

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
JUNE 15, 2010, AT 7:30 P.M.**

A regular meeting of the Great Neck Library Board of Trustees was held on Tuesday, June 15, 2010, in the Community Room of the Great Neck Library, 159 Bayview Avenue, Great Neck, NY 11023. [Agenda attached]

The following Trustees were present constituting a quorum:

Andrew Greene – President
Janet Eshaghoff – Secretary
Varda Solomon – Treasurer
Marietta DiCamillo – Assistant Treasurer
Josie Pizer – Assistant Treasurer

Absent with prior notice: Anna Kaplan – Vice President
Martin Sokol

Also present: Jane B. Marino – Director
Laura Weir – Assistant Director
Neil Zitofsky – Business Manager

CALL TO ORDER

President Greene called the meeting to order at 7:00 p.m. for the purpose of an Executive Session to discuss the proposal of the environmental consultant. Trustee DiCamillo motioned and Trustee Pizer seconded for the trustees to go into Executive Session. The Board came out of Executive Session on motion by Trustee DiCamillo and seconded by Trustee Pizer.

The Public Meeting was convened at 7:40 p.m. by President Greene.

MINUTES

Upon motion by Janet Eshaghoff, seconded by Marietta DiCamillo and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the Minutes of the regular meeting of May 25, 2010, as presented.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

TREASURER'S REPORT – PERSONNEL CHANGES

During the month of May 2010, revenue received was \$1,024,047. Total expenses were \$640,286.

At the close of business, May 31, 2010, total operating fund holdings were \$3,673,323. Of these funds, \$3,121,616 was on deposit at HSBC, \$548,917 was on deposit at Chase Bank, and \$2,790 was on hand in Petty Cash funds at Main and the Branches. This compares to a May 31, 2009, balance of \$3,466,972.

Additionally, the cash balance of the Main Building and Special Services fund was \$1,183,235; the Automated Library fund was \$122,113; the Restricted Gift fund was \$377,306; the Branch and Special Services fund was \$139,970. These funds totaled \$1,822,625 on May 31, 2010. The May 31, 2009 total was \$2,286,739.

Upon motion by Varda Solomon, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept the June 15, 2010, Treasurer's Report.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

Warrants

(a) Upon motion by Varda Solomon, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize the Treasurer, who has reviewed all checks and supporting documentation, to pay the persons named in the Warrant dated May 22, 2010 through June 10, 2010, Paid Checks numbered 0028529 through 0028534, 1233, and 41076 through 41093, and To-Be-Paid Checks numbered 41094 through 41179, the sums set against their respective names, amounting in the aggregate to \$131,226.27.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

(b) Upon motion by Varda Solomon, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize the Treasurer, who has reviewed check number 41182 dated June 11, 2010, and supporting documentation, to pay American Express the amount of \$1,417.58.

Public Comments: Stu Hochran, Carol Frank, Ralene Adler

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

Payroll Warrants

Upon motion by Varda Solomon, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept the Payroll Warrants for pay dates May 6, 2010 and May 20, 2010, which have been reviewed by the Treasurer, in the amounts of \$182,300.39 and \$175,413.79 respectively, for a total of \$357,714.18.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

Personnel Changes

Upon motion by Varda Solomon, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept the Personnel Changes of May 22, 2010, through June 10, 2010.

Public Comment: Carol Frank

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

REPORTS

Finance Committee

Below is the text of the written report of the Finance Committee meetings of Monday, June 7 and Thursday, June 10, 2010 in the Multi-Purpose Room.

(a) June 7th Meeting

In attendance: Varda Solomon - Treasurer and Finance Committee Chair, Marietta DiCamillo - Assistant Treasurer, Josie Pizer - Assistant Treasurer. Also in attendance: Jane B. Marino - Library Director

Trustee Solomon called the meeting to order at 7:35 p.m. and reviewed the purpose of the meeting, which was to clarify procedures for contracts with new vendors and invoices received from current vendors for the Building Project.

