

**GREAT NECK LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, March 22, 1994**

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, March 22, 1994**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Richard Fuhrman
Muriel Kane
Dolly Relkin
Renee Zarin

Absent with prior notification: Arthur Lerner

Also present: Ken Weil, Library Director
Joe Latini, Assistant Director
Arlene Nevens, Assistant Director
Attendance sheet attached.

CALL TO ORDER

President Renee Zarin called the public meeting to order at 8:10 p.m.

MINUTES

Renee Zarin asked for approval of the minutes of February 22nd and March 8th, 1994, copies of which had been distributed to each Trustee prior to the meeting. Upon motion made by Richard Fuhrman, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the minutes of
the February 22, 1994 meeting be accepted as
presented.

Upon motion made by Jack Eber, seconded by Richard Fuhrman, and carried unanimously, it was,

RESOLVED, that the minutes of the March 8, 1994 Budget Review be accepted as presented.

CORRESPONDENCE

a. Sharyn Schneider to Board of Trustees - Requesting use of the bathroom facilities and to set-up a check point on the grass area of Bayview Avenue for the G.N. Committee for Soviet Jewry Walk-a-Thon on Sunday, May 15th. Board approved.

TREASURER'S REPORT

Richard Fuhrman, Treasurer, reviewed the February Financial Report. After discussion and upon motion made by Muriel Kane, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees acknowledge receipt of the January and February 1994 Financial Statements and adopt the Payroll Changes for February 1994.

LIBRARY DIRECTOR'S REPORT - Ken Weil reported on the following:

1. Because our new computer system came online in mid February 1993 there are no statistics for that period. Reliable comparative figures will be available in September.
2. Parking problems continue to plague the Library on a daily basis. We have asked the police to patrol the fire zones and ticket the offenders. The Board has authorized the Director to check with Counsel about towing.
3. Ken Weil is working with a staff committee to develop a plan for off-site parking on a temporary basis for the staff.
4. The School District has responded to our request for possible expansion of the Parkville Branch. Due to the Parkville School renovations and the transfer of Kindergarten classes, the School District would like to postpone the request for about a year. This matter will be turned over to the Board's Building Committee for further study.

5. Painting the Parkville Branch is scheduled for April 8-11th, during which time the Branch will be closed. The painting, moving of shelves, new blinds and ceiling tiles should cost approximately \$18,000.

6. We are continuing to improve our newsletter. A revised format is now under review which we believe will contain costs.

7. As of April 1, 1994 the Maintenance Department will be reorganized. The primary thrust of the reorganization is to divide overall maintenance job responsibilities between our Head Custodian, Mike DiGirolamo, and our Senior Custodian, George Malcolm. We are also changing the work schedule of the night crew. In the process the total number of custodial hours are being reduced somewhat.

Renee Zarin reported that she attended a Library Staff Meeting on Wednesday, March 16th which gave her an opportunity to meet more staff. She said it was an excellent experience, and the Library was in good hands under the supervision of our Director and the two Assistant Directors.

OLD BUSINESS

a. Citizens Building Advisory Committee - Muriel Kane reported that the Committee has met several times and are still organizing themselves. Valerie Feinman has been elected Temporary Chairperson of the Core Group. There is a great deal of material to be studied and lots of questions. This Committee will be meeting once a week.

b. Budget Review - Ken Weil reviewed adjustments to the 1995 Proposed Budget which were discussed at the Budget Review Meeting on March 8th. The total expenses are not affected by the proposed changes. After discussion and upon motion made by Richard Fuhrman, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Board of Trustees accept the Proposed 1995 Budget in the amount of \$5,647,456.93 and present it to the public on April 19, 1994.

c. Levels Ad Hoc Committee - Elayne Bernstein reported that her Committee has held two meetings and are preparing a detailed report for the Board, addressing the following three issues:

1. The reason for developing Levels, and is it still valid today?
2. If so, are we doing the best job, or could we do better?
3. What are the costs of personnel and programs? It was reported that Levels users have been paying for trips, picnics, etc.

Elayne Bernstein distributed a preliminary informational sheet on Levels and its usage, and asked Board members for their input.

d. Branch Committee Report - Jo Ann Farley reported that her Committee met once, and there is no report at this time.

e. Other - Renee Zarin asked if the Committee on Honoring Library Benefactors, such as the Eldridge Family, have anything to report. Dolly Relkin stated that some discussions have taken place, but they are not ready to report at this time.

NEW BUSINESS - None

OPEN TIME -Questions were received and responded to regarding the Citizen's Building Advisory Committee, and Levels.

ADJOURNMENT

Upon motion duly made by Muriel Kane, and seconded by Jo Ann Farley the public meeting adjourned at 9:10 p.m.

Respectfully submitted,

Dolly Relkin
Secretary

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