

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
Tuesday, December 12, 2000
8:00 p.m.**

A Meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, December 12, 2000**, in the Community Room of the Great Neck Library, 159 Bayview Avenue, Great Neck, NY 11023. (Agenda attached.)

The following Trustees were present constituting a quorum:

Bette Weidman, President
Mischa Schwartz, Vice President
Joyce Klein, Secretary
Don Stern, Treasurer
Catherine Moore

Absent with Prior Notice: Elayne Bernstein, Assistant Treasurer
Marietta DiCamillo, Assistant Treasurer

Also present: Christine Salita, Library Director
Neil Zitofsky, Business Manager

CALL TO ORDER

President Weidman called the meeting to order at 8:05 p.m.

MINUTES

Upon motion by Mischa Schwartz, seconded by Don Stern, and after discussion, it was **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of November 28, 2000, as presented.

VOTE: Yes – 5 (Klein, Moore, Schwartz, Stern, Weidman)
Motion Carried Unanimously

TREASURER'S REPORT

During the month of November, 2000, revenue received was \$37,803.34. Total expenses were \$711,199.38.

At the close of business, November 30, 2000, total operating fund holdings were \$957,401.94 which were on deposit at HSBC and The Bank of New York, and in Petty Cash funds at Main and the Branches. This compares to a November 30, 1999, balance of \$1,337,634.56.

Additionally, the balance of the Main Building and Special Services fund was \$1,094,653.38; the Automated Library fund was \$124,486.45; the Restricted Gift fund was \$42,803.99; the Branch and Special Services fund was \$118,030.09. These funds totaled \$1,379,973.91 on November 30, 2000. The November 30, 1999, total was \$1,214,704.33.

Upon motion by Don Stern, seconded by Catherine Moore, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library, accept the December 12, 2000, Treasurer's Report with the Personnel Changes of November 27, 2000, through December 8, 2000.

VOTE: Yes – 5 (Klein, Moore, Schwartz, Stern, Weidman)
Motion Carried Unanimously

Upon motion by Don Stern, seconded by Joyce Klein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Register dated November 21, 2000, through December 8, 2000, Paid-Checks numbered 21159 through 21234, and To-Be-Paid Checks numbered 21235 through 21315, the sums set against their respective names, amounting in the aggregate to \$158,619.97.

VOTE: Yes – 5 (Klein, Moore, Schwartz, Stern, Weidman)
Motion Carried Unanimously

STAFF RETIREMENT

President Weidman read the following statement: "Speaking on behalf of the entire Board of Trustees, I would like to express our appreciation for the many years of service to the Library and the community given by Station Branch Librarian Joan Linden (30 years) and Custodian Andres Zavala (13 years). We wish them both well on the occasion of their retirement."

REPORTS

Director's Report (attached hereto)

Advisory Committees

Director Salita, Chair of the Main Library "Ad Hoc" Committee, reported that Dr. Manuel London anticipates having the final questionnaire tabulation on or about February 1st. A meeting of the "Ad Hoc" Committee will be scheduled thereafter.

OLD BUSINESS

Engagement of Auditor

Upon motion by Mischa Schwartz, seconded by Don Stern, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the execution of a letter of engagement with Graber and Co., Certified Public Accountants, for the performance of a certified audit of the Library's financial statements, for the year ended December 31, 2000, at a cost not to exceed \$14,000 to be charged to the "Audit/Accounting Fees" budget line.

VOTE: Yes – 5 (Klein, Moore, Schwartz, Stern, Weidman)
Motion Carried Unanimously

NEW BUSINESS

None.

CORRESPONDENCE

None.

OPEN TIME

Public Comment: *Murray Wallach, Ralene Adler*

ADJOURNMENT

Upon motion by Mischa Schwartz, seconded by Don Stern, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Joyce Klein
Secretary