After discussion, the Committee had four recommendations for this process.

1. Contracts should have protective fiscal language so that Great Neck Library does not suffer any unforeseen consequences.
2. The Business Manager should research and make recommendations to the Finance Committee for all conditions of future contracts.
3. Monthly invoices from contracted vendors should be scrutinized by the Business Manager and the Director.
4. As financial specialist, the Business Manager should work with the Director, as Project Coordinator. The Business Manager is responsible for the bill's reasonableness, accuracy and appropriateness of activities and charges.

The Committee agreed on these recommendations but they are not ready to make a recommendation to the Board at this time. Further discussion will take place to see if other committee ideas should be incorporated.

(b) June 10th Meeting

The meeting was called to order by Varda Solomon at 7:35 p.m.

In attendance: Varda Solomon, Treasurer, Marietta DiCamillo, Assistant Treasurer, Josie Pizer Assistant Treasurer. Also in Attendance: Jane B. Marino, Library Director, Laura Weir, Assistant Director and Neil Zitofsky, Library Business Manager.

Old Business

Trustee Solomon requested the Director to give a report on the status of discussions with VHB regarding the continuation of their work. Mrs. Marino reported that she had received a reply to the Library's proposal and was in discussions with Kim Gennaro of VHB to come up with an amount that would get the Library to the Hearings phase of the project, at which point both parties would have a better grasp of the length and breadth of VHB's involvement. An executive session of the Board is scheduled for Tuesday, June 15 at 7 p.m. to discuss this issue.

The Director, at the Finance Committee's suggestion, has also instructed the Business Manager to write our zoning counsel, Paul Bloom, a letter regarding issues with some of the items on his latest two bills. Mr. Zitofsky has done so and the letter was discussed by the Committee. It was mailed on Friday, June 11, 2010.

Having answered all questions of the Committee regarding the 990, Mr. Zitofsky will instruct our auditor, Al Coster, to submit the form. The Treasurer asked Mr. Zitofsky to include a resolution to approve submitting the 990.

Regular Activities

Trustee Solomon requested the Business Manager to review the financials and the warrant. The issue of how to record the reimbursement of Retiree Health Insurance expenditures to the library by retiree

spouses who pay 100% of their premium was discussed. It can be shown on the revenue side as “reimbursement of expenses” or netted out on the expense side, as had been done up until now. Further discussion will take place until the committee has reached a consensus.

Four expenditure lines are above their expected percentage of expenditures and the Director and Business Manager will investigate to see why that is so and report back to the Committee. The Warrant was reviewed and any questions answered.

Other Business

The Director reported that a refined process for insuring the proper payment of building project related bills was agreed to at a special meeting of the Finance Committee on June 7 and she will send a draft of the minutes to the Committee for their review.

The Business Manager reported to the Committee that New York State has offered a new retirement incentive and one staff member has already expressed interest. Since the library has some time in which to make a decision, the Committee asked that he poll the staff to see how much interest there would be for other staff members and what cost, if any, it would be to the Library.

There being no further discussion, checks were signed by the Committee and the meeting was adjourned at 9:40 p.m. [End of written report]

Committee Chair Solomon also reported that the foregoing Minutes of the June 10 Finance Committee meeting were draft and subject to revisions by the Finance Committee.

Director Jane Marino assured the public that going forward all bills will be vetted and the guidelines above will be enforced for new contracts.

Public Comment: Ralene Adler

Branch Committee

The text of the written report of the Branch Chair, Trustee Eshaghoff, is below:

The Branch Committee met on Thursday, May 27, 2010, 7:30 p.m. in the Multi-Purpose Room. Present: Janet Eshaghoff, Chair; Josie Pizer, Varda Solomon, and Andrew Greene (Trustees), Jane Marino, Library Director, and Laura Weir, Library Assistant Director.

