

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
Tuesday, November 27, 2001
8:00 p.m.**

A meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, November 27, 2001**, in the Community Room of the Great Neck Library, 159 Bayview Avenue, Great Neck, New York 11023. [Agenda attached.]

The following Trustees were present constituting a quorum:

Bette Weidman – President
Joyce Klein – Vice President
Catherine Moore – Secretary
John Drukker – Treasurer
Elayne Bernstein – Assistant Treasurer
Linda Cohen – Assistant Treasurer
William Morrill

Also present: Arlene Nevens – Interim Library Director
Neil Zitofsky – Business Manager

CALL TO ORDER

President Bette Weidman called the meeting to order at 8:06 p.m.

MINUTES

Upon a motion by Linda Cohen, seconded by Catherine Moore, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of the meeting of October 23, 2001, as presented.

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Morrill, Weidman)
Motion Carried Unanimously

TREASURER'S REPORT – PERSONNEL REPORT

During the month of October 2001, revenue received was \$41,849. Total expenses were \$521,236.

At the close of business, October 31, 2001, total operating fund holdings were \$1,733,196, which were on deposit at HSBC and The Bank of New York, and in Petty Cash funds at Main and the Branches. This compares to an October 2000, balance of \$1,638,501.

Additionally, the balance of the Main Building and Special Services fund was \$1,453,629; the Automated Library fund was \$128,773; the Restricted Gift fund was \$44,458; the Branch and Special Services fund was \$125,176. These funds totaled \$1,752,036 on October 31, 2001. The October 2000, total was \$1,376,522.

Upon a motion by John Drukker, seconded by Joyce Klein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library, accept the November 27, 2001, Treasurer's Report with the Personnel Changes of October 18 through November 19, 2001.

Public Comment: Ralene Adler

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Morrill, Weidman)
Motion Carried Unanimously

Upon a motion by John Drukker, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Register dated October 19, 2001 through November 21, 2001, Paid-Checks numbered 1044 and 23321 through 23416, and To-Be-Paid Checks numbered 23417 through 23525, the sums set against their respective names, amounting in the aggregate to \$326,741.53.

Public Comment: Marietta DiCamillo, Ralene Adler

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Morrill, Weidman)
Motion Carried Unanimously

REPORTS

Director's Report (attached hereto)

Interim Director Nevens informed the Board of Trustees that there were no independent nominations received and therefore the candidates proposed by the Nominating Committee will be the only names on the ballot for the 2002 Annual Meeting. An update was given on the Levels Alumni mentoring program, which is a bulletin board on Yahoo called LevelsBridge, through which young people can post messages, and ask for advice and counseling. This program is being monitored by Levels Alumni.

Public Comment: Ralene Adler

Main Building Committee

A draft request for architectural services has been done. Another meeting will be scheduled for reviewing this draft after which this request will be sent to architects. The next meeting was set for December 13, 2001, at 7:00 p.m.

Public Comment: Ralene Adler

OLD BUSINESS

Bylaw Change – Nominating Committee

Upon a motion by Joyce Klein, seconded by Linda Cohen, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library place the following Bylaw amendment to change the terms of office of the elected Nominating Committee before the Great Neck Library Association membership for consideration at the January 2002 Annual Meeting.

Article VIII - Nominations

A. There shall be a Nominating Committee consisting of seven members of the Association, five of whom shall be elected by the membership at the annual meeting, and two of whom shall be appointed by the Board of Trustees. The Nominating Committee shall elect one member as chairperson. The five members elected by the membership at large shall be divided into ~~two~~ *three* classes, *consisting of one two* classes of two members each and one class consisting of one member. ^{The term of office of each Board-appointed member shall be three years [amended at 12/18/01 Board meeting]} The term of office of each elected class of the Nominating Committee shall be for ~~two~~ *three* years or until their successors have been elected. ~~The intended result is that the terms of~~ The ~~two~~ *terms of office of the three* classes elected by the membership will alternate with *the term of office of one* each class expiring *once every three one* years. ~~and the other the next.~~

Effective January 2002, the two vacant elective Nominating Committee offices shall constitute one of the three Nominating Committee elective classes, to serve an abbreviated two year term, expiring January 2004. Commencing January 2004, this elective class shall serve three year terms of office.

Effective January 2003, the three vacant elective Nominating Committee offices shall constitute the remaining two elective classes: one such elective class composed of two Nominating Committee members to serve three year terms of office; and the other such elective class composed of one Nominating Committee member to serve an abbreviated two year term, expiring January 2005, and thereafter three year terms of office.

- B. Four members of the Nominating Committee shall constitute a quorum. No action shall be taken at a meeting unless a quorum is present, other than the adjournment of the meeting, and no action shall be taken other than by a majority vote of the Nominating Committee.
- C. ~~Any~~ Members of the Nominating Committee *shall not be eligible to hold elective office for consecutive terms. An Association member shall not be eligible for election to a further term of office on the Nominating Committee for a period of one year following the expiration of the previous term of office whose office expires in a given year shall not be eligible to vote or attend during discussions for Nominating Committee positions for which he/she seeks or shall accept nomination.*

Public Comment: Ralene Adler, Mischa Schwartz, JoAnn Farley,
Marietta DiCamillo

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Morrill, Weidman)
Motion Carried Unanimously

January 2002 Board Meeting

The Meet the Candidates Night scheduled for January 22, 2002, at 7:30 p.m., in the Community Room, conflicted with the regular meeting of the Board of Trustees. Therefore,

the Board rescheduled the time of the Board meeting to 6:30 p.m., in the Multi-Purpose Room. If necessary, the Board meeting will be adjourned to after the Meet the Candidates Night program.

NEW BUSINESS

Public Library Association Meeting (PLA)

Upon a motion by Elayne Bernstein, seconded by Linda Cohen, and after discussion it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the attendance of three members of the professional staff at the Public Library Association conference to be held in Phoenix from March 13 – 16, 2002, at a cost not to exceed \$4,938 to be charged to the Travel/Conference line of the operating budget.

VOTE: Yes – 7 (Bernstein, Cohen, Drukker, Klein, Moore, Morrill, Weidman)
Motion Carried Unanimously

CORRESPONDENCE

Ralene Adler spoke to her letter of November 5th [attached].

OPEN TIME

Speaking were: Marietta DiCamillo, Marianna Wohlgemuth, Alice Nayer,
Mischa Schwartz, JoAnn Farley

EXECUTIVE SESSION

The Board recessed at 9:15 p.m., on a motion by Catherine Moore and seconded by Linda Cohen, for Executive Session to discuss personnel matters and Collective Bargaining.

Upon a motion by Linda Cohen and seconded by Catherine Moore, the Board returned to Open Session at 10:45 p.m.

ADJOURNMENT

Upon a motion by William Morrill, the meeting was adjourned at 10:45 p.m.

Respectfully submitted,

Catherine Moore
Secretary