
**GREAT NECK LIBRARY
MINUTES OF THE
SPECIAL BOARD OF TRUSTEES MEETING
TUESDAY, MAY 31, 2016 AT 7:15 P.M.**

A special meeting of the Great Neck Library Board of Trustees was held on Tuesday, May 31, 2016, in the Lakeville Branch of the Great Neck Library, 475 Great Neck Road, Great Neck, NY 11021. [Agenda attached]

The following Trustees were present constituting a quorum:

Marietta DiCamillo – President
Francine Ferrante Krupski – Vice President
Josie Pizer-Treasurer [arrived at 7:26 pm]
Varda Solomon – Secretary
Joel Marcus – Assistant Treasurer
Michael Fuller – Assistant Treasurer [arrived at 7:32 pm]
Robert Schaufeld – Trustee

Also Present:

Kathy Giotsas – Executive Director
Neil Zitofsky – Business Manager
Tracy Geiser – Assistant Director

CALL TO ORDER

The meeting was called to order by President DiCamillo at 7:19 p.m.

APPROVAL OF SECURITY SYSTEM

Upon motion by Varda Solomon, seconded by Joel Marcus and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the hiring of A+ Technology & Security to install a security system in the Main library at a cost not to exceed \$45,000.00; such funds to be taken from the Main Building & Special Services Fund.

VOTE: Yes – 5 (DiCamillo, Krupski, Solomon, Marcus, Schaufeld)

MOTION CARRIED

APPOINTMENT OF LANDSCAPE ARCHITECT

Upon motion by Joel Marcus, seconded by Francine Ferrante Krupski and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the hiring of Bayview Landscape Architecture as a Landscape Architect for the Main Library at a cost of \$42,400.00; such funds to be taken from the Landscaping fund.

VOTE: Yes – 5 (DiCamillo, Krupski, Solomon, Marcus, Schaufeld)
MOTION CARRIED

CONSTRUCTION CHANGE ORDERS

Masonry Infills

Upon motion by Francine Ferrante Krupski, seconded by Robert Schaufeld and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD COR #66R-1 for masonry infills in the mezzanine, mechanical walls and basement, in the amount of \$11,928.87, to be charged to the Main Building & Special Services Fund.

VOTE: Yes – 5 (DiCamillo, Krupski, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Trustee Pizer arrived at 7:26 pm.

Ceramic Floor Tile Prep

Upon motion by Varda Solomon, seconded by Joel Marcus and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD COR #67R-1 for ceramic tile floor prep in lower level bathrooms # 037 and #039 as well as Main level # 109, #112 and #113, in the amount of \$4,300.00, to be charged to the Main Building & Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED

Levels Sign

Upon motion by Robert Schaufeld, seconded by Francine Ferrante Krupski and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD COR #92R-1 to furnish and install power to the existing LEVELS sign, in the amount of \$1,293.67, to be charged to the Main Building & Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED

Garage Generator Feed

Upon motion by Josie Pizer, seconded by Varda Solomon and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD COR #93 to replace a generator feed to the garage, in the amount of \$3,879.88, to be charged to the Main Building & Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)

MOTION CARRIED

Levels Steps, Column Base and Data Wall Closet

Upon motion by Joel Marcus, seconded by Robert Schaufeld and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD COR #96 for the remediation of steps to Levels for carpeting, a sloped top for the column and for the installation of a new wall and hollow metal frame where the existing partition was, in the amount of \$9,295.03, to be charged to the Main Building & Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)

MOTION CARRIED

Trustee Fuller arrived at 7:32 pm.

Credit for Green Grid Roof

Upon motion by Josie Pizer, seconded by Varda Solomon and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Change Order Request number 99 for a credit for a Green Grid Roof as submitted by VRD, in the amount of [\$9,792.00]; funds to be credited to the Main Building & Special Services Fund.

VOTE: Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED

Parking Lot Reconstruction

Upon motion by Francine Ferrante Krupski, seconded by Varda Solomon and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD COR #100 for the reconstruction of the Parking Lot, in the amount of \$127,120.36, to be charged to the Main Building & Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Marcus, Fuller, Schaufeld)

Abstain - 1 (Pizer)

MOTION CARRIED

Wood Porcelain Tile at Lower Level

Upon motion by Robert Schaufeld, seconded by Michael Fuller and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD COR #101 to furnish and install wood porcelain tile at Lower Corridor 040,033, Gallery 001, Lounge and History Room 023, in the amount of \$21,817.29, to be charged to the Main Building & Special Services Fund.

VOTE: Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED

TRAILER REPOSITIONING

Upon motion by Varda Solomon, seconded by Francine Ferrante Krupski and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the repositioning of the IT trailer at the Main Library parking lot in the amount of \$575.00, to be charged to the Main Building & Special Services Fund.

VOTE: Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED

IT OPERATIONAL EQUIPMENT

Upon motion by Francine Ferrante Krupski, seconded by Varda Solomon and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the moving of the IT operational equipment to the main server room in the amount of \$2,040.00, to be charged to the Main Building & Special Services Fund.

VOTE: Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED

RFP for COMPUTERS, SCREENS, PRINTERS

Upon motion by Michael Fuller, seconded by Robert Schaufeld and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees proceed with a Request for Proposal (RFP) for Computers, Screens and Printers for the Great Neck Library.

VOTE: Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED

Board Comment: The specifications are to be included with the RFP and also sent to the Board of Trustees. Trustee Pizer questioned the actual number of units on the RFP. President DiCamillo stated we should move forward with the RFP, and will be able to revise the number of units later.

PHONE SYSTEM RFP

Upon motion by Robert Schaufeld, seconded by Michael Fuller and after discussion, it was, RESOLVED, that the Great Neck Library Board of Trustees proceed with a Request for Proposal (RFP) for a phone system for the Great Neck Library.

VOTE: Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED

Board Comment: A spec sheet will be attached to the RFP. President DiCamillo explained we are authorizing an RFP, but can still decide not to proceed if we feel that the responses do not meet our needs.

COMMUNITY ROOM RFP

Upon motion by Varda Solomon, seconded by Michael Fuller and after discussion, it was, RESOLVED, that the Great Neck Library Board of Trustees proceed with a Request for Proposal (RFP) for the outfitting of the community room located at the Main Library.

VOTE: Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED

Board Comments: The RFP is to be amended as follows: Page 1/under General, last bullet - Strike out TV and strike out cart, Page 1/under Pricing-add BlueRay/DVD on second bullet and strike out bullet four.

LEVELS PRODUCTION EQUIPMENT RFP

Upon motion by Robert Schaufeld, seconded by Francine Ferrante Krupski and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees proceed with a Request for Proposal (RFP) for Levels production equipment at the Main Library.

VOTE: Yes – 7 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED

Board Comment: President DiCamillo noted Adam Hinz feels he will be able to get grant money for this purchase.

ADJOURNMENT

The meeting was adjourned at 8:05 p.m. on motion by Trustee Marcus and seconded by Trustee Solomon.

Respectfully submitted,

Varda Solomon
Secretary, Board of Trustees