Chair Eshaghoff called the meeting to order at 7:35 p.m. The Chair requested the Library Director to give the committee an update on the Station Branch. Mrs. Marino reported that she had been in communication with Ron Zakary, the architect, on the project and with his help, completed the Building Permit application, which was then sent to Board President Andrew Greene for his notarized signature. The completed application will be mailed to Mr. Zakary. The Landlord, Kabro Associates, has designated Mr. Zakary to be their authorized representative to make this application.

The demolition work in the back is on schedule and Mr. Zakary has sent new bid packets out to the four interviewed contractors and has requested those bids back by Friday, June 4, 2010. A discussion followed concerning the opening of the bids and after a clarification from some members of the public in attendance, it was determined that the bids need to be opened in public and at a pre-determined date and time. Mrs. Marino stated that she would follow up on that. [Update: the bids will be opened on Monday, June 7 at 9:30 am in the Director's office. That opening will be a public action. This date and time will be published.]

The Chair opened the proceedings for questions from the public. A concern was expressed about certain safety aspects of the parking lot, which the Director promised to pursue with the Village of Great Neck Plaza mayor.

Discussion about a future date for the committee meeting hinged on the opening of the bids since the subject of that discussion would be review of the bids, with the purpose of selecting a contractor. The meeting will take place, in executive session, on Wednesday, June 8, 2010 at 7:30 p.m. in the Multi-purpose Room. At the suggestion of Chair Eshaghoff, a date for September 13 was selected for a Branch Committee meeting which will take place in Parkville. The date was set and Assistant Director Weir will contact the Branch Head to set up the meeting. [End of written report]

In addition to her written report, Trustee Eshaghoff mentioned that the Station Branch project was moving ahead of schedule and will come in under budget.

The Director responded to questions from the public on whether the Village of Great Neck Plaza would be waiving the permit fees. She responded that based on discussions with the Mayor, the Village will be waiving only the conditional use permit fees but not the building permit fees. The Board was urged to work as diligent as possible with the Village to get them to waive the fees since they were very supportive of the new location for the Station Branch. The stairs will be addressed after the heavy construction work is completed to prevent any damages to the plexiglass.

Public Comment: Stanley Dacher, Ralene Adler, Stu Hochran, Carol Frank

Building Committee

Text of Building Committee's written report on the meeting of Thursday, May 27, 2010, 8:05 p.m., in the Multi-Purpose Room is below:

In Attendance: Martin Sokol, Chair; Anna Kaplan, Andrew Greene Absent with notice: Janet Eshaghoff
Also in Attendance: Jane B. Marino, Library Director, Laura Weir, Assistant Library Director.

Chair Martin Sokol opened the meeting at 8:05 p.m. Upon request from the Finance Committee and in accordance with a resolution passed at the May 25, 2010 Board Meeting, Mr. Sokol asked the committee for their thoughts on the Harras Bloom & Archer invoice in the amount of \$2,425.78. The firm is providing zoning counsel services for the Main Building project.

Mr. Sokol then turned to the invoice, in the amount of \$2,671.87 from VHB. The firm is providing environmental consulting services for the Main Building project. After deliberating in public, the Building Committee members, some of whom had comments, came to the consensus to recommend not to withhold payment of the two invoices because the Building Committee heard no compelling comments or reasons why they should not be paid.

During public discussion, several questions from the public dealt with the level of detail and specificity that should be found in the bills and whether or not that level of detail existed here. Further discussion centered on a memo from Trustee DiCamillo which asked for documentation on certain items in the Harras Bloom and Archer bills. The Director assured the group that she would provide any and all information available to her and this information would be available as soon as possible.

At the request of President Greene, the committee then discussed a response to the VHB proposal for further work that is needed to be completed that goes beyond the previously agreed upon amount of \$25,800 passed by the Board. The committee went over each item and a response was crafted, which the Director would draft for the Board's review. The Director was further asked to advise VHB that their previously approved cap of \$25,800 was nearly reached.

