

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE
GREAT NECK LIBRARY ASSOCIATION

Tuesday, June 25, 1991

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, June 25, 1991**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Muriel Kane
Emanuel Kline
Arthur Lerner
Dolly Relkin
Renee Zarin

Also Present: Ken Weil, Library Director
Lee Karlin, PR Consultant
Arlene Nevens, Assistant Director
Joe Latini, Assistant Director

CALL TO ORDER

President Elayne Bernstein called the public meeting to order at 8:05 p.m.

MINUTES

Ms. Bernstein asked for approval of the minutes of May 21, 1991, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the minutes of
May 21, 1991 be adopted as amended.

PUBLIC HEARING

Harry Weiss commended the Board for a fine Library and friendly staff. He complained about the magazine section and felt that the public should be trained to put magazines back on the rack. He also stressed a system of re-labelling of the magazines.

COMMUNICATIONS

M. Miller to E. Bernstein - A thank you note for sharing in the joy over the birth of her son.

TREASURER'S REPORT

After discussion a motion made by Renee Zarin, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Board
acknowledge receipt of the May 31, 1991
Financial Statement and adopt the Payroll
Changes for May 1991.

LIBRARY DIRECTOR'S REPORT

In addition to his written report, Mr. Weil reported on the following:

1. Marlene Levins Memorial - \$6,305 has been collected for the outdoor Mother Goose Sculpture in memory of Marlene. The family's pledge will make it \$10,000. Two local artists have been interviewed, Hilda Steckel and Ted Emmerich. The Committee wants to commission the work by the end of July.
2. Adjusted the out-of-district library card fee. The new fee for August 1991-92 is set at \$174. In August 1992 it will be \$197.
3. The Library's Centennial Book has been awarded 2nd prize by the Library Public Relations Council. It will be presented at the ALA Conference in Atlanta.

4. N.Y. State has passed an early Retirement Incentive Package which needs further study. This will be discussed at the September meeting.

REPORTS FROM THE ASSISTANT DIRECTORS

Joe Latini reported on the progress of the Parkville renovation of the vestibule and a ramp for the handicapped. He also reviewed the Personnel changes which have resulted in an unexpected decrease in Personnel Services expenditure which has, to some extent, alleviated the fiscal pinch which had been anticipated in this area. (Approximately \$37,000 in savings - not counting the elimination of the cleaning service at the two branches).

Arlene Nevens stated that Requests for Proposal (RFP) were mailed to CLSI and Innovative Interfaces on June 15th. Our attorney, Steve Limmer, reviewed the material before it was mailed to the vendors. The bids are due back July 15, 1991.

The net total of our June book sale was \$2,274.10. January 12, 1992 is the date for our next book sale.

OLD BUSINESS

1. Station Branch - At 9:12 p.m. Dolly Relkin made a motion, seconded by Arthur Lerner, and carried unanimously, that the Board go into Executive Session to discuss legal matters. At 10 p.m. the public meeting reconvened.

2. Building Program-Public Relations - Lee Karlin reviewed the proposed Agenda on the Building Program Brainstorming Session set for 2:00 & 8:00 p.m. on Wednesday, June 26th. She reviewed the following timetable:

1. Meeting with Staff members on Wed. June 26th
2. Brainstorming sessions at 2:00 and 8:00 p.m.
3. Mailing of Newsletter
4. Mailing of Questionnaire.

NEW BUSINESS

1. Allocation of 1990 Budget Carryover - Muriel Kane made the motion, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Board approve the allocations of the 1990 budget carryover as enumerated on Ken Weil's memo dated June 17, 1991 and that the remaining \$3,227 from the Centennial Fund be transferred to the Continuing Education Fund. (attached to minutes)

2. Community Room Application - The Board approved the following application for use of the meeting rooms:

Great Neck Republican Club

ADJOURNMENT

Upon motion duly made and seconded the public meeting adjourned at 10:35 p.m.

Respectfully submitted,

Arthur Lerner
Secretary