

**GREAT NECK LIBRARY  
MINUTES OF THE  
BOARD OF TRUSTEES MEETING  
WEDNESDAY, SEPTEMBER 16, 2015 AT 7:30 P.M.**

A regular meeting of the Great Neck Library Board of Trustees was held on Wednesday, September 16 2015, in the Station Branch of the Great Neck Library, 26 Great Neck Road, Great Neck, NY 11021.

The following Trustees were present constituting a quorum:

Marietta DiCamillo – President  
Francine Ferrante Krupski  
Varda Solomon – Secretary  
Josie Pizer – Treasurer  
Joel Marcus – Assistant Treasurer  
Michael Fuller – Assistant Treasurer  
Robert Schaufeld

Also Present:

Kathy Giotsas – Executive Director  
Christine Johnson – Interim Assistant Director  
Neil Zitofsky – Business Manager  
Russell Davidson – KG&D  
Dominic Calgi – Calgi Construction

## **CALL TO ORDER**

The meeting was called to order by President DiCamillo at 7:35 p.m.

## **MINUTES**

**Upon motion by Varda Solomon, seconded by Josie Pizer, and after discussion, it was, RESOLVED,** that the Great Neck Library Board of Trustees approve the Minutes of the June 16, 2015 Regular Board Meeting and the July 28, 2015 Special Board Meeting as presented.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

## **TREASURER'S REPORT**

**Upon motion by Josie Pizer, seconded by Michael Fuller, and after discussion, it was, RESOLVED,** that the Great Neck Library Board of Trustees accept the following financial reports which have been reviewed by the Treasurer:

- September 16, 2015, Treasurer's Report;

- Warrant dated June 6, 2015 through July 17, 2015, the sums set against their respective names, amounting in the aggregate to \$1,068,344.97;
- Warrant dated July 18, 2015 through August 14, 2015, the sums set against their respective names, amounting in the aggregate to \$152,095.67;
- Warrant dated August 15, 2015 through September 4, 2015, the sums set against their respective names, amounting in the aggregate to \$2,363,966.58;
- Payroll Warrants for pay dates June 11, and June 25, 2015, which have been reviewed by the Treasurer, in the amounts of \$125,163.74 and \$122,857.16 respectively, for a total of \$248,020.90.
- Payroll Warrants for pay dates July 9, July 23, August 6, and August 20, 2015, which have been reviewed by the Treasurer, in the amounts of \$160,815.12, \$130,844.41, \$127,040.70 and \$134,117.61 respectively, for a total of \$552,817.84

**VOTE:** Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

## **PAYROLL CHANGES**

**Upon motion by Josie Pizer, seconded by Robert Schaufeld, and after discussion, it was,**

**RESOLVED,** that the Great Neck Library Board of Trustees accept the Payroll Changes reports of June 11 through July 7, 2015, July 8 through July 31, 2015, and August 1 through September 8, 2015 as presented, which have been reviewed by the Finance Committee.

Trustee Pizer had questions on the revised Payroll Changes Report.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

## **REPORTS**

### **Branch Committee**

Trustee Fuller reported that no meetings were held over the summer months and that the branches are running smoothly. A meeting of the committee will be planned for October.

### **Building Advisory Committee (BAC)**

President DiCamillo suspended her report as representatives from Calgi and KG&D were present and would be providing an update on the project.

### **Grants**

Christine Johnson and Neil Zitofsky reported that approval was received on the Clerestory windows, however, the amount was less than expected. Fifty percent of the original estimated cost, or \$41,500.00 was expected. The amount of \$26,900.00 was actually granted. President DiCamillo and Trustee Pizer asked for follow up as to why the full fifty percent was not granted.

Ms. Johnson also reported that NLS cut the date for submission of the lighting grant. The deadline date was missed by the time all information and numbers were received.

