
**THE FOLLOWING STATEMENT WAS READ ALOUD AT THE
OCTOBER 18, 2016 BOARD MEETING:**

A review of the minutes of the Board meetings of July 26, 2016 and August 16, 2016 regarding the issue of wireless capability for the Main Library has resulted in some confusion. In order to clarify the record:

On July 26, 2016, the Board passed a resolution to hire Ingram Micro at a cost of \$40,251.60, funds to be taken from the Automated Library Fund.

On August 16, 2016, the Board passed a resolution which amended the July 26, 2016 resolution hiring Ingram Micro. This new resolution in effect cancelled the July 26, 2016 resolution, and the Board hired PC Wizard at a cost of \$55,269.60, funds to be now taken from the Main Building and Special Services Fund.

The additional cost over the proposal from Ingram Micro was due to additional services, hardware and support to be provided by PC Wizard.

Please note that while the minutes of August 16, 2016 list three additional resolutions at the bottom of page 4, no vote was ever taken on those resolutions, and they have no effect.

**GREAT NECK LIBRARY
MINUTES OF THE
SPECIAL BOARD OF TRUSTEES MEETING
AUGUST 16, 2016 AT 7:30 P.M.**

A special meeting of the Great Neck Library Board of Trustees, preceded by an executive session, was held on Tuesday, August 16, 2016, in the Parkville Branch of the Great Neck Library, 10 Campbell Street, New Hyde Park, NY 11040. [Agenda attached]

The following Trustees were present constituting a quorum:

Marietta DiCamillo – President
Varda Solomon – Secretary
Josie Pizer – Treasurer
Joel Marcus – Assistant Treasurer
Michael Fuller – Assistant Treasurer
Robert Schaufeld

Also present: Kathy Giotsas – Executive Director
Tracy Geiser – Assistant Director
Neil Zitofsky – Business Manager

Absent with Prior Notice: Francine Ferrante Krupski – Vice President

Executive Session

The Board met in executive session at 7:15 p.m. in the Community Room of Parkville to discuss Nominating Committee resignation. The Board came out of executive session at 7:30 p.m.

Call to Order

President DiCamillo called the public meeting to order at 7:36 p.m.

Secretary's Report of Independent Candidates

Secretary Solomon reported that Doug (Gee-Kang) Hwee has filed a petition as an Independent Candidate for the October 31, 2016 Election for the expiring Board of Trustees seat of Varda Solomon. The petition has the required one hundred signatures which have been validated. The October election ballot will contain the following:

Rebecca Miller for the expiring seat of Josie Pizer; Board of Trustees. Varda Solomon and Doug (Gee-Kang) Hwee for the expiring seat of Varda Solomon; Board of Trustees. Patrick McDonnell for the expiring seat of Michael Katz; Nominating Committee.

Motion to Untable the Approval of a New Phone System

Upon motion by Joel Marcus and seconded by Michael Fuller, and after discussion, it was, RESOLVED, that the Great Neck Library Board of Trustees take from the table the motion relating to the Approval of a New Telephone System.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Motion to Approve a New Phone System

Upon motion by Josie Pizer and seconded by Varda Solomon, and after discussion, it was, RESOLVED, that the Great Neck Library Board of Trustees accept the proposal of Global Telecom Supply for the provision and installation of a new telephone system for the Great Neck Library, as well as the training of staff on its proper use. The total cost shall not exceed \$47,124.00 as per their revised proposal dated August 12, 2016, to be charged to the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Public Comment: Marianna Wohlgemuth

Board Comment: President DiCamillo requested that Executive Director Kathy Giotsas investigate purchasing this system outright versus the leased quote.

Extension of Moe Kiswani's Contract

Upon motion by Robert Schaufeld and seconded by Josie Pizer, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees extend the contract for Moe Kiswani as a Computer Consultant, originally agreed to on April 20, 2016 and renewed on May 19, 2016 and also on June 21, 2016 and July 26, 2016, for an additional one month period in the fixed sum of \$6,000.00 to be charged against the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Board Comment: This extends the contract until September 20, 2016.

