

**GREAT NECK LIBRARY
MINUTES OF THE REGULAR
BOARD OF TRUSTEES MEETING
Tuesday, February 9, 1999
8:00 P.M.**

APPROVED 3/23/99
DRAFT

A Meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, February 9, 1999**, at the Main Building, Bayview Ave. at Grist Mill Lane, Great Neck, NY 11023. (Agenda attached.)

The following Trustees were present constituting a quorum:

Mischa Schwartz, President
Elayne Bernstein, Vice President
Marietta DiCamillo, Secretary
Catherine Moore, Treasurer
Steve Glaser, Assistant Treasurer
Joyce Klein
Bette Weidman

Also present: Neil Zitofsky, Business Manager
Absent due to illness: Christine Salita, Library Director

CALL TO ORDER

President Mischa Schwartz called the meeting to order at 8:05 p.m. and welcomed those present.

ANNOUNCEMENTS

Dr. Mischa Schwartz explained that the Board had wished to honor former Trustee Ralene Adler by presenting her with a plaque for her years of service to the Library. However, it was Mrs. Adler's preference to have the Board Secretary read a brief statement into the minutes which would summarize her accomplishments during her tenure:

Board Secretary Marietta DiCamillo began: *"Before I note Ralene Adler's accomplishments during her tenure as Trustee, I would like to say something on a personal note. Working with Ralene during the past three years has been enlightening and interesting. Her level of enthusiasm and energy cannot be topped. Her opinion has not always been warmly embraced, that should not take away from recognizing or appreciating her level of commitment that she willingly gave. She took her role of Trustee seriously and her sole motivation was to serve the Great Neck Library community to the best of her ability. Not shy to state her beliefs and convictions some have said she was just being difficult and argumentative. Her approach unconventional, her intentions honorable. She operated within the framework of dignity, honesty, integrity and achieved a great deal. As Treasurer, she with the cooperation of the staff and support of the Board, successfully implemented the recommendations of an operational audit conducted in 1995. The fiscal supervision she exhibited over the budget and the spending (as Treasurer and Chair of the Finance Committee) resulted in multiple years of zero tax increase budgets. As Chair and member of the Branch Committee and Chair of Parkville Advisory Renovation Committee, she laid the foundation for the*

improvement currently being undertaken at Parkville. Among these accomplishments, she served as Chair and member of the Policy Bylaw Committee, member of the Transportation, Levels, Director's Search, and Long Range Planning Committee. She served as Assistant Treasurer. These, as I have mentioned, are only some of the many accomplishments that can be credited to Ralene Adler. I believe that the Great Neck Library is a better place for her having served as Trustee for the past four years. She has been an asset to this Board and from that perspective, I will miss her greatly. "

President Schwartz announced the following Board Committee appointments:

Personnel: Steve Glaser, Chairperson
Marietta DiCamillo
Joyce Klein

Finance: Catherine Moore, Chairperson
Marietta DiCamillo
Steve Glaser

Branch : Elayne Bernstein, Chairperson
Catherine Moore
Bette Weidman

Policy/Bylaws: Mischa Schwartz, Chairperson
Joyce Klein
Bette Weidman

President Schwartz announced that the meeting date for the Preliminary Budget Review would be changed to March 9, 1999.

NOMINATING COMMITTEE APPOINTMENTS

President Schwartz opened nominations to fill the Board appointed seats on the Nominating Committee. Elayne Bernstein nominated Marge Kurcias, Marietta DiCamillo nominated Linda Burghardt and Michael Levine and Catherine Moore nominated Valerie Molinaro Birnbach.

Upon motion by Catherine Moore, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the nomination of Valerie Molinaro Birnbach for the Nominating Committee member position for one year.

VOTE: Yes - 5 (Bernstein, Klein, Moore, Schwartz, Weidman)
No - 1 (DiCamillo)
Abstain - 1 (Glaser)

Motion carried

Upon motion by Marietta DiCamillo, seconded by Joyce Klein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the nomination of Michael Levine for the Nominating Committee member position for one year.

VOTE: Yes - 1 (DiCamillo)
No - 5 (Bernstein, Klein, Moore, Schwartz, Weidman)
Abstain - 1 (Glaser)
Motion Failed

Upon motion by Marietta DiCamillo, seconded by Catherine Moore, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the nomination of Linda Burghardt, for the Nominating Committee member position for one year.

VOTE: Yes - 2 (DiCamillo, Klein)
No - 4 (Bernstein, Moore, Schwartz, Weidman)
Abstain - 1 (Glaser)
Motion Failed

Upon motion by Elayne Bernstein, seconded by Bette Weidman, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the nomination of Marge Kurcias, for the Nominating Committee member position for one year.

VOTE: Yes - 5 (Bernstein, Klein, Moore, Schwartz, Weidman)
No - 1 (DiCamillo)
Abstain - 1 (Glaser)
Motion carried

MINUTES

Upon motion by Marietta DiCamillo, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the Minutes of the Regular Meeting of the Board of Trustees, January 19, 1999, and that the Reorganization Meeting minutes of January 26, 1999, be adopted as presented.

