

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
Tuesday, April 19, 2005 at 7:00 p.m.**

An Executive Session followed by a Budget Hearing and Adoption and then a regular meeting of the Board of Trustees of the Great Neck Library was held on Tuesday, April 19, 2005, in the Community Room of the Main Library, 159 Bayview Avenue, Great Neck, New York 11023. [Agenda attached]

The following Trustees were present constituting a quorum:

Linda Cohen – President
David Kahn – Vice President
Joyce Klein – Secretary
William Morrill – Treasurer
Alice Nayer – Assistant Treasurer
Bette Weidman – Assistant Treasurer
Norman Rutta

Also present: Arlene Nevens – Library Director
Laura Weir – Assistant Library Director
Neil Zitofsky – Business Manager

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Linda Cohen.

EXECUTIVE SESSION

A motion was made for the Board to go into Executive Session to discuss personnel matters. The Board came out of Executive Session at 8:20 p.m. After a brief intermission, they reconvened to open session at 8:30 p.m.

BUDGET HEARING/ADOPTION

Business Manager Zitofsky summarized the proposed operating budget for 2006, which did not include any expenses related to the Building/Renovation project. There were no changes from the second draft presented at the April 12, 2005 Budget Workshop.

Upon motion by David Kahn, seconded by Joyce Klein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library adopt the proposed 2006 budget as presented, for a total budget of \$7,857,500 of which \$7,545,000 is to be raised by

taxation, and that a letter and a copy of the budget be sent to the Great Neck School District.

Public Comments: Leonard Samansky

VOTE: Yes – 7 (Cohen, Kahn, Klein, Morrill, Nayer, Rutta, Weidman)
MOTION CARRIED UNANIMOUSLY.

MINUTES

Upon motion by Alice Nayer, seconded by Joyce Klein, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library approve the Minutes of the Regular Meeting of March 22, 2005, the March 29, 2005, Budget Workshop and the April 12, 2005, Budget Workshop and Board meeting as presented.

VOTE: Yes – 7 (Cohen, Kahn, Klein, Morrill, Nayer, Rutta, Weidman)
MOTION CARRIED UNANIMOUSLY.

TREASURER'S REPORT – PERSONNEL REPORT

During the month of March 2005, revenue received was \$1,059,915. Total expenses were \$730,897.

At the close of business, March 31, 2005, total operating fund holdings were \$1,718,706. Of these funds \$1,714,396 was on deposit at HSBC and The Bank of New York, and \$4,320 was on hand in Petty Cash funds at Main and the Branches. This compares to a March 31, 2004, balance of \$2,014,488.

Additionally, the balance of the Main Building and Special Services fund was \$1,184,492; the Automated Library fund was \$132,399; the Restricted Gift fund was \$45,943; the Branch and Special Services fund was \$132,221. These funds totaled \$1,495,055 on March 31, 2005. The March 31, 2004, total was \$1,582,638.

Upon motion by William Morrill, seconded by Bette Weidman, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library accept the April 19, 2005, Treasurer's Report with the Personnel Changes of March 18, 2005, through April 14, 2005.

VOTE: Yes – 7 (Cohen, Kahn, Klein, Morrill, Nayer, Rutta, Weidman)
MOTION CARRIED UNANIMOUSLY.

Upon motion by William Morrill, seconded by Bette Weidman, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize the Treasurer, who has reviewed all checks and supporting documentation, to pay the persons named in the Check Register dated March 18, 2005, through April 14, 2005, Paid-Checks numbered 0020580 through 0020584, 0020647 through 0020652, 1140 and 31409 through 31431, and To-Be-Paid checks numbered 31432 through 31556, the sums set against their respective names, amounting in the aggregate to \$277,985.11.

VOTE: Yes – 7 (Cohen, Kahn, Klein, Morrill, Nayer, Rutta, Weidman)
MOTION CARRIED UNANIMOUSLY.

REPORTS

Director

Director Nevens presented her report as attached.

Building

President Cohen informed the meeting that the Board met in Executive Session just before the Open Meeting to discuss the performance and the contractual obligations of the various consultants for the Library's renovation/expansion project. The consultants were asked to give a run down of what they did and what their thoughts were. Their written reports were received. The Board will meet again in Executive Session prior to the May 17th Board meeting to evaluate where we are and where we are going from here. One of the suggestions at the last Board meeting was to establish a reliable dialog with the Town of North Hempstead. The President and the Director spoke informally with Supervisor Jon Kaiman who assured them that he and the Town staff will be available to the Library for questions and consultation on an ongoing basis. At the April 12th meeting, the Building Committee had given three possible suggestions: scale back Plan 3, acquire land from the Sewer District for possible parking or move the Library to another location. The Director has contacted the Sewer District to find out if they were willing to sell or lease the land adjoining the Library.

