A special meeting of the Great Neck Library Board of Trustees with an executive session was held on Tuesday, January 2, 2024, at the Main Library, 159 Bayview Road, Great Neck, New York 11023, and the University Public Library, 6701 Delmar Boulevard, University City, Missouri 63130. The agenda is attached.

The following Trustees were present constituting a quorum:

- Rory Lancman – President
- Kathleen Gold – Vice President
- Barry Smith, MD – Secretary
- Chayim Mahgerefteh, CPA – Treasurer
- Mimi Hu – Assistant Treasurer
- Josephine Mairzadeh – Assistant Treasurer (via Zoom)

Also Present:
- Denise Corcoran – Director
- Kathryn Baumgartner – Assistant Director
- Steven Kashkin – Business Manager
- Stephen Martir – Library Counsel

**CALL TO ORDER**

President Lancman called the meeting to order at 6:35 p.m. He noted that Trustee Josephine Mairzadeh is attending via Zoom.

**MINUTES**

**Board Minutes**

Upon motion by Trustee Gold, seconded by Trustee Smith, it was,

MOVED, that the Great Neck Library Board of Trustees approve the minutes of the December 21, 2023, board meeting as presented.

VOTE: Yes – 5 (Lancman, Gold, Smith, Hu, Mairzadeh)
Abstain – 1 (Mahgerefteh)

*MOTION CARRIED*

**NEW BUSINESS**

1. **Proposal for Structural Analysis for Parkville Branch Renovation**

Upon motion by Trustee Smith, seconded by Trustee Hu, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the proposal with Cameron Engineering Services for Structural Reinforcement Design Engineering Services for the Parkville Branch
renovation in the amount of $5,500; to be charged to the Branch and Special Services Fund; with any additional services authorized before the work commences

VOTE: Yes – 6 (Lancman, Gold, Smith, Mahgerefteh, Hu, Mairzadeh)
MOTION CARRIED UNANIMOUSLY

2. Approve Amendment to Construction Change Order #15 for Parkville Branch Renovation to Reinforce Floor Joists

Upon motion by Trustee Hu, seconded by Trustee Lancman, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the amendment to the Construction Change Order to reinforce floor joists at the Parkville Branch in the amount of $2,238.50 from Jobco Incorporated; such funds to be taken from the Branch and Special Services Fund.

VOTE: Yes – 6 (Lancman, Gold, Smith, Mahgerefteh, Hu, Mairzadeh)
MOTION CARRIED UNANIMOUSLY

EXECUTIVE SESSION

Upon motion by Trustee Lancman, seconded by Trustee Hu, it was,

RESOLVED, that the Great Neck Library Board of Trustees enter into Executive Session to discuss matters regarding the board vacancy.

VOTE: Yes – 6 (Lancman, Gold, Smith, Mahgerefteh, Hu, Mairzadeh)
MOTION CARRIED UNANIMOUSLY

Upon motion by Trustee Lancman, seconded by Trustee Smith, it was,

RESOLVED, that the Great Neck Library Board of Trustees exit Executive Session.

VOTE: Yes – 6 (Lancman, Gold, Smith, Mahgerefteh, Hu, Mairzadeh)
MOTION CARRIED UNANIMOUSLY

No action was taken in the executive session.

The board reconvened at 7:19 p.m.

OPEN TIME

S. Walk – Start time for regular board meetings
S. Khodadadian – Live Streaming of Board Meetings; Rules for Trustees Attendance via Zoom
M. Wohlgemuth – Yoga programs

DATE OF NEXT MEETING

January 18, 2024 – Board Meeting (Station Branch Library)
ADJOURNMENT

The meeting was adjourned at 7:33 p.m. on a motion by Trustee Lancman and seconded by Trustee Smith.

Respectfully submitted,

Barry Smith, MD
Secretary, Board of Trustees