

GREAT NECK LIBRARY
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF TRUSTEES
TUESDAY, AUGUST 15, 1996
7:00 P. M.

The Special Meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, August 15, 1996** at the offices of the Library on Bayview Avenue, Great Neck, N.Y. 11024, in the Community Room.

The following Trustees were present constituting a quorum:

Ralene Adler	Jo Ann Farley
Marietta DiCamillo	Steve Glaser
Cynthia Engel	Muriel Kane

Absent:

Elayne Bernstein	Renée Zarin
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Also present:

Ken Weil, Library Director	William Cullen
H. Neil Zitofsky, Business Manager	Attendance sheet attached.

CALL TO ORDER

President Jo Ann Farley called the Special Meeting to order at 7:10 P.M. and welcomed those present. Upon motion made by Ralene Adler, seconded by Muriel Kane, it was,

RESOLVED, that the Board of Trustees go into Executive Session for the purpose of discussing personnel matters.

VOTE: Yes: 6 (Adler, DiCamillo, Engel, Farley, Glaser, Kane)
MOTION CARRIED UNANIMOUSLY.

The President reconvened the Public Meeting at 7:35 P.M.

The President, responding to questions and telephone calls, stated that the organization, *Friends of the Library*, is not affiliated with the Great Neck Library. She went on to add that this

organization has been soliciting money and that the Great Neck Library is *not* receiving *any* of the money. We are not responsible for the money and do not know what it is being used for.

LEGAL COUNSEL

Upon motion made by Ralene Adler, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that Mr. William Cullen be retained from August 16, 1996 to January 31, 1997 as the Great Neck Library's General Counsel for a Retainer fee not to exceed \$3,000.00.

VOTE: Yes: 6 (Adler, DiCamillo, Engel, Farley, Glaser, Kane)

MOTION CARRIED UNANIMOUSLY.

Upon motion made by Ralene Adler, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that Mr. William Cullen be placed on the Great Neck Library's approved list of Counsel for non-retainer services at a fee of \$125.00 per hour. The time frame would be from August 16, 1996 to January 31, 1997.

VOTE: Yes: 6 (Adler, DiCamillo, Engel, Farley, Glaser, Kane)

MOTION CARRIED UNANIMOUSLY.

Ms. Adler introduced Mr. Cullen stating that he currently is Counsel to numerous libraries, and that he has vast experience in library construction, legal issues, electronic access to name a few. The Board of Trustees expressed their approval and welcomed him.

Public Comment/Questions by:

Karen Rubin

LEGAL FEES

Jo Ann Farley requested that the Board review this item at the September Board Meeting.

PERSONNEL COMMITTEE/EARLY RETIREMENT INCENTIVE

Marietta DiCamillo, Personnel Committee, presented the Committee's recommendation for a 1996 Retirement Incentive Plan through New York State. Ms. DiCamillo asked the Business Manager to explain the specifics of the Plan. The Committee thanked the Director and Business Manager for their good work on this program. Upon motion made by Steve Glaser, seconded by Muriel Kane, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library does hereby elect to provide the benefits of Chapter 30 of the laws of 1996 commencing on October 3, 1996 for all eligible employees who retire with an effective date of retirement set during the 90 day period immediately following the commencement date otherwise eligible as specified by Chapter 30.

The Board, upon the recommendation of Mr. Graber, *Financial Consultant, officially acknowledged that the manner of payment will be in the form of five installment payments, starting with December 1997 in the event the staff participates.

*Corrected at the 9/24/96
Regular Meeting of the
Board of Trustees

Public Comment/Questions by:

Karen Rubin

VOTE: Yes: 6 (Adler, DiCamillo, Engel, Farley, Glaser, Kane)
MOTION CARRIED UNANIMOUSLY.

PAYROLL CHANGES

Marietta DiCamillo presented the name of Miriam Cisco, as the Committee's recommendation to fill the position of Administrative Assistant for Computer Services. Upon motion made by Marietta DiCamillo, seconded by Cynthia Engel, and after discussion, it was,

RESOLVED, that the Board of Trustees approve the appointment of Miriam Cisco as Administrative Assistant for Computer Services at an hourly rate of \$15.00 per hour. Mrs. Cisco will be regularly scheduled to work twenty (20) per week. Such appointment is based upon the approval of her references which must be deemed satisfactory by the Board of Trustees.

VOTE: Yes: 6 (Adler, DiCamillo, Engel, Farley, Glaser, Kane)
MOTION CARRIED UNANIMOUSLY.

Upon motion made by Marietta DiCamillo, seconded by Ralene Adler , and after discussion, it was,

RESOLVED, that the Board of Trustees adopt the payroll changes from June 23 through July 22, 1996 and July 23 through August 24, 1996 as titled "Treasurer's Report Payroll Changes" with a date of July 26, 1996 and August 15, 1996, respectively.

VOTE: Yes: 6 (Adler, DiCamillo, Engel, Farley, Glaser, Kane)
MOTION CARRIED UNANIMOUSLY.

Marietta DiCamillo reported that in the near future the Personnel Committee would be recommending replacements for the two positions currently being recruited in Levels. Also, she requested that the Board Members review the draft letter to the Staff concerning the retirement program and forward their comments to her.

CARPETING REPORT

Ralene Adler reported to the Board that she was concerned over the condition of the roof with regard to water damage and the new carpeting. She sought direction from the Members of the Board and asked that the Board look at the specs to identify the location of water damage. The Board requested that the Director secure estimates for the repair of the roof and also look into the other identified problems (the fountain and the air conditioning vents).

OPEN TIME

Julian Kane asked questions concerning the Agenda topic marked Legal Fees.

Karen Rubin also asked questions concerning the removal of the Agenda topic, Legal Fees.

Jo Ann Farley and *Ralene Adler* responded.

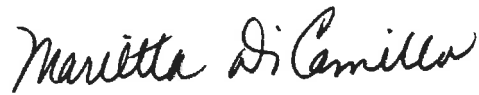
Joseph Weintraub inquired as to the status of the Parkville expansion.

Ralene Adler responded to Mr. Weintraub's questions.

ADJOURNMENT

Upon motion made by Steve Glaser, seconded by Jo Ann Farley, the meeting was adjourned at 8:18 P.M.

Respectfully submitted,

A handwritten signature in cursive script that reads "Marietta DiCamillo".

Marietta DiCamillo