

**GREAT NECK LIBRARY
A SPECIAL MEETING OF THE BOARD OF TRUSTEES
Sunday, April 9, 1995**

A Special Meeting of the Board of Trustees of the Great Neck Library was held on Sunday, April 9, 1995 at 7:30 p.m. at the Great Neck Library on Bayview Avenue, Great Neck, N.Y. 11024.

The following Trustees were present:

Ralene Adler
Jo Ann Farley
Arthur Lerner
Dolly Relkin

Also Attending: Ken Weil, Library Director
Steven Limmer, Library Attorney

Members of the Public: Attendance Sheet attached

CALL TO ORDER

In the absence of a President, Arthur Lerner, Vice President, called the meeting to order at 7:30 p.m. for the sole purpose of appointing a new Trustee to fill the vacancy on the Board created by the resignation of Richard Fuhrman.

MINUTES

In accordance with the Association By-Laws, Article VII, C, the Nominating Committee submitted to the Board the names of two members of the Association from which the Board would elect one Trustee to fill the vacancy. The two candidates were interviewed by the Board.

Mr. Lerner stated that the four Trustees at the table (named above) constitute the present Board, following the recent resignations of Renée Zarin, Elayne Bernstein and Muriel Kane. The Trustees present are acting to establish a quorum of the Board in accordance with the Not-for-Profit Corporation Law, Section 705 (a) which states: "...vacancies among such directors for any reason, may be filled by vote of a majority of the directors then in office, regardless of their number..."

Upon motion by Ralene Adler, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that Steven Glaser of Great Neck, N.Y. be appointed as a Trustee until the next annual meeting of the Association to fill the vacancy created by the resignation of Richard Fuhrman.

ADJOURNMENT

Upon motion duly made and seconded the public meeting adjourned at 7:40 p.m.

Respectfully submitted

Dolly Relkin
Secretary

7:30

Special meeting of

4/9/95
Board of Trustees

- 1) Mariana Wohlgenuth
- Cheretta DiCamillo
- 2) Richard L. Boyle

- 39 Spruce Ln NHP
- 69 Lenin Ln NHP
- 24 BREWER Av NHP, NY

- 3) Charles Wohlgenuth, III
- Charles L. Wohlgenuth
- Clayne Beruster

- 39 Spruce Ln, NHP
- 39 Spruce Ln, N.H.P.
- 13 Jordan Dr. Gravel

Frank Mancini
Hal Shichtman

- 258-18 Pembroke Ave
- 48-11 Concord Ave
- 45-28 Belmont Rd
- 43 South Dr.
- 3 Nly St.
- great neck Record

Tom Farley
Rdn Rdn
Cu Ad-w
Verdy Krestyman

NOTICE

GREAT NECK LIBRARY
SPECIAL MEETING OF THE BOARD OF TRUSTEES

For the purpose of an informal budget discussion.

Tuesday, April 11, 1995
7:00 p.m.

AGENDA

1. Call to Order
2. Announcements
 - a. Appointment of New Trustee
 - b. Secretary notified Nominating Committee of Trustee Resignations.
3. Informal Discussion on Budget
4. Open Time
5. Adjournement

Members of the public may speak for not more than 3 minutes on any item under discussion by the Board in Public Session, after full discussion of the Board members and prior to any vote.

**GREAT NECK LIBRARY
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

Tuesday, April 11, 1995

A special meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, April 11, 1995, at the offices of the Library on Bayview Avenue, Great Neck, N.Y. 11024, for the purpose of having informal budget discussions.

The following Trustees were present, constituting a quorum:

Ralene Adler
Jo Ann Farley
Steven Glaser
Arthur Lerner
Dolly Relkin

Also present:

Ken Weil, Library Director
Arlene Nevens, Assistant Director
Stephen Limmer, Esq.
Attendance Sheet attached

CALL TO ORDER

In the absence of a President, Arthur Lerner, Vice-President, chaired the meeting. He called the public meeting to order at 7:00 p.m. Copies of the Agenda were passed out to the public.

