

**GREAT NECK LIBRARY  
BOARD OF TRUSTEES MEETING  
Tuesday, February 22, 1994**

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, February 22, 1994**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein  
Jack Eber  
Jo Ann Farley  
Richard Fuhrman  
Arthur Lerner  
Dolly Relkin  
Renee Zarin

Absent with Prior Notification: Muriel Kane

Also present: Ken Weil, Library Director  
Joe Latini, Assistant Director  
Attendance Sheet attached.

**CALL TO ORDER**

President Renee Zarin called the public meeting to order at 8:05 p.m.

**MINUTES**

Renee Zarin asked for approval of the minutes of January 18th, 24th and January 25th (Annual Meeting), January 25th (regular meeting) and February 15th, 1994 ( Special Meeting), copies of which had been distributed to each Trustee prior to the meeting. Upon motion made by Elayne Bernstein, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the minutes of January 18th, 1994 be accepted as amended.

**FURTHER RESOLVED**, that the minutes of January 24, 1994 (Emergency Meeting) be accepted as presented.

Upon motion made by Arthur Lerner, seconded by Richard Fuhrman, and carried unanimously, it was,

**RESOLVED**, that the minutes of the regular board meeting of January 25, 1994 be accepted as amended.

Upon motion made by Arthur Lerner, seconded by Jack Eber, and carried unanimously, it was,

**RESOLVED**, that the minutes of the special board meeting of February 15, 1994 be accepted as amended.

The minutes of the Annual Meeting of the Library Association of January 24th and 25th, 1994 were reviewed and will be presented for adoption at the Annual Meeting of January 1995.

#### **CORRESPONDENCE**

- a. Barbara J. Tutino to Elayne Bernstein 2/4/94
- b. Richard Boyle to Bd. of Trustees 2/2/94

Duly noted and commented on.

#### **TREASURER'S REPORT**

Treasurer, Richard Fuhrman, reviewed the preliminary Financial Statements of January 31, 1994. After discussion and upon motion made by Arthur Lerner, seconded by Elayne Bernstein, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees adopt the January payroll changes entitled "1994 Salary Update". (Attached to Minutes)

**LIBRARY DIRECTOR'S REPORT** - Ken Weil reported on the following:

1. System-wide circulation statistics for the month of January show a substantial decrease of 12% from January 1993. Incomplete data and severe weather conditions have undoubtedly had an impact on use of the Library.

2. The new chairs that were ordered for the reading area overlooking the pond arrived; the AV security wall was installed; the new projection and sound equipment purchased for the community room is operative. Patrons seem to be pleased with all the new furniture and equipment.

3. New Storm windows have been installed at Parkville and the new A/C units will be installed in early spring.

4. Held a meeting at Parkville Branch on February 9th with Marianna Wohlgemuth and Marietta DiCamillo. Among other items discussed was a letter sent to Dr. Shine asking the School Board for their input on four possible alternatives for expanding the Parkville Branch. Those alternatives are:

1. Cost/Benefits of expanding the existing Branch by adding existing space within the Parkville Annex Building.
2. The availability of space in the Parkville School to relocate the Branch.
3. Possibility of building a new addition on to the Parkville Annex Building.
4. The availability of land at the Parkville School/Annex complex for the construction of a new Branch.

Another meeting at the Parkville Branch is scheduled for March 9th.

5. Madge Kaplan of Great Neck is our new NLS Board Member representing the Area VII Libraries.

6. We are making every attempt to keep the Library open during stormy weather whenever possible. However, the safety of our staff, the availability of staff and the condition of the parking lots and walkways are always primary considerations in determining the ability to maintain normal hours during inclement weather.

7. A new organization, the Public Library Director's Association of Nassau County has been formed. Ken Weil has been elected to serve as its first President.

8. Two positive newspaper articles were printed about the Library. The first appeared in the Great Neck Record February 3rd on the proposed expansion of the Library. The second article appeared in the February 12th issue of the L.I. Section of the N.Y. Times on the Library's Online Catalog.

9. Personnel Changes - James Lasak from the Bookkeeping Department is no longer with us. The Administrative Staff is handling the daily routine of the department until a new Bookkeeper is hired.

## **OLD BUSINESS**

a. Citizen's Building Advisory Committee - Ken Weil reported that the committee has met three or four times. The Core Committee consists of: Ann and Louis Dorfsman, Valerie Feinman, Harold Shictman and Godfrey Murrain. This Committee will invite twenty additional residents to form the Citizens Building Advisory Committee. Board member, Muriel Kane and Library Director, Ken Weil will serve as ex-officio members

The next meeting is scheduled for March 1st at 8:00 p.m. in the Multipurpose Room of the Main Library. Renee Zarin stated that members of the Building Committee are welcome to attend.

b. Changes to Board Policy Manual as a result of By-Laws Amendments. - Upon motion made by Dolly Relkin, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees adopt changes to Section 0 of the Board Policy Manual entitled "Membership in the Association" to conform to changes in the By-Laws adopted on January 25, 1994.

## **NEW BUSINESS**

a. Investment Committee (Budget Review) - Richard Fuhrman reported that after discussing a number of issues with Ken Weil he felt it was not necessary to create a separate Budget Committee. He suggested that it be combined with the Investment Committee.

Upon motion made by Dolly Relkin, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees approve changing the name of the Investment Committee to the Investment/Budget Committee.

The Investment/Budget Committee will meet on Wednesday, March 2nd at 8:00 p.m.

b. Levels Ad Hoc Committee - Elayne Bernstein stated that on March 16, 1994 Levels is having an Orientation Program and invited all board members to attend. A meeting date for the Committee will be set up when Muriel Kane returns from her trip.

c. Public Library Association Conference - The Public Library Association is holding a national convention in Atlanta from March 23rd to March 26th. Upon motion made by Jack Eber, seconded by Elayne Bernstein, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees approve attendance of two staff members at the 1994 PLA Conference at a cost not to exceed \$3,000.

Elayne Bernstein stated her desire to attend.

d. Other - Elayne Bernstein stated that she would like the Board to consider honoring the Library's Benefactors, the Eldridge family, in connection with the proposed building expansion program. Dolly Relkin, Elayne Bernstein and Arthur Lerner, were appointed to develop criteria for the selection of such honorees.

Upon motion made by Richard Fuhrman, seconded by Elayne Bernstein, and carried unanimously, the Board went into Executive Session to discuss Salary Increases for the Administrative Personnel.

The public meeting adjourned at 9:20 p.m.

The public meeting reconvened at 10:50 p.m. Upon motion made by Arthur Lerner, seconded by Elayne Bernstein, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees approve the 1994 Salary Changes for the Assistant Directors and the Library Director as recommended by the Personnel Committee.

Upon motion duly made and seconded the public meeting adjourned at 10:55 p.m.

Respectfully submitted,

Dolly Relkin  
Secretary