

**GREAT NECK LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, April 26, 1994**

The regular meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, April 26, 1994, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Richard Fuhrman
Muriel Kane
Dolly Relkin
Renée Zarin

Absent with prior notification: Arthur Lerner

Also present: Ken Weil, Library Director
Joe Latini, Assistant Director
Arlene Nevens, Assistant Director
Attendance Sheet attached.

CALL TO ORDER

President, Renée Zarin called the public meeting to order at 8:02 p.m.

MINUTES

Renée Zarin, President, asked for approval of the minutes of March 22, 1994, copies of which had been distributed to each Trustee prior to the meeting. Upon motion made by Elayne Bernstein, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the minutes of the
March 22, 1994 meeting be accepted as
presented.

CORRESPONDENCE

- a. William Hartman to Bd. of Trustees 3-18-94-community involvement
- b. Ken Weil to William Hartman 4-12-94
- c. Glen Cove Public Library to Bd. of Trustees 3-15-94- NLS Policy Matter
- d. Corinne Wochinger to Renée Zarin 4-10-94-Handicapped Parking
- e. Ken Weil to Corinne Wochinger 4-18-94

Duly noted & commented on.

TREASURER'S REPORT

Richard Fuhrman, Treasurer, reviewed the March Financial Report. After discussion and upon motion made by Jack Eber, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees acknowledge receipt of the March 31, 1994 Financial Statements and adopt the Payroll Changes for the same period.

LIBRARY DIRECTOR'S REPORT - Ken Weil reported on the following:

1. Off-Site Parking - The Library initiated an off-site parking program in cooperation with the Village of Saddle Rock on a trial basis from April 18th through May 15th. The immediate response from the Staff has not been positive. We will be carefully evaluating the impact and feasibility of off-site parking as a temporary means to alleviate our parking problem.

2. Parkville Painting - The Parkville Branch was closed from April 8th-11th for painting. Most of the painting was completed with the exception of a decorative paint stripe and wallpaper border. Still to be completed is the installation of new ceiling tiles, window shades and air-conditioning units.

3. Lakeville Painting - The walls at the Lakeville Branch have been covered with multiple layers of paint and wallpaper. The architect has recommended that the walls should be sheet rocked in order to get a uniform paint finish. This will require the Branch to be closed for one week. It was the consensus of the Board to obtain cost bids and recommend that the work be done during the summer.

4. National Library Week - In celebration of National Library Week, Pam Levin put together another creative display based on ALA's theme of "*Libraries Change Lives*". We plan to continue and distribute a modified version of this survey to our patrons on a departmental basis throughout the year.

5. Public Library Association - The Public Library Association Convention was held in Atlanta From March 23-26th. Elayne Bernstein, Joe Latini and Ken Weil attended a number of programs and gave a brief report on meetings attended.

OLD BUSINESS

a. Citizen's Building Advisory Committee - Muriel Kane stated that the Committee is meeting and working very hard. A report should be ready for the next board meeting. Richard Fuhrman stated that the committee consists of approximately 20 people and is a good mix - age, geographic, gender etc.

b. Personnel Committee - Dolly Relkin reviewed the Library's Catastrophic Illness Health Insurance Coverage. Upon motion made by Richard Fuhrman, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that full time employees, with five or more years of service to the Library who have a record of good service and who are suffering from a catastrophic illness, will continue to have health insurance premiums paid for by the Library for up to a three month period after using all their sick and other paid leave, provided such employees receive a recommendation for such coverage from the Director, and such coverage is approved by the Board of Trustees.

Upon motion made by Dolly Relkin, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Library continue to pay the premium for a dedicated staff member's (name withheld for confidentiality) health insurance for May through July 1994. The total cost of the insurance is not to exceed \$1,340.82.

c. Levels Ad Hoc Committee - Chairperson, Elayne Bernstein reported that the Committee approached its study of the Levels program by identifying three areas to investigate and review:

1. Rationale - The Committee reviewed the history of the program focusing on the original reasons for creating such a unique library facility/program for young adults, and determined that the rationale is still valid today.

2. Impact on Budget - The Committee reviewed Level's personnel and programming costs over the past five years.

3. Evaluation Methods - The Committee reviewed methods used to evaluate Levels programs and staff and suggested improvements.

In Conclusion, the committee feels satisfied that the Levels program continues to provide worthwhile services to the young people of our community, and that the costs are reasonable and justified but that constant re-evaluation is crucial to keeping services relevant to the adolescent population served.

The committee recommends the more traditional component of the Library's young adult services, i.e., the young adult book collection, be developed to a higher standard, and that continued efforts to integrate Levels' goals with Library goals be pursued vigorously.

Further, the committee recommended that improved quantitative measures of individual and overall program performance be developed and implemented.

d. Other - Jo Ann Farley reported that the Branch Committee is still working and not ready to report.

NEW BUSINESS

a. Parking - Towing/Ticketing - After much discussion regarding Towing vs. Ticketing and upon motion made by Jo Ann Farley, seconded by Jack Eber, and carried unanimously, it was,

RESOLVED, that the Library Director be authorized to sign a contract with Fagan's Towing, on a three month trial basis, to tow cars parked in any non-designated parking spaces and fire zones in the parking lot of the Main Library.

b. Surplus Furniture - Upon motion made by Dick Fuhrman, seconded by Elayne Bernstein, and carried unanimously, it was,

RESOLVED, that the Board of Trustees declare the following furniture & equipment listed below as surplus: to be either discarded or, if practical, put up for sale at the June Book Sale.

4 square low tables - 31" x31"

1 Adler typewriter AD-470

1 Adler typewriter AC-406

c. Community Room Application - The Board approved the following application for use of the meeting rooms:

Friends of Hospice

d. Other - Renée Zarin asked Board members to start thinking about the next service areas to be evaluated.

OPEN TIME

Questions were received and responded to regarding the Levels Ad Hoc Report and the purchasing of Young Adult books.

ADJOURNMENT

The public meeting adjourned at 9:40 p.m. Upon motion made by Dick Fuhrman, seconded by Jo Ann Farley, the Board went into executive session to discuss Collective Negotiations/Management Prerogatives.

Respectfully submitted

Dolly Relkin
Secretary