

**GREAT NECK LIBRARY  
MINUTES OF THE REGULAR  
BOARD OF TRUSTEES MEETING**

**Tuesday, May 25, 1999  
8:00 P.M.**

**DRAFT**

Approved 6/22/99

A Meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, May 25, 1999**, at the Main Building, Bayview Ave. at Grist Mill Lane, Great Neck, NY 11023. (Agenda attached.)

The following Trustees were present constituting a quorum:

Mischa Schwartz, President  
Elayne Bernstein, Vice President  
Marietta DiCamillo, Secretary  
Catherine Moore, Treasurer  
Steve Glaser, Assistant Treasurer  
Joyce Klein  
Bette Weidman

Also present:

Christine Salita, Library Director  
Neil Zitofsky, Business Manager

**CALL TO ORDER**

President Mischa Schwartz called the meeting to order at 8:00 p.m. and welcomed those present. He thanked the community for its support of the Year 2000 Library Budget. [Voting results were: Yes = 1065, No = 220.]

**MINUTES**

Upon motion by Marietta DiCamillo, seconded by Elayne Bernstein, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library approve the minutes of April 27, 1999, as presented.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

**CORRESPONDENCE**

- 1) Ralene Adler, May 2, 1999, Open Meetings Law

Ms. Adler addressed the Board regarding the inclusion of the Open Meetings Law, Article 7 of the Public Officer's Law and the Freedom Of Information Law as part of the GNL's By-Laws.

- 2) Steve Walk, April 28, 1999, Library Budget 2000  
Mr. Walk spoke about budgeting priorities and presented an analysis of expense category distributions.

## TREASURER'S REPORT

During the month of April 1999, revenue received was \$858,101.39. Total expenses were \$638,407.94.

At the close of business, April 30, 1999, total operating fund holdings were \$3,101,288.09, which were on deposit at Marine Midland Bank and The Bank of New York, in US Treasury Bills, and in Petty Cash funds at Main and the Branches. This sum includes \$399,982.00 in reserves designated for renovations to the Parkville and Lakeville Branches.

Additionally, the balance of the Main Building and Special Services fund was \$1,145,222.94; the Automated Library fund was \$116,383.89; the Restricted Gift fund was \$11,164.17; the Branch and Special Services fund was \$191,550.84. These funds totaled \$1,464,321.84 on April 30, 1999.

Upon motion by Catherine Moore, seconded by Elayne Bernstein, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library accept the April 1999 Treasurer's Report Treasurer's Report with Personnel changes of April 27, 1999 through May 25, 1999.

Secretary DiCamiilo sought clarification of why only \$10,454 was charged to the 1999 budget category *Board Election Expenses* when other information indicated a total expense of \$26,000. She also asked why there was an increase to the health insurance premium expense. President Schwartz queried the drop in fine revenue.

### Public Comment:

- 1) Joann Farley aksed what expenditures had been made to date for Lakeville and Parkville renovation.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

Upon motion by Catherine Moore, seconded by Bette Weidman, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Register presented at the May 1999 Regular Meeting of the Board of Trustees, dated April 21, 1999 through May 14, 1999, Paid-Checks numbered 16829 through 16939, and To-Be-Paid Checks numbered 16940 through 17058, the sums set against their respective names for a total amount of two hundred forty-eight thousand three hundred fifty dollars and seventy-two cents (\$248,350.72).

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

**LIBRARY DIRECTOR'S REPORT:** Appended hereto.

**Public comment**

- 1) Ralene Adler, Steve Walk and Karen Rubin commented on Commissioner's Regulation 90.3 and its impact on the GNL.

**COMMITTEE REPORTS**

**BRANCH COMMITTEE:** Trustee Bernstein commented that she visited Lakeville and Parkville and noted that work is progressing well.

**MAIN LIBRARY "AD HOC" COMMITTEE:** Director Salita, Committee Chairperson, reported that the Main Library "Ad Hoc" Committee focused on the Circulation Department at its last meeting. The June meeting will focus on the Programming and Publicity Department. The Director has asked that the Board review the Curriculum Vitae of Dr. Manuel London. It is anticipated, as a phase of the process, to survey the entire community and conduct small focus group interviews with the goal to provide the Committee with valuable information for its deliberations.

**Public Comment:**

- 1) Ralene Adler asked for an estimate of cost for this phase.

**POLICY AND BYLAWS COMMITTEE:** President Schwartz, Chairperson, Policy and Bylaws Committee, stated that the committee met on May 18 and continued its general review of the Bylaws and Policy Manual.

## OLD BUSINESS

Upon motion by Marietta DiCamillo, seconded by Steve Glaser, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the repair of the Main Library's boiler at a cost not to exceed \$6,500, in accordance with Sav-Mor Mechanical, Inc.'s proposal dated January 19, 1999. Payment to be expenses against the Main Building and Special Services Fund.

**VOTE:** Yes -7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

Upon motion by Elayne Bernstein, seconded by Catherine Moore, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the following 1999 Operating Budget transfers: \$10,000 from the Board Secretary/Stenographer line to NYS Unemployment in the amount of \$7,000 and to Salaries-Director's Office in the amount of \$3,000; \$20,000 from the NYS Retirement line to Group Health Insurance; \$45,000 from the Computer Hardware line to the Automated Library Fund.

Secretary DiCamillo asked for clarification on increases to the automated library fund in past budgets. Pending further information from the Business Manager, she asked that Vice President Bernstein consider a motion to amend the resolution, and after further discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the following 1999 Operating Budget transfers: \$10,000 from the Board Secretary/Stenographer line to NYS Unemployment in the amount of \$7,000 and to Salaries-Director's Office in the amount of \$3,000; \$20,000 from the NYS Retirement line to Group Health Insurance.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

## OPEN TIME:

- 1) Ralene Adler inquired about re-registration and who will be permitted to vote.

- 2) Barbara Zeller inquired about the re-registration process.

**ADJOURNMENT:**

Upon motion by Steve Glaser, seconded by Marietta DiCamillo, the meeting was adjourned at 9:15 p.m.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

Respectfully submitted,

Marietta DiCamillo  
Secretary