

GREAT NECK LIBRARY
BOARD OF TRUSTEES MEETING
GREAT NECK LIBRARY ASSOCIATION

Tuesday, April 28, 1992

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, April 28, 1992**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Emanuel Kline
Arthur Lerner
Muriel Kane
Dolly Relkin

Absent with Prior Notification: Renee Zarin

Also Present: Ken Weil, Library Director
Joe Latini, Assistant Director
Arlene Nevens, Assistant Director
Steve Limmer, Counsel
(attendance sheet attached)

CALL TO ORDER

President Elayne Bernstein called the public meeting to order at 8:00 P.M.

MINUTES

Ms. Bernstein asked for approval of the minutes of March 24, 1992 and April 7, 1992, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the minutes of
March 24, 1992 be accepted as presented.

Motion made by Emanuel Kline, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the minutes of the April 7, 1992 Public Budget Hearing be accepted as presented.

COMMUNICATIONS

- A. Wm. Knobler to E. Bernstein 4/3/92 - duly noted and acted upon.
- B. Wm. Knobler to E. Bernstein 4/6/92 -duly noted and acted upon.

TREASURER'S REPORT

After review, motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Board of Trustees acknowledge receipt of the March 31, 1992 Financial Statement.

LIBRARY DIRECTOR'S REPORT - In addition to his written report Mr. Weil reported on the following:

1. Circulation statistics are up at Main, Station and Parkville by 11.8% This is a good indication of our activity and the figures are gratifying. However, it is unlikely that this increase will be sustained.
2. The Library has now taken temporary possession of the old "Little Professor's Book Store". In about a week to 10 days we will be ready to move materials in.
3. The Lakeville lease has been signed by the landlord. The new lease covers the period from May 1, 1992 through April 30, 1997. Rent is \$54,210. -representing a \$7,000 decrease. In the second year the rent is frozen; in the remaining three years the rent is increased 6% per year.
4. The Americans with Disabilities Act material included in the Board packet contains legislation that will affect libraries. Some revisions and modifications will be needed at the Main library and the branches.
5. The format of our Newsletter is being reviewed. A number of formats are being explored which we will have at the next Board meeting.

6. The Regional Trustees Institute is schedule for June 13, 1992. Three Board members plan to attend. (D. Relkin, A. Lerner, E. Bernstein)

7. It is with deep regret that we note the passing of Johnny Sanders, Head of Maintenance. Johnny had been with the Library for 15 years. Condolences have been forwarded to the family.

Steve Limmer, Counsel reported that Ken Weil did a marvelous job in getting the landlord to agree on certain terms in the Lakeville lease.

OLD BUSINESS

a. Canvas Bags - In response to our requests from patrons to purchase canvas book bags, it was suggested that perhaps we could give a bag to an individual who wished to make a donation to the Library.

Motion made by Jo Ann Farley, seconded by Arthur Lerner, and carried unanimously, it was,

RESOLVED, that the Board of Trustees approve giving members of the public a canvas bag upon a minimum contribution of \$15.00 to the Great Neck Library.

b. By-Laws Revision - Elayne Bernstein stated that there will be a public meeting on May 12th requesting input from the public and asking for a vote on the amendments. Article by Article was discussed and approved by the Board. Ms. Bernstein thanked the Committee for all the hours of work, and the recommendations that finally came about.

NEW BUSINESS

a. Purchase of Furniture for Station Branch - Ken Weil reported that bids were solicited from five companies for shelving and furnishings for Station Branch renovation. It takes 8-10 weeks for delivery. In order to coordinate the delivery of the furniture with the completion of the construction work, the furniture order needs to be placed.

Motion made by Emanuel Kline, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Board of Trustees authorize the Director to purchase shelving, tables and chairs, reference and circulation desks for the Station Branch renovation at amount not to exceed \$55,000. Furnishings for Station Branch renovation shall be paid from the 1991 Operating Budget Carry-Over.

b. Transfer of Microfilm Reader-Printer to South High School - The Library recently replaced a microfilm reader-printer that was working but could not be depended upon for heavy use. The trade-in allowance was nominal and space limitations prevented us from keeping a spare.

Motion made by Muriel Kane, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Board of Trustees approve the transfer of a Minolta 40SE Serial # 1619446 to the South High School Library.

c. ALA Convention - The American Library Association Convention is being held in San Francisco from June 26 - July 1st. Motion made by Emanuel Kline, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees approve sending three staff members to the 1992 ALA Convention in San Francisco at a cost not to exceed \$3,900.

Arthur Lerner and Elayne Bernstein will be the two Board members attending.

d. Community Room Applications: Upon motion made by Muriel Kane, and seconded by Jo Ann Farley the following community room applications were approved:

Great Neck Garden Club
Hadassah - Great Neck Chapter
Hadassah - Ester Chapter
Great Neck SANE/FREEZE
Great Neck Choral Society
League of Women Voters of G.N.
Brandeis University-Nat'l. - Women's Committee

COMMENTS FROM THE PUBLIC

Marianna Wohlgemuth expressed concern that no one from the Parkville area was asked to participate in the revision of the By-Laws. It was explained that this is a Board responsibility and that the public will have an opportunity at the May 12th By-Law Meeting.

Steve Donnelly stated that the Parkville community has no representation on the Board and they feel like outsiders. He expressed his desire to be a Trustee. He was asked to refer to the Newsletter May/June 1992 where the Nominating Committee is inviting members of the community who may wish to be candidates to send a letter so stating to the Nominating Committee.

Richard Boyle stated he would like a written opinion from Counsel concerning the election and that the By-Laws continue to restrict voting by purging an individual who has not used his/her library card in the last 5 years.

The Board reviewed the New Procedures for Adoption By the Board to be Included in the Board Manual - dated April 28, 1992.

Section I - Membership in the Association was reviewed & approved.

Section II -Nominating Committee Procedures - Article E was reviewed and amended.

Section III - Election Process - Article C was discussed and re-written.

Section IV - Voting - was reviewed and approved.

At 11:15 p.m a motion made by Arthur Lerner, seconded by Emanuel Kline that the Board go into executive session to discuss personnel matters.

At 11:30 p.m. the public meeting re-convened. Motion made by Muriel Kane, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees approve that Johnny Sanders' accumulated sick leave be paid to his family in recognition of his extraordinary circumstances and loyalty to the Great Neck Library.

Upon motion duly made and seconded the public meeting adjourned at 11:40 p.m.

Respectfully submitted,

Jack Eber
Secretary