

**GREAT NECK LIBRARY
MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF TRUSTEES
Tuesday, January 23, 1996
8:00 p.m.**

A Special Meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, January 23, 1996 at the offices of the Library on Bayview Avenue at Grist Mill Lane, Great Neck, N.Y. 11024 for the purpose of discussing Personnel issues.

The following Trustees were present constituting a quorum:

Ralene Adler
Jo Ann Farley
Steve Glaser
Muriel Kane
Arthur Lerner
Dolly Relkin
Renée Zarin

Absent with prior notification: Elayne Bernstein

Also present: Julian Kane, member of the public.

CALL TO ORDER

The President Jo Ann Farley called the meeting to order at 8:04 p.m.

EXECUTIVE SESSION

Upon motion by Steve Glaser, seconded by Ralene Adler, and unanimously approved, the Board went into executive session to discuss personnel issues. Julian Kane, a member of the public left the room.

The final 1994-1995 Evaluation Report for the Library Director was completed and accepted by consensus. The Board also reviewed employment contracts of management employees.

PUBLIC SESSION

Upon motion by Arthur Lerner, seconded by Ralene Adler, and unanimously approved, the Board returned to public session. Mr. Julian Kane, a member of the public, returned.

Employment Contracts

1. Upon motion by Arthur Lerner, seconded by Dolly Relkin and after discussion, it was,

BE IT HEREBY RESOLVED that the Board of Trustees of the Great Neck Library authorize and direct the Board President to execute a contract between the Board and the Administrative Support Staff on the Board's behalf, which includes the same grievance procedure and benefits as provided for in the collective bargaining agreement between the Great Neck Library and Great Neck Library Staff Association, dated January 1, 1995 through December 31, 1996, such authorization being subject to execution by the Administrative Support Staff.

VOTE: In favor 6 (Adler, Farley, Glaser, Lerner, Relkin, Zarin)
Abstaining 1 (Kane)

Motion carried.

2. Upon motion by Arthur Lerner, seconded by Steve Glaser, and after discussion, it was stated:

BE IT HEREBY RESOLVED that the Great Neck Library positions known as "Supervisor of Circulation and On Line Catalogue"; "Supervisor of Reference and Information"; "Supervisor of Programming and Publicity"; and "Supervisor of Children's Services" shall hereafter be referred to as "Department Head of Circulation and On Line Catalog"; "Department Head of Reference and Information"; "Department Head of Programming and Publicity"; and "Department Head of Children's Services".

VOTE: In favor 4 (Farley, Glaser, Lerner, Relkin)

No - 1 (Kane)

Abstaining - 2 (Adler, Zarin)

Motion Carried

3. Upon motion by Arthur Lerner, seconded by Renée Zarin, and after discussion, it was stated:

BE IT HEREBY RESOLVED that the Great Neck Library approves the reappointment of Lisa M. Paulo, as the Department Head of Children's Services effective January 1, 1996 through December 31, 1996 at an annual salary of \$49,534 step 4 of the 1995 Department Heads' Salary Schedule. All other terms and conditions of employment are to be set forth in a written agreement to be executed by the parties.

VOTE: In favor 6 (Adler, Farley, Glaser, Lerner, Relkin, Zarin)

Abstain 1 (Kane)

Motion carried.

A letter from the President prepared by Counsel is also being sent to the Assistant Directors confirming they are entitled to work under the same terms and conditions they enjoyed for 1995 and that their contracts expires 12/31/96.

The 1996 salary schedules for administrative employees, Assistant Directors, Department Heads and Administrative Support Staff, are attached to the official minutes.

ADJOURNMENT

Upon motion by Steve Glaser, seconded by Ralene Adler, and unanimously approved, the meeting adjourned at 11:25 p.m.

Respectfully submitted,

Dolly Relkin, Secretary