

GREAT NECK LIBRARY  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
GREAT NECK LIBRARY ASSOCIATION

Tuesday, August 11, 1992  
10:00 a.m.

The special meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, August 11, 1992, at the office of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024

The following Trustees were present constituting a quorum:

Elayne Bernstein  
Jo Ann Farley  
Muriel Kane  
Emanuel Kline  
Arthur Lerner  
Dolly Relkin

Also Present:

Ken Weil, Library Director  
Arlene Nevens, Assistant Director  
Joe Latini, Assistant Director  
Steven Limmer, Counsel

### CALL TO ORDER

President Elayne Bernstein called the special meeting to order at 10:10 a.m.

### BANK ACCOUNT COLLATERAL

Muriel Kane reported that after receiving a copy of Steve Limmer's letter dated July 15, 1992 in reference to third party collateral agreements the Treasurer needed clarification and guidance.

Discussions took place on the safety of investing funds without any degree of risk. Purchasing Treasury securities in any denomination with a workable schedule seems the safest way to go.

Morgan Guarantee and Bank of New York both have A-1 ratings. It was suggested that the Investment Committee speak to a knowledgeable person at both banks. The Committee will meet shortly and try to work out a schedule.

## MAIN LIBRARY BUILDING

Ken Weil stated that due to the economy we do not know when we can go to the voters with our building program, but we do have an immediate problem with parking on a daily basis, and must do something now.

After discussion, motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Library Director be authorized to pursue discussions with the Sewer District for the temporary use of land for additional parking.

Motion made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Library Director be authorized to take the necessary steps to initiate an Environmental Impact Study.

**DIRECTOR'S REPORT** - Ken Weil, Library Director, reported on the following:

1. Renovations at Station Branch are going extremely well. October 1st should be the finishing date. Shelving and furniture are on order. A new HVAC system is being installed on the roof. Breslin Realty has the latest drawings and we are waiting for their answer before we proceed.

2. Greenvale Electric is working on the installation of new ballasts and fluorescent bulbs. The cost of the project is largely offset by rebates from the State & LILCO

3. Our Xerox machine for in-house use has been troublesome. Xerox has offered to replace it without cost.

4. On Saturday, October 3rd we will be holding an Art Book Sale. The books will be priced at a minimum of \$1.00.

5. Arlene Nevens is to be complimented for taking over a large part of the work in the Bookkeeping department during Maureen Callaghan's maternity leave.

6. Important Dates:

Tuesday, September 22, 1992 - Board Meeting

Wednesday, September 30, 1992 - NLS Trustee's Meeting at the Great Neck Library.

#### OTHER

Dolly Relkin reported that at a meeting held on July 20, 1992 with Ken Weil, Aida Nema, Vice President of the North Shore Archeology Institute (NASI), the Lucille Bandes of NAST, a gift was offered to the Library of an additional 10,000 archeology slides from the estate of Herta Waldes. The Library owns approximately 20,000 archeology slides formerly donated by Norma Kershaw, past-President of NASI, and the estate of Helen Frankel. The entire collection will be catalogued by volunteer Lucille Bandes. When the project is completed, the slides will be available for borrowers as a new service. The gift was accepted by the Library, and NASI will send a formal letter of confirmation.

#### ADJOURNMENT

Upon motion duly made and seconded the public meeting adjourned at 12:40 p.m.

Respectfully submitted,

Jack Eber  
Secretary

Upon motion made by Emanuel Kline, seconded by Renee Zarin, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees award our insurance coverage to School Brokerage in the amount of \$60,572 as per letter dated October 27, 1992.

b. Investment Committee Report - Muriel Kane reported that the Finance Committee has held several meetings to review recent economic developments with regard to the soundness of the banks which serve as repositories for the Library's funds. The Committee believes it would be prudent to place as much of our funds as possible in United States Treasury securities. We will separate our Operating and Payroll accounts into two different banks, and divide Reserve Funds into three other banks, all fully collateralized if we ever go over the FDIC insurance limit. The Director and Treasurer will be conferring on a regular basis to schedule the purchases, by Treasury auction where ever possible, in order to save on fees. Arthur Lerner stated that purchasing Treasury securities in the name of the Library will give us security and flexibility.

b. Building Program Progress Report - Ken Weil stated that over a year ago the Board had contracted for the services of an Architect to prepare a schematic design for the expansion of the Library. He pointed out that it was necessary to have this design in order to proceed with the Environmental Study which could impact on further considerations of any expansion program. He displayed the submitted schematic design to the Board. Steve Limmer, our attorney, has reviewed the environmental contract and we are awaiting his counsel.

c. Other - Jack Eber reported that at the October 4, 1992 meeting of the Nominating Committee the following nominations were made:

For Trustees

Muriel Kane ( 4 yr. term)

Richard Fuhrman ( 4 yr. term)

For Nominating Committee Stephen A. Losi (2 yr. term)

Alfred B. Udow ( 2 yr. term)

Sandra O'Connor ( 2 yr. term)

Thelma Stevens ( 1 yr. term)

Upon motion made by Emanuel Kline, seconded by Jack Eber, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees accept the Nominating Committee's slate to be voted upon at the next annual meeting of the Great Neck Library Association and that on or before December 15th the Secretary shall notify members of the Association in writing of the aforesaid nominations and any independent nominations.

### **NEW BUSINESS**

a. Community Room Applications - The Board approved the following application for use of the meeting rooms:

Hadassah - G.N. Chapter - Kochavim Group

The application of "This is a Gathering" was not approved. The Director was asked to meet with applicant and clarify the application.

### **ADJOURNMENT**

Upon motion duly made and seconded the public meeting adjourned at 9:25 p.m.

A motion made by Arthur Lerner, seconded by Emanuel Kline that the Board go into executive session to discuss legal matters.

Respectfully submitted,

Jack Eber  
Secretary