*Public Comment: Marianna Wohlgemuth*

### **Long Range Planning**

Committee Chair Varda Solomon deferred a separate report and said she will include discussion about the Long Range Planning Committee with her report of the Programming Committee.

### **Policy Committee**

President DiCamillo requested Trustee Marcus and the committee to look into two items. One item was for all Board committees to be required to meet on a quarterly basis and the other was to review the bylaws relating to the Nominating Committee and the possibility of a petition-based election.

Policy changes, under Old Business, will be read this evening for the second of three required readings.

### **Programming Committee**

Committee Chair Varda Solomon reported that a great meeting was held with the committee on September 10<sup>th</sup>. The staff had attended a Brand Basics Boot camp webinar and brought ideas and suggestions to the meeting. It was determined that a long range plan was a needed first step, followed by a request for proposal (RFP) for branding.

Discussion was held on current committee members and structure. Presently there are an equal number of trustees and staff. Should more staff be appointed? Should public members be included?

Executive Director Kathy Giotsas said she would like to get feedback from all the stakeholders -- staff, community groups, local government groups and the school board -- and then use that information to develop our brand. She said that a long-range plan should be a community-driven process and the community needs to tell us what they want to see. President DiCamillo stated that we must meet state objectives and guidelines. It was determined that it is premature to request an RFP but this should be revisited at a later date with more schematics.

Text of minutes for the September 10th Committee meeting submitted by Varda Solomon, below:

The regular meeting of the Great Neck Library's Programming Committee was called to order September 10<sup>th</sup>, at 7:35pm by Varda Solomon at the Parkville Branch. **Committee members present:** Joel Marcus, Josie Pizer, Varda Solomon, Kathy Giotsas, Christine Johnson, Jonathan Aubrey, Margery Chodosch, Deidre Goode, Courtney Greenblatt, Pam Levin **Absent with Prior Notice:** Marietta DiCamillo, Debbie Feldman. Jamie Eckartz filled in as secretary.

### **General Discussion**

- Varda welcomed new members Kathy and Courtney.

- Varda addressed the need for a reservation policy for Museum Passes. John and Kathy are working on it.
- The committee reviewed the 92<sup>nd</sup> Street Y programs that could be livestreamed at Station and possibly Parkville. Some of the programs started ½ hour before the library closed. The group chose to proceed with Ted Koppel with Charlie Rose on Wednesday, October 28<sup>th</sup> at 7:30. Chris noted a conflict with the Lawyers Talks and the group decided to reschedule them.
- Varda directed the floor to Courtney to discuss College Prep courses.
- Chris reported on the upcoming Human Books program. She confirmed 6 definite human books and has secured Ron Gross of Socrates Salon to help out with the event at Lakeville on October 25th.
- Varda moved to set future meeting dates. The group concurred on November 3<sup>rd</sup> and December 1<sup>st</sup> at 7:30pm at Parkville.

### **Branding Discussion**

Kathy addressed the topic and explained that the strategic plan is needed prior to branding. Kathy volunteered to work with Neil to write the RFP for the strategic plan. It was noted that an RFP would have to be approved by the board of trustees. The committee added a new meeting date for October 19<sup>th</sup> to consider the RFP before the October meeting. The committee felt this should be a joint meeting with the Long Range Planning Committee. Joel asked that the RFP be emailed out to the group as it was written for the group to be aware prior to the meeting. Kathy agreed to make the effort.

Varda asked if there was any other business to discuss. There was none.

The meeting was adjourned at 8:46pm.

### **Website/Technology Committee**

Trustee Schaufeld reported that the committee's next scheduled meeting will be on October 7th at 7:30 pm at Parkville Branch.

### **Secretary's Report on Election Candidates**

Secretary Varda Solomon, read aloud her report submitted September 11th text below:

The Nominating Committee released the name of its candidates to fill one seat on the Board of Trustees and two seats on the Nominating Committee.

For the Board of Trustees, they have endorsed Francine Ferrante Krupski to fill the seat currently encumbered by Francine Ferrante Krupski.

