

## OPEN POSITION

# PART TIME- LIBRARIAN or TRAINEE @ STEM LAB

The Great Neck Library is seeking an energetic, highly motivated part-time librarian/trainee who believes in providing excellent customer service. The successful candidate must be friendly, hard-working and knowledgeable in STEM, digital services, video gaming, reference, and reader's advisory. Must have a flexible schedule and be able to work well under pressure.

### Duties and Responsibilities include:

- Ability to work with all age groups
- Ability to provide reference, research and reader's advisory service in a busy 4 location library system;
- A hands-on, working knowledge of digital services and library download services on various devices and be comfortable showing and promoting these services
- Desire to work as a team member and collaborate with co-workers on projects and programs as well as develop and conduct innovative STEM programs for all age groups
- Position may involve prolong periods of sitting and lifting of up to 25 lbs.
- Other duties as assigned

### Qualifications & Experience Required:

- MLS or MLIS from ALA accredited institution or completion of 12 credits towards the degree
- For Librarians-New York State Public Librarian's Professional Certificate required at time of employment

### Schedule:

25 hours/week, includes Saturdays. Sundays as needed

### Starting Salary Range:

Part Time: \$25.90 per hour Librarian/\$22.07 per Trainee  
This is a Union position and is non-civil service.

**Reply with resume, cover letter, and references by August 12, 2022:**

Great Neck Library  
159 Bayview Ave.  
Great Neck, NY 11023  
[employment@greatnecklibrary.org](mailto:employment@greatnecklibrary.org)

*No Phone Calls Please*

*The Great Neck Library is an Equal Opportunity Employer.*



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