GREAT NECK LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
TUESDAY, SEPTEMBER 16, 2025, AT 6:30 P.M.

A regular meeting of the Great Neck Library Board of Trustees with an executive session was held on Tuesday, September 16, 2025, at the Main Library, 159 Bayview Avenue, Great Neck, New York 11023. The agenda is attached.

The following Trustees were present constituting a quorum:

	Aliza Reicher – President Brachah Goykadosh – Vice President Chayim Mahgerefteh, CPA – Treasurer Mimi Hu – Assistant Treasurer Neal Hakimi, MD – Assistant Treasurer
Also Present:	Denise Corcoran – Director Kathryn Baumgartner – Assistant Director Steven Kashkin – Business Manager
Also Absent:	Rory Lancman – Secretary

CALL TO ORDER

President Reicher called the meeting to order at 6:02 p.m.

EXECUTIVE SESSION

Upon motion by Trustee Reicher, seconded by Trustee Mahgarefteh, it was,

RESOLVED, that the Great Neck Library Board of Trustees enter Executive Session for legal and personnel matters.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgarefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

Upon motion by Trustee Reicher, seconded by Trustee Mahgarefteh, it was,

RESOLVED, that the Great Neck Library Board of Trustees exit Executive Session.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgarefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

No action was taken in the executive session.

The board reconvened at 6:57 p.m.

MINUTES

Board Minutes

Upon motion by Trustee Reicher, seconded by Trustee Hu, it was,

MOVED, that the Great Neck Library Board of Trustees approve the minutes of the July 17, 2025, special board meeting, as presented.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgarefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

SECRETARY'S REPORT ON INDEPENDENT CANDIDATES

Trustee Reicher read aloud:

Neal Hakimi has filed a petition as an Independent Candidate for the October 27, 2025, election for his expiring seat on the Board of Trustees. The petition has the required 100 signatures, which have been validated.

The October election ballot will contain the following:
- Neal Hakimi and Stephanie Ramirez for the expiring seat of Neal Hakimi, Board of Trustees
- Jackie Hakimian for the expiring vacant seat on the Board of Trustees
- Michael Hakimian for the expiring seat of Kim Schader; Nominating Committee

TREASURER/BUSINESS MANAGER REPORT

Upon motion by Trustee Mahgerefteh, seconded by Trustee Hakimi, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the following financial reports**:**

a. July 15, 2025, Treasurer's Report;
b. Warrant dated July 3, 2025, through July 13, 2025, which has been reviewed by the Treasurer, the sums set against their respective names, amounting in the aggregate to $579,391.98.
c. Payroll Warrants for pay dates June 12 and June 26, 2025 (in the amounts of $179,085.36 and $162,284.99, respectively) for a total of $341,370.35.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

PAYROLL CHANGES

Upon motion by Trustee Mahgerefteh, seconded by Trustee Hu, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the Payroll Changes report of July 11, 2025, through September 11, 2025, as presented, which has been reviewed by the Treasurer.

VOTE: Yes – 5 (Reicher, Goykadosh, Lancman, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

REPORTS

Director's Report

Director Denise Corcoran's report is attached to the minutes.

NEW BUSINESS

1. Proposed Policy Changes – 1st Read

a) Revise Section 600-10: Collection of Materials: Selection Policies

2. Deduct Change Order #2 for Main Library Retaining Wall

Upon motion by Trustee Hakimi, seconded by Trustee Mahgerefteh, it was,

RESOLVED, that the Board of Trustees approve (deduct/credit) change order #2 for stainless steel flashing scope of work not performed to the concrete retaining wall of the Main Library in the amount of $1,870.50 from PAV-LAK Contracting, Inc. As a result, the contract amount is reduced to $542,005.26.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

3. Deduct Change Order #3 for Main Library Retaining Wall

Upon motion by Trustee Hu, seconded by Trustee Hakimi, it was,

RESOLVED, that the Board of Trustees approve (deduct/credit) change order #3 for allowance not used for the concrete retaining wall of the Main Library in the amount of $31,406.05 from PAV-LAK Contracting, Inc. As a result, the contract amount is reduced to $510,599.21.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

4. Approve Proposal for Emergency Lighting Design

Upon motion by Trustee Reicher, seconded by Trustee Goykadosh, it was,

RESOLVED, that the Board of Trustees approve the proposal with H2M architects + engineers for emergency lighting design drawing services for the Main Library in the amount of $3,000.00; such funds to be taken from the Main Building and Special Services Fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

5. Approve Proposal for Station Branch Shelving

Upon motion by Trustee Mahgerefteh, seconded by Trustee Hu, it was,

RESOLVED, that the Board of Trustees approve the proposal with Lucia Group to dismantle and move four shelving units at the Station Branch Library, in the amount of $2,800.80; to be charged to the Branch and Special Services Fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