ANNOUNCEMENTS

Mr. Lerner announced the appointment of Mr. Steven Glaser who became a member of the Board on April 9, 1995. Mr. Glaser filled the vacancy created by the resignation of Mr. Richard Fuhrman. Mr. Lerner also announced, with regrets, the resignations of Elayne Bernstein, Muriel Kane and Renée Zarin. He stated he regretted they chose to resign and he felt it will be a loss to the Library. Mr. Lerner explained Bernstein, Kane and Zarin had submitted withdrawals the day following their resignations, but Attorney Stephen Limmer said their resignations stood. The Board of

Trustees is not required to allow their resignations to be rescinded. Mr. Lerner further announced that the Nominating Committee, a separate body of the Library Association, was notified of the resignations and requested to provide the Board with names of prospective candidates within 60 days to fill the vacancies.

BUDGET DISCUSSIONS

Mr. Lerner stated this meeting is a special meeting for the sole purpose of working on the budget to present to the public on April 25, 1995. Three minutes per person is being allowed to the public only for discussion of the budget. The work at the table will be among the members of the Board only. He asked the Board to continue the practice over the years of mutual respect and no interruptions.

Library Director, Ken Weil stated we have been meeting on the budget regularly, and this is the fourth meeting. Yet to come is the Public Hearing scheduled for April 25th. There are two different budgets proposed, and the difference is on two items: the amount of money allotted to the Retirement System Code and income from the prior year's budget. He reviewed budget increases over the last couple of years: in 1994 it was increased by 4.2%, and in 1995 by 9/10th of 1%. The first budget proposal for 1996 was a 1.6% increase. The second proposal is a decrease of 1.9% or a \$3.00 decrease per \$10,000 of assessed valuation.

A comparison of other libraries shows:

Port Washington:	at \$2.62 new tax rate of \$2.78 increase of \$.16
Roslyn:	at \$2.53 next tax rate of \$2.63 increase of \$.10
Great Neck:	at \$2.20 Proposal #1 \$.06 increase Proposal #2 .14 decrease in budget
Shelter Rock:	at \$2.14 -not working on tax budget yet

Manhasset: was \$1.99 - went to \$2.03

Mr. Weil proceeded to read the budget item by item. He read page one. Ms. Dolly Relkin asked a question regarding the Applied Balance of \$200,000 in revenues. Mr. Weil explained that it was a portion of the applied balance of funds not used from 1994 being carried into the current budget.

Mr. Weil read page two with regard to Direct Access. The computerized circulation system used by Great Neck has not been incorporated into the holdings of other library systems. This is why Great Neck is getting less Direct Access than in prior years.

Mr. Glaser questioned interest. A small amount. If we are going to take money from the reserves, it shouldn't be a big amount. Mr. Weil explained that the budget is proposed on the conservative side.

Mr. Weil read page three. Regarding total salaries, the proposal for 1996 calls for an increase of 1%

Mrs. Ralene Adler asked, regarding page three, about the salary code in general. She asked if the \$164,000 for the middle school and high school programs in Levels could be looked at so as to include Parkville. Mr. Weil said we can do that.

Mr. Weil read page four. Based on experience our objectives here was to keep the budget as lean as we could.

Page four: computer software is the same as 1995.

Mr. Weil read page five explaining the budgeted amount for periodicals. Mr. Weil read page six. "Data Base services are increasing substantially. Cataloging is a big expenditure. Internet is \$8,000".

Mr. Weil read page seven. Computer supplies shows an increase in 1995 since more paper is needed. Regarding the telephone, there was the expense of new automated equipment and new telephone lines. Mr. Glaser asked if that includes actual telephone bills. He believes this will probably increase and asked if we had other telephone companies come in to competitively bid regarding long distance. Mr. Weil said that that was a good point, but long distance calls are really limited and restricted.

Mr. Weil read page eight. Data processing covering payroll is no longer done outside. He reviewed Professional fees, and stated it was a "paltry sum" paid to the attorney. Membership dues actually represented joining organizations to get magazines cheaper.

Mr. Weil read page nine. Hopefully, for 1995-1996 LILCO will remain the same. Water: the figure was increased for 1995 and hopes are that it will remain steady in 1996. Heat: felt 1994 expenditure was extraordinary and so put a slight increase on it. Mrs. Relkin asked if the Director was putting in figures based on actual figures for 1994 and not based on the 1995 budget. Mr. Weil stated this was so.

