

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
Tuesday, April 29, 2003
8:00 p.m.**

A regular meeting of the Board of Trustees of the Great Neck Library was held on **Tuesday, April 29, 2003**, in the Community Room of the Great Neck Library, 159 Bayview Avenue, Great Neck, New York 11023. [Agenda attached.]

The following Trustees were present constituting a quorum:

Joyce Klein – President
Linda Cohen – Vice President
Bette Weidman – Secretary
Alice Nayer – Treasurer
John Drukker – Assistant Treasurer
William Morrill – Assistant Treasurer
David Kahn

Also present:

Arlene Nevens – Library Director
Laura Weir – Assistant Library Director
Neil Zitofsky – Business Manager

CALL TO ORDER

President Joyce Klein called the meeting to order at 7:30 p.m. Bette Weidman moved that the Board go into Executive Session to discuss personnel issues. The motion to reconvene to open meeting was made by Linda Cohen at 8:10 p.m. The public meeting was reconvened at 8:15 p.m.

MINUTES

April 1, 2003 Meeting

Upon motion by Alice Nayer, seconded by David Kahn, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept the Minutes of the regular meeting of April 1, 2003 as presented.

VOTE: Yes – 7 (Cohen, Drukker, Kahn, Klein, Morrill, Nayer, Weidman)
MOTION CARRIED UNANIMOUSLY.

April 8, 2003 Budget Hearing/Adoption

Upon motion by Linda Cohen, seconded by Bette Weidman, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the Minutes of the Budget Adoption/Hearing of April 8, 2003 as presented.

VOTE: Yes – 7 (Cohen, Drukker, Kahn, Klein, Morrill, Nayer, Weidman)

MOTION CARRIED UNANIMOUSLY.

TREASURER'S REPORT – PERSONNEL REPORT

During the month of March 2003, revenue received was \$938,717. Total expenses were \$522,485.

At the close of business, March 31, 2003, total operating fund holdings were \$2,160,206, which were on deposit at HSBC and The Bank of New York, and in Petty Cash funds at Main and the Branches. This compares to a March 31, 2002 balance of \$2,317,696.

Additionally, the balance of the Main Building and Special Services fund was \$1,513,071; the Automated Library fund was \$131,044; the Restricted Gift fund was \$45,375; the Branch and Special Services fund was \$129,510. These funds totaled \$1,819,000 on March 31, 2003. The March 31, 2002 total was \$1,781,968.

Upon motion by John Drukker, seconded by Linda Cohen, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept the April 29, 2003, Treasurer's Report with the Personnel Changes of March 20, 2003 through April 25, 2003.

VOTE: Yes – 7 (Cohen, Drukker, Kahn, Klein, Morrill, Nayer, Weidman)

MOTION CARRIED UNANIMOUSLY.

Upon motion by John Drukker, seconded by Linda Cohen and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize the Treasurer to pay the persons named in the Check Register dated March 21, 2003 through April 24, 2003, Paid-Checks numbered 1054 through 1057 and 26820 through 26948, and To-Be-Paid checks numbered 26994 through 27051, the sums set against their respective names, amounting in the aggregate to \$253,863.93.

VOTE: Yes – 7 (Cohen, Drukker, Kahn, Klein, Morrill, Nayer, Weidman)
MOTION CARRIED UNANIMOUSLY.

DIRECTOR'S REPORT (attached to Minutes)

In addition to her report, Director Nevens addressed issues relating to:

- A Letter to the Editor, which appeared in the Great Neck Record, that contained inaccurate information of the April 14, 2003 Building Committee meeting at which the architects presented three preliminary drawings for the renovation/expansion project.
- Temporary closing of the Main Building, and renting alternate site.
- Staff layoff during construction phase.

NEW BUSINESS

Presentation of Main Building Renovation/ Expansion Preliminary Plans

The architectural team of H2L2 Architects and Planners was introduced as: Bruce Schmidt, Project Designer, James Fox, Project Manager, and Andrew Goldberg. Three preliminary sketches were presented to the Board of Trustees.

- Sketch I, which remains in the same foot print, is very challenging and does not provide for much increased shelving. Stack space would increase from the present 6,454 sq ft to 8,749 sq. ft. The overall total square feet added would be 6,000. Estimated cost is 8.5 million dollars [does not include fees for asbestos removal, hazardous waste materials, furnishings, removing of book collection to and from rented space, financing and architects].
- Sketch II allows for 10,983 sq. ft. of stack space. The overall total square feet added would be 15,000. Estimated cost is 12.6 million dollars [same fees in Sketch I are not included].
- Sketch III provides 15,003 sq. ft. of stacks, with an overall total of 23,591 square feet added. The estimated cost came in at 15.8 million dollars [\$19.1 million with fees in Sketch I included]. Financing of Sketch III would translate into a tax rate of an additional \$1.41 per \$100 of assessed valuation on average; e.g. a house assessed at \$5,000 would see a tax increase of \$70 for the year.

Upon motion by William Morrill, seconded by David Kahn, and after discussion it was,

RESOLVED, that the Board of Trustees of the Great Neck Library direct H2L2 Architect/Planners to complete the Conceptual Design Development for Sketch 3.

Public Comments: Mayor Leonard Samansky, Dr. Mischa Schwartz, Karen Rubin, Carol Frank, Deputy Mayor Fred Wasserspring, Dr. Ada Berkowitz, Kami Hekmati, Naomi Penner, Barbara Zeller, Brian Dobkin, Harriett Fagnoli, Elayne Bernstein, Jo Ann Farley, Marietta DiCamillo, Shirley Samansky, Ralene Adler, Stanley Romaine, Emanuel Kline

VOTE: Yes – 7 (Cohen, Drukker, Kahn, Klein, Morrill, Nayer, Weidman)
MOTION CARRIED UNANIMOUSLY.

CORRESPONDENCE

Stecia Kofsky spoke to her letter [attached]. Kami Hekmati of the Iranian Committee also spoke on the subject of this letter.

ADJOURNMENT

The meeting was adjourned at 10:40 p.m.

Respectfully submitted,

Bette Weidman
Secretary