Public Comments: Jeff Lowenstein, Leonard Samansky, Marianna Wohlgemuth, Marietta DiCamillo, Shirley Samansky, Stu Hochran, Jo Ann Farley, Stanley Dascher, Gerry Schneiderman, Eric Pomerance, Henry Dubrow, Jay Confino, Rebecca Gilliar, Madge Kaplan, Steven Hirsch, Ada Berkowitz, John Drukker, Ralene Adler, Stanley Romaine

OLD BUSINESS

Appeal of Freedom of Information

Upon motion by David Kahn, seconded by Bette Weidman, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library take from the table the motion to deny the appeal of Ralene Adler for access to certain library records as outlined in her FOIL request dated February 17, 2005, and the Library's response on March 8, 2005.

VOTE: Yes – 7 (Cohen, Kahn, Klein, Morrill, Nayer, Rutta, Weidman)
MOTION CARRIED UNANIMOUSLY.

Upon motion by David Kahn, seconded by Bette Weidman, and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library deny the appeal of Ralene Adler for access to certain library records as outlined in her FOIL request dated February 17, 2005, and the Library's response on March 8, 2005.

Public Comments: Marianna Wohlgemuth, Carol Frank, Rebecca Gilliar, Marietta DiCamillo, Ralene Adler

VOTE: Yes – 6 (Cohen, Kahn, Klein, Morrill, Nayer, Weidman); Opposed – 1 (Rutta)
MOTION CARRIED.

Policy Manual Change – Legal Opiniom

Upon motion by Alice Nayer, seconded by Bette Weidman and after discussion, it was,

RESOLVED that the Board of Trustees of the Great Neck Library take from the table the motion to amend Section 100-30, fourth paragraph, of the Policy Manual that if any trustee has a question for the Library's Legal Counsel, he/she will present the question to the Library Director or Board President in written form; Counsel will reply in writing; both question and answer will be available to all trustees.

VOTE: Yes – 7 (Cohen, Khan, Klein, Morrill, Nayer, Rutta, Weidman)
MOTION CARRIED UNANIMOUSLY.

Upon motion by David Kahn, seconded by Alice Nayer, and after discussion, it was,

RESOLVED that the Board of Trustees of the Great Neck Library amend Section 100-30, fourth paragraph, of the Policy Manual as follows: *If any trustee has a question for the Library's Legal Counsel, he/she will present the question in written form, to the Library Director or Board President who shall forward such questions to Counsel. Counsel will reply in writing; both question and answer will be available to all trustees.*

VOTE: Yes – 6 (Cohen, Khan, Klein, Morrill, Nayer, Weidman); Opposed – 1 (Rutta)
MOTION CARRIED.

Long Range Goals (attached)

The first draft of the long range goals as developed by the administrative staff was presented at the March 22, 2005, Meeting of the Board. There were some revisions done based on the input from public.

A member of the public requested that the Policy Committee address the usage of email and whether it is foitable. Linda promised that she would recommend that the Policy Committee address the issue of email.

Upon motion by David Kahn, seconded by Linda Cohen and after discussion, it was,

RESOLVED that the Board of Trustees of the Great Neck Library approve the Long Range Goals as attached.

Public Comments: Jo Ann Farley, Marianna Wohlgemuth, Leonard Samansky

VOTE: Yes – 6 (Cohen, Khan, Klein, Morrill, Nayer, Weidman); Abstention – 1 (Rutta)
MOTION CARRIED.

Nassau Library System Financial Aid

The State reinstated the aid from last year but not the money that had been cut last year. So the Nassau Library System still has a shortfall. They have revised their proposal and are now requesting \$6,173 as opposed to the earlier amount of \$12,598 to maintain the current level of services. The Nassau Library System will not bill us until later this year when they will know for certainty whether they will be need that amount of money.

Upon motion by David Kahn, seconded by Bette Weidman and after discussion, it was,

RESOLVED that the Board of Trustees of the Great Neck Library approve the Nassau Library System's request for fiscal support for calendar year 2005 in an amount not to exceed \$6,173.

VOTE: Yes – 7 (Cohen, Khan, Klein, Morrill, Nayer, Rutta, Weidman)
MOTION CARRIED UNANIMOUSLY.

Automated Library Fund

Upon motion by Linda Cohen, seconded by Alice Nayer and after discussion, it was,

RESOLVED, that the Board of Trustees of the Great Neck Library authorize a subscription to E*Vanced Solutions, a web based online calendar, registration management, and room booking software, at a cost of \$2,000 to be charged to the Automated Library Fund.

VOTE: Yes – 7 (Cohen, Khan, Klein, Morrill, Nayer, Rutta, Weidman)
MOTION CARRIED UNANIMOUSLY.

CORRESPONDENCE (attached)

Julian Kane was not present to speak to his letter of March 22, 2005.

Steven Hirsch spoke to his letter of March 23, 2005.

Emanuel Kline declined to speak to his letter of March 23, 2005.

Rebecca Gilliar spoke to her letters of March 20, 2005, and March 23, 2005.

OPEN TIME

Speaking were: Leonard Samansky, Jean Celender

ADJOURNMENT

On a motion by David Kahn, the meeting was adjourned at 11:15 p.m.

Respectfully submitted,

Joyce Klein
Secretary