6. Approve Proposal for Carpet Cleaning

Upon motion by Trustee Goykadosh, seconded by Trustee Hu, it was,

RESOLVED, that the Board of Trustees approve the proposal with JanPro for carpet cleaning at the Station and Parkville Branch Libraries, in the amount of $4,250.00; to be charged to the Branch and Special Services Fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

7. Approve Purchase of New Computers

Upon motion by Trustee Hakimi, seconded by Trustee Hu, it was,

RESOLVED, that the Board of Trustees approve the purchase of new computers, monitors, and laptops, in an amount not to exceed $150,000 from Dell; such funds to be taken from the Automated Library Fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

8. Approve Purchase of Laptop for Levels & Licenses for CPUs

Upon motion by Trustee Hu, seconded by Trustee Goykadosh, it was,

RESOLVED, that the Board of Trustees approve the purchase of a replacement Mac laptop for Levels and Microsoft Office licenses for CPUs, in the amount of $11,362.64 from Gov Connection; such funds to be taken from the Automated Library Fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

9. Nassau Digital Doorway Commitment

Upon motion by Trustee Reicher, seconded by Trustee Hu, it was,

RESOLVED, that the Board of Trustees approve the Nassau Digital Doorway Agreement with the Nassau Library System (NLS) to continue its participation from July 2026 through June 2027, $65,574.00 for digital books and $2,078.00 for OverDrive Magazines for a total amount of $67,649.00; to be charged to the Ebooks/EAudiobooks line in the General Fund (operating budget), and authorize the Director to execute.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

10. Gift Cards for Staff Recognition

Upon motion by Trustee Mahgerefteh, seconded by Trustee Hu, it was,

RESOLVED, that the Board of Trustees approve the purchase of Dunkin Donuts gift cards for $5.00 each for staff recognition, in an amount not to exceed $550.00; such funds to be taken from the Local Travel and Meetings line in the General fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

11. Property Liability Insurance Renewal

Upon motion by Trustee Goykadosh, seconded by Trustee Hu, it was,

RESOLVED, that the Board of Trustees approve the renewal of its property/liability insurance Commercial Package, Automobile, and Umbrella policies for the period September 1, 2025, through September 1, 2026, with Utica Insurance Companies as presented by Edwards and Company, for a total of $82,685.49 to be charged to the Property/Liability Insurance line of the operating budget.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

12. Board Volunteers to Open and Close Polls

Trustee Reicher volunteers to open the polls, and Trustee Mahgerefteh volunteers to close the polls at the Main Library on October 27th.

Trustee Mahgerefteh volunteers to open the polls, and Trustee Reicher volunteers to close the polls at the Great Neck Plaza Village Hall on October 27th.

Trustee Hu volunteers to open and close the polls at the Parkville Branch Library on October 27th.

13. Approve Personnel for Library Election

Upon motion by Trustee Hu, seconded by Trustee Mahgerefteh, it was,

RESOLVED, that the Board of Trustees approve the hiring of personnel, listed on the attached report, for the October 27, 2025, library election at a rate of $19 per hour.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

14. Personnel

Upon motion by Trustee Hakimi, seconded by Trustee Goykadosh, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve personnel items 1a and 2a-b, on the attached Personnel Report.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

15. Retain Law Firm for Employment Matter

Upon motion by Trustee Reicher, seconded by Trustee Goykadosh, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the retention of Jackson Lewis to represent the Great Neck Library in an employment matter pursuant to the terms of their engagement letter.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

16. Change Order #2 for Main Library HVAC replacement

Upon motion by Trustee Hakimi, seconded by Trustee Mahgerefteh, it was,

RESOLVED, that the Board of Trustees approve change order #2 with SIBA Contracting Corp. to add a structural beam for the Main Library HVAC replacement in the amount of $2,875.00; such funds to be deducted from the contract allowances for this project in the Main Building and Special Services fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

17. Change Order #3 for Main Library HVAC replacement

Upon motion by Trustee Hu, seconded by Trustee Hakimi, it was,

RESOLVED, that the Board of Trustees approve change order #3 with SIBA Contracting Corp. for a water balancing report for the Main Library HVAC replacement in the amount of $2,350.00; such funds to be deducted from the contract allowances for this project in the Main Building and Special Services fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

18. Change Order #5 for Main Library HVAC replacement

Upon motion by Trustee Goykadosh, seconded by Trustee Hakimi, it was,

RESOLVED, that the Board of Trustees approve change order #5 with SIBA Contracting Corp. to add a booster pump for the Main Library HVAC replacement in the amount of $33,824.43; such funds to be deducted from the contract allowances for this project in the Main Building and Special Services fund.

VOTE: Yes – 5 (Reicher, Goykadosh, Mahgerefteh, Hu, Hakimi)
MOTION CARRIED UNANIMOUSLY

DATE OF NEXT MEETING

October 21, 2025 – Board Meeting (Main Library)

ADJOURNMENT

The meeting was adjourned at 7:13 p.m. on a motion by Trustee Reicher and seconded by Trustee Mahgerefteh.

Respectfully submitted,

Aliza Reicher
President, Board of Trustees