

**GREAT NECK LIBRARY  
BOARD OF TRUSTEES MEETING  
LAKEVILLE BRANCH LIBRARY  
Tuesday, November 22, 1994**

The regular meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, November 22, 1994, at the Lakeville Branch Library, 475 Great Neck Road, Great Neck, N.Y. 11021

The following Trustees were present constituting a quorum:

Elayne Bernstein  
Jack Eber  
Jo Ann Farley  
Richard Fuhrman  
Muriel Kane  
Dolly Relkin  
Renée Zarin

Absent with prior notification: Arthur Lerner

Also present:

Ken Weil, Library Director  
Arlene Nevens, Assistant Director  
Joe Latini, Assistant Director  
Attendance Sheet attached.

**CALL TO ORDER**

President, Renée Zarin, called the public meeting to order at 8:00 p.m.

**MINUTES**

Renée Zarin, asked for approval of the minutes of October 25th, November 1st and November 8th, 1994, copies of which had been distributed to each Trustee prior to the meeting. Upon motion made by Richard Fuhrman, seconded by Elayne Bernstein, and carried unanimously, it was,

**RESOLVED**, that the minutes of the  
October 25, 1994 meeting be accepted as  
presented.

Upon motion made by Muriel Kane, seconded by Jo Ann Farley, and carried unanimously, it was,

**RESOLVED**, that the minutes of November 1st and November 8th, 1994 be accepted as presented.

#### **CORRESPONDENCE**

- a. Elaine Berk to Board of Trustees 10/18-voting machines in So. end of district.
- b. Ken Weil to Elaine Berk 11/8
- c. Alice Scheff to Elayne Bernstein 10/17-Thank you note from League of Women Voters.
- d. Temple Emanuel Nursery School to Bd. of Trustees 11/7- Enjoyed a Library visit.

Duly noted.

#### **TREASURER'S REPORT**

Treasurer, Richard Fuhrman, reviewed the October 1994 Financial Statements. After discussion and upon motion made by Muriel Kane, seconded by Dolly Relkin, and carried unanimously, it was,

**RESOLVED**, that the Board acknowledge receipt of the October 31, 1994 Financial Statement and adopt the Payroll Changes for the same period.

#### **LIBRARY DIRECTOR'S REPORT - Ken Weil reported on the following:**

1. Circulation was down 5.3% system wide for October in comparison to the same period last year. Lakeville was the only location with a modest increase.
2. The Village of G.N. Plaza has approved the permit for the Station Branch sign. It should be installed the second week in December.
3. Parkville Branch lease is due for renewal this month. Will be reviewing proposed changes in the lease with our attorney.
4. There has been an increase of incidents involving unacceptable behavior and vandalism over the past few months. On Halloween night several cars in the lower level parking lot had their tires slashed. Automobiles belonging to staff members and two patrons were involved. We are currently reviewing what additional security steps, if any, should be taken on an ongoing basis. Without question, additional security measures

will be taken on Halloween next year.

5. Arlene Nevens, Helen Crosson and Lisal Paulo attended the New York Library Association Conference in Syracuse in October.

Both Lisa Paulo and Helen Crosson gave brief reports on meetings which they attended. Lisa reported on children's and YA meetings, and Helen reported on the Internet meetings.

6. Ms. Liz Williams donated \$800. to purchase the Encyclopedia of World Cultures in memory of her mother, Alma R. Colin.

Renée Zarin reported that Horace Klafter a resident has volunteered to donate his services and expertise to improve the Library's Newsletter.

## **OLD BUSINESS**

a. Board Building Committee - Muriel Kane reported that the Committee is reviewing architect's plans and revisions. A full report will be ready for the December board meeting.

## **NEW BUSINESS**

a. Annual Meeting of Association - Polling Places - Date & Time - Following the request of two members of the community, Library Director, Ken Weil, reported the following: If the Library is to consider placing another voting machine in another location we would have to install two machines, in case of a mechanical problem. The cost of renting and transportation is \$200 per machine, plus the \$450 cost of three people to work at the polling site from 10 a.m. to 10 p.m.

Voting districts would have to be established and the best way to determine these districts would be by zip code. Zip Codes 11020 and 11040, south of Northern Boulevard, would constitute the south voting district; zip codes 11021, 11023, and 11024, would constitute the north voting district. Zip code 11022 is for Post Office boxes. Some of the suggested polling sites are:

1. Village Hall at Lake Success
2. South High School
3. Cumberland School

Renée Zarin polled the board members in regard to: Do we want another polling place? If so - Where? Cost - is it worth it? After much discussion and upon motion made by Richard Fuhrman, seconded by Elayne Bernstein, and carried, it was,

**RESOLVED**, that the Board investigate a second polling place in a central location in the 11020 area, and that the Director be authorized to spend up to \$1,000. This will be done on a trial basis.

5 in favor, 2 opposed

Hours of voting was also discussed and upon motion made by Richard Fuhrman, seconded by Muriel Kane, it was,

**RESOLVED**, that voting for the annual meeting will take place at the Bayview Ave. Library and at an additional site south of Northern Blvd. on January 30, 1994, from noon to 9:00 p.m.

Motion amended by Jo Ann Farley and seconded by Elayne Bernstein, it was,

**RESOLVED**, that the Board of Trustees keep the voting hours as in the past, 10 a.m. to 10 p.m.

4 in favor, 3 opposed.

Renée Zarin and Ken Weil will make the decision on the polling site.

b. Other - Richard Fuhrman questioned Section O4 - Article E, on Voting in the Board Policy Manual. He strongly believes that a proxy should also be made available to members when requested in writing to the Library.

Upon motion made by Richard Fuhrman, seconded by Muriel Kane, it was,

**RESOLVED**, that Section O4, Article E should read" ...Members may request a proxy on a form provided by the Library or may request a proxy in writing or by phone during weekday business hours, and must have a valid library card. Once valid membership...."

5 in favor, 2 opposed.

**OPEN TIME** - Questions were received and responded to regarding the Parkville lease, Building Expansion hearings, plans, etc., and a projector for children's film strips.

**ADJOURNMENT**

Upon motion made by Jack Eber, seconded by Elayne Bernstein, the public meeting adjourned at 9:35 p.m.

Respectfully submitted,

Dolly Relkin  
Secretary