

GREAT NECK LIBRARY  
BOARD OF TRUSTEES MEETING OF THE  
GREAT NECK LIBRARY ASSOCIATION

**Tuesday, June 23, 1992**

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, June 23, 1992**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.y. 11024

The following Trustees were present constituting a quorum:

Elayne Bernstein  
Jack Eber  
Jo Ann Farley  
Muriel Kane  
Emanuel Kline  
Arthur Lerner  
Dolly Relkin  
Renee Zarin

Also present: Ken Weil, Library Director  
Arlene Nevens, Assistant Director  
Joe Latini, Assistant Director  
Steve Limmer, Counsel

**CALL TO ORDER**

President Elayne Bernstein called the regular public meeting to order at 8:45 p.m.

**MINUTES**

Ms. Bernstein asked for approval of the minutes of May 26, 1992, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

**RESOLVED**, that the minutes of  
May 26, 1992 be adopted as amended.

## COMMUNICATIONS

- a. Joe Adler to Board of Trustees 6-9-92 - Duly noted.
- b. Marianna Wohlgemuth to E. Bernstein 5-26 & 5-27-92-responded
- c. Ken Weil to M. Wohlgemuth 6-1-92
- d. Al Udow to Board of Trustees 5-20-92 Duly noted
- e. Ken Weil to Al Udow- response of 6-5-92

## TREASURER'S REPORT

After discussion, motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees acknowledge receipt of the May 31, 1992 Financial Statement plus adopt the Payroll Changes for the same period.

**LIBRARY DIRECTOR'S REPORT** - In addition to his written report Mr. Weil commented on the following:

1. Circulation for the period January through May is up 7.3%.
2. The renovation of the Station Branch should last approximately three months. The Branch was closed for 2 days during the move to what used to be the Little Professor Book Store. Mr. Weil extended his appreciation to Arlene Nevens, Joe Latini, plus staff who worked to make the project run smoothly.
3. Mr. Weil hopes to call a meeting sometime in July to discuss the future course of our building program investigations.
4. He attended the June 9th meeting of the Park District Board of Commissioners where the Commissioners agreed to support the summer bus this year only.
5. The Book Sale raised approximately \$2,700. Due to space problems in accepting donations, staff time involved, etc. the Book Sales will be reviewed.
6. The Audiovisual Department is experimenting with a new display case which allows patrons to browse and make their selections without requiring staff assistance.

7. Maureen Callaghan, Bookkeeper will begin her maternity leave in mid-July. Phyllis Schulman, a part-timer in the department has agreed to temporarily increase her hours to cover most of Maureen's responsibilities.

8. Michael DiGirolamo has been hired as Supervisor of the Maintenance Department. Mr. DiGirolamo will be a decided asset in improving the maintenance of the building. Joe Latini was complimented for his efforts in securing the best possible candidate.

9. The Board Policy Manual should be available in another week.

## **OLD BUSINESS**

a. Proposed Changes to Board Policy Manual - After review and discussion, a motion made by Renee Zarin, seconded by Jack Eber, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees adopt the New Procedures dated April 28, 1992 as corrected to be included in the Board Policy Manual.

## **NEW BUSINESS**

a. Catastrophic Illness Fund - After discussion, motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees approve the transfer of \$50,000 from the 1991 Operating Budget Balance carry-over to establish a Catastrophic Illness reserve fund as follows:

Catastrophic Illness Fund is established to cover the cost of sick days for employees who are experiencing a long-term Catastrophic Illness. Expenditures from this fund require the Director's approval. This is an on-going reserve fund.

This fund is to be included in the Board Policy Manual.

b. Community Room Applications - The Board approved the following applications for use of the meeting rooms:

1. United Jewish Appeal
2. Humane Urban Group

The Ann Hannes application was denied because it does not meet the guidelines for use of meeting rooms.

c. Arthur Lerner gave a brief report on the Regional Board of Trustees Institute held on June 13th in Bellport.

Upon motion duly made and seconded the public meeting adjourned at 9:40 p.m.

Respectfully submitted,

Jack Eber  
Secretary