

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE
GREAT NECK LIBRARY ASSOCIATION

Tuesday, March 26, 1991

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, March 26, 1991**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Muriel Kane
Emanuel Kline
Arthur Lerner
Dolly Relkin
Renee Zarin

Also present:

Ken Weil, Library Director
Joe Latini, Assistant Director
Arlene Nevens, Assistant Director

CALL TO ORDER

President Elayne Bernstein called the public meeting to order at 8:15 p.m.

MINUTES

Ms. Bernstein asked for approval of the minutes of February 26, 1991 and March 12, 1991, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the minutes of
February 26, 1991 be adopted as presented.

Motion made by Renee Zarin, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the minutes of
March 12, 1991 be adopted as presented.

PUBLIC HEARING - No members of the public attended.

COMMUNICATIONS

a. Hardy Holzman Pfeiffer Associates to K. Weil - Stating their disappointment in the outcome of the selection process but were very interested in being informed of our progress.

b. Bentel & Bentel to E. Bernstein - In reference to the proposed expansion and reaffirming Mike Spector's reputation.

TREASURER'S REPORT

After discussion motion made by Emanuel Kline, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board acknowledge receipt of the February 28, 1991 Financial Statements and adopt the payroll changes for February 1991.

LIBRARY DIRECTOR'S REPORT - In addition to his written report Mr. Weil reported on the following:

1. Marlene Levins Memorial Fund - A committee consisting of the Gift Committee, Ellen Riboldi, Arlene Nevens and Ken Weil have met to propose an appropriate memorial for Marlene Levins. If there are enough funds, an outdoor sculpture of Mother Goose was suggested. Mr. Weil read a press release which was reviewed. It was the general consensus of the Board that the release should not solicit funds.

2. Copies of the new "Organization Manual" were distributed to all Board members. Arlene Nevens was commended for a nice job.

3. The May 28th Board meeting date was requested to be changed to May 21, 1991.

OLD BUSINESS

1. Public Relations Consultant - Muriel Kane reported that the Committee in its search for a Public Relations Consultant has approached two possible qualified PR people to see if they are interested in the project. Lee Karlin and Betty Rice were sent materials on the Library and a list of job responsibilities, and were asked to prepare proposals. It was the consensus of the Committee to interview and hire soon. This person is being hired specifically for the Building Program only.

2. Formation of Building Program Committee - Elayne Bernstein reported that the following people will serve on the Building Program Committee: Muriel Kane, Dolly Relkin, Arthur Lerner and Elayne Bernstein. The first meeting is scheduled for Tuesday, April 2, 1991.

3. 1992 Operating Budget Discussion - Ken Weil reported on the revision of the 1992 Proposed Budget. He reviewed the categories where he was able to make cuts. The total amount of the 1992 Proposed Budget is \$5,375,533, an increase of \$204,050. The estimated tax rate is \$1.96 based upon estimated assessed valuation of \$263,500,000.

Upon motion made by Emanuel Kline, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Board present
the Proposed 1992 Budget to the public at
the April 9, 1991 Budget Hearing.

4. Station Branch Renovation - Ken Weil reported that the working drawings for Station Branch are complete and will eventually go out to bid. A meeting will be held at the Station Branch to discuss and inform the public of the renovation plans. The meeting was set for Thursday, April 11th, at 8:00 p.m.

5. Other - Dolly Relkin reported on the opening of the art exhibit "3 Great Neck Artists" on Sunday, March 24th. The exhibit drew a larger than usual crowd and much enthusiasm. She thanked Muriel Turk and Lynn Kissane for their efforts in helping to make it a success. The Board in turn commended Dolly Relkin for another successful exhibit.

NEW BUSINESS

1. PLA Conference - Arlene Nevens reported that the conference was wonderful; it focused in on problems and issues just for public libraries. Exhibits were excellent. Ken Weil also reported on some of the meetings he attended which were timely and appropriate. Arlene will prepare a report for the Board.

2. Local Library Incentive Aid - After reviewing the proposal for providing NLS with 75% of the member libraries' "Swing Money" and upon motion made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Great Neck Library
Board of Trustees vote for the allocation of 75%
of the 1991 "Swing Money" to NLS.

3. Community Room Applications - Motion made by Arthur Lerner, seconded by Jo Ann Farley, that the Board approve the following applications for the use of the meeting rooms:

1. Gray Panthers
2. N.S. Coalition for Safe Energy

3. Community Concert Association of Great Neck
4. Great Neck Visiting Nurse
5. CLASP

4. Other - Upon motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Board of Trustees authorize the President of the Board to sign a contract with the Spector Group for the Main Library for schematic design services for a fixed amount of \$50,000 and subsequent architectural services at a rate of 8% for new construction, 10% for renovation work, plus customary expense, provided that the Board Building Committee and Counsel find the terms of contract to be acceptable.

ADJOURNMENT

Upon motion duly made and seconded, the public meeting adjourned at 10:00 p.m.

Respectfully submitted,

Arthur Lerner
Secretary