

Great Neck Library
Long Range Planning Committee

Tuesday, June 14, 2022
Main Library
6:00 p.m.

BOARD MEMBERS

Josephine Mairzadeh, Chair *excused*
Mimi Hu (MH)
Scott Sontag (SS)
Donald Panetta (DP)

LIBRARY STAFF

Denise Corcoran	Nicholas Camastro <i>absent w/ notice</i>
Steven Kashkin	Kathryn Baumgartner
Adam Hinz <i>excused</i>	Jamie Lagasse
Rachel Sferlazza	Alana Mutum
Christy Orquera <i>absent w/ notice</i>	Ever Zelaya <i>absent w/ notice</i>
James Pagano	Gina Chase

Call to Order

MH called the meeting of the Long-Range Planning Committee to order at 6:12 p.m.

Continue Discussion and Development of Strategic Priorities and Goals

DC stated that she amended the strategic priorities and goals based on the discussion from the last meeting. She presented the updated draft to the committee for review. DC asked them to determine if the priorities and goals align with the library's mission and if they can be nearly accomplished within three years.

The updated priorities were reviewed and revised as follows.

Strategic Priorities and Goals

1. *Environment, buildings, spaces*

- *Create a welcoming environment that provides spaces that allow patrons to use the library in the ways that they will like, i.e. study in groups, individually or talk/socialize.*
 - *Survey environment and remove barriers to accessibility*
 - *Signs/instructions on walls to help people understand, connect, feel welcome*
 - *ADA*
 - *Safety*
 - Explore expansion of security guards*
 - Increase communication with landlords*
 - Review security cameras and camera policy*
 - *Parking-re-evaluate current space allocation and handicap parking*
 - *Review policies to remove obstacles to hospitality*
 - *Encourage the ability for staff to say "yes"*
 - *Food/drink policy*
 - *Cell phone policy*

- *Quiet policy*
 - *Review forms and procedures for library card application, changing name/information and preferred name and/or pronoun*
 - *Green Space*
 - *Bring green space/nature inside*
 - *Lead local sustainability ventures and reduce carbon footprint*
 - *Improve outdoor spaces to invite additional ways to use the library*
 - *Re-evaluate spaces*
 - *Space assessment at Main*
 - Move Director's office closer to the public service floor*
 - Finish bookroom*
 - Local History expansion and completion*
 - Children's programming and storage space*
 - *Access to spaces for meetings, studying and interviews*
- 2. Establish positive regard and reputation within the library and community**
- A. *Attract and retain high quality staff*
 - *Acknowledge the work that staff is doing*
 - *Support and increase professional development opportunities*
 - *Opportunities for team building*
 - *Ensuring competitive compensation*
- 3. Develop resources reflective of our community's needs and interests**
- A. *Collection development in English and World Languages*
 - *author visits*
 - *local history*
 - *Partner with local civic associations and attend meetings*
 - B. *Outreach and publicity-Actively engage with our community to publicize events and happenings*
 - *Have presence at local events*
 - *Partner with community groups*
 - *Develop and utilize additional systems of communication*
 - *Increase postings on social media*
- 4. Create World-Class Programming**
- A. *Accessibility to register for programs*
 - B. *Programs in World Languages*
 - *World Language conversation groups*
 - C. *Library of Things*
 - D. *STEM lab services*
 - *Expand, develop, introduce new machines*
 - *More staff*

DC said that she will send the updated strategic priorities and goals to the committee for review and input when they meet in July.

The next meeting will be held on July 6th at 6 pm in the Main Library.

The meeting adjourned at 7:37 p.m.

Submitted by Gina Chase

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Action Items

All Committee Members

1. Review, combine, and consolidate the strategic priorities and goals
2. Provide a statement for each section (environment, reputation, resources, etc.)