

**GREAT NECK LIBRARY  
BOARD OF TRUSTEES MEETING OF THE  
GREAT NECK LIBRARY ASSOCIATION**

**Tuesday, December 22, 1992**

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, December 22, 1992**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein  
Jo Ann Farley  
Muriel Kane  
Emanuel Kline  
Arthur Lerner  
Dolly Relkin  
Renee Zarin

Absent with prior notification: Jack Eber

Also present: Ken Weil, Library Director  
Arlene Nevens, Assistant Director  
Joseph Latini, Assistant Director  
Attendance sheet (attached to minutes)

**CALL TO ORDER**

The President, Elayne Bernstein, called the public meeting to order at 8:05 p.m

**MINUTES**

Ms. Bernstein asked for approval of the minutes of November 24, 1992, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Emanuel Kline, and seconded by Muriel Kane, and carried unanimously, it was,

**RESOLVED**, that the minutes of November 24, 1992 be adopted as amended.

### **CORRESPONDENCE**

a. Lawrence Butwin to Elayne Bernstein 11/30/92- regarding the Library renewing its policies through another insurance broker.

b. Ken Weil to Lawrence Butwin 12/8/92 -responding to L. Butwin's letter of 11/30/92.

c. Carole Gitnick to Elayne Bernstein 12/17/92-Objecting to the \$3.00 a day fine for a video due after the 2nd day. It was the consensus of the Board to leave the fine structure as is. Video stores charge fees, library loans- videos free of charge provided they are returned on time.  
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### **COMMENTS FROM THE PUBLIC**

Ms. Bernstein explained that in the past we had the Comments From the Public at the end of the Agenda. Some people wanted to leave early and this did not give them a chance to be heard. Therefore, the Board placed it in the early part of the Agenda. Perhaps it should be placed back at the end of the Agenda. Mr. Udow stated he had not received an answer to his request that the public be able to make comments before the Board votes on resolutions. After discussion it was decided to continue the current practice with respect to the comments from the public.

### **TREASURER'S REPORT**

After review and discussion a motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees acknowledge receipt of the November 30, 1992 Financial Statement plus adopt the payroll changes for the same period.

**LIBRARY DIRECTOR'S REPORT** - In addition to his written report Mr. Weil commented on the following:

1. The Library has ordered a reading machine manufactured by Xerox called the Reading Edge. It scans printed material and uses a speech synthesizer to read to individuals who are blind or visually impaired. Cartridges are available in different languages. It should be available to the public no later than February 1993.

2.. Mr. Weil thanked the staff who continued to serve the public in spite of the weather on Friday, December 11th when we had half power and half heat. Despite the storm, Levels' performance of Godspell was successful and well attended. On Saturday we remained opened until the power was completely lost in the afternoon. The purchase of additional emergency lights is in the works and we are also considering buying a portable generator to keep the heat operative when there is complete power loss.

3. Lakeville Branch showed a healthy increase in its November circulation statistics.

4. Mr. Weil thanked Board members for attending the successful Open House at Station Branch. He thought the staff did a great job and the public seemed to enjoy it. There were many nice comments from the public. Ms. Bernstein read two notes of praises; one from J. Linden and one from R. Brightman and she also thanked Ken Weil and the staff for making it happen.

## **OLD BUSINESS**

a. Report from Board Policy Committee - Dolly Relkin reviewed the Section O - #3 Election Process of the Board Policy Manual ( see attached). Motion made by Dolly Relkin, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees adopt new page 0-5 of the Election Process for the Board Policy Manual.

b. Other - G.N. Center for the Visual & Performing Arts - Dolly Relkin stated that at the Board's last meeting questions were raised as to how the Library, as a tax-supported institution, could be a member of the new Center for Visual & Performing Arts. The Art Center will have several categories of membership, including "Honorary" which would allow the Library to endorse and support this venture in a cooperative effort with other educational and cultural organizations in the community without any legal or financial responsibility. The Library has a history of community organization involvement, each of which is judged on an individual basis.

Upon motion made by Dolly Relkin, seconded by Arthur Lerner, and carried unanimously, it was,

**RESOLVED**, that the Great Neck Library join in the community-wide support and endorsement of the newly-organized not-for-profit GREAT NECK CENTER FOR THE VISUAL & PERFORMING ARTS.

## NEW BUSINESS

a. Personnel - Upon motion made by Dolly Relkin, seconded by Arthur Lerner, and carried unanimously, it was,

**RESOLVED**, that the Board approve the contract between the Board and the Staff Association ~~and~~ approve the 1993 salary increases for Staff Association members and Administrative Staff; *and the president be challenged to sign all the necessary contracts.*

Elayne Bernstein reported that negotiations with the Staff Association worked well for both sides. She thanked Ken Weil for setting the tone which was established in the beginning.

b. Expenditures from Operating Budget - Mr. Weil explained that a substantial amount of money will be left over in the Retirement Code of the Operating Budget due to changes enacted by the state. The Library's cargo van which was purchased in 1987, has over 50,000 miles and is in need of numerous repairs and should be replaced.

Upon motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the Board of Trustees approve the expenditure of not more than \$19,123 for the purchase of a 1993 Ford Club Wagon from available funds remaining in the State Retirement Code of the Operating Budget.

#### **ADJOURNMENT**

Upon motion duly made and seconded the public meeting adjourned at 8:45 p.m.

Respectfully submitted,

Jack Eber  
Secretary