

GREAT NECK LIBRARY
BOARD OF TRUSTEES BUDGET REVIEW
GREAT NECK LIBRARY ASSOCIATION

Tuesday, March 10, 1992
Budget Review

The Budget Review meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, March 10, 1992**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024,

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Muriel Kane
Emanuel Kline
Arthur Lerner
Dolly Relkin
Renee Zarin

Also present:

Ken Weil, Library Director
Joe Latini, Assistant Director
Arlene Nevens, Assistant Director

CALL TO ORDER

President Elayne Bernstein called the public meeting to order at 8:00 p.m.

Library Director, Ken Weil, reviewed the first draft of the Proposed 1993 Budget. He stated that his objective was to keep the Budget as low as possible without affecting services. The Tax Appropriation of \$5,284,182 is approximately a 2.07% increase. He also stated that some categories of the budget may have to be increased.

Jack Eber questioned the Salary category which he stated is over 70% of the total budget. Mr. Weil explained that salaries have increased over the past several years. However, the actual number of employees is less despite the fact that our circulation has increased significantly over the past

several years. He stated that the percentage allocated for salaries in our budget is within the normal range for libraries, especially when we consider that the Great Neck Library has three branches. Dolly Relkin replied that a survey of other libraries showed that the norm in salaries is 67-68% of budget.

Ken Weil, Library Director reviewed the following:

Receipts

Fines - Increased by \$2,000 - did not want to over estimate.
Commissions - no increase - will look at this category further.
Direct Access - decreased by \$200.
Interest - left the same - Interest rates have been falling.
Applied Balance - \$100,000 balance from 1991 balance carryover to decrease the 1993 tax rate.

Expenditures

Categories which showed increases are:

Books - \$5,000
Video Recordings - \$5,000 -amount budgeted was too low - also to cover branch demands.
Newspapers - \$500. Office Supplies - \$2,000
Computer Supplies - \$4,000 - We now have computers for the public at Main and the three branches.
Telephone - \$5,000 - we have added several lines, fax machines.
Postage - \$1,300
Publicity & Printing - \$3,000 -will be reviewing this category again. Will be focusing on our Newsletter, printing of flyers, brochures, etc.
Programming - \$3,000 Copy Machines - \$1,000
Computer Equipment - \$2,000

In the Building Expenses Category, increases are in: Electric, Water and Custodial Supplies.

Employee Benefits showed mandated increases in Social Security, Workmen's Compensation and Health Insurance.

Debt services remained the same.

Mr. Weil stated that the Tax Appropriation shows an increase of \$107,349 or 2.1%.

Arthur Lerner stated that we are clearly being conservative. In 1990 there was a 8.76% increase, 1991 - 5.1%; 1992 - 3.7% and 1993 -2.1%.

Upon motion duly made and seconded the public meeting adjourned at 9:15 p.m.

Motion made by Dolly Relkin, seconded by Renee Zarin that the Board go into executive session to discuss Personnel Issues.

Respectfully submitted,

Jack Eber
Secretary