

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE
GREAT NECK LIBRARY ASSOCIATION

Tuesday, February 26, 1991

The regular meeting of the Board of Trustees of the Great Neck library was held on Tuesday, February 26, 1991, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Dolly Relkin
Muriel Kane
Jo Ann Farley
Jack Eber
Arthur Lerner

Also present: Ken Weil, Library Director

Absent with Prior Notification: Elayne Bernstein
Renee Zarin
Emanuel Kline

CALL TO ORDER

In the absence of the President, Dolly Relkin, Vice-President, chaired the meeting. The public meeting was called to order at 8:20 p.m.

MINUTES

Ms. Relkin asked for approval of the minutes of January 22, 1991, and January 29, 1991, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Arthur Lerner, and seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the minutes of
January 22, 1991 be accepted as amended.

Motion made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the minutes of the
January 29, 1991 regular meeting be adopted as presented.

PUBLIC HEARING - No members of the public attending.

COMMUNICATIONS

a. L.I. Committee for Soviet Jewry to K. Weil - Requesting use of bathroom facilities and set up of a check point on the grass area bordering Bayview Avenue for their annual Walk-A-Thon. Motion made by Muriel Kane, seconded by Arthur Lerner, and carried unanimously, it was,

RESOLVED, that the Board approve the request of the L.I. Committee for Soviet Jewry for their annual Walk-A-Thon on Sunday, May 5, 1991.

b. R. Bruce to E. Bernstein - Requesting cost figures on the "First 100 Years" booklet which was mailed to the community. President, Elayne Bernstein, will contact him and discuss the issue in person.

c. S. Stier to E. Bernstein - In praise of the "First 100 Years" booklet.

d. E. Hannes to the Board of Trustees - Urging the addition of laserdiscs, and objecting to the fines on videos. President, Elayne Bernstein, will discuss the matter with Mr. Hannes.

e. A. Nevens & J. Latini to Board of Trustees - Thanking the Board for their vote of confidence in approving the reorganization of the Library and their new assignments.

TREASURER'S REPORT

After review and discussion motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board acknowledge receipt of the January 31, 1991 Financial Statements, and adopting the payroll changes for January 1991.

LIBRARY DIRECTOR'S REPORT - In addition to his written report Mr. Weil reported on the following:

1. The new furniture ordered for the staff lounge has arrived and staff is very pleased with the new look.

2. The first revision of the 1992 Operating Budget is now complete. Savings will be realized in several areas in the 1992 budget operations.

3. The new Xerox copier for in-house use has been installed. Board members were given a code number for its use.

4. He also reported that Arlene Nevens is in the process of updating the Organizational Manual which will be available shortly.

OLD BUSINESS

A. Building Program at the Main Library.

1. Selection of an Architect - There was an executive session of the Board on February 13, 1991, and extensive discussion concerning architects who were interviewed. At that time there was consensus of the Board's choice. Motion made by Muriel Kane, seconded by Arthur Lerner, and carried unanimously, it was,

RESOLVED, that the Board authorize the Director to notify the Spector Group that they have been selected by the Board to prepare preliminary schematics and cost estimates for expansion of the Main Building. Prior to any plans by the Architect the Director is authorized to work out the details of a contract with the Spector Group, and with advice of counsel, present such contract at a future Board meeting.

2. Building Program - Ken Weil discussed possible land that may be available from the Great Neck Water Pollution Control.

B. Station Branch - Ken Weil informed the Board that when the renovation work begins at the Station Branch he would like to include work on the HVAC system which will require the use of a consultant. Motion made by Jack Eber, seconded by Arthur Lerner, and carried unanimously, it was,

RESOLVED, that the Board approve the expenditure of \$1,000 to Electro-Mechanical Technical Group for consultant work at the Station Branch.

Approximate cost of the proposed renovation work is \$115,000, not including shelving and furniture.

NEW BUSINESS

A. Personnel Issues - Upon motion duly made and seconded the Board went into executive session at 9:35 p.m. to discuss Personnel matters.

The public meeting reconvened at 9:40 p.m. Motion made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the President is hereby authorized to sign the employment contract with the Library Director for the year 1991 according to the terms agreed upon.

B. Appointment of Sandra O'Connor to Nominating Committee - Motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board adopt the resolution appointing Sandra O'Connor to continue to fill the position on the Nominating Committee until January 1992; when at the Annual Meeting a vote shall be held to elect a candidate to complete the term (Jan. 1991 to Jan. 1993).

C. Appointment of Richard Gaba as Labor Counselor - Motion made by Arthur Lerner, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Board of Trustees appoint Richard Gaba as the Labor Counsel for a two year period ending December 31, 1992 at a rate of \$200 per hour. Such services are to be provided upon the request of either the President or Vice-President of the Board of Trustees, and/or the Director of the Library.

D. Purchase of Xerox Photocopier - Motion made by Muriel Kane, seconded by Arthur Lerner, and carried unanimously, it was,

RESOLVED, that the Board authorize the expenditure of \$8,543.50 from the 1990 balance carryover for the purchase of a Xerox 5042 copier.

E. Community Room Applications - Motion made by Jack Eber, seconded by Muriel Kane that the Board approve the following applications for the use of the meeting rooms:

1. Marxist Forum of Great Neck
2. Reap II
3. Womanspace in Great Neck
4. Reform Democratic Association of G.N.
5. G.N. Chapter of Hadassah - Kochavim Group
6. G. N. Hadassah - Erev Group
7. New Jewish Agenda

Upon motion duly made and seconded, the Board went into executive session at 10 p.m. to discuss personnel and legal matters.

The public meeting reconvened at 10:30 p.m.

F. Public Relations Consultant - After much discussion, it was agreed that a professional public relations consultant would be hired during the planning of expansion for the Main Library. A committee of three, Elayne Bernstein, Muriel Kane, and Ken Weil, was formed to prepare a list of names for interviews to establish parameters of work to be done (e.g. press releases, attending Board meeting, print materials to public, etc.) and report to the Board at the next meeting. The consultants to be interviewed will be requested to prepare a proposal for the Board's review.

ADJOURNMENT

Upon motion duly made and seconded the public meeting adjourned at 10:30 p.m.

Respectfully submitted,

Arthur Lerner
Secretary