

GREAT NECK LIBRARY
MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES
TUESDAY, NOVEMBER 19, 1996
7:15 P. M.

A regular meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, November 19, 1996 at the offices of the Library on Bayview Avenue, Great Neck, New York 11021.

The following Trustees were present constituting a quorum:

Ralene Adler	Jo Ann Farley
Marietta DiCamillo	Steven Glaser
Elayne Bernstein	Muriel Kane - Arrived at 7:55 p.m.
Renee Zarin	

Absent:

Cynthia Engel

Also Present:

Ken Weil, Library Director
William Cullen, Library Counsel
H. Neil Zitofsky, Business Manager-Joined meeting at 8:40 p.m.
Attendance sheet attached.

CALL TO ORDER

President Jo Ann Farley called the meeting to order at 7:15 p.m. for the purposes of the scheduled Executive Session to discuss Real Estate and Personnel matters.

MOTION:

Upon motion made by Elayne Bernstein, seconded by Ralene Adler, it was,

RESOLVED, that the Board of Trustees go
into Executive Session for the purpose of discussing
~~Legal~~ *¹ Real Estate and Personnel matters.

*¹Corrected/addition agreed upon at the December 17, 1996 Regular Meeting of the Board of Trustees.

VOTE: Yes: 6 *¹ 5 (Adler, Bernstein, DiCamillo, Farley, ~~Kane~~, *¹ Zarin)
Motion Carried Unanimously.

The President reconvened the Public Meeting at 8:37 p.m. by welcoming those present.

MOTION:

Upon motion made by Ralene Adler, seconded by Steven Glaser, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the Minutes of the Regular Meeting of the Board of Trustees of Tuesday, October 22, 1996 as presented.

VOTE: Tabled, no vote.

CORRESPONDENCE:

- A. Julian Kane to Board of Trustees, dated November 10, 1996 request for 1996 Legal Time Sheets *¹

Library response:

William Cullen, Library counsel, responded that the information requested by Mr. Kane detailing the Jaspán bills are privileged and confidential and were not public records.

The Board of Trustees concluded the correspondence portion of the Agenda.

TREASURER'S REPORT

The Treasurer noted there are no outstanding expenses and the Library is keeping within the expense line and discussed the 1997 budget, detailed how the business office will be breaking expenses down in more detail.

MOTION:

*¹Correction/addition agreed upon on at the 12/17/96 Regular Meeting of the Board of Trustees

Upon motion made by Ralene Adler, seconded by Steven Glaser, and after discussion, it was,

RESOLVED, that the Board of Trustees authorize the Treasurer or Assistant Treasurer to pay the persons named in the attached check register, checks numbered 9636 to 9781 with a total amount of \$188,941.00.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

MOTION:

Upon motion made by Steve Glaser, seconded by Ralene Adler, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the personnel changes for the period of October 21 through November 17, 1996, as identified on the amendment the Board of Trustees received today, November 19, 1996 as presented.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

LIBRARY DIRECTOR'S REPORT: Appended hereto.

Following important date was noted: Board Meeting
December 17, 1996
Station Branch

OLD BUSINESS

A. Lakeville Lease

Upon motion made by Elayne Bernstein, seconded by Ralene Adler, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the renewal of the lease of the Lakeville branch for a five-year term in the form presented,

subject to revisions as presented by the Library's
legal counsel.

VOTE: Yes: 5 (Adler, Bernstein, DiCamillo, Farley, Glaser)
Abstentions: 2 (Kane, Zarin)

Motion carried

B. Parkville Lease

Upon motion made by Ralene Adler, seconded by Marietta DiCamillo, and
after discussion, it was,

RESOLVED, that the Board of Trustees
elect to exercise its option to lease additional space
at the Parkville library branch in accordance with
paragraph 58 of the lease. This lease is with the
Great Neck Board of Education dated November 1,
1994, subject to the library's asbestos abatement
expert's opinion that the rental premises can be
utilized as it currently exists without necessity of ..
asbestos abatement procedures, with the Director
being authorized to expend a fee payable to the
expert not to exceed \$3,000.00.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

C. Other:

Upon motion made by Renee Zarin, seconded by Elayne Bernstein, and
after discussion, it was,

RESOLVED, that the Board of Trustees
make available to the Public the information Mr.
Kane requests, under this FOIL request, which
covers certain bills of the Jaspan firm of 1996, and
that the deletions from those records be the striking
of the names of any employees of the Library or any
matters that deal directly with personnel of the Great
Neck Library.

