

**GREAT NECK LIBRARY**  
**MINUTES OF THE REGULAR MEETING**  
**OF THE BOARD OF TRUSTEES MEETING**  
**Tuesday, October 26, 1999**  
**8:00 p.m.**

Approved 12/14/99

The Regular Meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, **October 26, 1999**, at the Parkville Branch, 10 Campbell Street, New Hyde Park, NY 11040. (Agenda attached.)

The following Trustees were present constituting a quorum:

Mischa Schwartz, President  
Elayne Bernstein, Vice President  
Marietta DiCamillo, Secretary  
Catherine Moore, Treasurer  
Steve Glaser, Assistant Treasurer  
Joyce Klein  
Bette Weidman

Also present:

Christine Salita, Library Director  
Neil Zitofsky, Business Manager

**CALL TO ORDER**

President Mischa Schwartz called the meeting to order at 8:00 p.m. and welcomed those in attendance.

**MINUTES**

Upon motion by Marietta DiCamillo, seconded by Elayne Bernstein, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library approves the minutes of the Regular Meeting of September 14, 1999 as presented.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

**CORRESPONDENCE**

None.

## TREASURER'S REPORT

During the month of September 1999, revenue received was \$62,298.06. Total expenses were \$549,928.80.

At the close of business, September 30, 1999, total operating fund holdings were \$2,144,385.85 which were on deposit at Marine Midland Bank and The Bank of New York, in U.S. Treasury Bills, and in Petty Cash funds at Main and the Branches. The sum includes \$44,116.75 in reserves designated for renovations to the Parkville and Lakeville branches.

Additionally, the balance of the Main Building and Special Services fund was \$1,066,374.42; the Automated Library fund was \$118,511.70; the Restricted Gift fund was \$11,289.92; the Branch and Special Services fund \$192,490.74. These funds totaled \$1,388,666.78 on September 30, 1999.

Upon motion by Catherine Moore, seconded by Joyce Klein, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library accepts the October 26, 1999, Treasurer's Report with the Personnel Changes of October 1999.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

Upon motion by Catherine Moore, seconded by Joyce Klein, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Register presented at the October 1999 Regular Meeting of the Board of Trustees, dated September 11, 1999 through October 22, 1999, Paid-Checks numbered 1025 through 1026 and 17968 through 18163, and To-Be-Paid Checks numbered 18164 through 18245, the sums set against their respective names for a total amount of three hundred one thousand four hundred thirty-three dollars and nineteen cents (\$301,433.19).

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

Upon motion by Elayne Bernstein, seconded by Marietta DiCamillo, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library appoints Marjorie Malcolm to the position of Secretary to the Board of Trustees for the purpose of minutes preparation and other duties as may be deemed appropriate at a monthly stipend of \$200, to commence in December 1999.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

Upon motion by Joyce Klein, seconded by Catherine Moore, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the September 1999 Budget Revision totaling \$60,500 among the fourteen (14) budget line items as summarized on Page 4 of the Budget Revision Worksheet dated October 21, 1999, a copy of which is to be appended to the Minutes of this meeting.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

## **DIRECTOR'S REPORT** (Attached hereto)

### Branch Committee

Vice President Bernstein summarized the October meeting of the Station Branch Advisory Committee at which Christine Salita and Joe Latini gave a presentation on possible space reconfiguration based on needs input received from the Committee and an informal user survey.

## Public Comment

*Marianna Wohlgemuth* – expressed thanks to the Board, the Director, and the staff for a “job well done” at Parkville. The community is delighted with the renovation.

### Main Library “Ad Hoc” Committee

Director Salita mentioned that at the October meeting the Main Library “Ad Hoc” Committee heard presentations on the functions and space needs of the Technical Services and Audio-Visual Departments.

## OLD BUSINESS

### Public Library Association Conference Attendance

Upon motion by Joyce Klein, seconded by Elayne Bernstein, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the attendance of the Library Director and a maximum of three members of the professional staff at the Public Library Association Conference to be held in Charlotte, North Carolina, in March 2000, with a maximum reimbursement per attendee set at \$1,410, to be charged to the Travel Conference Budget Line.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

### Microfilm Reader Printers

Upon motion by Catherine Moore, seconded by Bette Weidman, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorizes the purchase of two (2) Minolta MSP2000 Reader/Printers under the terms of a specifically negotiated coordinated order available to Nassau Library System member libraries; total cost

not to exceed \$20,000; funds to be charged to the Main Building and Special Services Fund.

Secretary DiCamillo questioned why this expenditure was being charged to the Main Building and Special Services Fund. Business Manager Zitofsky explained that practice has been to charge items with a cost in excess of \$5,000 and an expected lifespan greater than five years to a Fund. Secretary DiCamillo noted that this practice has only been done with the Automated Fund and that if the Board chooses to charge this purchase to the Main Building fund it may. The Business Manager stated that the appropriate budget-line would be Sundry Equipment. The Board agreed, without formal motion, to accept the suggestion of Secretary DiCamillo regarding the charging of this expenditure to the operating budget.

