

**GREAT NECK LIBRARY  
MINUTES OF THE SPECIAL MEETING OF  
THE BOARD OF TRUSTEES  
Tuesday, January 6, 1998**

A Special Meeting of the Board of Trustees of the Great Neck Library was held on January 6, 1998 at the Main Library, Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11023 ( Agenda Attached).

The following Trustees were present constituting a quorum:

Ralene Adler  
Marietta DiCamillo  
Jo Ann Farley  
Steve Glaser  
Mischa Schwartz  
Renée Zarin - arrived at 8:30 p.m.

Absent with prior notification: Elayne Bernstein

Also attending: Arlene Nevens, Interim Director  
Neil Zitofsky, Business Manager  
William Cullen, Attorney

**CALL TO ORDER**

The President, Steve Glaser, called the meeting to order at 8:15 p.m.

**OLD BUSINESS**

**Adoption of 1997 Election Procedure for 1998 election**

Upon motion made by Ralene Adler, seconded by Marietta DiCamillo, and after discussion, it was,

**RESOLVED**, that the Board of Trustees re-adopt the election procedures which were in place as defined in the minutes of October 22, 1996.

**VOTE:** Yes - 6 ( Adler, DiCamillo, Farley, Glaser, Schwartz, Zarin)  
*Motion carried unanimously*

Upon motion made by Steve Glaser, seconded by Marietta DiCamillo, and after discussion, it was,

**RESOLVED**, that the voting procedures adopted by the Board of Trustees at the October 22, 1996 board meeting be readopted with amendments of dates and terms as follows: A. 1997 to 1998; B, January 24, 1997 to January 23, 1998; C, January 25, 1997 to January 24, 1998; and D, proxies may be deposited at lockboxes at each of the four library facilities on January 23, 1998 until 5:00 p.m.

**VOTE:** Yes - 6 ( Adler, DiCamillo, Farley, Glaser, Schwartz, Zarin)  
*Motion Carried unanimously*

Upon motion made by Marietta DiCamillo, seconded by Mischa Schwartz, and after discussion, it was,

**RESOLVED**, that the Board of Trustees adopt the policy that proxies may be picked up by members of the Association at all library branches in accordance with a procedure whereby the applicant's name, address and Association membership are verified through research of library records at the main branch and thereafter a proxy is faxed from the main branch to the applicant's branch for delivery to the qualified applicant.

**VOTE:** Yes - 6 ( Adler, DiCamillo, Farley, Glaser, Schwartz, Zarin)  
*Motion Carried unanimously*

Upon motion made by Marietta DiCamillo, seconded by Ralene Adler, and after discussion, it was,

**RESOLVED**, that the Board of Trustees authorize the Director to appoint two supervisors for the 1998 election, one for the southern end of the district and the other for the northern end from the list of qualified non-residents.

**VOTE:** Yes - 6 ( Adler, DiCamillo, Farley, Glaser, Schwartz, Zarin)  
*Motion Carried uninmously*

Upon motion made by Steve Glaser, seconded by Mischa Schwartz, and after discussion, it was,

**RESOLVED**, that the Board of Trustees authorize the videotaping of the Meet the Candidates for the library election debate January 13th. The videotaping shall not be edited.

**VOTE:** Yes - 6 ( Adler, DiCamillo, Farley, Glaser, Schwartz, Zarin)  
*Motion Carried unanimously*

**Public Comment:** Marianna Wohlegemuth, Linda Cohen, Sandra Ross, Frank Marcellino ( presented petition from Lakeville Branch patrons requesting a voting booth in the branch. Petition attached as a record of the meeting).

**Other:** Payment to Ken Weil

Upon motion made by Marietta DiCamillo, seconded by Ralene Adler, and after discussion, it was,

**RESOLVED**, that the Board of Trustees authorize the payment to Ken Weil of all acquired sick leave and vacation as defined on the sheet title and included vacation and leave pay prepared by the business office in the amount \$29,345.75 as stipulated in the memorandum of agreement between Ken Weil and the Great Neck Library.

**VOTE:** Yes - 3 ( Adler, DiCamillo, Farley)  
No - 1 ( Glaser)  
Abstentions - 2 (Schwartz, Zarin)  
Motion not carried

#### **Appointment of Helen Banaciski as Consultant**

Upon motion made by Marietta DiCamillo, seconded by Ralene Adler, and after discussion, it was,

**RESOLVED**, that the Board of Trustees approved the appointment of Helen Banaciski as a Consultant serving in the capacity of Administrative Assistant effective January 5, 1998 on a month to month basis based on the 35 hour work week at an hourly rate of \$25.00.

**VOTE:** Yes - 6 ( Adler, DiCamillo, Farley, Glaser, Schwartz, Zarin)  
*Motion Carried Unanimously*

#### **Carpeting (Change in contract terms)**

Upon motion made by Marietta DiCamillo, seconded by Ralene Adler, and after discussion, it was,

**RESOLVED**, that the Board of Trustees reduce the awarded amount for the carpeting project at the Main building to the actual bid amount of \$148,426 which includes the three alternates as detailed in a letter to Mr. Ken Weil, dated December 9, 1997 from Todd Harvey of Beatty Harvey and Associates.

**VOTE:** Yes - 3 ( Adler, DiCamillo, Farley)  
No - 3 ( Glaser, Schwartz, Zarin)  
*Motion not carried*

### **Payment to Ken Weil**

Upon motion made by Steve Glaser, seconded by Renée Zarin, and after discussion, it was,

**RESOLVED**, that a warrant be drawn for the payment to Ken Weil in the amount of \$29,000 in accordance with the agreement, as vacation and sick leave, less applicable withholding taxes.

**VOTE:** Yes - 6 ( Adler, DiCamillo, Farley, Glaser, Schwartz, Zarin)  
*Motion Carried unanimously*

Upon motion made by Ralene Adler, seconded by Marietta DiCamillo, and after discussion, it was,

**RESOLVED**, that the Board of Trustees authorize the Treasurer to pay the persons named in the attached check register, the sums set against their respective names amounting in the aggregate to \$109,168.

**VOTE:** Yes - 6 ( Adler, DiCamillo, Farley, Glaser, Schwartz, Zarin)  
*Motion Carried unanimously*

### **NEW BUSINESS**

Schedule Long Range Planning committee Meetings: No Action. Meeting dates will be set at the next Board Meeting.

**Public Comment - Sandra Ross**

**EXECUTIVE SESSION - 9:40 p.m.**

Upon motion made by Steve Glaser, seconded by Ralene Adler, and after discussion, it was,

**RESOLVED**, that the Board of Trustees go into executive session to discuss Personnel Matters.

**VOTE:** Yes - 6 (Adler, DiCamillo, Farley, Glaser, Schwartz, Zarin)  
*Motion Carried unanimously*

Public session reconvened at 10:34 p.m.

**ADJOURNMENT**

Upon motion by Marietta DiCamillo, seconded by Ralene Adler, the meeting was adjourned at 10:35 p.m.

Sincerely,

Renée Zarin  
Secretary