

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
Tuesday, October 28, 1997
7:45 p.m.**

A regular meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, October 28, 1997 at the Parkville Branch Library, 10 Campbell Street, New Hyde Park, N.Y. 11040. (Agenda attached)

The following Trustees were present constituting a quorum:

Ralene Adler
Elayne Bernstein
Marietta DiCamillo
Jo Ann Farley
Steve Glaser
Mischa Schwartz
Renée Zarin

Also present:

Ken Weil, Library Director
Neil Zitofsky, Business Manager
William Cullen, Board Attorney
Henry Graber, Board Accountant

CALL TO ORDER

↳ The President Steve Glaser, called the meeting to order at 7:50 p.m.

Upon motion by Jo Ann Farley, seconded by Elayne Bernstein, it was,

RESOLVED, that the Board of Trustees
go into executive Session for the purpose of discussing
personnel matters.

VOTE: Yes - 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Schwartz, Zarin)
Motion Carried unanimously

Upon motion by Mischa Schwartz, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees
return to public session (8:55 p.m.)

VOTE: Yes - 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Schwartz, Zarin)
Motion Carried unanimously

LIBRARY DIRECTOR'S RESIGNATION

Upon motion made by Renée Zarin, seconded by Steve Glaser, and after discussion, it was.

RESOLVED, that the Board of Trustees hereby approves the Memorandum of Agreement with Ken Weil, Director, in the form annexed.

VOTE: Yes - 4 (Bernstein, Glaser, Schwartz, Zarin)
No - 3 (Adler, Di Camillo, Farley)

Motion Carried.

Upon motion made by Renée Zarin, seconded by Steve Glaser, and after discussion, it was,

RESOLVED, that the Board of Trustees hereby designate \$75,000 from unappropriated surplus to cover anticipated expenses in connection with the Memorandum of Agreement with Ken Weil.

VOTE: Yes - 4 (Bernstein, Glaser, Schwartz, Zarin)
No - 3 (Adler, DiCamillo, Farley)

Motion Carried.

MINUTES

Upon motion made by Steve Glaser, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees adopt the minutes of September 23, 1997 with corrections.

VOTE: Yes - 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Schwartz, Zarin)
Motion Carried unanimously

CORRESPONDENCE

Sylvia Weiner to Steve Glaser 9/15/97 -re: Petition procedures for independent candidate. Attorney Cullen clarified Library's ability to establish form of petition and validity of association member's signature on petition without library card number.

Robert Sobel to Steve Glaser 10/14/97 - re: Report of committee to evaluate Levels. Mr. Sobel was present and spoke to the subject of his letter asking for the Board to review the report.

Alice Kasten to Steve Glaser 10/10/97 - re: support of Levels program. Mrs. Kasten spoke about her support of the Levels program and its importance to the community.

Public Comment: Lisa Paulo, Robert Sobel spoke to the Levels issue.

TREASURER'S REPORT

During the month of September revenue received was \$56,501.75 expenses were \$442,775.79. There are no outstanding expenditures for the month of September.

At third quarter close we had received 86% of the amount budgeted in revenue. Our expenses are just under 68% of the budgeted allocation.

At the close of business, September 30, 1997, the Operating Fund balance was \$2,525,109 which is on deposit at Bank of New York, Chase, Marine Midland, T-Bills and Petty Cash funds located at the Main Library and branches. The bank balances of the Restricted Gift fund was \$13, 1919; Main Building & Special Services was \$1,292,333; the Branch Fund & Special Services was \$300,100; and the Automated Library fund was \$225,377. At September 30, the total of these restricted funds was \$1,831,000.

Upon motion made by Marietta DiCamillo, seconded by Jo Ann Farley, and after discussion, it was,

RESOLVED, that the Board of Trustees authorize the Treasurer to pay the persons named in the check register presented at the October 1997 regular meeting of the Board of Trustees dated October 28, 1997, (paid checks numbered 1008, 1009 and 12823 through 12941, and to be paid checks numbered 12942 through 13054) the sums set against their respective names amounting in the aggregate to \$238,933.83.