No further items were discussed and no further dates were set for the committee to meet. There being no further items, the meeting was adjourned at 9:15 p.m. [End of written report]

Director Jane Marino was asked to provide a brief update on the building project. She reported that she is working with the environmental consultant and the zoning counsel to get the appropriate paperwork completed for submission to the Town of North Hempstead. The Letter of Omission has already been received at the Library, and work is being done to address the issues listed therein.

President Greene explained that the Letter of Omission was more of a formality than an obstacle, and the Board is anticipating a favorable resolution from the Town Board hopefully in the fall. Following that, a date will be set for the referendum possibly in December before people leave for Florida for the winter.

A member of the public asked for the definition for the term 'Letter of Omission'. Mrs. Marino explained that the Town reviews the application to determine if anything is missing. In the Library's case, they determined that two things were missing from the application - Letter of Non-Jurisdiction and an assurance from the New York State DEC that the Library is in compliance with the storm water runoff. These two issues are being addressed.

She also provided the initial bid amounts from all four contractors. 631 Construction - \$284,150; A&T Sprint Enterprises Inc. - \$335,812; V-Twin Construction Corp. - \$384,708; and JobCo Construction Corp. - \$291,200. The latter subsequently reduced their amount by \$5,000.

Public Comment: Carol Frank, Ralene Adler, Marianna Wohlgemuth

Personnel Committee

Trustee DiCamillo, Personnel Committee Chair, thanked Trustee Eshaghoff, who served on the Personnel Committee last year, for attending a meeting on short notice so the Committee had a quorum to conduct business. She also thanked Mrs. Marino for beginning work on the staff re-organization plan. She asked the Trustees to take a look at the memo dealing with the current Staff Association Contract expiring in 2011 in their Board packets and to respond.

Assistant Director

Below is the text of the Assistant Director's written report:

Meetings and Conferences

On Wednesday, May 26, I attended "Day of Dialog" at the Jacob Javits Center. In conjunction with BookExpo America, managing staff from Library Journal schedule presentations and workshops where librarians can interact with the publishing community. At the first session editors from various publishing houses were asked to highlight books from their upcoming collections that they think will be big this year. I was a little disappointed that most of the titles they chose to discuss were thrillers. Vampires loom large in current fiction this year as well.

Another session featured a representative from a social networking web program called *Copia*, who hopes to establish a social reading experience for readers and study groups, sort of a Facebook for the literary and academically minded, along with representatives from Baker and Taylor, a vendor of books and audiovisual materials, who discussed their new online product called *Blio*. Speakers from both online products seem quite certain that eBooks will become more and more the norm as streaming eReader applications share common standards so downloading of content to all kinds of platforms is possible. In other words when content can be transferred to any hardware; iPhones, androids, smart phones, tablets etc., people will be able to easily buy or rent electronic content. The rules for sharing this information are evolving. The publishing industry does not want to loose control of their product, as has the recording industry.

On Thursday, May 27, I attended BookExpo America at the Javitz center. In the morning I roamed the exhibition hall, stopping to discuss products and ideas with vendors. I attended the Association of American Publishers BookExpo America Librarians Lunch where we were entertained by such well known authors as Susan Isaacs, Caroline Leavitt and Adriana Trigiani.

Later I attended the Young Adult Editors Book Buzz where editors of books for readers in grades 7 through 10 discussed trends in publishing for this specialized reading population. Currently, the idea of life in dystopian communities, where there is not autonomy, no free will, until our hero or heroine has to break away, has caught hold with YA readers. An article about the dystopian boom in YA literature appears in this week's New Yorker magazine. I will pass along the titles and authors mentioned at this program to our Young Adult Librarian.

