

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
Thursday, September 13, 2001
8:00 p.m.**

A meeting of the Board of Trustees of the Great Neck Library was held on **Thursday, September 13, 2001**, in the Community Room of the Great Neck Library, 159 Bayview Avenue, Great Neck, NY 11023. [Agenda attached.]

The following Trustees were present constituting a quorum:

Bette Weidman – President
Catherine Moore – Secretary
John Drukker – Treasurer
Elayne Bernstein – Assistant Treasurer
Linda Cohen – Assistant Treasurer
William Morrill

Absent with prior notice: Joyce Klein – Vice President

Also present: Arlene Nevens – Interim Library Director
Neil Zitofsky – Business Manager

CALL TO ORDER

President Bette Weidman called the meeting to order at 8:08 p.m., indicating that it was with mixed feelings that the meeting was being held in light of the tragedy that had befallen the World Trade Center in New York City. Discussion of agenda items was limited to issues of a timely nature. Therefore, discussion of the Voting Locations and the Automated Library Fund Expenditure was tabled for a future Board Meeting.

MINUTES

Upon a motion by Linda Cohen, seconded by Catherine Moore, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of the meeting of June 26, 2001, as presented.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Morrill, Weidman)
Motion Carried Unanimously

Upon a motion by Elayne Bernstein, seconded by Catherine, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the Minutes of the special meeting of July 19, 2001, as presented.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Morrill, Weidman)
Motion Carried Unanimously

TREASURER'S REPORT – PERSONNEL REPORT

During the month of June, 2001, revenue received was \$933,373. Total expenses were \$465,843. During the month of July, 2001, revenue received was \$17,671. Total expenses were \$470,291. During the month of August, 2001, revenue received was \$27,527. Total expenses were \$540,371.

At the close of business, August 31, 2001, total operating fund holdings were \$2,792,206, which were on deposit at HSBC and The Bank of New York, and in Petty Cash funds at Main and the Branches. This compares to a August 31, 2000, balance of \$2,657,634.

Additionally, the balance of the Main Building and Special Services fund was \$1,149,633; the Automated Library fund was \$127,889; the Restricted Gift fund was \$43,846; the Branch and Special Services fund was \$125,055. These funds totaled \$1,446,424 on August 31, 2001. The August 31, 2000, total was \$1,345,471.

Upon a motion by John Drukker, seconded by Linda Cohen, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library, accept the September 13, 2001, Treasurer's Report with the Personnel Changes of July through September 2001, as amended.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Morrill, Weidman)
Motion Carried Unanimously

Upon a motion by John Drukker, seconded by Elayne Bernstein, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Register dated August 29, 2001, through September 10, 2001, Paid-Checks numbered 22998 through 23050, and To-Be-Paid Checks numbered 23051 through 23093, the sums set against their respective names, amounting in the aggregate to \$72,086.09.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Morrill, Weidman)
Motion Carried Unanimously

Reference Department Open Positions

Upon a motion by Bette Weidman, seconded by Catherine Moore, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library authorize the Director to fill the vacancies in the Reference Department until the next Regular Board Meeting scheduled for October 23, 2001.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Morrill, Weidman)
Motion Carried Unanimously

REPORTS

Director's Report (attached hereto)

In addition, Interim Director Nevens read a letter that was received from author Herman Wouk, who was a Great Neck resident, indicating that he was unable to be at the Library's Homecoming of Great Neck Authors but wished the Library success.

Main Library "Ad-Hoc" Committee

Mischa Schwartz, Chair of the Main Library "Ad-Hoc" Committee, reported that the Committee's deliberations were completed after two and a half years, and its recommendations [Final Report of the "Ad Hoc" Committee] have been forwarded to the Board of Trustees. Dr. Schwartz, the Board of Trustees and the interim Director expressed their thanks to all those involved.

Copies of the final report of the "Ad Hoc" Committee are available at the Reference Desk of the Main Library and at all three branch facilities.