VOTE: Tabled, no vote *1 at Ms. DiCamillo request, action was postponed until she had an opportunity to review the logs herself.

Upon motion made by Ralene Adler, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees Mr. Henry Graber of the Graber firm be retained for \$13,500 to perform the 1996 audit for the Great Neck Library, as set forth in the letter signed by JoAnn Farley dated November 14, 1996.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

NEW BUSINESS

A. Directors & Officers Insurance Renewal

Neil Zitofsky reported the renewal premium is the same as last year.

Upon motion made by Ralene Adler, seconded by Marietta DiCamillo, and after discussion, it was

RESOLVED, that the Board of Trustees authorize the renewal of the Library Directors and Officers Liability Insurance with Philadelphia Indemnity for the period of November 28, 1996 through November 28, 1997 at an annual premium of \$8,112.00.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

B. Surplus Furniture & Equipment

Upon motion made by Steven Glaser, seconded by Renee Zarin, and after discussion, it was,

*1Correction/addition agreed upon on at the 12/17/96 Regular Meeting of the Board of Trustees.

RESOLVED, that the Board of Trustees authorize that the equipment, as it appears on a memo to the Director from Joe Latini dated November 19, 1996, be considered excess and discarded as determined by the Director.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

C: Extended Sunday Hours

Upon motion made by Elayne Bernstein, seconded by Muriel Kane, and after discussion, it was,

RESOLVED, that the Board of Trustees approve opening the Main Library one additional hour on Sunday by opening at 12:00 noon instead of 1:00 P.M., and to open the Parkville branch from 1:00 P.M. to 5:00 P.M. through March 23, 1997. The maximum additional cost for the additional Sunday hours from January 5th through March 23, 1997 is \$14,564.58.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

D. Acceptance of Trustee Resignation

Upon motion made by Ralene Adler, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees accept the resignation of Dr. Cynthia Engel from the Great Neck Library Board of Trustees, effective November 19, 1996.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Kane, Zarin)
Absent: 1 (Glaser)
Motion carried

There was extensive discussion on reducing the number of seats or making the number of seats on the Board to an odd number, it was decided that this would

be discussed at a further date.

E. Service Contracts:

Snow Removal

Upon motion made by Steven Glaser, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees authorize the President or the Director to sign a contract with Gavin Brothers for snow removal as set forth in the memorandum to the Board of Trustees, dated November 15, 1996. The contract period is from December 1, 1996 through March 31, 1997.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

VAC.

Upon motion made by Steven Glaser, seconded by Ralene Adler, and after discussion, it was,

RESOLVED, that the Board of Trustees authorize the renewal of the VAC. contract with Twin County at the same rate as last year in the amount of \$3,350., as specified in a letter dated November 5, 1996 to Joseph Latini.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

TRASH

Upon motion made by Steven Glaser, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the refuse removal service agreement for a period of three years, effective December 1, 1996

with the Donno Company, in the amount of \$220.00 per month as stipulated in the contract dated December 1, 1996 through November 30, 1997.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

FIRE CRAFT

Upon motion made by Steven Glaser, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the service contract for fire alarm inspection and maintenance for the calendar year 1997, with Firecraft Inc., at an annual cost of \$1,200., as stipulated in their agreement.

VOTE: Yes: 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Kane, Zarin)
Motion carried unanimously

F. Appointment of Acting Secretary for 1997 Elections

Upon motion made by Ralene Adler, seconded by Muriel Kane, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the appointment of Steve Glaser to serve as Acting Secretary for the purposes of the 1997 elections.

*¹No vote was taken.

G. Other

Upon motion made by Steven Glaser, seconded by Ralene Adler, and after discussion, it was,

RESOLVED, that the Board of Trustees

*¹Correction/addition agreed upon on at the 12/17/96 Regular Meeting of the Board of Trustees

approve the continuation of health insurance for
Minnette Whitman through February 28, 1997.

VOTE: Yes: 6 (Adler, Bernstein, DiCamillo, Farley, Glaser, Zarin)
 Absent: 1 (Kane)

Motion carried

ADJOURNMENT:

Upon motion made by Ralene Adler and seconded by Steven Glaser, the meeting
was adjourned at 10:54 P.M.

Respectfully submitted,



Marietta DiCamillo