

**GREAT NECK LIBRARY
MINUTES OF A SPECIAL MEETING
OF THE BOARD OF TRUSTEES
Wednesday, November 19, 1997**

A special meeting of the Board of Trustees of the Great Neck Library was held on Wednesday, November 19, 1997 at the Main Library, Bayview Avenue, Great Neck, N.Y. 11024 (Agenda attached)

The following Trustees were present constituting a quorum.

Ralene Adler - arrived at 8:30 p.m.
Elayne Bernstein
Marietta DiCamillo
Jo Ann Farley
Steve Glaser
Renée Zarin

Also present: Ken Weil, Library Director
Neil Zitofsky, Business Manager

Absent with prior notification: Trustee Mischa Schwartz

CALL TO ORDER

The President, Steve Glaser, called the meeting to order at 8:00 p.m.

CORRESPONDENCE

1. Bob Walden to Ralene Adler 10/11/97 re: photos in Library. Mr. Walden not present.
2. Marilyn Harris 10/20/97 re: Library program. Ms. Harris not present.
3. Michael Shichman 10/20/97 re: Levels. Mr. Shichman not present.
4. Sue Marchesiello 11/5/97 re: Levels program. Ms. Marchesiello not present.
5. Marianna Wohlgemuth (2) re: Director's contract and Board packet. Ms. Wohlgemuth spoke to the subject.

TREASURER'S REPORT

During the month of October revenue received was \$39,566.95 expenses were \$458,047.94. There are not outstanding expenditures for the month of October.

At the close of business, October 31, 1997, total cash holdings were \$2,045,046 which is on deposit at Chase, Marine Midland, Bank of New York, Treasury Bills and Petty Cash located at Main and the branches. Additionally, the balances of the Restricted Gift fund was \$13,215; Main Building & Special Services was \$1,331,744; the Branch Fund & Special Services was \$300,129; and the Automated Library fund was \$266,851. At October 31, the total of these funds was \$1,871,939.

TREASURER'S REPORT (CONT'D.)

Upon motion by Marietta DiCamillo, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees accept the October 1997 Treasurer's Report with the October 15 through November 25, 1997 Personnel changes be adopted as presented.

VOTE: Yes - 5 (Bernstein, DiCamillo, Farley, Glaser, Zarin)
Motion carried unanimously

Upon motion by Marietta DiCamillo, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees authorize the Treasurer to pay the persons named in the Check Register presented at the November 1997 Special Meeting of the Board of Trustees, dated November 19, 1997 (paid checks numbered 1010 and 13055 through 13119 and to be paid checks numbered 13120 through 13213) the sums set against their respective names amounting in the aggregate to two hundred fourteen thousand, two hundred eighty-five dollars and thirteen cents. (\$214,285.13).

VOTE: Yes - 5 (Bernstein, DiCamillo, Farley, Glaser, Zarin)
Motion carried unanimously

Public Comment: Karen Rubin spoke to the subject.

Upon motion by Marietta DiCamillo, seconded by Jo Ann Farley, and after discussion, it was,

RESOLVED, that the Board of Trustees adopt the increases as proposed in the Page Salary schedule dated October 8, 1997. This increase would be effective January 1, 1998 and represents an overall increase of 3.8%.

VOTE: Yes - 5 (Bernstein, DiCamillo, Farley, Glaser, Zarin)
Motion carried unanimously

LIBRARY DIRECTOR'S REPORT

At the request of the President, the Library Director did not review his report. It was available to all the Trustees prior to the meeting.

OLD BUSINESS

1. Snow Removal Contract (Galvin Brothers)

Upon motion by Marietta DiCamillo, seconded by Jo Ann Farley, and after discussion, it was,

RESOLVED, that the Board of Trustees award the 1997-98 contract for snow removal to Galvin Brothers at a cost of \$7,200 plus additional costs as detailed in the contract and that this item come under the service contract line.

VOTE: Yes - 5 (Bernstein, DiCamillo, Farley, Glaser, Zarin)
Motion carried unanimously

2. Other - None

NEW BUSINESS

1. Purchase of computer equipment

Upon motion by Steve Glaser, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees authorize the purchase of a second computer work station, and an upgrade of RAM dedicated for the worldwide web use in Reference at a cost not to exceed \$1800. (RAM chart attached).

VOTE: Yes - 5 (Bernstein, DiCamillo, Farley, Glaser, Zarin)
Motion Carried unanimously

2. Repair to Fascia Panels

Upon motion by Marietta DiCamillo, seconded by Jo Ann Farley, and after discussion, it was,

RESOLVED, that the Board of Trustees do the entire job contemplated in a letter from Ms. Patricia Garbutt to Mr. Joe Latini, dated November 14, 1997 which would include replacing all of the panels surrounding the entrance plaza and that the contract be awarded to Paza Contracting pending insurance submittals and reference chekcs at a cost not to exceed \$19,000 and that's (base bid plus alternate #1 + 3 x unit price #1 + 80 1.f. x unit price #2) subject to review by the attorney and the engineer.

VOTE: Yes - 5 (Bernstein, DiCamillo, Farley, Glaser, Zarin)
Motion carried unanimously

Executive Session - Upon motion made by Marietta DiCamillo, seconded by Elayne Bernstein, it was,

RESOLVED, that the Board of Trustees go into Executive Session to discuss Personnel Matters.

VOTE: Yes - 5 (Bernstein, DiCamillo, Farley, Glaser, Zarin)
Motion Carried unanimously
Time 8:25 p.m.

Upon motion by Marietta DiCamillo, seconded by Ralene Adler and after discussion, it was,

RESOLVED, that the Board of Trustees return to public session at 11:10 p.m.

VOTE: Yes - 6 (Adler, Bernstein, DiCamillo, Farley, Glaser, Zarin)
Motion Carried unanimously

3. Other

Mrs. Zarin gave her opinion to the Trustees that several of Trustee Adler's recent actions were in her opinion violations of the Board's Policy Manual Section B-2.

Upon motion by Renée Zarin, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that Library Trustee, Ralene Adler be instructed by the Board to:

1. Refrain in the future from any statements on behalf of the Board unless such statements are authorized to be delivered by her on behalf of the Board;
 2. Avoid use of Library stationery and postage for the purpose of calling meetings of the public that are not authorized by the Board;
 3. Desist from instructing Library staff in the conduct of their duties and interfering with their work during library hours;
- and,

FURTHER RESOLVED, that the Executive Director be advised that public meetings by Mrs. Adler on the premises of the Library shall take place only if specifically approved as to date, time and place by the Board.

VOTE: Yes - 2 (Bernstein, Zarin)
No - 4 (Adler, DiCamillo, Farley, Glaser)
Motion did not carry.

OPEN TIME

Public Comment -

Robert Sobel- re: actions taken by Trustee Adler in reference to his family.
Bill Morrill - re: statement made by Trustee Glaser to the local press.
Stan Romaine - re: Opioned that President Glaser's attempt to adjourn meeting
without
adherence to Roberts Rules of Order.

ADJOURNMENT

Public meeting adjourned at 11:30 p.m.

Respectfully submitted,

Renée Zarin
Secretary