VOTE: Yes - 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Schwartz, Zarin)
Motion Carried unanimously

Upon motion made by Marietta DiCamillo, seconded by Jo Ann Farley, and after discussion, it was,

RESOLVED, that the Board of Trustees adopt the September 1997 Treasurer's report with the September through October 24, 1997 revised personnel changes as presented.

VOTE: Yes - 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Schwartz, Zarin)
Motion Carried unanimously

LIBRARY DIRECTOR'S REPORT - Attached

OLD BUSINESS

Unattended Children's Policy - Upon motion made by Marietta DiCamillo, seconded by Steve Glaser, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the revised unattended children's policy dated October 23rd with any changes or amendments as a result of the discussion at the October 28th Board Meeting.

VOTE: Yes - 5 (Adler, Bernstein, DiCamillo, Glaser, Schwartz)
No - 2 (Farley, Zarin)

Motion Carried.

Carpeting - Request for additional bids. No action

Parkville Renovation - Report Ralene Adler. Director sent Parkville building proposal to architect. No action.

Consultant: Communications Act - Report Arlene Nevens on search for local area consultant. No action.

Other - Levels: Public comment from Levels participants Casey Diskin, Ross Berner, Charlotte Veely, Sandra Lazlo, Meredith Kasten supporting the Levels program.

Additional comments concerning Levels from Gladys Ross, Robert Sobel.

Recess: 10:08 p.m. to 10:20 p.m.

NEW BUSINESS

League of Women Voters "Voters Guide" - Upon motion made by Marietta Di Camillo, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the \$700 contribution to the League of Women Voters of Great Neck for the publication of the 1997 Annual Voters Guide that is to be distributed in October to the Great Neck and New Hyde Park area.

VOTE: Yes - 6 (Adler, Bernstein, DiCamillo, Glaser, Schwartz, Zarin)
Abstention - 1 (Farley)

Motion carried.

Purchase: Additional Shelving

Upon motion made by Steve Glaser, seconded by Elayne Bernstein, and after discussion, it was,

RESOLVED, that the Board of Trustees allocate an additional \$1,870 for shelving in the A.V. Room.

VOTE: Yes - 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Schwartz, Zarin)
Motion Carried unanimously

Upon motion made by Steve Glaser, seconded by Ealyne Bernstein, and after discussion, it was,

RESOLVED, that the funds for additional shelving be transferred from the New York State Retirement Budget line.

VOTE: Yes - 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Schwartz, Zarin)
Motion Carried unanimously

Upon motion made by Marietta DiCamillo, seconded by Elayne Bernstein, and after discussion, it was resolved,

RESOLVED, that the Board of Trustees approve the expenditure of \$3,070 for shelving in the A.V. room, to purchase from the vendor LRM, which is Library Records Management, Inc.

VOTE: Yes - 7 (Adler, Berrtstein, DiCamillo, Farley, Glaser, Schwartz, Zarin)
Motion Carried unanimously

Insurance - Upon motion made by Marietta DiCamillo, seconded by Ralene Adler, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the insurance package including renewal of Boiler & Machinery and renewal of Director's & Officers Liability Insurance for the period of 11/1/97 through 9/1/98 through Utica Graphic Arts in the amount of \$59,553.

VOTE: Yes - 7 (Adler, Bernstein, DiCamillo, Farley, Glaser, Schwartz, Zarin)
Motion Carried unanimously

Contracts - No action

Open Time - No Comments

ADJOURNMENT

Upon motion made by Ralene Adler, seconded by Steve Glaser, and after discussion, it was,

RESOLVED, to adjourn the
public meeting of October 38, 1998 at 10:30 p.m.

VOTE: Yes - 7 (Adler,Bernstein, DiCamillo,Farley,Glaser, Schwartz, Zarin)
Motion Carried unanimously

Respectfully submitted,

Renée Zarin
Secretary