Extension of Truck Rental

Upon motion by Varda Solomon and seconded by Robert Schaufeld, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees extend the truck rental that was approved on May 24, 2016 and renewed on June 21, 2016 and July 26, 2016 for moving the trailers out of the Main Library parking lot in the amount of \$709.75 a week, for an additional three weeks totaling \$2,129.25; such funds to be taken from the Main Building and Special Services Fund.

Upon motion by Varda Solomon, seconded by Robert Schaufeld, the motion was amended and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees extend the truck rental that was approved on May 24, 2016 and renewed on June 21, 2016 and July 26, 2016 to move the trailers out of the Main Library parking lot for a final payment of \$3,051.00, which consists of an additional three weeks; such funds to be taken from the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Construction Change Orders

a) Tile for Gallery Area

Upon motion by Michael Fuller and seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 101 to install wood porcelain tile in the Gallery area, in the amount of \$21,817.29; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

b) Epoxy Grout

Upon motion by Joel Marcus and seconded by Varda Solomon, and after discussion, it was, RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 109 for floor prep for the ceramic wood tile in the gallery with crack suppressant membrane along with epoxy grout, at a cost not to exceed \$17,110.50; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Public Comment: Marianna Wohlgemuth

Board Comment: President DiCamillo requested that Executive Director Kathy Giotsas secure a written warranty on this item.

c) Levels Slop Sink

Upon motion by Varda Solomon and seconded by Joel Marcus, and after discussion, it was, RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 110 for removing the slop sink in Levels and replacing it with a single wall hung sink, faucet and soap dispenser, in the amount of \$8,395.33; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

d) Garage Roof Drain

Upon motion by Josie Pizer and seconded by Varda Solomon, and after discussion, it was, RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 111 for the installation on new garage storm piping of the garage roof drain, in the amount of \$2,979.42; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Amend the Resolution for Additional Switches and Wireless Access Points

Upon motion by Joel Marcus and seconded by Michael Fuller, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees amend the resolution approved on July 26, 2016 to accept the revised vendor CDW-G and for revised hardware to support wireless capability for the Main Library. The total cost will now be \$53,014.40 as per price quote dated August 12, 2016, to be charged to the Automated Library Fund.

Upon motion by Joel Marcus and seconded by Michael Fuller, the motion was amended and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees amend the resolution approved on July 26, 2016 to accept the revised vendor by PC Wizard and for revised hardware to support wireless capability for the Main Library. The total cost will now be \$55,269.60 as per price quote dated August 11, 2016, to be charged to the Automated Library Fund.

Upon motion by Joel Marcus and seconded by Michael Fuller, the motion was amended and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees amend the resolution approved on July 26, 2016 to accept the proposal made by PC Wizard for revised hardware to support wireless capability for the Main Library. The total cost will now be \$55,269.60 as per price quote dated August 11, 2016, to be charged to the Automated Library Fund.

Upon motion by Joel Marcus and seconded by Michael Fuller, the motion was amended and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees amend the resolution approved on July 26, 2016 to accept the proposal made by PC Wizard for revised hardware to support wireless capability for the Main Library. The total cost will now be \$55,269.60 as per price quote dated August 11, 2016, to be charged to the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Approval of Additional Funds for American Library & School Services

Upon motion by Michael Fuller and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the additional funds for American Library & School Services to work overtime at the cost of 9% over contract price which equals \$7,234.00; to be charged to the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Construction Change Order-Fence in the Garage

Upon motion by Michael Fuller and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 113 R-1 to install a twelve foot fence in the garage of the Main Library, in the amount of \$5,385.60; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Open Time

Trustee Pizer pointed out the dollar amount, \$165,315.74, of the items approved at this evening's Board Meeting.

Trustee Schaufeld stated that the electrical work for the Levels Stage Lighting still needs to be voted on. A Special Board Meeting was set for Tuesday, August 23, 2016 to address this item.

Trustee Solomon, Trustee Schaufeld and President DiCamillo all attended last week's performances of Cabaret and were impressed with the production and the talent of the performers. Compliments were extended to the actors and Levels staff.

Date of Next Meeting

September 13 – Regular Board Meeting at Station

Adjournment

The meeting was adjourned at 8:40 p.m. on a motion by Joel Marcus and seconded by Josie Pizer.

Respectfully submitted,

Varda Solomon
Secretary, Board of Trustees