

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE
GREAT NECK LIBRARY ASSOCIATION

Tuesday, October 22, 1991

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, October 22, 1991**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Muriel Kane
Emanuel Kline
Arthur Lerner
Dolly Relkin
Renee Zarin

Also present: Ken Weil, Library Director
Arlene Nevens, Assistant Director
Joe Latini, Assistant Director

CALL TO ORDER

President Elayne Bernstein called the public meeting to order at 8:05 p.m.

MINUTES

Ms. Bernstein asked for approval of the minutes of September 24, 1991, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Muriel Kane, seconded by Jack Eber and carried unanimously, it was,

RESOLVED, that the minutes of
September 24, 1991 be adopted as presented.

PUBLIC HEARING - No members of the public attending.

COMMUNICATIONS

a. North Lakeville Civic Association to K. Weil - A note of praise for the newly constructed ramp, larger vestibule and for improving services and special programs at the Parkville Branch Library.

TREASURER'S REPORT

After review and discussion a motion made by Arthur Lerner, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board of Trustees acknowledge receipt of the September 30, 1991 Financial Statement and adopt the Payroll Changes for the same period.

LIBRARY DIRECTOR'S REPORT

In addition to his written report Mr. Weil reported on the following:

1. Circulation statistics are up 8.5%. The increase in circulation realized over the last four years exceeds the combined increases in circulation achieved over the preceding 15 year period.

2. Important Dates:

October 28th - Strathmore Civic Association - J.Eber, E. Bernstein and K. Weil will attend.

October 23rd - G.N. Village Officials Association - E. Bernstein, D. Relkin, S. Limmer, M. Spector, J. Latini and K. Weil will attend.

November 13th - Hadassah Scopus/Sharon Group - A. Lerner and K. Weil.

November 26th - REAP II- Cumberland School - A. Lerner and K. Weil.

The next board meeting date has been changed from November 26th to **Tuesday, November 19th.**

OLD BUSINESS

a. Online Catalog System - After discussion and review a motion made by Arthur Lerner seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Board of Trustees authorize the President of the Board to sign a contract with **Innovative Interfaces** in the amount of \$280,173 for a new integrated automated system, circulation control, online catalog and serials acquisition system of Phase I and Phase II paragraph 1 thru 4 of the October 10, 1991 schedule pending approval of the contract by the Library attorney.

b. Renewal of Insurance - After much review and discussion, a motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Board authorize the renewal of the Northbrook Insurance package covering Business Automobile, Umbrella, and Boiler & Machinery with Nathan Butwin Company in the amount of \$64,133.

FURTHER RESOLVED, that the Director's & Officer's Errors & Omissions in the amount of \$6,500 be placed with School Brokerage pending receipt of an A or better rating of Continental Insurance. In the event the rating is less than A, the Board authorizes the sub-committee to resolve the problem.

c. Building Program Update - Elayne Bernstein reported on the meeting held with our neighbors where environmental and traffic questions were raised. A meeting with the architect and Steve Limmer was held and the environmental and traffic study were discussed. The Spector office quoted some initial prices for these studies.

JAC Planning Inc.- Environmental Assessment	\$6,000
Detailed Environmental Review Program	25,000
Fee	3,000
Traffic Impact Study	11,500
Plus reimbursables	500

d. Station Branch Update - The sub-committee met at the Mall and checked all the spaces which were available to them. Prices per square foot were \$12 for upstairs in the Mall and \$20 for street level. The Little Professor Book Store is now available. It was the general consensus of the Board that more space is required for the Station Branch. After much discussion the committee was asked to investigate and see what's viable and to give a firm recommendation at the next board meeting.

NEW BUSINESS

a. Transfer of Funds - After discussion a motion was made by Muriel Kane, seconded by Renee Zarin, and carried unanimously, it was,

RESOLVED, that the Board approve the transfer of \$50,000 from the 1991 cash balance to the Automated Reserve Fund for the purpose of an online catalog.

b. Parkville Branch Lease - Motion made by Arthur Lerner, and seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the Board of Trustees authorize the President of the Board to sign a 3 year lease for the Parkville Branch with yearly increases of \$1,200 pending the review of the lease by the Library attorney.

c. Community Room Applications - The Board approved the following applications for use of the meeting rooms:

1. Amnesty International
2. E.M. Baker Brownie Girl Scouts -Troop #633

ADJOURNMENT

Upon motion duly made and seconded the public meeting adjourned at 11 p.m.

Respectfully submitted
Arthur Lerner
Secretary