VOTE: Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)
Motion Carried Unanimously

Secretary DiCamillo advised the Board that the minutes of the Annual Meeting of the Association, which took place on January 25 and 26, 1999 were reviewed and will be presented at the Annual Meeting in January 2000 for adoption by the Association.

CORRESPONDENCE

- A) Ralene Adler to Board of Trustees, received January 27, 1999.
Ralene Adler was in attendance.

TREASURER'S REPORT

During the month of January, 1999, revenue received was \$847,470.76. Total expenses were \$393,807.73.

At the close of business, January 31, 1999, total unadjusted operating fund holdings were \$2,102,297.43, which were on deposit at Marine Midland Bank and The Bank of New York, in US Treasury Bills, and in Petty Cash funds at Main and the Branches. [Note: the 1/31/99 cash balances are unadjusted as the January 1999 bank statements and auditors' 12/31/98 adjustments, have yet to be received.]

This sum includes \$669,098.51 in reserves designated for renovations to the Parkville and Lakeville Branches. Additionally, the unadjusted balance of the Main Building and Special Services fund was \$1,210,558.80; the Automated Library fund was \$175,241.96; the Restricted Gift fund was \$11,077.90; the Branch and Special Services fund was \$188,565.70. These funds totaled \$1,585,444.36 on January 31, 1999.

Upon motion by Catherine Moore, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept the January, 1999, Treasurer's Report with the Personnel Changes of January 19, 1999, through February 8, 1999.

VOTE: Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)
Motion Carried Unanimously

Upon motion by Catherine Moore, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Registers presented at the January 1999 Regular Meeting of the Board of Trustees, dated January 14, 1999, through February 3, 1999. Paid Checks numbered 1020 and 16118 through 16151, To Be Paid Checks numbered 16152 through 16195, the sums set against their respective names, amounting in the aggregate to one hundred fifty two thousand seventy-nine dollars and seventy-five cents (\$152,079.75).

VOTE: Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)
Motion Carried Unanimously

REPORTS

LIBRARY DIRECTOR'S REPORT

In the Director's absence, Arlene Nevens presented the report. (Attached hereto.)

BRANCH ADVISORY COMMITTEE

On February 23, 1999, the Branch Committee is scheduled to meet with members of the Lakeville and Parkville Advisory Committees to select furnishings for the renovated branches.

OLD BUSINESS

Upon motion by Marietta DiCamillo, seconded by Catherine Moore, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize two staff members to attend the 1999 Public Library Association Spring Symposium to be held in Chicago, Illinois. Total cost for said attendance not to exceed \$2,890, to be charged to the Travel - Conference and Meeting budget line.

VOTE: Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)
Motion Carried Unanimously

Upon motion by Marietta DiCamillo, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize two staff members to attend the 1999 Innovative Interfaces User's Group Meeting to be held in Oakland, California. Total cost for said attendance not to exceed \$2,636, to be charged to the Travel - Conference and Meeting budget line.

VOTE: Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)
Motion Carried Unanimously

Upon motion by Elayne Bernstein, seconded by Bette Weidman, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve Change Order Number 1 in the amount of \$3,465 so that 315 square feet of asbestos at the Parkville Branch Library, not originally identified during the pre-renovation site survey, may be removed.

Public Comment:

Marianna Wohlgemuth - Parkville asbestos removal.

Joann Farley - school district paying for asbestos removal.

VOTE: Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)
Motion Carried Unanimously

Open Time:

Karen Rubin - tax rate and assessment.

Ralene Adler - posting detailed election results, requesting costs of election including postage for the undeliverable proxy ballots.

Sylvia Weiner - Nominating Committee appointments.

Murray Wallach - proxy ballot, non-deliverable ballots, question of proxy ballot anonymity.

Bob Sobel - Nominating Committee appointments.

Upon motion by Steve Glaser, seconded by Bette Weidman, the meeting was adjourned at 8:45 PM.

VOTE: Yes - 3 (Glaser, Schwartz, Weidman)

No - 3 (Bernstein, DiCamillo, Klein)

Motion Failed

OPEN TIME (continuance):

Mary Peckerman - thanking Ralene Adler for her services as Trustee.

Gladys Ross - Nominating Committee appointments.

Joann Farley - thanking Ralene Adler for her services as Trustee.

Valerie Molinaro Birnbach - thanking the Board for appointment to Nominating Committee and clarifying statements regarding her candidacy.

Linda Cohen - Policy and Bylaws Committee.

Elayne Bernstein - nominating committee appointments.

Ralene Adler - undeliverable proxy ballots.

Neil Leiberman - youth representation.

Gladys Ross - cost of mailing the proxy ballots.

Upon motion by Steve Glaser, seconded by Bette Weidman, the meeting was adjourned at 9:10 p.m.

VOTE: Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)

Motion Carried Unanimously

Respectfully submitted,

Marietta DiCamillo
Secretary