

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE
GREAT NECK LIBRARY ASSOCIATION

Tuesday, September 24, 1991

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, September 24, 1991**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y.11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Muriel Kane
Emanuel Kline
Arthur Lerner
Dolly Relkin
Renee Zarin

Also present: Ken Weil, Library Director
Arlene Nevens, Assistant Director
Joe Latini, Assistant Director

CALL TO ORDER

President Elayne Bernstein called the public meeting to order at 8:05 p.m.

MINUTES

Ms. Bernstein asked for approval of the minutes of June 25, 1991, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Renee Zarin, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the minutes of
June 25, 1991 be adopted as amended.

PUBLIC HEARING - No members of the public attending.

COMMUNICATIONS

Mark Klein to Board of Trustees - A thank you note to the Board of Trustees for establishing and maintaining the Levels program at the Library.

TREASURER'S REPORT

After review and discussion a motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees acknowledge receipt of the June, July, and August 1991 Financial Statements and adopt the Payroll Changes for the same period.

LIBRARY DIRECTOR'S REPORT - In addition to his written report Mr. Weil reported on the following:

1. Reviewed the Direct Access Statistics for the last 3 years showing a change in borrowing patterns.
2. Received correspondence from the Breslin Realty approving our renovation plans at Station Branch for our existing location. Also met with Lon Goldstein representing the Receiver, to informally discuss the possibility of renting additional space. At present, the space next door (the Little Professors Book Store) is not available. Mr. Goldstein stated that the Receiver would be interested in renting us additional space in the Mall area. He showed two spaces which are available - one on street level and the other upstairs in the Mall. It was the general consensus of the Board that the Director explore other possibilities and when more information is available the Committee and patrons should be involved.
3. Lakeville and Parkville leases will soon expire. The Parkville lease expires November 31, 1991. Mr. Weil has had discussions with Mr. Groshans, Supt. of Business, to see if any additional space is available for our use. Mr. Weil was asked to explore the possibility. The Lakeville lease expires April 1992. It was the consensus of the Board to spruce up all the branches.

4. Online Catalog - Arlene Nevens reported that we sent out Requests for Proposals (RFP) to CLSI, the vendor of our circulation control system and Innovative Interfaces, for an Integrated Online System. The cost differential between the two systems did not become the predominate factor as they were very similar in cost, as well as in maintenace contracts and policies. After discussions and further exploration, it was learned that the system CLSI was proposing for us had not yet been installed in any other library and was still in a testing development phase. It is recommended that the Library select Innovative Interfaces to supply us with an Intergrated online system. At this time negotiations are still being reviewed. Total cost is approximately \$489,740. We will have firm prices for the next Board meeting.

5. Insurance - Arlene Nevens reported that in reviewing our insurance coverage several agencies were contacted including School Brokerage Corporation, Pelham Brokerage and the Montana Agency. To date we have received one bid from School Brokerage. Butwin quoted that our premium would remain the same - no higher. It was the general consensus of the Board that we should have the best coverage for the best price. Ken Weil will call a meeting of the sub-committee (J. Eber, E.Bernstein, A. Nevens) for further discussions and they will have a proposal and recommendation for the next Board meeting.

6. Personnel Changes - Joe Latini reported the tremendous turnover in personnel which will have an impact on the budget by approximately \$50,000 in savings.

OLD BUSINESS

a. Building Program Update - Elayne Bernstein reported on the meeting with the architects where Scheme I and Scheme II were discussed. The Committee wants to save as much of this building as possible and keep the view. The importance of developing a scheme with a workable floor plan cannot be overstated. Further work is needed. A study model may be requested in the future so that we have a better appreciation for what the expansion would look like.

b. Early Retirement Incentive Program - After reviewing the Early Retirement Incentive Program for 1991, a motion was made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Board of Trustees vote not to participate in the New York State Retirement Incentive Program for 1991.

NEW BUSINESS

a. Transfer of Funds - During the summer it was necessary to authorize two expenditures from the Main Building Expansion Fund. Soil Mechanics - \$4,975 and Sear-Brown -\$3,200. Motion made by Muriel Kane, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board authorize the expenditure of \$8,175 from the Main Building Expansion Fund for test borings and a topographical survey.

b. Personnel Matters - Upon motion duly made and seconded the Board went into executive session at 10:29 p.m. The public meeting reconvened at 10:32 p.m. Motion made by Renee Zarin, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees approve the appointment of Maureen Callaghan to the position of Bookkeeper - Step 6. Salary increase to be effective the next payroll period.

c. Report of the Nominating Committee - Sidney Wenokor, chairman of the Nominating Committee, reported that at its meeting held on June 24, 1991 the Committee made the following recommendations.

For Trustee	4 year term
Dolly Relkin	
Arthur Lerner	

For Nominating Committee 2 year term
Leah Foodim
Mona Oppenheim

Sandra O'Connor 1 year term

Upon motion made by Muriel Kane, seconded by Renee Zarin, and carried unanimously, it was,

RESOLVED, that the Board of Trustees accept the Nominating Committee's slate to be voted upon at the next Annual Meeting of the Great Neck Library Association and that on or before December 1st the Secretary shall notify members in writing of the aforesaid nominations.

d. Community Room Applications - The Board approved the following applications for use of the meeting rooms.

1. Working Mom's of Great Neck
2. Wildwood Pool & Tennis Association
3. Mothers (& others) Against the Draft & Militarism

ADJOURNMENT

Upon motion duly made and seconded the public meeting adjourned at 10:35 p.m.

Respectfully submitted,

Arthur Lerner
Secretary