

**GREAT NECK LIBRARY
BOARD OF TRUSTEES MEETING OF THE
GREAT NECK LIBRARY ASSOCIATION**

Tuesday, October 27, 1992

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, October 27, 1992**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Jack Eber
Jo Ann Farley
Muriel Kane
Emanuel Kline
Arthur Lerner
Dolly Relkin
Renee Zarin

Absent with Prior Notification: Elayne Bernstein

Also present: Ken Weil, Library Director
Arlene Nevens, Assistant Director
Joe Latini, Assistant Director
Attendance sheet attached to minutes.

CALL TO ORDER

In the absence of the President, Arthur Lerner, Vice-President, chaired the meeting and called the public session to order at 8:00 p.m.

MINUTES

Mr. Lerner asked for approval of the minutes of September 22, 1992, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Emanuel Kline, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the minutes
of September 22, 1992, be adopted as
amended.

CORRESPONDENCE

- a. Steve Donnelly to Ken Weil - 9/26/92 - Duly noted
- b. Ken Weil to Steve Donnelly - 10/23/92 To clarify the issue of statistics: Ken Weil informed Mr. Donnelly that the computer credits the agency where the material is taken out.

COMMENTS FROM THE PUBLIC

Arthur Lerner stated that at a recent meeting of the Kings Point Civic Association Board of Directors it was decided that a liaison committee be established to ensure closer relations and expanded communication between the Library and the residents of Kings Point. He introduced two members of the committee - Gladys Ross and Connie Gitt.

Steve Donnelly spoke of the future elections for the Board of Trustees and Nominating Committee and urged open discussions of the issues between the candidates. He asked that the Library support this proposal and invite the public to an open meeting. The Board reminded Mr. Donnelly that the Library will continue to follow the general procedures outlined in the Board Policy Manual which covers the question of "Meet the Candidates".



TREASURER'S REPORT

After review and discussion, motion made by Renee Zarin, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees acknowledge receipt of the September 30, 1992 Financial Statement plus adopt the payroll changes for the same period.

LIBRARY DIRECTOR'S REPORT - Ken Weil, Library Director, reported on the following:

- 1. Mr. Weil reported it was a very busy month which included the completion of the renovation of Station Branch. The public and staff are very pleased with the new look. Additional furniture is due the first week of November and the Library is planning an open house to celebrate the renovation.

The Online Catalog has been test loaded, and staff has been busy practicing with it. They are very pleased with it and find it very user friendly. The Director is continuing to explore the best utilization of our space limitations at the main library.

He expressed thanks to Arlene Nevens and Joe Latini for their extra effort during this busy period.

2. Elayne Bernstein and Ken Weil attended a meeting at the Roslyn Library on their proposed twelve million dollar building program. Their community will vote in December. The Director also noted that the Port Washington Library is in the planning stage of a twenty million dollar expansion program. The Mastic-Moriches community passed a bond issue for an expansion for their Library by a vote of 3-1.

3. NLS Area ⁷Trustee Meeting was held at our Library on September 20th. Howard Blau, a resident of Lake Success, is ~~a~~ ^{the} nominee for the ~~position~~. Voting will be at the annual meeting at NLS ~~in January~~.
on Nov 21

4. Maureen Callaghan, our bookkeeper, has decided not to return from her maternity leave. We have hired a new bookkeeper to work three days a week on a contract basis. A present employee, Phyllis Schulman, will work the other two days.

OLD BUSINESS

a. Insurance Presentation by School Brokerage - Shelley Levine and Doug Kahn of School Brokerage introduced themselves as our new insurance brokers as of November 1, 1992. School Brokerage writes programs for public schools and libraries and this is the only type of insurance they deal with. Our renewal premiums for 11/92-11/93 are:

Package	\$46,107.55	
Auto	5,520.00	
Umbrella	6,806.00	
Boiler & Machinery	2,138.00	+\$35. inspection fee
	<hr/>	
	\$60,571.55	total

Upon motion made by Emanuel Kline, seconded by Renee Zarin, and carried unanimously, it was,

RESOLVED, that the Board of Trustees award our insurance coverage to School Brokerage in the amount of \$60,572 as per letter dated October 27, 1992.

b. Investment Committee Report - Muriel Kane reported that the Finance Committee has held several meetings to review recent economic developments with regard to the soundness of the banks which serve as repositories for the Library's funds. The Committee believes it would be prudent to place as much of our funds as possible in United States Treasury securities. We will separate our Operating and Payroll accounts into two different banks, and divide Reserve Funds into three other banks, all fully collateralized if we ever go over the FDIC insurance limit. The Director and Treasurer will be conferring on a regular basis to schedule the purchases, by Treasury auction where ever possible, in order to save on fees. Arthur Lerner stated that purchasing Treasury securities in the name of the Library will give us security and flexibility.

b. Building Program Progress Report - Ken Weil stated that over a year ago the Board had contracted for the services of an Architect to prepare a schematic design for the expansion of the Library. He pointed out that it was necessary to have this design in order to proceed with the Environmental Study which could impact on further considerations of any expansion program. He displayed the submitted schematic design to the Board. Steve Limmer, our attorney, has reviewed the environmental contract and we are awaiting his counsel.

c. Other - Jack Eber reported that at the October 4, 1992 meeting of the Nominating Committee the following nominations were made:

For Trustees

Muriel Kane (4 yr. term)

Richard Fuhrman (4 yr. term)

For Nominating Committee Stephen A. Losi (2 yr. term)

Alfred B. Udow (2 yr. term)

Sandra O'Connor (2 yr. term)

Thelma Stevens (1 yr. term)

Upon motion made by Emanuel Kline, seconded by Jack Eber, and carried unanimously, it was,

RESOLVED, that the Board of Trustees accept the Nominating Committee's slate to be voted upon at the next annual meeting of the Great Neck Library Association and that on or before December 15th the Secretary shall notify members of the Association in writing of the aforesaid nominations and any independent nominations.

NEW BUSINESS

a. Community Room Applications - The Board approved the following application for use of the meeting rooms:

Hadassah - G.N. Chapter - Kochavim Group

The application of "This is a Gathering" was not approved. The Director was asked to meet with applicant and clarify the application.

ADJOURNMENT

Upon motion duly made and seconded the public meeting adjourned at 9:25 p.m.

A motion made by Arthur Lerner, seconded by Emanuel Kline that the Board go into executive session to discuss legal matters.

Respectfully submitted,

Jack Eber
Secretary