For the Nominating Committee, they have endorsed Donald Panetta to fill the seat currently encumbered by Stacey Bernstein and Ian Lustbader to fill the seat currently encumbered by Andrew Dorf.

This election is uncontested as no independent petitions were received. Biographical information for all the candidates can be found on the Library's website at [www.greatnecklibrary.org](http://www.greatnecklibrary.org) and in the October/November/December issue of the Library's newsletter. Copies will be available at all library locations.

Trustee Marcus volunteered to open the polls and Secretary Solomon volunteered to close the polls at Station branch on October 26<sup>th</sup>.

## **Staff Reports**

Trustee Josie Pizer commented and questioned Wanda Lei's report/statistics of the 7,000 titles added to our collection.

Trustee Varda Solomon thanked the staff for the Museum Pass usage report included by Janet Fine and requested a year to date usage column be added. Trustee Solomon also commented on an Adult program that received few paid attendees. Should we limit number of attendees needed to hold a program, should we collect a commitment fee? Discussion occurred on costs and advantages/disadvantages of hiring outside firms for programs versus GNL staff leading programs.

President DiCamillo gave special praise for the children's garden project.

## **Executive Director's Report**

The Executive Director is settling in and acclimating to the library, staff and community. Ms. Giotsas is looking into ways to reduce our internet provider fees for the library and also to make our website more user friendly. Email address collection is underway to further expand our communication with patrons and the community.

Text of the Executive Director's written report dated September 10, 2015 below:

### Administration

The month of August was the beginning of my position at Great Neck Library. Individual meetings were set up with each one of the managers to go over their department and needs. We also discussed the future of the departments and the direction in the future. The staff is ready for change and we have similar thoughts and ideas of serving the Great Neck community. By the end of this year I will be addressing the following issues that I feel are holding us back.

- Bringing the organization up to speed in technology
  - o Marketing (ex. Program announcements, Newsletter, email blasts, surveys on programs, etc.)
  - o Create an inventory of all hardware, software and replacement schedule for all technology.
  - o Create a user friendly webpage
- Reorganization of the library for improved management and customer services
- Working with the business office to develop price comparisons and working off state contracts
- Create a procedural manual for managers a "How To" manual for everything from posting positions to dismissal of an employee.
- Getting a union contract signed

### Technology

I have been investigating ways to reduce our internet bill with Verizon and Cablevision. Through my contacts with Connecticut Educational Network (CEN) they referred me to NYSERNet. There is an organization called the Quilt that is a consortium of internet providers that provide discounted rates for libraries outside of the e-rate. I hope to get more information in the months to come.

We will be subscribing to a service called Wowbrary (see attached) which provides patrons with all the new items we have received in the library. It is a newsletter they will receive via email and they will also be able to connect to the card catalog through the email to reserve the item.

### Personnel

We have several vacancies that are critical to the organization and we hope to fill them in the next few weeks. All positions that work with school age children need to be reviewed to incorporate what the schools are doing in the

classrooms. One of the changes that I would like to see in incorporating is STEM or STREAM. That is an area that we lack and would fit with Levels and attract a broader group of students.

#### Community Outreach

I have started setting up meeting with the Superintendent of Schools and the Historical Society, Temple Emanuel and Temple Israel. I am still working on scheduling meetings with the Rotary, Chamber of Commerce and a few other organizations.

I also have plans for the staff to go out into the community such as the Great Neck Street Fair. We hope to show the community the services we provide and get any suggestions. We have also purchased suggestion boxes for all locations.

#### Monthly Reports

I will be working with managers to extract meaningful monthly statistical reports with analysis. I would also like to review with the board what statistics they find useful in decision making and which are just FYI. This will help in decreasing busy work and allowing more time for analysis of statistics.

