebooks and audiobooks** via OverDrive.
14. Libraries not in good standing may not participate in the **discounted subscriptions to databases and online services that are not in the Core Collection** that are offered by NLS.
15. Libraries not in good standing may not participate in **NLS' Core Collection of Databases.**
16. NLS will not coordinate **Techmobile events** with a library that is not in good standing.

A list of services that would be suspended for NLS member libraries not in good standing was originally approved by the NLS Board of Trustees on Dec. 27, 2012 and was most recently revised on July 28, 2025.

Records Disposal Per Retention Policy #400-30

At the Board meeting held on Tuesday, January 19, 2021, the Board of Trustees adopted the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, for use by all officers in legally disposing of valueless records listed therein and that in accordance with Article 57-A:

(a) Only those records will be disposed of that are described in the Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum records.

The following records will be disposed of per the Record Retention Schedule 400-30:

General

- 2019 and all prior years: Accident or Incident Report (1.10, Retention 6 years after the later of the accident/incident or resolution of any related claim)
- 2020 and all prior years: Great Neck resident patron records (Policy No. 400-35, Retention 5 years)
- 2022 and all prior years: Non-resident patron records (Policy No. 400-35, Retention 3 years)
- 2025 and all prior years: Recording of voice conversations, including audiotape, videotape, stenotype, or stenographer's notebook, and also including verbatim minutes used to produce official minutes and committee minutes (1.2, Retention 4 months after transcription and/or approval of minutes)

Election

- 2020 and all prior years: Voter registration record, including register of voters (2.1, Retention: 5 years)
- 2020 and all prior years: Election Challenge Records (2.8, Retention: 6 years)
- 2024 and all prior years: Voted ballot (2.3, Retention: 1 year after election)
- 2024 and all prior years: Application for Proxy (2.4, Retention: 90 days after election)
- 2024 and all prior years: Intermediate Records Used to Compile Final Election Results (2.6, Retention: 1 year after election)
- 2024 and all prior years: Candidate Designation or Nomination Records, including Petitions and Related Records (2.7, Retention: 1 year after election)