MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE
GREAT NECK LIBRARY ASSOCIATION
Tuesday, March 27, 1990

The regular meeting of the Board of Trustees of the Great Neck Library Association, Inc., was held on **Tuesday, March 27, 1990**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck,N.Y. 11024.

The following Trustees were present constituting a quorum:

Jack Eber
Jo Ann Farley
Muriel Kane
Emanuel Kline
Arthur Lerner
Dolly Relkin
Renee Zarin

Absent with prior notification:

Elayne Bernstein

Also present: Kenneth S. Weil, Library Director
Joe Latini, Director of Levels

CALL TO ORDER

In the absence of the President, Dolly Relkin, Vice-President, chaired the meeting and called the public session to order at 8:05 p.m.

MINUTES

Ms. Relkin asked for approval of the minutes of February 27, 1990, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the minutes of
February 27, 1990 be accepted as presented.

PUBLIC HEARING

No member of the public requested time to speak.

COMMUNICATIONS

a. S. Limmer to S. Birnbaum - Letter sent by the Library's attorney to S. Birnbaum, landlord of the Station Branch property, advising him of the Library's intention to go forward with refurbishment after 3/31/90 received no response. The Library Director will begin plans for the refurbishment.

TREASURER'S REPORT

Upon motion made by Emanuel Kline, seconded by Muriel Kane and carried unanimously, it was,

RESOLVED, that the Board acknowledge receipt of the February 28,1990 Financial Statement plus the payroll changes for the same period.

The Board was notified that the Treasurer's Report of December 31, 1989 and January 30, 1990 were revised as previously discussed.

LIBRARY DIRECTOR'S REPORT

In addition to his written report Mr. Weil reported on the following:

1. The furniture ordered for Levels and the computer room will arrive this week.

2. The performance of the "Robber Bridegroom" at Levels, and the ceremonial reopening of Levels over the weekend was successful and well received. The Library Director commended the work, dedication and devotion of the Levels staff led by Joe Latini.

NEW BUSINESS

a. Insurance Review - Stanley Butwin of Nathan Butwin Company, Inc. reviewed the Library's insurance coverage in view of the renewal date of May 1, 1990.

Cigna Insurance Group (the Library's current insurer) is offering to renew at a cost of $68,254. Northbrook Company is offering the same (plus) coverage (SUPRA) at $51,789. Northbrook is forming a Library Safety Group in which the Great Neck Library will participate. After some discussion and by recommendation of Mr. Butwin the Board passed the following resolution:

Upon motion made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, to change the Great Neck Library's insurance carrier from the Cigna Insurance Group Co. to the Northbrook Co. (package, auto & umbrella) beginning May 1, 1990, to be renewed November 1, 1990 to November 1, 1991.

b. Director's Discretionary Account - After discussion and at the recommendation of the Library Director the Board adopted the revised policy of the Director's Discretionary Fund as of March 27, 1990 as described below:

Upon motion duly made and seconded the Board authorized that a special account to be called the "DIRECTOR'S DISCRETIONARY FUND" be set up in an amount not to exceed $3,000 during any budget year. Funds resulting from the periodic sale of surplus books and miscellaneous equipment will be deposited in this account. The Library Director shall be authorized to sign checks for dispensing such funds. Income and expenditures shall be recorded in the Monthly Treasurer's Report. It will be the responsibility of the Treasurer to review the itemized expenditures from time to time.

c. Building Program - The Board scheduled a special working session for May 1, 1990 to:

Review Program prepared by Director
Architectural Selection
Architectural Tasks
Project Time Frame
Public Relations Campaign
Financial Plan
Environmental Concerns

Joe Latini will directly assist the Director during the Building Program.

d. Review of 1991 Operating Budget - After discussion the Board reviewed the 1991 Budget and upon motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Board accept the proposed 1991 Budget in the amount of $5,171,483, and present it to the public.

e. Meeting Room Application - The Board approved the following application for use of the meeting room:

Tribute to the Danes

f. Other - Dolly Relkin reported that two sets of Library Board minutes - January - March 1972 are missing from the Library Minute book.

Respectfully submitted,

Renee Zarin
Secretary