#### Note from the Executive Director

If there is anything in my report that you would like to see on a monthly basis please let me know. I will be developing my reports further as I become more entrenched in my position. I will be including financial and statistical analysis as well as how important information the board should know.

## **OLD BUSINESS**

### **Policy Manual Revisions-Second Reading**

#### **Gift Policy**

##### **SECTION 1200: GIFTS**

All gifts offered to the Library and accepted by it shall become the sole property of the Library. Unless indicated otherwise by written agreement, the Library will have the rights of displaying, using, or lending the same, or of selling or disposing of said gifts. For any cash gift of substantial value, i.e. **\$250** or more, the gift will be formally accepted by the Board at a public meeting. For any cash gift to the Library, the Director's office will send a letter of thanks to the donor.

For any other gift determined to be of substantial value, the gift will be formally accepted by the Board at a public meeting and a letter should be forwarded to the donor indicating a description and the conditions of the Library's acceptance of the gift stated above. The Library Director and the Board of Trustees shall use discretion in accepting any such gift.

Any appraisal of a gift to the Library is the responsibility of the donor. The acceptance of a gift which has been appraised by a third, disinterested party does not in any way imply an endorsement of the appraisal by the Library

*Notwithstanding the value of the gift, all gifts shall be reported to the Public at the next scheduled Board of Trustees Meeting.*

## **Extending Terms of Board Officers**

### **200-30: Board Officers, Election and Responsibilities**

Article IX of the Bylaws states specific duties and responsibilities of Board Officers. In addition, the following shall also be expected of officers:

- |              |  |
|--------------|--|
| President    | - shall confer with the Director in preparation of agendas for all Board meetings;   |
|              | - shall, with the Director, inform new Trustees of their duties and responsibilities and the operations of the Library;                              |
|              | - shall appoint special Board Committees, from volunteer Trustees as necessary, and establish the scope and purpose in the charge of each committee; |
| Treasurer(s) | - shall confer with the Director in preparation of monthly financial reports, budget reporting and investments;                                      |
| Secretary    | - shall review monthly minutes of all Board meetings prior to submission to the Board;   |
|              | - shall review official minutes of the Board annually for correct and up-to-date records;  |
|              | - shall be responsible for maintaining the Board's policy manual with approved policy established by resolution in the minutes.                      |

Officers must be elected by the Board at the Re-organization Meeting of the Library Association. Effective with the 1994 election of Officers:

1. The President, Vice President, Secretary and Treasurer shall be elected for one year terms.
2. No trustee should be elected to the same office for more than two (2) consecutive years, unless the Board determines that due to exigent circumstances it is in the best interest of the Library to maintain certain officers in their respective positions. Should this be the case, the Board may re-elect a trustee or trustees to the same office. The foregoing Board Policy to allow a *fourth* term will expire by January 2017. Rev. 9/16/14

Revised 10/24/95; 3/27/01; 2/26/02; 9/16/14

## **NEW BUSINESS**

**Recommendation to the Policy Committee** –*discussed under Reports; Policy/By Laws Committee*

- i. Study the necessity of the Nominating Committee (By-Laws Change)**
- ii. New policy to require all Board Committees to meet on a quarterly basis.**

### **Property Liability Insurance Renewal**

**Upon motion by Michael Fuller, seconded by Francine Ferrante Krupski, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees renew its property/liability insurance Commercial Package, Automobile and Umbrella policies for the period September 1, 2015 through September 1, 2016 with Utica Insurance Companies as presented by Edwards and Company, for a total of \$72,064 to be charged to the Property/Liability Insurance line of the operating budget.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

### **Acceptance of Davey Tree Expert Bid (Tree Pruning)**

**Upon motion by Joel Marcus, seconded by Josie Pizer, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees accept the Davey Tree Expert bid for the pruning of trees at Main as per their attached quotation dated 8/11/2015 in the amount of \$5,885 to be charged to the Landscaping line of the operating budget.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