Mr. Weil read page ten. Lakeville Branch has a heavy real estate tax. Mr. Limmer said that the lease for the Station Branch provides that you have to pay tax, rent, and common charge. He said that "it is a very broad landlord lease."

Mr. Weil read page eleven. Vehicle maintenance was adequate in 1994; was budgeted higher for 1995, and remains the same for 1996. Mrs. Farley said we will be reviewing our bus transportation and hopes sufficient funds were provided. Mr. Weil spoke on the N.Y. State Retirement System: the State determines what our billing will be. There was a change in payment to the State. New York State is the largest contributor to the New York Retirement System. The State used the reserve money to pay bills and, therefore, reduced its payment to the fund. There are concerns about the New York State Retirement System. The bill in 1996 will be \$51,000 or \$57,000.

Mr. Weil said that "bills will only increase from herein out." As far as Social Security, Workmen's' Compensation, and Disability Insurance, they are all up.

Mr. Weil read page twelve. Health Insurance shows an increase of \$14,000. Debt service: the mortgage is paid up, so there is no principal and no interest to be paid. Mr. Glaser asked regarding the health insurance, "Do you have some idea of what the 1996 premiums will be?" Mr. Weil said "we try to use an educated guess."

The reading of the budget was completed at 7:55 p.m. Mr. Weil wanted to do a summary. He said that he looks at a budget not just for the particular year but what it will do for future budgets. He stated "If this budget is adopted as presented, we can anticipate an 11 cent increase in 1997." Ms. Relkin stated by not increasing 6 cents now and decreasing by 3 cents we are actually saving the taxpayer 9 cents this year. Mr. Weil said that if we reduce for this year, we will have a substantial increase in 1998. Ms. Relkin said at least we will be starting from a lower base.

Dolly Relkin requested the Board look at fund balance allocations listed under Revenue on the summary page of the budget. She agreed that the allocation be made but was uncertain if the \$200,000 amount was too low or too high. Jo Ann Farley, Ralene Adler and Arthur Lerner agreed with the \$200,000 amount. Mr. Glaser supported the \$200,000 but reserved judgment on using the same amount for 1997. It was agreed that the remainder of allocations of the 1993-94 fund balance would be discussed at another Board meeting.

Upon motion by Dolly Relkin, seconded by Jo Ann Farley and carried unanimously, it was,

RESOLVED, that the proposed 1996 Budget, providing for a decrease of 0.9% or -\$3.00 per \$10,000 of assessed valuation, be presented at the Public Budget Hearing on April 25, 1995.

OPEN TIME

Mr. Lerner turned to Open Time, allowing the public to comment on the Budget with a limit of three minutes for each person.

Michael Zarin, 14 Shadow Lane, Great Neck, spoke on the resignation of Elayne Bernstein.

Muriel Kane, Hicks Lane, Great Neck, spoke on the Library having a budget that would be prudent and responsible.

Marietta DiCamillo, New Hyde Park, asked questions concerning service contracts for computer equipment and contributions to the N.Y. State Retirement Plan.

Julian Kane, Hicks Lane, Great Neck, spoke on the resignations of three Board members.

Ronnie Greenstein, spoke on allocation of tax dollars to the branches, and requested guidelines for purchasing equipment and books for the branches.

A patron asked about budget surpluses, and how they were allocated.

Bernice Jacobs, 5 Bernard St. Great Neck, asked whether monies were in the 1996 budget for expansion of the main library. The answer was negative.

Karen Rubin, Great Neck News, asked when the agenda was established and whether the Board resignations would be discussed.

Jack Eber, Great Neck, spoke about the resignations of Board members and dissension in the community.

Elayne Bernstein, Great Neck, spoke about the resignations and announced a release to the newspapers.

Michael Zarin spoke again about the Board resignations and asked the present Board of Trustees to discuss the matter at the next board meeting.

Renée Zarin, Great Neck, spoke about her resignation from the Board.

ADJOURNMENT

Upon motion by Steven Glaser, seconded by Ralene Adler, and carried unanimously, the meeting adjourned at 9:10 p.m.

Respectfully submitted

Dolly Relkin
Secretary