

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE
GREAT NECK LIBRARY ASSOCIATION

Tuesday, January 22, 1991

The regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, January 22, 1991**, at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024.

The following Trustees were present constituting a quorum:

Elayne Bernstein
Jack Eber
Jo Ann Farley
Muriel Kane
Emanuel Kline
Arthur Lerner
Dolly Relkin
Renee Zarin

Also present: Kenneth S. Weil, Library Director
Arlene Nevens, Assistant Director

CALL TO ORDER

The President, Elayne Bernstein, called the public meeting to order at 8:15 p.m.

MINUTES

Ms. Bernstein asked for approval of the minutes of December 18, 1990, copies of which had been distributed to each Trustee prior to the meeting. The following motion made by Emanuel Kline, seconded by Muriel Kane, and carried unanimously, it was,

RESOLVED, that the minutes of
December 18, 1990 be accepted as corrected.

PUBLIC HEARING -No members of the public attending.

COMMUNICATIONS

A. E. Hannes to the Board of Trustees - Copy of Mr. Hannes letter to the Great Neck Record in reference to purchasing laser discs and his complaint regarding video fines. Mr. Weil will respond with a letter from the Board of Trustees, reiterating his thoughts.

B. Lynn Zysman to K. Weil - Correspondence requesting the Library bus to pick up her children at Saddle Rock School for the Thursday Jr. Levels program. It was the general consensus of the Board that this request is not practical at this time. It was also suggested that the bus committee review the bus routes.

TREASURER'S REPORT

After review and discussion motion made by Emanuel Kline, seconded by Jo Ann Farley, and carried unanimously, it was,

RESOLVED, that the Board acknowledge receipt of the Nov. 30, 1990 and Dec. 31, 1990 Financial Statements of Schultz, Gladstone, Madonna & Co. ~~plus~~ the payroll changes for December 1990.

LIBRARY DIRECTOR'S REPORT - Mr. Weil reported on the following:

1. Comparison of 1985 circulation figures with those of 1990 showed increase in numbers. Parkville's circulation has grown 26%. He also reviewed some interesting statistics of member libraries from the NLS Statistical Report.

2. Town of North Hempstead has not yet approved the permit for the ramp and alterations to the entrance of Parkville Branch. The proposed work will not be able to start until Spring.

3. A new Xerox photocopier has arrived on a free trial basis which will be used by the public.

4. Stanley Butwin, the library's insurance agent, has informed us he has retired from Nathan Butwin & Company. The Library will solicit bids from other companies at the appropriate time.

5. The January 6th Book Sale was a success; \$3,229.14 was raised.

6. The Annual Staff Party held at the USMMA on Saturday Jan.12th was a success. Ninety-five people were able to attend the dinner-dance. The attendance and support of the Board were especially appreciated.

7. At the request of a Board member the Director wrote to the Sewer District and expressed a possible interest in purchasing land adjacent to the Library. Alan Gussack called and acknowledged receipt of the letter.

Muriel Kane had suggested a sub-committee be formed on land acquisition. The following Board members offered to serve: D. Relkin, A. Lerner, E. Kline, E. Bernstein and M. Kane. Renee Zarin asked the Director to make recommendations about advising the public concerning the expansion plans for the Library.

8. Mr. Weil stated that he was pleased and gratified with the new administrative reorganization which is working smoothly. He thanked the Board for its assistance, and support. A press release will announce the appointment of the two new Assistant Directors.

OLD BUSINESS

A. In Celebration: The First Hundred Years/ The Great Neck Library 1889-1989 - Renee Zarin reported that the book was completed and 13,000 copies were mailed to the Community. The book has been well received. Request for multiple copies will be handled after all designated copies have been mailed. The total cost of the book to date is \$42,316.

Transfer of Funds - Motion made by Arthur Lerner, seconded by Emanuel Kline, and carried unanimously, it was,

RESOLVED, that the Board approve the transfer of \$23,500 from the ~~cash~~ balance to the Centennial Reserve Fund with the provision that when funds are all accounted for a report be given to the Board.

B. Staff Contracts - Elayne Bernstein reported that all staff contracts have been signed by both parties. Everyone is happy!

C. Station Branch Report - Ken Weil reviewed the architectural rendering for Station Branch. He stated that our \$75,000 original budget does not include furnishings or the circulation desk. The cost will probably be in excess of \$100,000. The current entry will remain in the same location. There will be less shelving, more seating space, new lights, carpeting, and a new bathroom. Construction should take 2-3 months.

D. 20th Annual Contemporary Black Art Exhibit/Reception - Dolly Relkin reported that on Saturday, January 19th, the 20th Annual Contemporary Black Art Exhibit honored Ivan Habersham. Approximately 300-500 invitations were sent to all artists and the general public. 400-500 people attended. Champagne and food was served and a jazz band provided music. Many Board members attended; it was a happy, warm occasion. Elayne Bernstein presented Ivan with a Certificate of Recognition from the Library Board and the Library Director, signed by Elayne. Ivan was deeply appreciative. Elayne & Dolly spoke and Ivan read a congratulatory letter from Joe Covino.

Muriel Kane expressed appreciation of Dolly Relkin for all her efforts in implementing all the art exhibits for the last 20 years.

E. Accountant - 1991 Agreement - Motion made by Arthur Lerner, seconded by Jack Eber, and carried unanimously, it was,

RESOLVED, that the fee proposed by Schultz, Gladstone & Madonna Inc., as our accounting firm for 1991, as detailed in their letter of January 2, 1991 at a fee of \$10,600 be approved.

NEW BUSINESS

A. Public Library Association Convention - The Public Library Association is holding a National Convention from March 19-23 in San Diego. The cost for sending a staff member, including registration, transportation, hotel and expenses would be \$1,591.

Motion made by Arthur Lerner, seconded by Jo Ann Farley, carried unanimously, it was,

RESOLVED, that the Board approve
the expenditure of sum not to exceed
\$3,182 to send two staff members to the
PLA Convention.

B. Proposed Annual Meeting Agenda - The Board reviewed the
proposed Annual Meeting Agenda and the list of Board Meeting dates for
1991-1992.

ADJOURNMENT

Motion made by Arthur Lerner and seconded by Emanuel Kline, and
carried unanimously the public meeting adjourned at 10:45 p.m.

Respectfully submitted,

Renee Zarin
Secretary