### **Acceptance of Jani King Bid (Cleaning)**

**Upon motion by Francine Ferrante Krupski, seconded by Joel Marcus, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees accept the Jani King bid for cleaning services at the branches as per their quotation dated 8/13/2015 in the amount of \$30,525 per year to be charged to the Cleaning Service lines of the operating budget.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

### **Acceptance of Full Time Levels Staff Position Job Posting & Description**

**Upon motion by Josie Pizer, seconded by Francine Ferrante Krupski, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees accept the Full Time Levels Staff Position Job Posting as per the attached Job Description.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*



### **Construction Change Orders**

#### **Installation of a New Pad Mounted Transformer for the New Electrical Service**

**Upon motion by Robert Schaufeld, seconded by Varda Solomon, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 3 in accordance with Procedures for Approval for Construction Contracts approved by the Great Neck Library Board of Trustees on May 20, 2014, and amended March 24, 2015, for installation of a new pad mounted transformer for the new electrical service as submitted by VRD, in the amount of \$59,672.37; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Michael Currie, Leslie Kahn, Dominic Calgi, Russell Davidson*

#### **Exterior Light Pole Feeds**

**Upon motion by Michael Fuller, seconded by Varda Solomon, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 4 in accordance with Procedures for Approval for Construction Contracts approved by the Great Neck Library Board of Trustees on May 20, 2014, and amended March 24, 2015, for installation of exterior light pole electrical feeds as submitted by VRD, in the amount of \$51,881.28; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Dominic Calgi*

#### **Four Quad Outlets per ESK-3 Feeds**

**Upon motion by Varda Solomon, seconded by Robert Schaufeld, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 5 in accordance with Procedures for Approval for Construction Contracts approved by the Great Neck Library Board of Trustees on May 20, 2014, and amended March 24, 2015, for installation of four quad outlets per ESK-3 feeds as submitted by VRD, not to exceed \$3,927.00; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 6 (DiCamillo, Ferrante Krupski, Solomon, Marcus, Fuller, Schaufeld)  
Opposed – 1 (Pizer)  
**MOTION CARRIED**

*Public Comment: Dominic Calgi, Russell Davidson, Leslie Kahn, Allegra Goldberg, Marianna Wohlgemuth*

**Staff Bathroom #32 and Door #32**

**Upon motion by Francine Ferrante Krupski, seconded by Joel Marcus, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 6 in accordance with Procedures for Approval for Construction Contracts approved by the Great Neck Library Board of Trustees on May 20, 2014, and amended March 24, 2015, for staff bathroom # 32 and door # 32 as submitted by VRD, in the amount of \$3,208.92; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 7 (DiCamillo, Ferrante Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

**Sketch ASK-7 Box Out Existing Storm Drain**

**Upon motion by Robert Schaufeld, seconded by Varda Solomon, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 7 in accordance with Procedures for Approval for Construction Contracts approved by the Great Neck Library Board of Trustees on May 20, 2014, and amended March 24, 2015, for sketch ASK-7 box out existing storm drain as submitted by VRD, in the amount of \$2,026.33; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 7 (DiCamillo, Ferrante Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Dominic Calgi, Russell Davidson*

**Sketch PSK-1 Relocate Existing Storm Pipe at Lower Level**

**Upon motion by Varda Solomon, seconded by Joel Marcus, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 8 in accordance with Procedures for Approval for Construction Contracts approved by the Great Neck Library Board of Trustees on May 20, 2014, and amended March 24, 2015, for sketch PSK-1 relocate existing storm pipe at lower level as submitted by VRD, in the amount of \$7,000.00; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 7 (DiCamillo, Ferrante Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Russell Davidson*

**Addition of Door Closers to Storefront Doors and Door # 114**

**Upon motion by Francine Ferrante Krupski, seconded by Varda Solomon, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 9 in accordance with Procedures for Approval for Construction Contracts approved by the Great Neck Library Board of Trustees on May 20, 2014, and amended March 24, 2015, for addition of door closers to storefront doors and door #114 as submitted by VRD, in the amount of \$4,022.37; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 6 (DiCamillo, Ferrante Krupski, Solomon, Marcus, Fuller, Schaufeld)

