

**GREAT NECK LIBRARY
BOARD OF TRUSTEES MEETING
PARKVILLE BRANCH LIBRARY
Tuesday, May 24, 1994**

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, May 24, 1994**, at the Parkville Branch Library, 10 Campbell Street, New Hyde Park, N.Y. 11040.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Muriel Kane
Arthur Lerner
Dolly Relkin
Renée Zarin

Absent with prior notification: Richard Fuhrman

Also present: Ken Weil, Library Director
 Joe Latini, Assistant Director
 Arlene Nevens, Assistant Director
 Attendance Sheet attached

CALL TO ORDER

President, Renée Zarin called the public meeting to order at 8:35 p.m. and welcomed all present.

MINUTES

Renée Zarin, President, asked for approval of the minutes of April 19th and April 26th, 1994, copies of which had been distributed to each Trustee prior to the meeting. Upon motion made by Elayne Bernstein, seconded by Arthur Lerner, and carried unanimously, it was,

RESOLVED, that the minutes of the
April 19th and April 26th, 1994 meetings be
accepted as presented.

CORRESPONDENCE

- a. Harriet Sacks to Board of Trustees 4/23/94-Station Branch-noise/parking.
- b. Ken Weil to Harriet Sacks 5/4/94
- c. Stanley Romaine to Ken Weil 4/28/94- Increasing Library Board
- d. Ken Weil to Stanley Romaine 5/4/94

Duly noted & commented on.

Referring to Stanley Romaine's letter to increase the number of Board members, Renée Zarin stated this is a matter for the By-Laws Committee and asked the chairperson to set a meeting date and report back to the Board after considering the issue.

TREASURER'S REPORT

In the absence of the Treasurer, Muriel Kane, Assistant Treasurer, reviewed the April Financial Report. After discussion and upon motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees acknowledge receipt of the April 30, 1994 Financial Statements and adopt the Payroll Changes for the same period.

LIBRARY DIRECTOR'S REPORT - Ken Weil reported on the following:

1. The Library Budget vote, which was considered a small turn out was passed by a 4 to 1 margin: 1688 - Yes 447 - No
2. The paint job at Parkville has been completed and the ceiling tiles should be done this week-end. Next week the window shades and A/C units will be installed.
3. The cost of painting and installing sheet rock at the Lakeville Branch will be approximately \$8,000, plus moving costs of \$1,250. The Lakeville Civic Association and patrons will be informed of the dates that the Library will be closed so that the work can proceed.
4. We have five pay phones at the Main Library. Because of the low volume of calls on 2 of them, we currently pay AT&T \$100 per month.

A private phone company, *Future Focus*, will replace two phones and one of the more profitable phones located in the entrance way of the Main Library, and we will receive a commission on all three phones

5. A letter of agreement has been sent to Fagan Towing Service authorizing them to tow illegally parked cars at the Main Library, beginning Monday, June 13th.

6. Mayor Samansky has reported that the Police Booth on the library property has been relocated in the Village of Saddle Rock. The old booth on Library property will be dismantled this month.

7. The Library Newsletter has a new format which contains more information and costs less. We are open to feed-back and will continue to review and improve the newsletter.

8. Reap I and Reap II, which is a part of the Great Neck Adult Program, will be using the North High School instead of the Library this summer because parking at the Library has become cumbersome.

OLD BUSINESS

1. Board Building Committee - Muriel Kane reported that the Citizen's Building Advisory Committee has been meeting regularly every week, and has also done some field trips which included visiting the branches and some newly-renovated libraries. Sub-committees have been working and reporting back to their chairperson. Reports and recommendations should be available in June.

2. Branch Committee Report - Jo Ann Farley reported that her committee will have a report for the next board meeting.

3. Library Circulation Report - Janet Fine gave a brief report on the Circulation Department and the role it plays in serving the public. The total circulation of library materials for 1993 was 760,758. She also reviewed the new option on our OPAC - Request an item. This option makes it possible for patrons to reserve a book directly on the computer. Patrons who have a computer with a modem at home can dial into our computer catalog at any time.

NEW BUSINESS

1. ALA Convention - The Annual American Library Association will be held in Miami from June 23rd to June 30th. Upon motion made by Elayne Bernstein, seconded by Arthur Lerner, and carried unanimously, it was,

RESOLVED, that the Board approve
sending three staff members to the 1994 ALA
Conference in Miami at a cost not to exceed \$3,700.

2. Summer Bus - This year the Park District has confirmed their interest in co-sponsoring the summer bus. Two out of the eight stops on the route were requested by the Park District. Upon motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board approve the summer bus service from June 27th to Aug.25th at a total cost of \$120. per day. The cost shall be divided between the Library and the Park District with the Library being responsible for 60%. The total Library cost for the summer bus is not to exceed \$3,000.

3. Salary Adjustments- AV Coordinator and Senior Custodian. Two Staff members have consistently demonstrated superior job performance, and accepted increased work loads without increased compensation since the beginning of the year. Upon motion made by Dolly Relkin seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that both Pamela Levin and George Malcolm be compensated for assuming increased responsibilities according to the following increase proposal: Pam Levin - Librarian - currently at step 4 -New Step -5; George Malcolm - Senior Custodian - currently at Step 8 - New Step - 9.

4. Resolution Authorizing Staff Negotiations - Upon motion made by Dolly Relkin, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that on behalf of the Board of Trustees the Personnel & Salary Committee be authorized to proceed with negotiating an employment contract with the Library's Staff Association, whose contract expires Dec.31, 1994.

5. Community Room Applications - Upon motion made by Jack Eber, seconded by Muriel Kane, and carried unanimously, the following Applications for Use of the Meeting Rooms was approved:

Gray Panthers
G.N. Republican Club
Marxist Forum of G. N.
Reform Democratic Assoc. of G.N.
Wildwood Pool & Tennis Club

6. Other - Renée Zarin asked that an Ad Hoc Committee be formed to review Children's Services. Elayne Bernstein and Jack Eber will serve.

OPEN TIME- The Parkville patrons stressed their need for more space, books, computers, a children's librarian, Sunday hours, etc. Specific requests will be considered by the Library Director.

ADJOURNMENT - Upon motion duly made and seconded the public meeting adjourned at 10:45 p.m.

Respectfully submitted,

Dolly Relkin
Secretary