Library Director

Below is the text of the Director's written report:

Personnel

At the end of this month, the employees who have taken advantage of the Library's retirement incentive will be leaving the Library. We wish them well on their retirement. As I stated in my last report, I have been working on a reorganization of the Library which I presented first to the Personnel Committee and then to the Staff, at our Staff meeting held on June 9th. My purpose in presenting it to the staff was to ask for any input they may have on my tentative plans both positive and negative. Over the summer, I will be working, together with Department Heads and the Staff Association, on reworking job descriptions to make them not only more complete but more in sync with the organization I propose.

Meetings

Several of our staff members took advantage of the Book Expo America meeting, held at the Jacob Javitz Center in New York. Book Expo America gives librarians an opportunity to meet and hear from authors, see new books and products that are coming out and meet colleagues. Later this month, I will attend the ALA Annual Conference in Washington, DC, which should prove to be a fun and valuable experience.

Station Branch

As you know, we have received four bids for the Station Branch project and we are looking forward to the work starting. I am very pleased with the Architect's plans as well as the landlord's work that his contractor completed to get the demised premises ready for us to occupy. I will keep you posted as the work begins and progresses.

Main Building

We are working to answer the Letter of Omission from the Town of North Hempstead in order to get the Letter of Denial from them. You received a copy of the Letter of Omission from me in the May's Board packet. [End of written report]

Trustee Pizer inquired about the status of the re-organization plan and job descriptions for staff to which the Director replied that she will be presenting her proposed plan to the Personnel Committee at a committee meeting to be scheduled for the near future.

Director Marino thanked the Circulation Department, especially Janet Fine and Michael Cruz, who compiled the circulation patron survey complete with graphs and charts. The Director's goal is to have each department conduct its own survey of the public to see how we are doing. Circulation was the first to conduct a month-long survey. The report was sent to all the Trustees. The Reference Department, followed by the Children's Department, will be next in that order to conduct patron surveys. She will send the blank survey that is now being done by the Reference Department to the Trustees. This survey is in two parts – one for computer usage and the other for reference services. These too will be shared with the Trustees when completed. Trustee DiCamillo also requested for the Director to include how the surveys were tabulated.

Mrs. Marino also reported on the meeting organized by the Children's Department between parents and herself along with Trustee Kaplan, to hear their concerns respecting the Main

building project. She thanked Deidre Goode, Head of the Children's Department, for putting this together although the turnout was disappointing. The parents were more concerned about having a separate space for the children's programs rather than a global concern for the building project.

OLD BUSINESS

Acceptance of Gift from Lion's Club – "Compact +" Magnifiers

Upon motion by Janet Eshaghoff, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library take from the table the motion to accept the "Compact +" magnifiers which was tabled at the May 25, 2010 meeting.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

Upon motion by Varda Solomon, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept a donation of \$1,130 from the Lions Club of Great Neck to the Great Neck Library, which will be used to pay for the two "Compact +" magnifiers the Library wishes to add to its collection.

And further;

I move that the Great Neck Library Board of Trustees amend its Policy Manual Sections 700-20, 700-40 and 700-45 to include the borrowing privileges, loan period, overdue notices and fines, and also add a new Section 700-63 Agreement Form Policy and Regulations for the "Compact +" magnifiers as outlined in the schedule. These amendments will be effective as of June 22, 2010.

The Library Director showed the Board one of the magnifiers and she extended the invitation to them to attend the ceremony on June 21 at 2:00 p.m. in the Community Room when the Lions Club of Great Neck will make the presentation of the check. There was discussion on how to hold patrons accountable if the magnifier, valued at \$595, is not returned. It was decided to maintain the policy just voted on and passed.

Public Comment: Stanley Dacher, Stu Hochran, Ralene Adler

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

Environmental Consultant (VHB) Proposal

Upon motion by Josie Pizer and seconded by Marietta DiCamillo and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees table the resolution authorizing payment of \$15,000 for work not yet done by our Environmental Firm, VHB. This amount includes everything that would bring the Library to the hearings phase of the project. This money would be taken from the Main Building and Special Services Fund.

