

**GREAT NECK LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, May 25, 1993**

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, May 25, 1993**, at the office of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Richard Fuhrman
Muriel Kane
Arthur Lerner
Dolly Relkin
Renee Zarin

Also present:

Ken Weil, Library Director
Arlene Nevens, Assistant Director
Joe Latini, Assistant Director
Attendance sheet attached

CALL TO ORDER

President Elayne Bernstein called the public meeting to order at 8:05 p.m.

MINUTES

Ms. Bernstein asked for approval of the minutes of April 27, 1993, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the minutes of
April 27, 1993 be accepted as amended.

CORRESPONDENCE

1. Marianna Wohlgemuth to E. Bernstein 3-17-93
2. Ken Weil to Marianna Wohlgemuth 5-5-93
3. Marianna Wohlgemuth to E. Bernstein 3-25-93
4. Ken Weil to Marianna Wohlgemuth 5-5-93
5. Marianna Wohlgemuth to E. Bernstein 3-25-93
6. Ken Weil to Marianna Wohlgemuth 5-5-93
7. Marianna Wohlgemuth to E. Bernstein 3-28-93
8. Ken Weil to Marianna Wohlgemuth 5-5-93
9. Marianna Wohlgemuth to E. Bernstein 4-20-93
10. Marianna Wohlgemuth to E. Bernstein 5-1-93
11. Joe Adler to E. Bernstein 4-13-93
12. Lita K. Hofberg to G.N.Record & Library 5-3-93
13. G.N.P. Action Committee to Board of Trustees 5-12-93

Duly noted & commented on.

Richard Boyle questioned his letter of April 27, 1993 which is not listed on the Agenda. He was informed that a response is in the mail and also that his correspondence must reach the Library on the Friday prior to a Board meeting in order to be included with correspondence.

TREASURER'S REPORT

The April 1993 Financial Statements are tabled until the next Board meeting so that readable copies are available.

Motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of
Trustees adopt the payroll changes for
April 1993.

LIBRARY DIRECTOR'S REPORT - Ken Weil, Library Director, reported on the following:

1. The overwhelming message of support from the Great Neck Community on the 10 to 1 vote in favor of the existing Great Neck Library. Board members voiced their sentiments for the co-operative efforts of staff, volunteers and the public.

2. Circulation statistics shown are based on the location the material circulated from, and on who owns the material. Next month a full report will be available.

3. Three bids were received for the Van. It was sold for \$3,000. and will be picked-up tomorrow. We received one bid for the surplus CLSI equipment totaling \$1,500 from Elmont Public Library.

4. The dedication of the Mother Goose Sculpture in memory of Marlene Levins is scheduled for Sunday, June 6th, 1993 at 11:00 a.m. More information will be available for the public.

OLD BUSINESS

1. Summer Bus - The Park District will not be co-sponsoring the summer bus. The O'Reilly Bus Co. has agreed to assist us in transporting library materials from one location to another during the regular passenger runs.

Motion made by Jack Eber, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Board approve the summer bus service from June 28th to August 26th, 1993 at a cost not to exceed \$4,320.

2. Periodical Database License - The Library has been negotiating to install Information Access' General Periodicals Index. Loading this periodical index database onto our system will give public access to information on journal articles through the public terminals at Main, at the Branches, and from home by dial-in to the computer.

Motion made by Arthur Lerner, seconded by Renee Zarin, and carried unanimously, it was,

RESOLVED, that the Board authorize an initial expenditure of \$33,600 from the Automated Library Fund for the purchase and installation of the hardware and software necessary to run Innovative Access' General Periodicals Index.

3. Purchase of Telephone System - Ken Weil reported that five companies have submitted proposals to replace the existing telephone system. Joe Latini has been working on this for a couple of months checking different systems. After much discussion, motion made by Arthur Lerner, seconded by Jo Ann Farley, it was,

RESOLVED, that the Board approve the expenditure of an amount not to exceed \$20,000 from the fixed asset funds for the purchase and installation of a new telephone system. Said monies not be expended until approved by the Board except in case of emergency.

NEW BUSINESS

1. Policy Committee & Policy Sub-Committee - Set Meeting Dates. The Policy Sub-Committee which consists of Renee Zarin, Jack Eber and Richard Fuhrman will meet on Wednesday, June 2nd at 8:00 p.m. to address the issue of term of Officers of the Board.

The Policy Committee has set the date of June 1st at 7:30 p.m. to discuss proposed By-Law Changes. The Committee consists of Dolly Relkin, Jo Ann Farley, Elayne Bernstein and Richard Fuhrman with Jack Eber as an alternate.

2. Steering Committee - The Steering Committee which consists of Elayne Bernstein, Arthur Lerner, Dolly Relkin and Muriel Kane will meet on Thursday, June 3rd at 2:30 p.m.

3. Nominating Committee Report - Jack Eber reported that this is an exciting, well grounded group with new and old members who have served in the past. The Committee is anxious to go on with their task and to invoke spirit in the public, create more enthusiasm. They will approach local organizations, use the Library's Newsletter and the local papers to spread the word and the Committee is also willing to speak to business and other groups to get interested qualified people. Sandra O'Connor is the Chairperson of the Committee.

4. ALA Convention - The annual American Library Association Conference will be held in New Orleans from June 24th-July 1, 1993.

Motion made by Muriel Kane, seconded by Richard Fuhrman, and carried unanimously, it was,

RESOLVED, that the Board approve sending three staff members to the 1993 ALA Conference at a cost not to exceed \$3,700.

MEETING ROOM APPLICATIONS - The Board approved the following organizations to use the meeting rooms for a three year period:

Artists Network of Great Neck
Creative Adaptations for Learning
Fleetwood Pool & Tennis Association
Forty-Stoner Avenue
Foundation of Community Unified Services Inc.
Saddle Rock Civic Association
Inc. Village of Saddle Rock

OPEN TIME

Louis Schneck inquired about the AARP 55 Alive/Mature Driving Course which nearby libraries provide and Great Neck does not. He suggested that the list of libraries giving this course be kept at the reference desk and that the Library change their policy and have one or two courses a year.

He was informed that the G.N. Public Schools, Great Neck House and the Great Neck Senior Citizens place has these courses available to all residents.

Ms. Bernstein read a letter that just arrived from NLS in reference to the Trustee seat which is now vacant from the Area VII. Meeting dates of June 15th, 16th, & 17th were chosen to select a replacement. The Libraries Area VII will be contacted to set-up a meeting.

Upon motion made by Renee Zarin and seconded by Jo Ann Farley, the public meeting was adjourned at 9:50 p.m. The Board moved to go into executive session to discuss personnel matters.

Respectfully submitted,
Jack Eber
Secretary