

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
Tuesday, May 23, 2006 at 8:00 p.m.**

A regular meeting of the Great Neck Library Board of Trustees was held on Tuesday, May 23, 2006, in the Parkville School Auditorium, 10 Campbell Street, New Hyde Park, New York 11040. [Agenda attached]

The following Trustees were present constituting a quorum:

David Kahn – President
Joyce Klein – Vice President
Bette Weidman – Secretary
Norman Rutta – Treasurer
Linda Cohen – Assistant Treasurer
Marietta DiCamillo – Assistant Treasurer
Martin Sokol

Also present: Arlene Nevens – Library Director
Laura Weir – Assistant Library Director
Neil Zitofsky – Business Manager

CALL TO ORDER

President David Kahn called the meeting to order at 8:05 p.m.

MINUTES

Upon motion by Linda Cohen, seconded by Joyce Klein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the Minutes of the Regular Meeting of April 25, 2006, as presented.

Corrections:

Page 4: 1st paragraph, 4th line – delete the words: “adequately explore the correct way” and replace with “define a consistent method”; delete “appropriately”

Page 6: The words "load profiling" in the resolution for Auto Library Expenses should be in quotation marks with the first letter of each word in upper case ("Load Profiling")

Trustee DiCamillo requested that for future meetings, the Board should make a motion to adjourn the meeting and that the motion be seconded.

Upon motion by Martin Sokol, seconded by Linda Cohen, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the Minutes of the Regular Meeting of April 25, 2006, as corrected.

VOTE: Yes - 7 (Cohen, DiCamillo, Kahn, Klein, Rutta, Sokol, Weidman)
MOTION CARRIED UNANIMOUSLY

OLD BUSINESS [continued on page 5]

Audit - Capital Asset Depreciation

The Finance Committee Chair, Norman Rutta, reported that the Committee met and reached a consensus that the average life of a book should be four years and after four years, it would be considered fully depreciated.

Upon motion by Norman Rutta, seconded by Linda Cohen, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library adopt a policy for Fiscal Year 2005 and thereafter, concerning its Capital Asset of books and materials and adopt a four-year estimated useful life for this asset and to depreciate the asset on a straight line basis over a four-year period.

Public Comments: Al Coster (Library's Auditor), Stanley Romaine, Marianna Wohlgemuth, William Morrill, Karen Rubin, Jonathan Kahn

VOTE: Yes - 5 (Cohen, DiCamillo, Kahn, Klein, Rutta); Opposed - 2 (Sokol, Weidman)
MOTION CARRIED

Upon motion by Norman Rutta, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library take from the table the Auditor's Report dated March 8, 2006 for the year ended December 31, 2005.

VOTE: Yes - 7 (Cohen, DiCamillo, Kahn, Klein, Rutta, Sokol, Weidman)
MOTION CARRIED UNANIMOUSLY

Upon motion by Norman Rutta, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept the Auditor's Report dated March 8, 2006 for the year ended December 31, 2005.

VOTE: Yes - 6 (Cohen, DiCamillo, Kahn, Klein, Rutta, Sokol); Opposed - 1(Weidman)
MOTION CARRIED

EXECUTIVE SESSION

Upon motion by Marietta DiCamillo, seconded by Martin Sokol, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library go into Executive Session to discuss personnel matters.

VOTE: Yes - 4 (DiCamillo, Klein, Rutta, Sokol); Opposed - 1(Weidman);
Abstention - 2 (Cohen, Kahn). MOTION CARRIED

The Board went into executive session at 8:50 p.m. Upon motion by Marietta DiCamillo and seconded by Linda Cohen, the Board returned to public session at 9:50 p.m.

TREASURER'S REPORT - PERSONNEL REPORT

During the month of April 2006, revenue received was \$968,507. Total expenses were \$552,269.

At the close of business, April 30, 2006, total operating fund holdings were \$2,504,274. Of these funds, \$2,500,289 was on deposit at HSBC and the Bank of New York, and \$3,985 was on hand in Petty Cash funds at Main and the Branches. This compares to an April 30, 2005 balance of \$2,159,399.