And further;

RESOLVED, that the Board of Trustees of the Great Neck Library table the resolution authorizing VHB to act as the agent for the Great Neck Library in any communications with the New York State Department of Environmental Conservation as indicated in the attached letter.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

Email Vendor

Trustee DiCamillo requested a follow-up on the email vendor that was tabled at the May Board meeting. The Library Director explained that it should not have been on the agenda in the first instance as the expenditure was below the amount required for Board approval. A resolution to withdraw the motion will appear on the agenda for the September Board meeting.

NEW BUSINESS

Station Branch Construction Contract Proposal

(a) Upon motion by Josie Pizer and seconded by Marietta DiCamillo and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the transfer of \$300,000 from the General Operations fund and Unallocated Balance to the Branch and Special Services fund.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

(b) Upon motion by Josie Pizer and seconded by Janet Eshaghoff and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the hiring of 631 Construction to act as General Contractor for the renovation of Station Branch project, subject to completion of a successful contract. The construction project will be completed at a figure not-to-exceed \$300,000 and will be paid with money from the Branch and Special Services fund.

Trustee DiCamillo stated that her understanding was that the resolution on the table should cover work on the sprinkler and fire systems and not to allocate the entire contract to 631 Construction. She was reluctant to move forward on verbiage, such as, “subject to completion of a successful contract” since she has not yet seen a contract. The Director explained that the construction manager and the architect are working together to draw up a contract as advised by the Library’s attorney.

President Greene explained that 631 Construction offered to supervise the fire and sprinkler systems installation as part of their contract, if the Board agrees to sign their contract. This would be advantageous for the Library, eliminating the need for the Board to hire another sub contractor. The consensus of the Board was to contract with 631 for \$25,000 to supervise the sprinkler and fire installation systems and for the attorney to work on contract negotiations with 631 Construction. The following two resolutions were put forth to that effect to replace the resolution on the table.

Upon motion by Josie Pizer and seconded by Marietta DiCamillo and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees withdraw the motion to authorize the hiring of 631 Construction to act as general contractor for the renovation of the Station Branch.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

(c) Upon motion by Marietta DiCamillo and seconded by Varda Solomon and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize its attorney to enter into contract negotiations with 631 Construction to act as general contractor for the renovation of Station Branch in accordance with their current bid.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

(d) Upon motion by Marietta DiCamillo and seconded by Josie Pizer and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the expenditure of \$25,000 from the Branch and Special Services fund for the sprinkler and fire alarm systems at the renovated Station Branch Library payable to 631 Construction forthwith.

Public Comment: Ralene Adler

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

Department Heads Association Contract

Upon motion by Marietta DiCamillo and seconded by Janet Eshaghoff and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the four-year extension to the Collective Bargaining Agreement with the Department Heads Association as outlined in the attached memorandum of agreement, which allows for a 2% raise in salary for each year of the four years of the agreement and allows for no other changes to existing terms of the agreement. Such agreement will expire on December 31, 2013.

VOTE: Yes – 3 (DiCamillo, Eshaghoff, Greene);
Abstention – 2 (Pizer, Solomon). *MOTION CARRIED*

Donation Acknowledgements

Upon motion by Varda Solomon and seconded by Josie Pizer and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the following monetary donations to the Great Neck Library's Local History Collection in memory of Risha Rosner: \$100 from Pamela Levin and \$120 from members of a Great Neck Book Club of which Risha was a member.

VOTE: Yes – 5 (DiCamillo, Eshaghoff, Greene, Pizer, Solomon)
MOTION CARRIED UNANIMOUSLY

OPEN TIME

No comments

ADJOURNMENT

The meeting was adjourned at 9:08 p.m. on motion by Trustee DiCamillo and seconded by Trustee Pizer.

Respectfully submitted,

Janet Eshaghoff
Secretary of the Board of Trustees