

**GREAT NECK LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, February 23, 1993**

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, February 23, 1993**, at the office of the Library on Bayview Avenue, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Jack Eber
Jo Ann Farley
Richard Fuhrman
Muriel Kane
Arthur Lerner
Dolly Relkin
Renee Zarin

Absent with prior notification: Elayne Bernstein

Also present: Ken Weil, Library Director
Arlene Nevens, Assistant Director
Joe Latini, Assistant Director
Attendance sheet attached

CALL TO ORDER

In the absence of the President, Arthur Lerner, Vice-President, chaired the meeting. He welcomed all present and called the public meeting to order at 8:09 p.m.

MINUTES

Mr. Lerner asked for approval of the minutes of January 19th and the regular meeting of January 26, 1993, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Muriel Kane, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the minutes of
January 19, 1993 be accepted as amended.

Motion made by Dolly Relkin, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the minutes of the regular meeting of January 26, 1993 be accepted as amended.

The minutes of the Annual Meeting of January 25th & January 26th, 1993 were reviewed. It was requested that the minutes be revised to reflect resolutions and eliminate individual comments.

Richard Fuhrman made the motion, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Board accept Elayne Bernstein's responses (via telephone) on electing Board officers and the assignment of Board Committees.

CORRESPONDENCE

- a. Marianna Wohlgemuth to E. Bernstein 1/12/93
- b. Ken Weil to Marianna Wohlgemuth 2/1/93
- c. Joe Adler to Ken Weil 1/2/6/93
- d. Ken Weil to Joe Adler 2/1/93
- e. Marietta D. Camillo to E. Bernstein 1/17/93
- f. Ken Weil to Marietta D. Camillo 2/2/93
- g. Richard Boyle to Bd. of Trustees 1/26/93
- h. Steve Limmer to E. Bernstein 1/19/93
- i. Marianna Wohlgemuth to E. Bernstein 2/5/93
- j. Richard Boyle to E. Bernstein 2/8/93
- k. Marianna Wohlgemuth to Ken Weil 2/6/93
- l. Petition to Board of Trustees 1/15/93
- m. Mary Peckerman to Bd. of Trustees 1/5/93
- n. Ken Weil to Mary Peckerman and to individuals listed on 1/15/93 petition to Bd. of Trustees.

All duly noted and commented on.

TREASURER'S REPORT

After review and discussion motion made by Renee Zarin, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees acknowledge receipt of the January 31, 1993 Financial Statements and adopt the payroll changes for the same period.

LIBRARY DIRECTOR'S REPORT - In addition to his written report Mr. Weil reported on the following:

1. Circulation statistics again show a large increase at the Lakeville Branch. Main and Station showed decreases with increases at Parkville and Lakeville.

2. The Library's telephone system is really on its way out. Joe Latini is working on replacing the system as soon as it is practical to do so.

3. The Library will be purchasing and installing a new Building Security system from Tel Star at a cost of 17% below that offered by AFA.

4. The Library's new circulation system, Innovative Interface went online February 16th. Staff seems to be adapting quite well to the changes and the public has had, so far, little inconvenience due to the change. Ken Weil thanked Arlene Nevens, Mary Dehn and Janet Fine. Due to their extraordinary efforts our transition to the new system has been relatively painless.

5. Millie Hoffman, one of our employees passed away. She worked part time in both Technical Services and the Circulation Department. A memorial service was held Sunday, February 14th at the Library.

6. The new in-house payroll system is running quite smoothly. A new computerized system of reporting payroll information is now being used. Ken Weil thanked Joe Latini for the tremendous amount of time he spent in both the Personnel and Bookkeeping departments during this period.

7. As part of the agreement with JAC Planning and Environmental Consultants an analysis of the Library traffic flow has been conducted. Monitoring devices were installed at the parking lot entrance and exit to record the number of vehicles using the parking lot. The Board will be informed of the progress.

8. An Emergency Task Force has been created to recommend how additional Library Aid might be allocated should such funds become available. Ken Weil has been asked to represent Nassau County on this committee.

OLD BUSINESS

1. Election of Board Officers - After voting the following slate of Board Officers for 1993 was presented:

Elayne Bernstein	President
Arthur Lerner	Vice-President
Muriel Kane	Treasurer
Jack Eber	Secretary
Jo Ann Farley	Assistant Treasurer
Renee Zarin	Assistant Treasurer

2. Committee Assignments

Nominating Committee Jack Eber - Renee Zarin

Personnel & Salary Committee Elayne Bernstein
Dolly Relkin
Arthur Lerner
Muriel Kane

Investment Committee Muriel Kane
Jo Ann Farley
Renee Zarin
Elayne Bernstein
Richard Fuhrman - alternate

Steering Committee	Elayne Bernstein Arthur Lerner Dolly Relkin Muriel Kane
NLS Representative	Richard Fuhrman
Program Committees	Art - Dolly Relkin Music - Arthur Lerner, Muriel Kane
Policy Committee	Jo Ann Farley Dolly Relkin Richard Fuhrman Elayne Bernstein Jack Eber - alternate
Transportation Committee	Jo Ann Farley Renee Zarin
Branch Committee	Jo Ann Farley Jack Eber Richard Fuhrman Elayne Bernstein

An Ad Hoc Committee was established to review procedures for election of Board Officers. Richard Fuhrman, Elayne Bernstein and Renee Zarin offered to serve. Dolly Relkin will be the alternate.

3. Building Program - After discussion it was the consensus of the Board to call a meeting of the Steering Committee as soon as possible in order to move the process.

NEW BUSINESS

1. Meeting Procedures - Renee Zarin and Jo Ann Farley presented a proposal for revising meeting procedures for the Board to consider at the next board meeting. If adopted it will become part of the Board Policy Manual - Section B.

2. Community Room Applications - The Board approved the following applications for use of the meeting rooms:

Sono Inc.
Public Access

3. Other - Renee Zarin inquired if anything official has been received in reference to the petition submitted to the school district to "creating a public library". Ken Weil reported that its in the hands of the school's attorney.

ADJOURNMENT

Upon motion duly made and seconded the public meeting adjourned at 10:09 p.m.

Respectfully submitted,

Jack Eber
Secretary