Additionally, the cash balance of the Main Building and Special Services fund was \$1,188,495; the Automated Library fund was \$56,296; the Restricted Gift fund was \$46,804; the Branch and Special Services fund was \$101,007. These funds totaled \$1,392,603 on April 30, 2006. The April 30, 2005 total was \$1,495,553.

Upon motion by Linda Cohen, seconded by Bette Weidman, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept the May 23, 2006, Treasurer's Report with the Personnel Changes of April 22, 2006, through May 18, 2006.

VOTE: Yes - 5 (Cohen, Kahn, Klein, Sokol, Weidman); Opposed - 2 (DiCamillo, Rutta)
MOTION CARRIED

Upon motion by Norman Rutta, seconded by Marietta DiCamillo, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize the Treasurer, who has reviewed all checks and supporting documentation, to pay the persons named in the Check Register dated April 22, 2006 through May 18, 2006, Paid Checks numbered 0022430 through 0022434, 0022485 through 0022490, and 33490 through 33519, and To-Be-Paid Checks numbered 33520 through 33639, the sums set against their respective names, amounting in the aggregate to \$260,643.50.

VOTE: Yes - 7 (Cohen, DiCamillo, Kahn, Klein, Rutta, Sokol, Weidman)
MOTION CARRIED UNANIMOUSLY

REPORTS

Director

Director Nevens presented her report which is attached to these Minutes.

Branch Committee

The report of the Branch Committee was received from Branch Committee Chair, Marietta DiCamillo, and attached to these Minutes.

OLD BUSINESS [continued from page 2]

Building Committee Report/Main Building

Building Chair, Linda Cohen, reported on the Building Committee meeting at Town Hall with Supervisor Jon Kaiman and the Town of North Hempstead Building Department on April 3rd, the Board Building Committee meetings of April 10th and May 9th, and the meeting with Mayor Leonard Samansky on April 27th. The report is appended to these Minutes.

Upon motion by Linda Cohen, seconded by Joyce Klein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize our architects, H2L2, to develop a plan as outlined in their proposal dated November 21, 2005, for an addition to the Library, not to exceed 9,760 square feet as follows: 4,080 square feet extension on the Main Level to the front (south) side of the building which would extend approximately to the top of the stairs; 1,680 square feet extension on the lower level which would fill in the space where the driveway currently exists; 4,000 square feet to fill in, on two levels, the northeast corner of the building.

Public Comments: William Morrill, Bernard Klein, Karen Rubin, Jonathan Kahn

VOTE: Yes - 4 (Cohen, Kahn, Klein, Weidman); No - 3 (DiCamillo, Rutta, Sokol)
MOTION CARRIED

NEW BUSINESS

Holiday & Sunday Schedule

Upon motion by Bette Weidman, seconded by Joyce Klein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library adopt the attached Holiday & Sunday Schedule for September 2006 to August 2007.

Upon motion by Norman Rutta, seconded by Martin Sokol, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library table the attached Holiday & Sunday Schedule for September 2006 to August 2007.

Public Comments: Stanley Romaine, Deborah Rabizadeh

VOTE: Yes - 4 (~~Cohen~~ Sokol, Kahn, Klein, Rutta); Opposed - 3 (DiCamillo, ~~Sokol~~ Cohen, Weidman) [corrected 6/27/06]
MOTION CARRIED

It was requested that the section of the Staff Association Collective Bargaining Agreement, dealing with Sunday & Holiday Schedule, be provided to the entire Board.

Excess Equipment

Upon motion by Martin Sokol, seconded by Joyce Klein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library declare the items listed on the appended schedule excessed and authorize the Director to dispose of same in an appropriate manner.

VOTE: Yes - 7 (Cohen, DiCamillo, Kahn, Klein, Rutta, Sokol, Weidman)
MOTION CARRIED UNANIMOUSLY

OPEN TIME

Speaking: Jonathan Aubrey

ADJOURNMENT

The meeting was adjourned at 9:50 p.m. on motion by Norman Rutta and seconded by Marietta DiCamillo.

Respectfully submitted,

Bette Weidman
Secretary