The resolution was amended as follows:

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorizes the purchase of two (2) Minolta MSP2000 Reader/Printers under the terms of a specifically negotiated coordinated order available to Nassau Library System member libraries; total cost not to exceed \$20,000; funds to be charged to Sundry Equipment budget-line.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

By-laws Change Recommendation – Extension of filing window for independent candidate petition nominations

Upon motion by Joyce Klein, seconded by Bette Weidman, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library, upon the recommendation of the Policy and By-laws Committee, place the following By-laws amendments to extend the filing window for independent candidate nominations before the Great Neck Library Association membership for consideration at the January 2000, Annual Meeting:

- Change the date of the announcement of Nominating Committee selected candidates from October 15 to October 10.

[By-laws: Article VIII. Nominations. H. "On or before October 15 **[change to October 10]**, prior to the Annual Meeting, the Nominating Committee shall submit...."]

- Change the date for the filing of independent candidate nomination petitions from November 1 to November 5. [By-laws: Article VIII. Nominations. I. "Such independent nominations must be received by the Secretary on or before November 1 **[change to November 5]** prior to the Annual Meeting."]

President Schwartz explained that this proposed Be-laws amendment would provide independent candidates for the Board of Trustees and the Nominating Committee more time to file their petitions. Secretary DiCamillo asked if the Policy and Be-laws Committee had any input from the Nominating Committee. President Schwartz said he had only spoken to the Chairperson of the Nominating Committee. Upon the recommendation of Secretary DiCamillo, it was agreed that this item be tabled until the November Board meeting so that the opinion of the full Nominating Committee could be reported before the Board takes action.

#### Policy Change Recommendation – Set Polling Sites

Upon motion by Bette Weidman, seconded by Joyce Klein, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library, upon the recommendation of the Policy and By-laws Committee, modifies the Policy Manual Section O4. Voting C. to require voting at the polling site to which a person has been assigned. [Policy Manual Section O4. Voting. C: "Members should **[change to must]** vote at their designated polling site."]

Director Salita summarized standard voting procedures used in municipal elections with regard to polling sites. In essence, voters must vote at the polling place to which they have been assigned by the Board of Elections. This change would require association members to vote at their assigned polling site.

Secretary DiCamillo asked what would happen if someone went to the wrong polling site. The Library Director responded that the person had the option of

going to the correct polling site or the person could vote using a paper "challenge ballot."

**Public Comment:**

*William Morrill* – the process described would guarantee a "smooth election" and also respect a person's right to vote.

*Marianna Wohlgemuth* – regarding the security of the "challenge ballot."

*Bobbie Zeller* – expressed concerns~~ed~~ about this change.

*JoAnn Farley* – how will people be notified of the correct polling site?

*Karen Rubin* – has any consideration been given to returning to two polling sites?

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

Nominating Committee Selections

Secretary DiCamillo announced the candidates for office selected by the Nominating Committee:

Board of Trustees

*To fill the expired term of Steve Glaser*  
Nominating Committee Endorsed Candidate     Donald Stern

Nominating Committee

*To fill the expired term of William Morrill*  
Nominating Committee Endorsed Candidate     William Morrill

*To fill the expired term of Leslie Popoff*  
Nominating Committee Endorsed Candidate     Leslie Popoff

Note: As of this date, no independent nomination petitions for the above listed positions have been received.

**Public Comment:**

Linda Cohen (Chairperson of the Nominating Committee) – expressed her thanks to the members of the Nominating Committee for their time, cooperation and civility throughout the candidate selection process.

#### Snow Removal Contract

Upon motion by Elayne Bernstein, seconded by Marietta DiCamillo, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library authorizes the acceptance of the snow removal contract for the period November 1, 1999, through April 30, 2000, with Galvin Brothers at a cost of \$6,800 [plus \$150 per sanding of accumulations under two (2) inches, and snowplow charges for accumulation over eight (8) inches] to be charged to the Service Contracts budget line.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

#### League of Women Voters' Contribution

Upon motion by Marietta DiCamillo, seconded by Bette Weidman, and after discussion, it was,

**RESOLVED**, that the Board of Trustees of the Great Neck Library approves the \$700 contribution to the League of Women Voters of Great Neck for the dissemination of the 1999 Annual Nassau County Voter's Guide to the residents of the Great Neck School District; cost to be charged to the postage budget-line.

**VOTE:** Yes - 7 (Bernstein, DiCamillo, Glaser, Klein, Moore, Schwartz, Weidman)  
*Motion Carried Unanimously*

**Open Time:**



*Jack Binder* – regarding a charter school in Great Neck.

*Frank Phillips* – querying where Mr. Binder learned of a charter school in Great Neck.

*Pearl Malcus* – wished to have the September Board Minutes changed under correspondence so as to read that she had “no need to speak to her letter” rather than she “did not wish to speak to her letter.”

**ADJOURNMENT:**

Upon motion by Steve Glaser, seconded by Elayne Bernstein, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Marietta DiCamillo  
Secretary