Public Comment: Shirley Samansky, Marietta DiCamillo

OLD BUSINESS

Great Neck Library Staff Association Contract Ratification

Upon a motion by Elayne Bernstein, seconded by John Drukker, and after discussion, it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library approve the corrections to the Collective Bargaining Agreement with the Great Neck Library Staff Association for the period January 1, 2001, through December 31, 2004, in the form annexed and the President of the Board of Trustees is hereby authorized to execute the agreement on behalf of the Board of Trustees.

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Morrill, Weidman)
Motion Carried Unanimously

Voting Locations - Tabled for the next meeting on October 23rd.

Voting Date

After much deliberation on the different dates that came before the Board, a consensus was reached that a late October election was preferable. At the next meeting in October, at which time specific wording of the bylaw changes will be presented, a vote will be taken to place this item on the ballot for the 2002 Library election.

Public Comment: Ralene Adler, Mischa Schwartz, Renee Zarin,
Shirley Samansky, Marietta DiCamillo,
Karen Rubin

NEW BUSINESS

Main Building Renovation/Expansion

The Board of Trustees decided to move ahead with plans for the main building renovation/expansion project. To this end, a committee made up of three Board members

will be formed to begin the process of preliminary interviewing architects. The top two choice of architects will appear before the entire Board for a second interview, with the Director and Business Manager present. Interested Board members were asked to submit their names so that this committee would be in place by the next Board meeting.

Upon a motion by John Drukker, seconded by Elayne Bernstein, and after discussion it was, **RESOLVED**, that the Board of Trustees of the Great Neck Library accept the Final Report of the Main Library "Ad-Hoc" Committee.

Public Comment: Shirley Samansky, Leslie Popoff,
Mischa Schwartz, Harriett Fagnoli,
Marietta DiCamillo, Counsel William Cullen,
Marianna Wohlgemuth

VOTE: Yes – 6 (Bernstein, Cohen, Drukker, Moore, Morrill, Weidman)
Motion Carried Unanimously

Automated Library Fund - Tabled for the next meeting on October 23rd.

OTHER BUSINESS

Professional Engineer

Business Manager Neil Zitofsky brought to the attention of the Board that an exterior panel under the eaves of the main building was warped and it was a safety hazard. Permission was requested from the Board to invite Patricia Garbutt, a professional engineer whom the Board had engaged previously in 1997, to inspect the situation and get a proposal. Permission was granted.

Internet Service Provider

Interim Director Nevens apprised the Board of the situation that the Library did not have Internet service due to the disaster at the World Trade Center. The Library's Internet Service provider was located in lower Manhattan in a neighboring building to the World Trade Center and they could not access their equipment. Optimum Online was contacted but they were not equipped to handle commercial network. There is no online database service but the Library's online catalog and circulation system are functioning.

Public Comment: Harriett Fagnoli, Karen Rubin,
Mischa Schwartz

CORRESPONDENCE

Ralene Adler spoke to her letter [attached].

Frances O'Connor, John O'Connor, Sandra O'Connor, Miriam Chodosh and Stewart Chodosh were not present to speak to their letters [attached].

Public Comment: Marianna DiCamillo, Renee Zarin

OPEN TIME

Speaking were: Shirley Samansky, Mischa Schwartz, Marietta DiCamillo,
Michael Zarin

EXECUTIVE SESSION

Upon a motion by Linda Cohen, seconded by Elayne Bernstein, the Board recessed at 10:05 p.m. for Executive Session to discuss personnel matters.

Upon a motion by Linda Cohen, and seconded by Catherine Moore, the Board returned to Open Session at 10:30 p.m.

OPEN SESSION

The following members were appointed to serve on the Main Building Renovation/Expansion Committee: Bette Weidman, Linda Cohen and John Drukker, and a meeting was scheduled for September 20, 2001, at 6:45 p.m.

ADJOURNMENT

Upon a motion by Linda Cohen, the meeting was adjourned at 10:40 p.m.

Respectfully submitted,

Catherine Moore
Secretary