

**GREAT NECK LIBRARY  
BOARD OF TRUSTEES MEETING OF THE  
GREAT NECK LIBRARY ASSOCIATION**

**Tuesday, September 22, 1992**

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, September 22, 1992** at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein  
Jack Eber  
Jo Ann Farley  
Muriel Kane  
Emanuel Kline  
Arthur Lerner  
Dolly Relkin  
Renee Zarin

Also Present:

Ken Weil, Library Director  
Joe Latini, Assistant Director  
Attendance sheet attached.

**CALL TO ORDER**

President Elayne Bernstein called the public meeting to order at 8:05 p.m.

**MINUTES** - Ms. Bernstein asked for approval of the minutes of the June 23, 1992 By-Laws meeting, the June 23, 1992 regular Board meeting and the August 11, 1992 special meeting, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

**RESOLVED**, that the minutes of the  
June 23, 1992 By-Laws meeting be adopted as  
amended.

Motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

**RESOLVED**, that the minutes of the June 23, 1992 regular Board meeting be adopted as amended.

Motion made by Emanuel Kline, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the minutes of the August 11, 1992 special meeting be adopted as amended.

## **CORRESPONDENCE**

a. Paula Halpern to Board of Trustees -9/15/92 - Note of appreciation to the Trustees and Library Director for the Library's participation, cooperation and support in the dedication of their memorial gift to the Library in memory of Arlene Steiner.

## **COMMENTS FROM THE PUBLIC**

Steve Donnelly suggested that all eligible Board and Nominating Committee persons run "at large" and thereby those receiving the highest number of votes would be elected candidates rather than having them vie for a particular position.

The Board members explained that the work of the Nominating Committee and elections for 1993 are going forth in compliance with the present By-Laws.

## TREASURER'S REPORT

After discussion, motion made by Emanuel Kline, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees acknowledge receipt of the June, July and August 1992 Financial Statements plus adopt the payroll changes for the same period.

## DIRECTOR'S REPORT

Ken Weil, Library Director, commented on the following:

1. Circulation statistics show increases in all locations. Video cassettes are showing a small decrease at Main.
2. Work is progressing nicely at the Station Branch. Hopefully, we will be able to re-open the Branch in mid-October. When everything is in place we will celebrate with an Open House.
3. Our telephone system is becoming increasingly difficult to keep operative. The system is old and parts are no longer available. It may have to be replaced.
4. The new children's media center is open. Joe Latini is to be complimented for taking over a large part of the work. A little ceremony was held on September 11th with Elayne Bernstein in attendance.
5. Progress for the Online Catalog is going well. Terminals and printers have all been ordered and the wiring work has begun.
6. Maureen Callaghan, our bookkeeper, has decided not to return from her maternity leave.
7. Art Book Sale is scheduled for Saturday, October 3, 1992 from 7:00 - 9:00 p.m. The books will be priced from \$1.00 to \$10.00.
8. NLS Area Trustees Meeting is being held at our Library on Wednesday, September 30th at 8:00 p.m. Henry Salomon, who has been a representative of our area for 10 years is no longer eligible for office. Howard Blau, a resident of Lake Success, is a nominee for the position.

**OLD BUSINESS**

a. Insurance - Upon motion duly made and seconded, the Board went into executive session at 9:10 p.m. to discuss legal matters.

The public meeting reconvened at 9:20 p.m.

Motion made by Muriel Kane, seconded by Jack Eber, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees designate School Brokerage, Corp. as our sole broker and transfer our insurance coverage from Nathan Butwin to School Brokerage when our insurance policies expire in November.

b. Building Program Report - Ken Weil reported that in order to continue exploring the possible expansion of the building, an Environmental Assessment Form needs to be completed.

After discussion, a motion made by Muriel Kane, seconded by Arthur Lerner, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees authorize the expenditure up to \$8,500 from the Main Building Expansion fund for the completion of an Expanded Environmental Assessment Form pending review by our attorney.

**FURTHER RESOLVED**, that the Board of Trustees authorize the payment of the Retainer for Environmental consulting services in the amount of \$2,500.00 dated September 17, 1992.

c. Investment Committee Report - Muriel Kane reported that after receiving a letter from Steve Limmer in reference to third party collateral agreements the Treasurer needed clarification and guidance. The Investment Committee met earlier with representatives from three different banks to discuss the safety of our funds. Opinions and recommendations have been received from two banks. We are waiting for a third banks proposal; if not forthcoming from the present inquiry, we will seek one from another bank.

The Investment Committee will make its recommendation to the Board at the October 27, 1992 Board meeting.

d. ALA Conference Report - Arthur Lerner, Joe Latini, Ken Weil and Elayne Bernstein gave brief reports on the meetings they attended at the ALA Conference in San Francisco in June.

## **NEW BUSINESS**

a. Board Salary Committee Report - Elayne Bernstein reported that the Salary Committee has met and booked future meeting dates.

b. Community Room Applications - Upon motion made by Arthur Lerner, seconded by Emanuel Kline, the following Community Room Applications were approved:

1. American Jewish Congress
2. Saddle Rock Estates Association

c. Other - Station Branch Rental.- Breslin Realty which manages the North Shore Mart has audited the library rent bills back to 1986. After our attorney, Steve Limmer, checked the leases it was confirmed that we owe them \$40,161.65 (this includes real estate taxes, parking lot, garage assessment, etc.)

Motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees authorize the payment of \$40,161.65 for rent arrears on Station Branch.

**FURTHER RESOLVED**, that the Board of Trustees authorize the transfer of \$21,511 from the 1991 Operating Budget balance to the Branch Rental Code of the 1992 Operating Budget for this expenditure.

**ADJOURNMENT**

Upon motion duly made and seconded the public meeting adjourned at 10:20 p.m. The Board then adjourned into executive session to discuss legal matters.

Respectfully submitted,

Jack Eber  
Secretary