

**GREAT NECK LIBRARY  
BOARD OF TRUSTEES MEETING  
Tuesday, June 21, 1994**

The regular meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, June 21, 1994, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Jack Eber  
Jo Ann Farley  
Richard Fuhrman  
Muriel Kane  
Arthur Lerner  
Dolly Relkin  
Renée Zarin

Absent with prior notification:           Elayne Bernstein

Also present:                               Ken Weil, Library Director  
Joe Latini, Assistant Director  
Arlene Nevens, Assistant Director  
Attendance Sheet attached.

**CALL TO ORDER**

President, Renée Zarin, called the public meeting to order at 8:07 p.m.

**MINUTES**

Renée Zarin asked for approval of the minutes of May 24, 1994, copies of which had been distributed to each Trustee prior to the meeting. Upon motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the minutes of the  
May 24, 1994 meeting be accepted as  
presented.

## CORRESPONDENCE

- a. Marianna Wohlgemuth to Renée Zarin 6/2/94-Highlights of Parkville Board Meeting.
- b. Ken Weil to Marianna Wohlgemuth 6/14/94

Ms. Wohlgemuth questioned if any plans are being stabilized as to what is going to be done at Parkville, and if the Branch Committee doing a study. Duly noted & commented on.

## TREASURER'S REPORT

Treasurer, Richard Fuhrman reviewed the May 1994 Financial Report. After discussion and upon motion made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees acknowledge receipt of the May 31, 1994 Financial Statements and adopt the Payroll Changes for the same period.

## LIBRARY DIRECTOR'S REPORT - Ken Weil reported on the following:

1. Circulation Statistics for May 1993 are not available; however, last month's circulation figures are listed.
2. The new air-conditioning units are up and running at Parkville. Also, the ceiling tiles have been replaced and new window blinds have been installed. Currently we are arranging for the installation of a pay phone in the vestibule.
3. There has been no progress on painting the Lakeville Branch.
4. Congratulations are due to Dave Preisman, and to Levels video workshop participants on receiving the Alliance for Community Media's 1994 Hometown Video Festival first place award for Public Service Announcements.
5. Our Library had an Employee's Exchange program with the Middle Country Library which proved very interesting. The purpose of the visit was to compare and contrast library organization and procedures. Our staff will visit Middle Country Library in September.
6. The June 12th Book Sale was a complete success. Ken Weil thanked Arlene Nevens, pages, volunteers and the maintenance staff for a super job. A total of \$2,300. was realized.
7. Mr. Weil stated that Internet should be available to the public in the next couple of weeks.

**OLD BUSINESS**

a. Board Building Committee - Muriel Kane stated she had nothing to report at this time. Her Committee is waiting for the report of the Citizen's Building Advisory Committee which is due the end of this month. Renée Zarin asked Board Members to hold Tuesday, July 26th for a Board Meeting to discuss the Building Expansion.

b. By-Laws Committee - Dolly Relkin reported that the Committee met and discussed Stanley Romaine's letter dated April 28, 1994. The Committee reviewed the size of Library boards in Nassau County, the history of the Great Neck Board of Trustees, its Nominating Committee, and Election Procedures. Also reviewed was a Board & Nominating Committee study completed 2 years ago on the same issues, as well as limiting terms of office. At that time the Nominating Committee was opposed to any changes in term of office or size of Board.

The present study also reviewed options to increase, to decrease, or to maintain the present Board and Nominating Committee, vis a vis

- legal issues
- were there problems in the present system?
- what benefits to the Board or Library would be derived from changing the system?

The Committee's recommendation is not to make any changes at this time.

c. Personnel & Salary Committee - Dolly Relkin reported that the Committee has been meeting on an ongoing basis and reviewed the sick leave benefits for the Director and Assistant Director. Upon motion made by Arthur Lerner, seconded by Richard Fuhrman, and carried unanimously, it was,

**RESOLVED**, that after completing five years of service, the Director and the Assistant Directors shall be compensated, on resignation, retirement or death, for a maximum of 30 unused sick days at the rate of full salary existing at the time of resignation, retirement or death. This provision shall not apply in the event that employment is terminated by discharge or resignation permitted in lieu of discharge.

d. Other - Renée Zarin asked that the Committee on Children's Services have a report for the September Board meeting.

## **NEW BUSINESS**

a. Appointment of Labor Consultant - After discussion and upon motion made by Muriel Kane, seconded by Richard Fuhrman, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees retain the services of Mr. Jerome Ehrlich as a labor consultant at an hourly rate of \$140. A payment of \$3,000 is to be paid to the firm of Ehrlich, Frazer & Feldman against which the hourly charges will be applied.

b. Holiday and Sunday Schedule - Sept.1994 - July 1995. - Upon motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees approve the Sunday & Holiday Schedule for Sept. 1994 - July 1995 as presented.

c. Conferences

1. LILRC - 3rd Annual Conference - October 28, 1994 at Dowling College - "The Third Annual Conference on Libraries & the Futures". Interested Board members were asked to mark their calendars. Jack Eber plans to attend.

2. Levels- Home Video Conference - Levels video instructor, David Preisman, has been invited to attend the Alliance for Community Media's 1994 International Conference and Trade Show in Honolulu, Hawaii, in order to accept the Hometown Video Festival award received by the Levels video workshop. Upon motion made by Jack Eber, seconded by Muriel Kane, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees approve the expenditure of an amount not to exceed \$800. for airfare to Honolulu, Hawaii, for David Preisman, Junior Levels Coordinator/Levels Video Instructor, to attend and accept the award in the name of the Great Neck Library - Levels at the Alliance for Community Media's 1994 International Conference & Trade Show.

d. NLS General Service Contract - Ken Weil explained that the Nassau Library System has a contract with each library which specifies their services. One of their major responsibilities is maintaining a union catalog. NLS will now contract with Automated Library Information System (ALIS) to maintain an electric union catalog. Mr. Weil feels this may involve considerable costs for the Great Neck Library because we have our own independent online computer system. After discussion and upon motion made by Richard Fuhrman, seconded by Arthur Lerner, and carried unanimously, it was,

**RESOLVED**, that the Great Neck Library Board of Trustees expressed its reservations regarding NLS Services Contract at this time, and that the Board authorize the Director to send a letter to NLS stating our reservations regarding the contract's lack of clarity pertaining to NLS's financial obligation to maintain a union catalog.

e. Community Room Applications - The Board approved the following applications for use of the meeting rooms:

1. Great Neck Visiting Nurse Association
2. Hadassah ( Ziona Group )

**OPEN TIME** - Questions were received and responded to regarding By-Law changes via a petition, and publicly naming individuals when making payroll changes

**ADJOURNMENT**

Upon motion duly made and seconded the public meeting adjourned at 9:12 p.m.

Respectfully submitted.

Dolly Relkin  
Secretary