

Great Neck Library
Long Range Planning Committee

Monday, November 18, 2024
Main Library
1:30 p.m.

BOARD MEMBERS

Kathleen Gold, Chair
Rory Lancman
Chayim Mahgerefteh (*absent*)
Aliza Reicher

LIBRARY STAFF

Denise Corcoran, Library Director
Kathryn Baumgartner, Assistant Director

GUESTS

Matt Jagoda
Larry Tenenbaum, Library Counsel

Call to Order

Kathleen Gold called the meeting of the Long-Range Planning Committee to order at 1:33 p.m.

Human Resources

Guest speaker, Matt Jagoda introduced himself and shared his background specifically in human resources. Mr. Lancman stated he invited Mr. Jagoda to discuss the existing HR policies and the appropriate responsibilities for the library's human resources person. Mr. Jagoda suggested first determining the goals the library is trying to achieve. Ms. Corcoran explained that the primary function of this role is to facilitate the completion of intake and outtake paperwork. Ideally, the person in this position would also assist in cultivating a culture of working with each other where staff feel valued and productively serving the community. The group then discussed the library's HR needs, policies, employee recognition, etc.

For the next steps, the committee decided that the director should define the library's goals for this position. This includes revisiting the job description and putting together a phased timeline.

The meeting adjourned at 2:44 p.m.

Submitted by Gina Chase