Opposed – 1 (Pizer)

**MOTION CARRIED**

*Public Comment: Russell Davidson, Allegra Goldberg, Dominic Calgi*

**Storm Piping Relocation at Main Lobby #102, AV Collection #127 and Fiction Collection #121**

**Upon motion by Michael Fuller, seconded by Robert Schaufeld, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 10 in accordance with Procedures for Approval for Construction Contracts approved by the Great Neck Library Board of Trustees on May 20, 2014, and amended March 24, 2015, for storm piping relocation at main lobby, AV collection #127 and fiction collection #127 as submitted by VRD, not to exceed \$7,000.00; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 7 (DiCamillo, Ferrante Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)

**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Russell Davidson*

**Two Inch Conduit Requested by Verizon and Corstar**

**Upon motion by Josie Pizer, seconded by Francine Ferrante Krupski, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the Change Order Request number 11 in accordance with Procedures for Approval for Construction Contracts approved by the Great Neck Library Board of Trustees on May 20, 2014, and amended March 24, 2015, for two inch conduit requested by Verizon and Corstar as submitted by VRD, in the amount of \$8,301.26; such funds to be taken from the contingency line in the construction budget.

**VOTE:** Yes – 7 (DiCamillo, Ferrante Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)

**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Russell Davidson, Dominic Calgi*

### **Project Status Report**

A current project status report was given by Dominic Calgi of Calgi Construction Management.

### **Request RFP for Long Range Planning**

There was a consensus of the Board of Trustees to have Kathy Giotsas assemble an RFP for a formal vote at the October Board meeting.

### **Resignation of Interim Assistant Director Christine Johnson**

President Marietta DiCamillo read a heartfelt statement thanking Christine Johnson for all of her hard work and dedication to the library and the community and presented her with flowers and a certificate of appreciation on behalf of the entire board.

Text of Statement Read for Christine Johnson below:

We are sad to see Chris Johnson leave after her many years of loyal and dedicated service to the Great Neck Library. We wish her the best as she leaves to join the staff of another library, as Director. Congratulations, you are well accomplished and will rise to any challenge put in your path.

Needless to say Chris is not a stranger to challenge. As interim Assistant Director, she ran the main building road show explaining to any who would listen the reasons why we needed a renovated library. She worked tirelessly and I marveled at the elegance in which she conducted these meetings, repeating the same substance over and over again. Working with Chris has been a pleasure and represented a true team effort; the Public and the library will benefit for her years of service. As Interim Director, her plate full, she easily rose to every occasion, handling issues with her quiet dignity while never disappointing her staff, this Board or the Public.

Chris, you have done an incredible job during very important, and difficult times. On behalf of the Board, I thank you; for me personally - when you became Interim Director, you made my job all the more easier. For this, from the bottom of my heart, I thank you and know I will miss you terribly.

Good luck in your next endeavor and I hope to hear from you as you continue to succeed. Thank you.

## **OPEN TIME**

*Speaking: Marianna Wohlgemuth, Michael Currie*

### **Book Drop at Great Neck House**

It was the consensus of the Board of Trustees to obtain a discount for the recently installed book drop that was received with imperfections rather than return it and inconvenience the community who has begun utilizing this book drop.

## **DATE OF NEXT MEETING**

Annual Meeting/Election – October 26, 2015 at Parkville and Station Branches.  
Regular Board of Trustees Meeting – October 27 at Station Branch.

## **ADJOURNMENT**

The meeting was adjourned at 9:24 p.m. on motion by Francine Ferrante Krupski and seconded by Joel Marcus.

Respectfully submitted,

Varda Solomon  
Secretary, Board of Trustees